



REQUEST FOR INFORMATION

RFI Number: 25-78013-000

Conditional Release Program (CONREP) Sexually Violent Predator (SVP) Housing Assessment Services

Release Date:

Response Due:

You are invited to review and respond to this Department of State Hospitals (DSH) Request for Information (RFI).

- DSH is seeking to better understand the marketplace and potential bidder pool for one or more contractors to provide housing assessment services to the Sexually Violent Predator (SVP) Conditional Release Program (CONREP), either by county, region(s) or statewide.
- DSH is seeking the input of qualified vendors to better understand the types of services they provide and how they structure their costs.
- DSH is seeking to establish a bidder pool for a future solicitation.
- These services can be performed throughout the state or in specific counties or geographical regions.

For more information, please review the Description of Services and RFI Requirements included below.

Please note that this RFI is not a solicitation for services.

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DISCLAIMER – PLEASE READ BEFORE RESPONDING TO THIS RFI

1. DSH will not reimburse Respondents for any costs associated with their responses to this RFI.
2. DSH has no obligation to buy or issue a solicitation to any Respondent as a result of this RFI.
3. Information provided in response to this RFI will not be considered when evaluating bidders responding to any future procurement.
4. Participants are advised that the responses to this RFI are subject to the Public Records Act.
5. Information provided in response to this RFI related to any costing should be **estimated** costs, only to be used by DSH for informational and planning purposes and understood not to be represented as a bid from the Respondent.
6. DSH, at its sole discretion, may invite Respondents to this RFI to make a presentation or engage in a confidential conversation concerning their response.
7. DSH may, at its sole discretion, choose to not consider or evaluate any response, or any portion of a response, received as a result of this RFI.

A. PURPOSE

1. The purpose of this Request for Information (RFI) is to engage with interested parties to provide the Department of State Hospitals (DSH) with input from vendors to perform contracted housing assessment services to the Sexually Violent Predator (SVP) Conditional Release Program (CONREP). The DSH is seeking a better understanding of the types of services and the associated costs to provide these specific services.
2. A scope of work describes the services being sought. The information received from this RFI may be utilized in a scope of work for use in a future solicitation.
3. This request is issued solely to obtain information to consider for a solicitation and does not constitute a competitive solicitation.

B. BACKGROUND

1. CONREP was implemented on January 1, 1986, and is codified in Welfare and Institutions Code (WIC) section 4360 (a) and (b). Penal Code (PC) section 1615 also mandates the Department of State Hospitals (DSH) to be responsible for the community treatment and supervision of judicially committed patients. Effective January 1, 1996, Sexually Violent Predators (SVP), were added to the CONREP population (WIC section 6604). Program funding provides for outpatient services to patients entering CONREP. DSH contracts with counties and private organizations to provide these legislatively mandated CONREP services, although CONREP SVP clients remain DSH's responsibility per statute when they enter CONREP for community treatment and supervision.
2. The CONREP SVP program provides CONREP SVP clients an array of forensically focused mental health services. Additionally, required services for SVPs in CONREP include but are not limited to regularly scheduled sex offender risk assessments, Global Position System (GPS) monitoring and surveillance.
3. DSH is considering a competitive solicitation to provide housing assessment services to assist in vetting suitable housing options for CONREP SVP clients and seeks information from contractors who may be interested in providing those services. The typical aim is to find single family residential home rental that is appropriate for a CONREP SVP client within a particular county within the state.

C. DESCRIPTION OF SERVICES

1. Summary Of Work to Be Performed. The following provides information on the housing assessment services in which DSH is seeking information from contractors and cost estimates.
 - A. Contractor to provide housing assessment services, based on statutory requirements, established guidelines, and provided leads, for the DSH Conditional Release Program for individuals determined by the court to meet the criteria of an SVP. Some of these requirements include but are not limited to:

- i. proximity restrictions established by law,
- ii. accessibility of basic needs and services in relation to the property,
- iii. cellular and GPS signal strength,
- iv. property line of sight to adjacent structures,
- v. code compliance assessments,
- vi. condition of the housing structure (i.e. water, sewage, electricity, A/C, heat),
- vii. clean financial standing of the home (i.e. default, lien issues, owner bankruptcy issues).

- B. Aspects of the housing assessment requirements can change depending on the circumstances. The housing assessment contacts and addresses will be communicated by DSH, and/or the designated service provider, to the Contractor.
- C. Based on assessments, Contractor shall report (to DSH, California Superior Courts, and other relevant stakeholders) on the results in compliance with DSH policies and procedures.
- D. Contractor may be asked to search for appropriate housing for the pending release of an SVP CONREP client. DSH and/or the designated service provider will provide the Contractor housing search parameters, statutory requirements, and established guidelines to conduct a housing search.

