

NOTICE TO CONTRACTORS
JOB ORDER CONTRACT (JOC)
BID SOLICITATION NO. CSUDH-RFQUAL-00000812
California State University, Dominguez Hills
1000 E. Victoria St, Carson, CA 90747

The Trustees of the California State University will receive electronic sealed bid proposals from pre-qualified contractors via the CSUBUY system, for furnishing all labor and materials for General Contractors B License Contracts, at the above-named campus.

Electronic sealed bid proposals will be received until **2:00 PM, Friday, August 14, 2026**, in accordance with the contract documents, at which time the proposals will be publicly opened and read via Zoom Meeting (*meeting instructions below*). The bid must be submitted on the Bid Proposal Forms provided by the University, completely filled out, and in a sealed envelope.

This Notice to Contractors is for the award of four (4) General Contracting JOC's which are competitively bid, firm fixed priced, indefinite quantity contracts. The Trustees reserve the right to award additional agreements as needed.

The individual JOC agreements awarded under this solicitation will have a minimum total contract value of \$0.00 and a maximum total contract value of Five Hundred Thousand Dollars (\$500,000.00) with the ability to extend up to Three Million Dollars (\$3,000,000.00). The term of the contract will be twelve (12) months unless the maximum value of the contract is achieved prior to the completion of the contract term. The contract term will not exceed 365 days from the date of the Agreement Notice to Proceed.

The Contract scope of work includes a collection of detailed repair and construction tasks and specifications that have established unit prices. It is awarded to the "Contractor" for the accomplishment of repair, alteration, modernization, maintenance, rehabilitation, demolition and construction of infrastructure, buildings, structures, or other real property. The University issues discrete, fixed-price task or job orders, as needed, under the contract. Under the JOC concept, the Contractor furnishes all management, documentation, labor, materials, and equipment needed to perform the work.

In the event that the contractor submitting the lowest responsive and responsible bid refuses to enter into a contract with the CSU if tendered, or, in the event that the contractor materially breaches the JOC contract necessitating its termination, CSU reserves the right to award additional JOCs under the same solicitation, provided such award is made within 120 days of the bid opening.

Each bidder offering a proposal must comply with bidding provisions of Article 2.00 *et seq.* in the Contract General Conditions and should be familiar with all the provisions of the Contract General Conditions and Supplementary General Conditions.

This contract is for public works projects and is subject to prevailing wage rate laws (see Contract General Conditions, Article 4.02-c). All contractors and all tiers of subcontractors bidding on this project shall register to bid public works projects with the Department of Industrial Relations (DIR), and maintain current this registration pursuant to Labor Code Section 1725.5. Please go to <http://www.dir.ca.gov/PublicWorks/PublicWorks.html> for more information and to register.

Pre-Bid Conference, via Zoom (Mandatory)

A mandatory pre-bid conference will be held on **Monday, June 29 2026, at 11:00am**, for the purpose of discussing the JOC concept, documents, bid considerations and to discuss JOC from a contractor's viewpoint. It is the bidder's responsibility to advise Nicholas Salcido, at nsalcido@csudh.edu to

express your intent to attend the Pre-Proposal conference and to receive the Zoom Meeting invitation. Attendees of the conference will be confirmed verbally during the pre-bid conference.

Electronic copies of the **sample** bid proposal package, the Unit Price Books, and the Technical Specifications will be distributed to the attendees of the mandatory pre-bid conference.

Official Bid Proposal Documents

Once a Prospective Bidder is prequalified, they shall submit their JOC supplemental approval letter to nsalcido@csudh.edu prior to receiving the official bid proposal document package. The JOC supplemental approval letter is the only approval letter required for JOC bid packages and includes the contractor's financial prequalification approval information.

It will be the responsibility of each bidder to review the bid proposal package in sufficient time to fulfill the requirements therein.

Prequalification

Bidders shall register and log in to "PlanetBids" to apply for financial prequalification and JOC supplemental prequalification at <http://www.calstate.edu/contractor-prequalification>. Both prequalifications are due by the date stated in the Schedule of Events.

A bid-specific JOC supplemental approval letter is required to submit a bid for this solicitation. Contractors must email the Notice to Contractors to the Prequalification Administrator at cocm.prequal@calstate.edu and request a bid-specific JOC supplemental approval letter. Once approved, contractors may view and download the approval letter from PlanetBids.

It will be the responsibility of each bidder to obtain an official bid proposal package in sufficient time to fulfill requirements therein. Bid proposal packages are obtainable only by **prequalified** contractors, licensed in the State of California with a "B" General Building Contractor license, and registered with the DIR to bid public works projects. Evidence of prequalification must be submitted to the following University Contact prior to receiving a bid package.

