



Douglas County Board of Commissioners
Procurement Department
8700 Hospital Drive
Douglasville, GA 30134

**Request for Proposal
COVER SHEET**

BID NUMBER: 26-019

BID TITLE: FIRE SUPPRESSION SYSTEM -DOT STORAGE AND SHERRIFF
DEPT IT AND ELECTRICAL ROOMS

ISSUE DATE: MAY 28, 2026

PRE-BID MEETING **MANDATORY AT 2 PM ON JUNE 10, 2026 AT LOCATION**
#1- 8251 CHICAGO AVENUE, DOUGLASVILLE, GEORGIA
30134 – THEN LEAVE TO MEET AT LOCATION #2- 8470
EARL D. LEE BLVD, DOUGLASVILLE, GEORGIA 30134

QUESTION DEADLINE: JUNE 18, 2026, 4:00 PM EDT
<https://www.bidnetdirect.com/georgia/douglascounty>

RESPONSE TO QUESTIONS **JUNE 25, 2026, 4:00 PM EDT**

BID CLOSING DATE: **JULY 2, 2026 AT 2:00 PM EDT**

The County reserves the right to modify or alter the following procurement schedule as needed.

**GOODS OR SERVICES TO BE DELIVERED TO OR
PERFORMED AT:** Douglas County Board of Commissioners
8700 Hospital Drive
Douglasville, Georgia 30134

SINGLE POINT OF CONTACT (SPC) Anthony Choice,
Director of Procurement

EMAIL ADDRESS: dcprocurementoffice@douglascountyga.gov

DOCUMENTS INCLUDED IN THIS PACKAGE: Request for PROPOSAL

Douglas County Board of Commissioners promotes equal opportunity for all individuals without regard to age, color, disability, marital status, national origin, race, religion or creed, sex or gender, sexual orientation, or veteran status. Douglas County reserves the right to cancel this BID at any time and for any reason prior to the award of a contract by the Board of Commissioners.

I. INTRODUCTION

Douglas County (“**Owner**” or the “**County**”) is issuing this Request for Proposal (RFP) to solicit commercial and technical proposals (“**Proposals**”) from bidders (“**Respondents**”) for the site contractor to design, fabricate and install a fire suppression system at the DOT Maintenance Complex located at 8251 Chicago Avenue Douglasville, GA 30134 and at the Douglas County Sheriffs Dept Complex located at 8470 Earl D. Lee Blvd Douglasville, GA 30134 (the “**Project**”). Capitalized terms in this RFP, if not defined here, are defined in the Agreement (defined below) for the Project. Refer to the included bidding documents and contract documents for the full project scope.

Location #1- DOT Storage Complex located at 8251 Chicago Avenue:

- The project scope includes the installation of a new NFPA 13 wet sprinkler system throughout an existing / remodeled storage building. The building is a combination of pre-engineered metal building (single story) and poured concrete elevated slab (2 story portion) and will primarily be utilized for DOT equipment storage and a small print shop office area. Awarded subcontractor will be responsible for coordinating work and the schedule with the already awarded prime contractor. The sprinkler system will be tied into a building wide fire alarm system under a separate contract; however, the sprinkler subcontractor is responsible for coordination with fire alarm subcontractor to ensure interoperability of both systems.

Location #2 - Douglas County Sheriff's Office Law Enforcement & Adult Detention Center located at 8470 Earl D. Lee Blvd:

The project scope includes the deactivation of an existing wet sprinkler system and installation of a new Clean Agent Fire Suppression systems in an existing server / computer room and adjacent telecom room. Also, the deactivation of wet sprinkler system and installation of a hydra mist (or as recommended for application) suppression system in main electrical room and emergency electrical room, located within the secure area of the detention center. The awarded subcontractor will be responsible for the turnkey design, permitting, and installation of the new systems along with any required room-sealing requirements, electrical, mechanical, or plumbing modifications.

Both locations will be funded with SPLOST funds. The Project is required to comply with State and Federal statutes, rules and regulations, as well as those of Douglas County. Additionally, the Project must comply with all SPLOST rules, regulations, specifications, and requirements.

The time allowed for performance of the overall project will be 180 consecutive calendar days after the effective date of the contract for both locations, it is assumed that some effort can be done in parallel. Liquidated damages for this contract shall be assessed in the amount of \$500 for each day that expires after the Contract Time for substantial completion.

The Contractor shall maintain a daily summary of weather conditions, personnel on site (including subcontractors), and tasks performed in a Daily Activity Diary (i.e., Daily Log). The Contractor shall submit a monthly invoice in form and substance satisfactory to the County.

II. QUESTIONS AND RESTRICTIONS ON COMMUNICATION WITH COUNTY PERSONNEL

Respondents must submit any questions regarding this solicitation electronically in BidNet by the due date and time for questions specified in this RFP. Only questions submitted via BidNet will be accepted and addressed.