2. Contractor Responsibilities

- A. Contractor to provide housing assessment services as requested by DSH.
- B. Contractor will be expected to collaborate with DSH and other entities as required.
- C. Contractor will conduct an assessment on possible suitable housing options, as well as complete thorough documentation of each assessment, based on the guidelines and requirements provided by DSH and/or the designated service provider.
- D. Contractor may be asked to assess one or multiple properties in one or more areas during the same period of time.
- E. Contractor will be required to provide documentation of all housing searches and property assessments, for each assigned request, to DSH and/or the designated service provider, which could become a record of the court.
- F. Contractor will be expected to use specialized knowledge in areas such as permitting, zoning, emergency services, if applicable.
- G. Contractor, its agents, employees, or subcontractors will be prohibited from discussing any services or CONREP information, including information about CONREP clients, with anyone other than DSH and/or the designated service provider.

D. MINIMUM QUALIFICATIONS

1. The following minimum qualifications provides an idea of the contractors DSH is seeking information from and the nature of the services for which information is sought. These minimum qualifications will be similar to or identical with those that will be in the final solicitation. The contractor is not required to meet these minimum qualifications at the time of the RFI proposal submission.
 - A. Contractor will be required to have a legal right to do business in the State of California. Contractor shall meet all terms and conditions for operating a business in the city/county in which the business is headquartered.
 - B. Contractor will be required to have a license to do business in the State of California. Contractor, at its own expense, will be required to maintain and possess such license, and any and all necessary license(s), permit(s), and certificate(s) required by law.
 - C. Contractor will be required to ensure that any and all staff providing services maintain and possess any and all necessary license(s), permit(s), and certificate(s) required by law.
 - D. Contractor with at least five (5) years of experience in the housing industry is preferred.
 - E. Contractor with specialized knowledge in areas such as permitting and zoning is preferred.
 - F. Contractor should specify if services can be provided statewide or in specific counties or geographical regions. Additionally, there could be none or multiple housing assessment services needed statewide during a given time.
 - G. Contractor will be required to possess (1) Workers' Compensation insurance including employer's liability insurance covering all its employees engaged in providing services under this contract, (2) comprehensive general liability insurance for bodily injury, personal injury (included but no limited to, false detention or imprisonment, malicious prosecution, libel, slander, defamation of character, or violation of privacy), and property damage, and (3) comprehensive automobile liability insurance for bodily injury or property damage resulting solely from operation of vehicles owned and/or leased by the respondent or its employees and used in providing the services to be rendered.

E. CONTENT OF SUBMISSION

1. Respondents interested in participating in this RFI must complete and submit the RFI Cover Sheet (Attachment 1) with the following:
 - A. Written response (no more than 3 pages) addressing the Minimum Qualifications and articulating their experience in accordance with the following:
 - i. Primary business focus, areas of expertise, certifications and/or credentials relevant to the content of this RFI, and years of experience with similar services.

- ii. Experience doing business with the State of California.
- iii. Whether they hold a current and active license to perform their business, and if so, what is the issuing agency.
- iv. Whether all staff providing housing assessment services are licensed or registered in the State of California.
- v. Describe any background or experience in real estate, leasing, or rental properties within all or some of the 58 counties throughout California.
- vi. Describe five (5) years of experience in the housing industry.
- vii. Describe the experience and training, including working with public high-profile individuals and situations where there is strong community resistance.
- viii. Describe specialized knowledge in areas such as permitting and zoning.
- ix. Describe experience working in collaboration with other entities.
- x. Recommendations based on the information requested in the Minimum Qualifications.
- xi. Any additional information that the Respondent might find relevant to the RFI.

B. Cost estimates for services offered.

- 2. Submit one (1) electronic copy of the response to the contact person named in section H, below by email. Include the following information in the subject line of the email: RFI #25-78013-000 CONREP SVP.
- 3. Submit RFI by the deadline identified in the Key Action Dates in section G, below.

F. RESPONDENT QUESTIONS

- 1. Submit questions regarding this RFI via e-mail by the specified date identified in the Key Action Dates to the contract person listed in the Departmental Contact, in section H, below.
- 2. Include the following in the email inquiry:
 - a. Subject line: RFI #25-78013-000 CONREP SVP
 - b. Respondent name, contract person, telephone number, and email address
 - c. A description of the subject or issue in question, or discrepancy found in the RFI
 - d. The RFI section, page number, and/or other information useful in identifying the specific problem or issue in question
 - e. The Respondent's question(s)
- 3. DSH may contact Respondents to seek clarification of any inquiry received. The DSH may respond to questions directly to the Respondent or release an addendum or updated RFI.

G. KEY ACTION DATES

Event	Date	Time
RFI Posted / Sent to Potential Respondents	5/15/2026	3:00 PM
RFI Questions Due	5/29/2026	5:00 PM
RFI Answers to Questions Returned to Potential Vendors	6/12/2026	5:00 PM
RFI Responses Due	06/30/26	3:00 PM

H. DEPARTMENTAL CONTACT

RFI responses and all correspondence related to this RFI shall be directed to:

Department of State Hospitals
Attention: Pravjot Sartan
Email: Pravjot.Sartan@dsh.ca.gov

ATTACHMENT 1
RFI Cover Sheet

Respondent Name <i>(Name and Title):</i>
Address:
Telephone Number:
Email:
Respondent's Primary RFI Contact <i>(Name, Title, Phone Number and E-mail):</i>
Respondent's Signature: