

January 2, 2026

ADMINISTRATIVE BULLETIN 4
Invitation for Proposal (IFP) # 25-007

Administrative Bulletin Number 4 issued by the California Department of Health Care Services (DHCS) announces information for IFP # 25-007 for the Health Care Options (HCO) procurement. DHCS provides notification to interested parties of the following:

1. Enclosed with this Administrative Bulletin is the second release of DHCS' official responses to questions/comments submitted by prospective Proposers. Prospective Proposers are reminded that no additional questions will be accepted, with the exception of questions or inquiries as described in the IFP Main, Section 11.4.
2. Addendum #2 incorporates changes to the following sections of the IFP:
 - a. Attachment 14: Cost Sheets - Cost Proposal Formant and Cost Sheet Instructions
 - b. Attachment 22: GenAI Notification
 - c. IFP Main, Section 14.1.1.18: Generative Artificial Intelligence Disclosure Notification Clause
 - d. IFP Main, Section 16.2: Content Requirements
 - e. IFP Main, Section 19: Compliance with Contract Terms
 - f. Exhibit A, Attachment 2: Takeover
 - g. Exhibit A, Attachment 3: Operations
 - h. Exhibit B: Budget Detail and Payment Provisions
 - i. Exhibit B, Attachment 1: Special Payment Provision
 - j. Exhibit D: Special Terms and Conditions
 - k. Exhibit G: Travel Reimbursement

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I. Appendix 1: Data Library Index

Within the text of the documents, changes are indicated as green highlighted text (additions) and red highlighted strikethrough text (deletions) to denote revisions. In some instances, such as where entire sections are removed, Solicitation Builder does not remove them in tracked changes. In such cases, specific actions are notated in the summary of changes as opposed to stating a change has been made to a section in track changes. See [Summary of Changes](#) in the Solicitation Builder Vendor Portal for additional details.

Prospective Proposers can obtain the link to view and download the IFP (posted November 5, 2025) from the location provided on the [PCD website](#). If prospective Proposers are unable to obtain the IFP, Administrative Bulletins, Addenda, etc. via the internet, please contact the Procurement and Contracting Division at PCDIFP2@dhcs.ca.gov or (916) 345-8222.

Thank you for your continued interest in serving the needs of the State.

Sincerely,

[Signed Electronically](#)

Amanda Cortopassi, Chief
Procurement and Contracting Division

Official Vendor Comments/Questions and Responses
Health Care Options (HCO)
IFP 25-007

QID	IFP REFERENCE	SECTION	PAGE #	ISSUE, QUESTION, OR COMMENT	REMEDY SOUGHT	DHCS Response
71	EXHIBIT B ATTACHMENT 1- SPECIAL PAYMENT PROVISIONS			It indicates that it defines the payment for services for 9 categories, but it appears that the details for Contact Center Telephone Channel were omitted.	Can the State provide this missing contract language for all bidders?	In accordance with IFP Section 11.4, DHCS is accepting this late question because it reports a technical error. DHCS updated the IFP in the accompanying Addendum 2. The formatting for the Sections listed as Enrollment/Disenrollment, Health Care Options (HCO) Choice Packet Mailings, and Contact Center Telephone Channel have been corrected to be Subsections of Operations within Exhibit B, Attachment 1, Section 1, as intended. Exhibit B, Attachment 1 does not require a separate Section addressing payment for the Contact Center Telephone Channel (CCTC). See Exhibit B, Attachment 1, Section 1.2.3 for payment of the TMTC, which incorporates CCTC. See Exhibit B, Attachment 1, Section 1.3 for applicable conditions for a billable or payable transaction.