Responses to questions received during the solicitation time period are posted on the website at <https://www.bidnetdirect.com/georgia/douglascounty> in an addendum. Respondents who fail to report a known or suspected problem with this solicitation or who fail to seek clarification or correction of this solicitation do so at their own risk.

From the issue date of this RFP and until a builder is selected for contract award and the selection is made public, Respondents are not allowed to communicate for any reason with members of the Board of Commissioners, Douglas County employees and/or contracted agents (collectively, “**Douglas County Personnel**”) related to the solicitation except through the issuing officer (or his/her designee) named in the solicitation. Prohibited communications with Douglas County Personnel include but are not limited to telephone calls, electronic mail, facsimiles, letters, and in-person communications, such as lunch meetings or entertainment.

A Respondent’s violation of these communication restrictions may lead to disqualification of the Respondent’s Proposal from consideration for award and other disciplinary actions from the County, including suspension or debarment from business with the County.

Notwithstanding the foregoing, the communication restrictions with Douglas County Personnel shall not apply to (a) communications during the pre-bid conference in the presence; (b) as necessary to perform existing contracts with the County; or (c) pursuant to any protest process.

III. PROJECT LIMITS AND OVERVIEW

As part of the Project, -Builder shall provide all labor, equipment, material, and services described in and reasonably inferable from the plans, specifications, schematics, narratives, and other documents provided by the County (the “**Criteria Documents**”), which are attached to and part of this RFP. By submitting a proposal, the -Builder acknowledges it has carefully reviewed the RFP, its exhibits, and the Criteria Documents.

Costs proposal should be submitted in EXHIBIT G-Proposal Schedule Bid Form

The -Builder shall review the County’s -Build Agreement (the “**Agreement**”), which shall be utilized for this Project. A copy of the Agreement is attached to and a part of this RFP or will be issued in a subsequent addendum. -Builder acknowledges Owner will not make modifications to terms and conditions of the Agreement, except in Owner’s sole discretion.

IV. ADDENDA TO THE RFP

Owner will issue any additions or revisions to this RFP by addenda electronically in BidNet. The addenda will become part of the solicitation. Failure to acknowledge any addenda shall not relieve a Respondent of compliance with the terms thereof. The County assumes no responsibility for oral instructions. It is the bidder’s responsibility to review BidNet periodically to determine if addenda have been prepared and posted.

All addenda to the RFP will become part of the Contract Documents and the Agreement.

V. GENERAL SCOPE OF WORK

The following is a non-exhaustive list of the work to be provided by the Builder. The full scope of services will be defined further within the Criteria Design Documents and the Agreement.

A. Design Phase

The Contractor shall ensure that design documents are prepared and presented to PM Department for review and approval. These design documents shall include any required interface with existing security, mechanical, structural, electrical, plumbing, lighting, fire protection and standby power systems. A final project schedule shall be completed at this phase of the project.

B. Construction Phase

1. Maintain on-site staff for construction management.
2. Establish and maintain coordinating procedures.
3. Conduct and record job meetings.
4. Prepare and submit change order documentation for approval of the County.
5. Maintain a system for review and approval of shop drawings.
6. Maintain records and submit bi-weekly reports and formal monthly reports to the County.
7. Maintain quality control and ensure conformity with plans.
8. Provide cost control through progress payment review and verifications according to the approved schedule and contract amounts.
9. Coordinate post-completion activities, including the assembly and delivery of guarantees, manuals, closeout documents, training, to the County for the County's final acceptance of the Project.

C. Warranty Phase

1. Coordinate, monitor and complete the resolution of remaining "punch-list" items.
2. Coordinate, monitor, and resolve all warranty issues to the satisfaction of the County during the correction of work warranty period and as extended.
3. Warranty Administration
The Contractor shall provide the PM Department with complete information on warranty coverage, claims filing, warranty contacts, and warranty procedures for all work completed as part of this project. The Contractor shall provide the Sheriff with any preventative maintenance schedules, contacts and manufacturer information for all components within the scope of this project. The Contractor shall identify their point-of-contact to handle all warranty requests for a period of one (1) year after completion of the project and shall assist County staff in obtaining any service agreements necessary for the ongoing operation of the new Fire Suppression System(s) after expiration of any warranty period.

Contractor shall adhere to all local, county, state, and federal laws, codes, statutes, and regulations applicable to the Project, including but limited to any building codes, life safety codes, and the Americans with Disabilities Act.

D. Local Vendor Participation Requirement

The Contractor shall make a good faith effort to ensure that a minimum of **15 % of the total contract value** is performed by businesses located within Douglas County; **whether it's with a local business to purchase goods and or local contract to provide services**. For the purposes of this solicitation, a "local vendor" is defined as a business that maintains a physical office or place of business within **Douglas County, Georgia** and holds all applicable local business licenses.

Bidders shall identify all proposed local vendors and subcontractors in their proposal and indicate the estimated percentage of work to be performed by each. Documentation demonstrating compliance with this requirement shall be submitted prior to contract execution and may be requested throughout the term of the contract.

Failure to make a good faith effort to meet the local participation requirement may be considered a material breach of contract.

VI. SUBMITTING PROCEDURES

Proposals must be submitted in BidNet and shall be presented in accordance with the instructions of this solicitation and within the time constraints stated.

All Proposals must be in accordance with the purposes, conditions, and instructions provided in this RFP. Douglas County assumes no responsibility for proposals received after the submission time, whether due to mail delays or any other reason. Proposals received after the submission period will be filed unopened and considered non-responsive. Unsigned proposals will not be considered. Douglas County reserves the right to retain all proposals submitted. It is the Respondent's responsibility to ensure that its proposal is submitted in a timely and proper manner.

DOCUMENTS

- A. Information and Bidding Documents can be found at the following designated website:

www.douglascountyga.gov (select "Doing Business" – "Bid Opportunities")

Bid Documents may be downloaded from the designated website. The designated website will be updated periodically with addenda, lists of registered plan holders, reports, and other information relevant to submitting a bid for the project.

Bid Documents are provided as the complete set of Construction Documents – all drawings and all specifications. Partial sets are not available and neither the Owner nor PSI Place Services, Inc will be responsible for any project information issued from any other source.

The County reserves the right to accept or reject any or all proposals and to waive minor irregularities and technicalities. The judgment of the County on such matters shall be final.

Except, as otherwise provided by law, information submitted by a Respondent in the proposal process shall be subject to disclosure after proposal award in accordance with the Georgia Open Records Act. Proprietary information in a Proposal must be identified by a Respondent. Entire Proposals may not be deemed proprietary.

VII. SELECTION CRITERIA, Qualification and Information

The proposals will be evaluated based on the information presented in the RFP. Award will be made to the highest scoring, responsive and responsible proposer according to the criteria stated in the RFP. The County may conduct such investigations or interviews, as it deems necessary to assist in the evaluation of any qualifications submitted and to establish to Douglas County's satisfaction the responsibility, qualifications, and financial ability of any Respondent. Respondents **shall not** assume that the County will elect to pursue any discussion or interviews.

A selection committee designated by Douglas County will evaluate and rank each responsive proposal, with the three top-ranked Respondents presented to the Douglas County Board of Commissioners for authorization to negotiate an Agreement with the top-ranked Respondent. The failure to reach an acceptable contract with the top ranked Respondent in time will result in the termination of those negotiations and the commencement of negotiations for an acceptable contract with the next highest

ranked Respondent and successive Respondents, if necessary. The ranking of the proposals will be based on the evaluation and qualifications and completeness of proposal package.

1. Experience and Performance

- a. Review of past performance on Douglas County projects or other projects of similar nature and complexity as the proposed project.
- b. Evaluation of client references whether included in the response or not; and
- c. Evaluation of litigation history for the past five (5) years, including for each case:
 - i. Style of the case, parties to the litigation, court in which litigation was filed, and civil action number.
 - ii. Nature of claims; Whether the case is pending or resolved, and, if resolved, the date of and manner in which it was resolved (e.g., relief granted by court, settlement by or among parties, dispositive motion, trial verdict).

2. Respondent's Information

Provide the following:

- a. Respondent local name, address, and telephone number
- b. Primary local contact person(s) and telephone number(s)
- c. Total number of Respondent's local full-time employees
- d. Year firm established
- e. List of all litigation (including description and outcome) involving the Respondent in the last five (5) years.
- f. List any OSHA violations within the past three (3) years.
- g. State your Experience Modification Factor for the past three (3) years, as related to your Workman's Comp. Rates.

3. Staffing

1. Evaluation of the list of personnel specifically assigned to the proposed project, including their qualifications, overall experience and recent experience on projects of similar scope and complexity to the proposed project.
2. Provide a proposed Organizational Chart, which identifies individual names and areas of responsibility, including their County and those individuals listed below.
 - a) Submit brief resumes of each key team member, as listed below, in this section of the proposal.
 - a) Project Manager
 - b) Superintendent
 - c) Field Engineer
 - d) Safety Supervisor
 - e) Specialty consultants as applicable
 - f) Materials testing & inspection consultant
 - g) Major Subcontractors key individuals
3. Resumes shall show at least the following:
 - a) Name, specialty, job title, and project job title.
 - b) Years of relevant experience with Respondent, and experience with previous employers. Project experience descriptions must include dates.
 - c) Academic degree(s), discipline and year degree(s) received.
 - d) Professional licenses and registrations.
 - e) Name of the firm(s) responsible for the individual and office location where employed.
 - f) A synopsis of specific experience, skills, training, or other qualities, which demonstrate the individual's ability to fulfill the duties of their position.

4. Please identify the individual who, *from project start to finish*, will be the leader of your construction team and the principal point of contact between your firm and the County along with other consultants.

4. Availability

- a. Evaluation of the workload of the Respondent and the staffing to be assigned to the proposed project;
- b. Evaluation of Respondent's ability to properly staff and complete the Project.
- c. Time schedule of the Respondent in relation to that of the proposed project location of the offices or facilities from which the services are to be provided to the County.
- d. Provide a statement of Respondent's capability to absorb the workload for this Project, including the availability of personnel, and commitment to providing services on a timely basis and within the milestone dates for the Project.
- e. Provide a current list of other commitments by the Build Contractor and its key team members and estimated completion dates by project in this section of the proposal. Indicate the current commitments of individual staff to be assigned to the project and involvement with other projects.
- f. List of **comparable construction projects** completed in the last five (5) years. Include:
 - i. Size and type of the Project,
 - ii. Cost of the Project,
 - iii. Time to construct facility,
 - iv. Description and cost of prime contract change orders,
 - v. Special features (e.g., energy conservation), and
 - vi. Awards received for the Project.
- g. Provide no more than 3-5 examples of your experience as prime contractor in constructing facilities similar to this project (OR other public and private projects that indicate similar experience). For each of these projects:
 - i. Provide photographs.
 - ii. Provide a reference familiar with your performance on the project. ***It is the Respondent's responsibility to ensure that the listed contact and phone number are current.***
 - iii. Provide a Program Manager reference (if applicable).
 - iv. List the individual who served as the Project Executive/Director, architect, Project Manager, Superintendent, and Cost Estimator. Please note whether this individual is still employed with Respondent.
- h. For those projects listed in 1 and 2 above, indicate those projects that included architect, engineering consultant, and contractor serving a corporate or public client *as a team*.

5. Approach

- a. Evaluation of the overall understanding of the scope of the proposed project
- b. Completeness, adequacy, and responsiveness to the required information of the RFP.
- c. Provide a comprehensive outline of the steps you propose in order to meet the services required in this RFP. This detail shall indicate what is to be done, who individually, and by name is responsible for doing it, and when it is to be completed.
- d. Provide your proposed solution for the RFP, detailing your design, project set-up and schedule.
- e. Please answer the following questions and/or provide adequate responses:

- i. Provide a one-page overview of services typically performed for similar projects.
- ii. How would you implement these services to ensure the success of this project?
- iii. How does your firm implement cost control and scheduling activities during preconstruction?
- iv. Explain your approach to value engineering, citing relevant, specific examples.
- v. Occasionally, subcontractors and suppliers go bankrupt during the course of a project. What would you do to protect the County from being adversely affected by such an occurrence?
- vi. Describe how your firm would assist the County in assuring participation by local contractors. Include examples of other projects where you have been successful in meeting similar goals.
- vii. Describe your approach to team work on a project of this magnitude.
- viii. Describe how your firm intends to arrange the construction into bid packages in order to reach the county's schedule and budget objectives.

6. Financial Stability

- a. The Respondent shall submit a statement of financial stability prepared by a financial data service (e.g. Moody's), an audited financial statement, or a certification to the effect that the Respondent has sufficient financial resources and stability to successfully complete the project and that a financial statement is available upon request.
- b. Submit a summary of receipts and fees for the last three (3) years, most recent year first, indicating gross receipts for Respondent and gross receipts for local office.
- c. Provide a copy of the most recent three (3) complete years of audited financial statements (Income Statement and Balance Sheet).
- d. Provide a letter of commitment from Surety or sureties regarding bonding capacity and availability.

7. Cost of Services

- a. Evaluation of the Respondent's cost estimates and percentages and ability to provide the services required within this RFP within the Project Budget.
- b. Provide a pricing proposal that includes the following:
 - i. Proposed Fee for Construction Phase services. Provide your proposed fee for construction phase services as a percentage of Cost of the Work (defined in the Agreement) with an explanation of the basis for such fee. This fee should represent your total profit and home office overhead for the Project since all costs of the work, including subcontract costs. This Fee shall not apply to General Conditions Work Items (defined below), preconstruction services, any unused Construction Contingency, permit fees, and premiums for insurance and bonds.
 - ii. Proposed Fee and schedule for General Conditions/Overhead Items. Based upon the scope and character of the Project, provide (a) a detailed listing of all General Conditions Work Items (defined below) to be provided by the Respondent and not included in the construction services fee, and (b) the costs associated with such General Conditions Work Items. Such costs should directly correspond with the organizational chart and staffing plan. Please note that all such General Conditions Work Items are to be provided and paid for on a separate line-item basis. "General Conditions Work Items" include all direct personnel expenses and reimbursable

expenses of the Respondent (including the Project-dedicated staff set forth in the staffing chart), jobsite trailers, temporary utilities, temporary facilities, and other reimbursable expenses (e.g., office supplies, equipment, furniture, reproduction costs, progress Project photos, computer software, and other items required specifically for the Project but that cannot be allocated to any particular trade).

- c. Construction Contingency. Indicate the anticipated level of construction contingency to be contained within the GMP. Indicate your willingness to accept construction contingency reductions at pre-established levels and times to fund pre-designated add alternatives.
- d. Billing Rates. Include any proposed hourly individual billing rates that correspond to the organizational chart and staffing plan.
- e. **Other**
 - i. Other information the County requests pertinent to completion of a successful Project.
 - ii. At your option, you may provide any additional supporting documentation or information which would be helpful in evaluating your firm's qualifications and commitment.
 - iii. Other Relevant Information. At the discretion of the Respondent, other relative information may be submitted with the Proposal in an effort to further demonstrate that the Respondent can serve the best interests and particular needs of the County on this Project.
 - iv. Alternative Proposals. Alternative Proposals for suggested alternate approaches may be submitted; however, the base Proposal will be used for the comparison, evaluation, and ranking of Respondents. Alternative proposals must be clearly labeled and arranged in a separate section of the submittal package. Any alternative Proposals would only be considered if the County elects to pursue discussions, negotiations, and revisions of the base Proposal.

It is anticipated that an Agreement for the described work will be entered into with the Respondent that, in the opinion of Douglas County, offers the most favorable qualifications. The evaluation by the Selection Committee will be based on the criteria listed above and the ability of the Respondent to successfully carry out the Agreement. Proposals shall be prepared per the following Sections, as well as a one-page letter of transmittal signed by an owner, officer, or authorized agent of the Respondent acknowledging and accepting the terms and conditions of this RFP, an executed Conflict of Interest Statement and non-collusion affidavit.

The County reserves the right to reject or accept any or all proposals and to waive technicalities, informalities and minor irregularities in the proposals received. Failure to observe any of the instructions or conditions in this request for proposal may constitute grounds for rejection of the proposal. The County reserves the right to make an award as deemed in its best interest, which may include awarding a proposal to a single Respondent or multiple Respondents; or to award the whole proposal, only part of the proposal, or none of the proposal to single or multiple Respondents, based on its sole discretion of its best interest.

AT THE TIME OF THE CONTRACT PRICE AMENDMENT, THE COUNTY MAY, IN ITS SOLE DISCRETION ELECT TO PROCEED WITH THE PROJECT ON EITHER A GUARANTEED MAXIMUM PRICE OR LUMP SUM PRICE

VIII. PROVIDE THE FOLLOWING QUALIFICATIONS AND INFORMATION:

B. Experience/Performance

C. Staffing

D. Availability

E. Approach

F. Financial Stability

G. Cost of Services

H. Other

IX. MISCELLANEOUS

A. Addenda

Each proposal schedule shall include specific acknowledgment in the space provided of receipt of all addenda issued by the County. Failure to acknowledge may result in the proposal being rejected as non-responsive.

B. Land Acquisition

This project will be constructed on land currently owned by Douglas County.

C. Interpretations

No interpretation of the meaning of the drawings, specifications or other pre-RFP documents will be made to any Respondent orally. Every request for such interpretation must be in writing, addressed to the Douglas County Purchasing Department. Any and all such interpretations and any supplemental instructions will be in the form of written addenda. All addenda so issued shall become a part of the Contract Documents.

D. Site Examination

The Respondent shall examine the site and shall make such examinations on the ground as may be necessary to thoroughly familiarize itself with the nature and extent of the proposed construction and with all local conditions affecting the work. The Respondent shall also accept the premises in its present condition and carry out all work in accordance with the requirements of the specifications and as shown on the drawings. The County will not be responsible for Respondent's errors and misjudgment nor for failure to obtain any information on local conditions or general laws or regulations pertaining thereto. At the time of the opening of proposals each Respondent will also be presumed to have read and to be thoroughly familiar with the drawings, Contract Documents (including all addenda), and the construction specifications. The failure or omission of any Respondent to examine any form, instrument, or document shall in no way relieve any Respondent from any obligation in respect to his proposal.

E. Laws and Regulations; Licensing

The Respondent's attention is directed to the fact that all applicable Federal and state laws, county and municipal ordinances and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the Project throughout, and they will be deemed to be included in the Contract the same as though herein written out in full.

The State of Georgia has requirements for the licensing of contractors engaged in specific types of construction, including general contracting, electrical, plumbing, and underground

utility work [re: OCGA § 43-14]. Any contractor (or subcontractor of any tier) performing regulated work on this project shall furnish proof of valid and current registration to the County. Similarly, the State requirements concerning local business licenses shall be met.

F. Execution of Proposals

The Respondent, in signing its proposal on the whole or any portion of the work, shall conform to the following requirements:

1. Proposals which are not signed by individuals providing said proposal shall have attached thereto the power of attorney evidencing authority to sign the proposal in the name of the person for whom it is signed.
2. Proposals which are signed for a partnership, shall be signed by all of the partners or by an attorney-in-fact. There should be attached to the proposal a power of attorney executed by the partners, evidencing authority to sign the proposal.

G. Non-Collusion Affidavit

The Georgia statute concerning public works construction contracting requires that any person who procures such work by bidding or proposal shall make an oath in writing that he/she has not prevented or attempted to prevent competition in such bidding [OCGA § 36-91-21(d), I]. If the successful Respondent ("Builder") is a partnership, all of the partners and any officer, agent, or other person who may have represented or acted for them in bidding for or procuring the contract shall make the oath and complete the Affidavit. If the Builder is a corporation, all officers, agents, or other persons who may have acted for or represented the corporation in bidding for or procuring the contract shall make the oath and complete the Affidavit. If such oath is false, the Agreement shall be void, and all sums paid by the County to the Respondent for and under the Agreement are refundable to the County.

H. Award of Project

The Respondent to whom the Project is awarded will be required to execute the Agreement and obtain the performance bond, payment bond and provide insurance certificates acceptable to the County within twenty-one (21) calendar days from the date when the notice of award is issued to the Respondent. In case of failure of the Respondent to execute the Agreement or provide insurance or meet bonding requirements, the County may consider the Respondent in default, in which case the bid security accompanying the proposal shall become payable to the County.

X. SUBSTITUTIONS

Respondents offering and quoting on substitutions or who are deviating from the attached specifications shall list such deviations on a separate sheet to be submitted with their proposal. The absence of such a substitution list shall indicate that the Respondent has taken no exception to the specifications contained therein.

XI. INELIGIBLE RESPONDENTS

The County may choose not to accept the proposal of one who is in default on the payment of taxes, licenses or other monies owed to the County. Failure to respond three (3) consecutive times for any given commodity may result in removal from the list under that commodity.

XII. FIRM PRICES

Prices quoted in the Proposal shall be firm and at the best prices. Prices quoted must be valid for a minimum of ninety (90) days from the date of bid opening.

XIII. BONDS

For all projects with Proposals over \$100,000 Respondents shall provide bid bonds using the form attached to this RFP. The penal sum of the bid-bond shall be five percent (5%) of the estimated cost of the project. Further, the winning Respondent agrees to obtain payment and performance bonds for itself and each subcontractor with a contract in excess of \$50,000. The payment and performance bonds shall be procured in the manner provided in the Agreement.

XIV. PROPOSAL/PRESENTATION COSTS

The costs for development of the Proposal are the sole responsibility of the Respondent. Douglas County is not liable for any costs incurred by the respondent in preparation and/or presentation of proposals in response to this RFP or for travel and other costs related to this RFP.

SCOPE

Douglas County Board of Commissioners is seeking a contractor to provide services for fire suppression installation at two separate locations. It will be the responsibility of selected contractor to survey existing locations.

DOT STORAGE COMPLEX

First floor consists of 15,342sf.

- First floor consists of 8 large garage bays, 2 small garage bays and 2 storage rooms.
- The building will be provided with heat throughout, ensuring freeze protection of the sprinkler system.
- The sprinkler scope is limited to interior sprinkler design, permitting and installation only; the site fire water line will be brought into the building under a separate contract.

Second floor consists of 2,723sf.

- Second floor consists of 1 large open office, 1 small room (for stair access), 1 ADA restroom and 1 mechanical room.
- Second floor will also be provided with heat throughout, ensuring freeze protection of the sprinkler system.
- The sprinkler scope is limited to interior sprinkler design, permitting and installation only; the site fire water line will be brought into the building under a separate contract, as mentioned on the first floors scope.
- The DOT Storage Complex does not have an existing fire suppression system.

Contractor must work in controlled work zones throughout the duration of the project. The DOT Maintenance complex location operates 7:00 am to 4:30 pm. This location also works on call shifts (24/7) which requires employees to visit the location all hours of the day and night. Contractor must keep areas clear and accessible at all times, due to heavy traffic at this location.

DOUGLAS COUNTY SHERIFFS OFFICE LAW ENFORCEMENT & ADULT DETENTION CENTER

Existing Square Footage

- (S150) Server/ Computer Room **817 sq.ft.**
- (S151) Telecom Room **241 sq.ft.**
- (S123) Main Electrical Room **1,100 sq.ft.**
- (S124) Emergency Electrical Room **825 sq.ft.**

The selected firm must be qualified and have the ability to accomplish the following services:

Computer Room S150 and Telecom Room S151

- Provide engineering, design and installation for a new Sapphire Novec 1230 (or equal) fire suppression system in rooms S150 and S151 at the Detention Center
- Remove the current fire suppression system in rooms S150 and S151
- Ensure that the new system is compatible with the current Notifier Fire Alarm system
- Coordinate with Base Six Fire/Life Alarm and Monitoring Company with the installation of any necessary sensors and/or activators for the new system
- Any other necessary programming, equipment, software, infrastructure, components or devices related to the removal of the current fire suppression system and the installation of the new Novec 1230 fire suppression system

