

ATTACHMENT ____: CONFIRMATION LETTER DVBE SUBCONTRACTOR

Submit a written Confirmation Letter/Form for **each** DVBE subcontractor identified on the Bidder Declaration DGS PD-05-105. The written confirmation must include the solicitation number and be signed by the Bidder and the DVBE subcontractor(s).

Company Name (Bidder): _____

DVBE Name (Subcontractor): _____

PART 1: Bidder must outline or describe the DVBE subcontractor’s scope of work, work to be performed by the DVBE, term of intended subcontract with the DVBE, anticipated dates the DVBE will perform required work

Term (duration) of Intended Subcontract with DVBE:	
Work Performed by DVBE Subcontractor (outline/provide complete details of work and/or deliverables)	Anticipated Dates Will Perform Required Work

PART 2: Bidder must provide rate and conditions of payment and total amount to be paid to the DVBE.

Rate	
Conditions of Payment (Provide details.)	
Total Amount to be paid to DVBE subcontractor	

PART 3: Complete a DGS PD 843 DVBE Declaration form for all DVBE participants (prime or subcontractor).

Failure to submit a signed confirmation letter with the bid may render the bid non-responsive. If further verification is necessary, the State will obtain additional information to verify compliance with the above requirements.

Bidder Company:

Authorized Representative: _____ Date: _____
Signature

DVBE Subcontractor Company

Authorized Representative: _____ Date: _____
Signature