

26-075 Written Questions

1. The solicitation identifies a 4,990 sq ft area for mid-day service and an 11,500 sq ft building. Is the after-hours janitorial service expected to include the entire 11,500 sq ft facility each evening, including the mid-day service area, or only those areas not covered during the mid-day shift? **See solicitation.**
2. Could you please provide the approximate breakdown of the building's flooring, including:
 - Total square footage of carpet **4,866 sq. ft.**
 - Total square footage of VCT/vinyl composition tile **6,050,sq. ft.**
 - Ceramic or porcelain tile **366 sq. ft.**
 - Concrete or other hard surface flooring **82 sq. ft.**
 - Any other flooring types **63 sq. ft.**
3. How many restrooms are included in the facility? **4**
4. Approximately how many private offices, workstations/cubicles, interview counters, and public lobby areas are included? **4 private offices, 23 workstations, 2 camera stations, 3 interview counters, 1 public lobby area**
5. Approximately how many after-hours cleaning labor hours has the current contractor historically staffed for this location? **Approximately 2.5 hours**
6. May annual services such as carpet extraction, strip and refinish, and window cleaning be subcontracted, provided all contract requirements are met? **No.**
7. If available, could you please provide a redacted copy of the current or previous maintenance log(s), including typical daily and periodic tasks? This would help us better understand the expected workload and prepare an accurate staffing plan and bid. **See solicitation. Exhibit G.**

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8. If all janitorial services are performed exclusively by the owners of a member-managed LLC and there are no employees, what documentation is acceptable to demonstrate compliance with the Government Code Section 19134 compensation requirement? For example, would owner draw/distribution records, bank records, or another form of documentation be acceptable? **Hourly Rate indicated must equal or exceed the Hourly Rate specified unless you are a non-profit, community based rehabilitation program pursuant to Welfare and Institutions Code 19404, or you meet Government Code 19134 requirements by providing a comprehensive employee benefit plan. Proof must be provided with your bid.**
9. If the contractor has no employees and all work is performed exclusively by the owners, is the Workers' Compensation Exemption Certification sufficient, or is any additional documentation required? **Possibly.**
10. The solicitation states that all janitorial services must be completed no later than one (1) hour before the start of DMV business hours. Is there also a required earliest start time for after-hours cleaning, or may the contractor determine the cleaning schedule provided all required services are completed by the required completion time? **See Exhibit A, Scope of Work.**
11. If available, could you also provide a building floor plan or layout showing the general room configuration? A redacted layout is perfectly acceptable and would assist us in developing an accurate staffing plan and labor estimate. **See below.**

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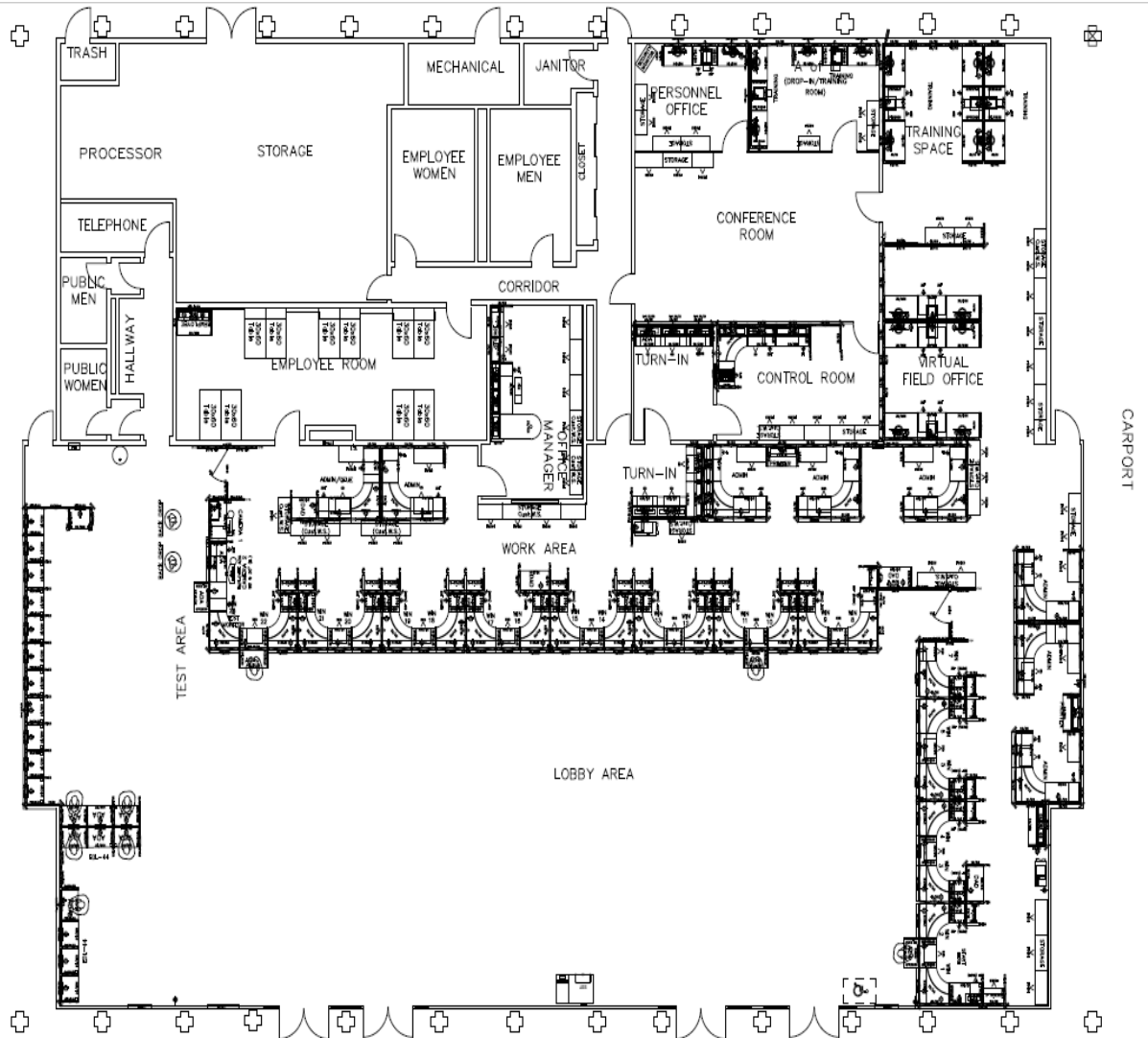
Room/Area	Size (sq. ft.)	Possible Floor Type (Carpet, VCT/LVT, Grouted tile, or Polished concrete)
Trash Room	25	LVT
Storage	865	LVT
Telephone Room	64	LVT
Public Men's Restroom	63	Grouted Tile and LVT
Public Women's Restroom	63	Grouted tile — verify
Hallway	91	LVT
Mechanical Room	82	Polished concrete
Janitor Room	47	LVT
Employee Women's Restroom	152	Grouted tile
Employee Men's Restroom	151	Grouted tile
Corridor	275	LVT
Employee Room	488	Carpet
Personnel Room	232	Carpet
Manager Office	146	Carpet
A of E/Oral Room	168*	Carpet
Conference Room	500	Carpet
Turn-In Room	113	Carpet
Control Room	229	Carpet
Test Area	785	LVT
Work Area	2,990	Carpet
Lobby Area	3,743	LVT
Start Here Area	155	LVT

12. Is a pre-bid walkthrough available? **No.**

13. Would it be possible to provide the previous contract award amount for this location, if publicly available? **Previous Contract Award Amount is \$95,511.60.**

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