Main Electrical Room S123 and Emergency Electrical S124

- Provide engineering, design and installation for a new Hydra mist (or as recommended for application) fire suppression system in rooms S123 and S124 at the Detention Center
- Remove the current fire suppression system in room S123. There is no current wet sprinkler system in Emergency Electrical room S124.
- Ensure that the new system is compatible with the current Notifier Fire Alarm system
- Coordinate with Base Six Fire/Life Alarm and Monitoring Company with the installation of any necessary sensors and/or activators for the new system
- Any other necessary programming, equipment, software, infrastructure, components or devices related to the removal of the current fire suppression system and the installation of the new suppression system

(a) Design

The selected firm shall be required to develop a design for the new fire suppression systems that meets all legal compliance, code compliance, regulations, and constructability for a Detention Facility.

The project location includes Electronic Security and Electrical Rooms located in the Detention Center only. The existing systems and infrastructure were purchased and installed as part of the original construction of the facility in 2011. The Contractor will be required to work with members of the Sheriff's staff including the IT Department and Facility Maintenance. All work will be done under strict jail supervision and inside the Detention Center while in operation.

EXHIBIT A

COMPLIANCE WITH GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT

PROCEDURES & REQUIREMENTS

Pursuant to the "Georgia Security and Immigration Compliance Act," Douglas County cannot enter into a contract for the physical performance of services unless the contractor registers and participates in the federal work authorization program to verify information of all newly hired employees or subcontractors. Neither may any contractor or subcontractor enter into a contract with the county in connection with the physical performance of services unless the contractor and/or subcontractor registers and participates in the federal work authorization program to verify information of all new employees. O.C.G.A. § 13-10-91.

Before any bid for the physical performance of services is considered, the bid must include a signed, notarized affidavit from the contractor attesting to the following: (1) the affiant has registered with and is authorized to use the federal work authorization program; (2) the user ID number and date of authorization for the affiant; and (3) the affiant is using and will continue to use the federal work authorization program throughout the contract period. O.C.G.A. § 13-10-91 (b) (1). Affidavits shall be maintained for five years from the date of receipt. O.C.G.A. § 13-10-91 (b) (1).

Upon contracting with a new subcontractor, a contractor or subcontractor shall, as a condition of the contract or subcontract, provide Douglas County with notice of the identity of any and all subsequent subcontractors hired or contracted by that contractor or subcontractor within five (5) business days of entering into a contract or agreement for hire with any subcontractor. Such notice shall include an affidavit including the subcontractor's name, address, user ID number, and date of authorization to use the federal work authorization program. O.C.G.A. § 13-10-91 (b) (3).

Based upon the County's experience and desire for full compliance, no work may be commenced by any subsequent subcontractor prior to notice being received by the County that the subcontractor (regardless of tier) is in compliance with the law and the attached Procedures & Requirements, including the preparation and submission of the Contractor (or Subcontractor) Affidavit & Agreement AND the Immigration Compliance Certificate PRIOR to the commencement of any work.

DEFINITIONS

Affidavit – a written statement made or taken under oath before an officer of the court or a notary public or other person who duly has been authorized so to act.

Affiant – the person who makes and subscribes to a statement made under oath (affidavit).

Physical Performance of Services – any performance of labor or services for a public employer using a bidding process or by contract wherein the labor or services exceed \$2,499.99.

PROCEDURES & REQUIREMENTS. Proposals MUST INCLUDE a signed, notarized affidavit from the Respondent in the form attached as EXHIBIT A (CONTRACTOR AFFIDAVIT & AGREEMENT). If the affidavit is not submitted at the time of the bid, the Proposal will be non-responsive, and the Respondent will be disqualified.

Contract Language & Contractual Requirements: Affirmative language shall be contained in agreements for the performance of services to cover all statutory and County requirements; such language shall require that:

Affidavits in the form attached to these "Procedures & Requirements" must be executed from a contractor (and any subcontractors, regardless of tier) and notarized, showing compliance with the requirements of O.C.G.A. § 13-10-91 and that such be made part of the contract and/or subcontracts;

That the contractor (and any subcontractors, regardless of tier) fully comply with the requirements for completing and submitting the "Immigration Compliance Certification" and that such certification be received by the County prior to the commencement of any work under the contract or subcontract;

That the contractor (or any subcontractor, regardless of tier) notify the County within five (5) business days of entering into a contract or other agreement for hire with any subcontractor(s), regardless of tier;

That the contractor be responsible for obtaining and providing to the County the "Subcontractor Affidavit & Agreement" and "Immigration Compliance Certification" attached to and required under these "Procedures & Requirements" from each subcontractor, regardless of tier, employed or retained for work under the contract prior to the commencement of any work under the contract or any subcontract;