Bid Submittals:

The University will only accept electronic bid submittals through CSUBUY, <https://bids.sciquest.com/apps/Router/PublicEvent?CustomerOrg=CalState>. Bids must be submitted by the date and time indicated in the Schedule of Events. Proposals submitted in any other format or method, will not be considered. The University assumes No responsibility for delay in delivery and/or non-receipt of bid submittal resulting from bidder's technology issues.

Bidders shall present their bidder's security in electronic form when tendering their bids, and then shall submit the original bidder's security within 24 hours of the bid opening date, or the University will deem their bids nonresponsive.

Original bidder's security **MUST** be mailed with sufficient time to ensure delivery to the below address prior to the specified bid opening time. The University assumes **No** responsibility for delay in delivery of the original bidder's security either by the United States Post Office or other carriers, or after it is delivered to a central location on campus.

Bidders Bond must be submitted on the enclosed form, and shall be in a sealed envelope, plainly marked:

**August 14, 2026, 2:00 p.m.
JOB ORDER CONTRACT
CSUDH-RFQUAL-00000812**

Mail Bidder Bond to:

Nicholas Salcido
California State University, Dominguez Hills
Procurement and Contracts, Room WH B485
1000 E. Victoria Street, Carson, CA 90747

NEW TO CSUBUY?

To register for a new account or to access your existing account, go to
<https://solutions.scquest.com/apps/Router/SupplierLogin?CustOrg=CalState>.

If Bidder experiences problems viewing this website, contact the CSU point of contact named above for assistance.

Schedule of Events

Description:	Due Date:
Release of Bid Advertisement	Friday, June 12, 2026
Mandatory Pre-Bid Conference	Monday, June 29, 2026 at 11:00 a.m.
Financial & Supplemental Prequalification	Friday, July 24, 2026 , at 5:00 p.m.
Deadline for Receipt of Questions	Tuesday, August 4, 2026 , at 5:00 p.m.
Addendum Issued	Friday, August 7, 2026
Deadline for Receipt of Proposals (CSUBUY)	Friday, August 14, 2026, at 2:00 p.m.
Bid Opening (Zoom)	Friday, August 14, 2026, at 2:30 p.m.
Original Bid Bond Due	Tuesday, August 18, 2026, by 10:00 a.m.
Anticipated Contract Award(s) Date	Friday, August 28, 2026

Bid Opening (Zoom)

Zoom Conference Details to be sent to be provided prior to Bid Opening date/time listed above.

Small Business Preference

The Trustees shall give a small business a bid advantage of five percent to contracting firms that have been certified as a “Small Business” by the Department of General Services, Office of Small Business and DVBE Services, in accordance with Contract General Conditions (and Supplementary General Conditions) for Job Order Contracts, Article 2.11, Small Business Five Percent Bid Advantage.

DVBE Incentive

The Trustees *REQUIRE* the successful bidder to achieve a required minimum of 3% DVBE participation in each construction project under the Job Order Contract as established in the bidding documents. Additionally, the Trustees are granting a bid incentive for evaluation purposes only to bidders that exceed the three (3) percent DVBE participation requirement. The level of DVBE incentive will correlate to the level of participation; that is, the more DVBE participation proposed, the higher the incentive. The bid incentives are as follows:

DVBE Participation	Incentive
3.00% to 3.99%	None
4.00% to 4.99%	1%
5.00% to 5.99%	2%
6.00% or more	3%

The DVBE incentive may not exceed \$50,000 when used in combination with the Small Business Preference; the cumulative adjustment amount shall not exceed \$100,000. If the lowest responsive, responsible bid is a California certified small business, the only bidders eligible for the incentive will be California certified small businesses.

Each bidder offering a proposal must comply with all provisions of the Contract General Conditions for Job Order Contracts (note Article 2.00 *et. seq*), Supplementary General Conditions to Contract General Conditions for Job Order Contracts, and Special Conditions for Job Order Contracts. Bidders should familiarize themselves with all the provisions, especially:

- Article 2.02 of the Contract General Conditions for Job Order Contracts, regarding the necessity to prequalify with the Trustees, paying special attention to the prequalification requirements;
- Article 2.05-C of the Contract General Conditions for Job Order Contracts, regarding the necessity to provide Bid Security in the amount of \$25,000 in the payment forms specified, and the successful bidder will be required to provide Performance and Payment Bonds equal to 100% of the maximum contract amount; and
- Article 4.02-A of the Contract General Conditions for Job Order Contracts regarding the payment of prevailing wage rates.

Bidder Questions

Respondents must submit all questions regarding this solicitation via the [CSUBUY](#) platform and must be received no later than the due date indicated in the Schedule of Events. The University will not consider questions received after the due date. Responses to submitted questions will be posted by the University to all registered Respondents via the CSUBUY platform. Respondents may request clarifications verbally; however, the University will not consider verbal responses binding. Responses to questions and all addenda will be posted on CSUBUY.

-End of Notice to Contractors-