That Douglas County, Georgia, reserves the right to dismiss, or require the dismissal of, any contractor or subcontractor for failing to provide the required affidavit or certification and/or for failure to comply with the statutory requirements of O.C.G.A. § 13-10-91 and/or for providing false or misleading information upon the required affidavit(s) or certification(s);

That any contractor and/or subcontractor retaining any other subcontractor to perform services under the contract provide legal notice to any subcontractor of the requirements of Douglas County for immigration compliance and further provide notice that Douglas County, Georgia, reserves the right to dismiss, or require the dismissal of, any contractor or subcontractor for failing to provide the required affidavit or certification and/or for failure to comply with the statutory requirements of O.C.G.A. § 13-10-91 and/or for providing false or misleading information upon the required affidavit(s) or certification(s);

That failure to comply with any of the requirements and procedures of the County (i.e., failure to timely supply required affidavits or compliance certification documents; failure to utilize federal work authorization procedures; failure to permit or facilitate audits or reviews of records by County or State officials upon request; and/or failure to continue to meet any of the statutory or County obligations during the life of the contract) shall constitute a material breach of the agreement and shall entitle the County to dismiss any general contractor or to require the dismissal of any subcontractor or sub/subcontractor (irrespective of tier) for failing to fully comply with these requirements; and

That upon notice of a material breach of these provisions, the contractor (or subcontractor, regardless of tier) shall be entitled to cure the breach within ten (10) days and provide evidence of such cure. Should the breach not be cured, the County shall be entitled to all available remedies, including termination of the contract, the requirement that a subcontractor be dismissed from performing work under the contract, and any and all damages permissible by law.

Immigration Compliance Certification: Prior to commencing work under any contract for the physical performance of services, the contractor shall complete the "IMMIGRATION COMPLIANCE CERTIFICATION" form attached to these "Procedures & Requirements" and submit the same to the County. Prior to allowing any other subcontractor to perform work under the contract, the contractor shall obtain a completed "IMMIGRATION COMPLIANCE CERTIFICATION" from each subcontractor (regardless of tier) and submit the same to the County.

ATTACHMENTS:

CONTRACTOR AFFIDAVIT & AGREEMENT (EXHIBIT A);
SUBCONTRACTOR AFFIDAVIT & AGREEMENT (EXHIBIT A-1);
IMMIGRATION COMPLIANCE CERTIFICATION (EXHIBIT A-2).
DISADVANTAGE BUSINESS ENTERPRISE (DBE) (EXHIBIT B)
DEB MONTHLY PARTICIPATION REPORT (EXHIBIT C)
CONFLICT OF INTEREST (EXHIBIT D)
NON-COLLUSION ADDENDUM (EXHIBIT E)
PROPOSAL LETTER (EXHIBIT F)
PROPOSAL SCHEDULE (EXHIBIT G)
BID BOND (EXHIBIT H)
CIVIL PLANS (EXHIBIT I)
ARCHITECTURAL PLANS (EXHIBIT J)

**CONTRACTOR AFFIDAVIT & AGREEMENT
(EXHIBIT A)**

This affidavit must be signed, notarized, and submitted with any bid requiring the performance of physical services. If the affidavit is not submitted at the time of the bid, the bid will be determined non-responsive and will be disqualified.

By executing this affidavit, the undersigned contractor verifies compliance with O.C.G.A. §13-10-91, stating affirmatively that the individual, firm or corporation which is contracting with Douglas County, Georgia, has registered with, is authorized to use, and is participating in a federal work authorization program (an electronic verification of work authorization program operated by the U.S. Department of Homeland Security or any equivalent federal work authorization program operated by the U.S. Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA)). The undersigned contractor further attests that it will continue to use the federal Employment Eligibility Verification (EEV) work authorization program throughout the contract period.

The undersigned further agrees that should it employ or contract with any subcontractor(s) or should its subcontractor(s) employ other subcontractor(s) for the physical performance of services pursuant to the contract with Douglas County, Georgia, the contractor, or subcontractor will:

- (1) Notify the County within five business days of entering into a contract or agreement for hire with any subcontractor(s);
- (2) Secure from any subcontractor(s) and/or their subcontractor(s) verification of compliance with O.C.G.A. § 13-10-91 on the attached Subcontractor Affidavit (EXHIBIT A-1) prior to the commencement of any work under the contract/agreement.
- (3) Secure from any subcontractor(s) and/or their subcontractor(s) a completed Immigration Compliance Certification (EXHIBIT A-2) prior to the commencement of any work under the contract/agreement.
- (4) Provide the subcontractor(s) with legal notice that Douglas County, Georgia, reserves the right to dismiss, or require the dismissal of, any contractor or subcontractor for failing to provide the affidavit and/or for failure to comply with the requirements referenced in the affidavit;
- (5) Maintain records of such compliance and provide a copy of each such verification to Cobb County, Georgia, at the time the subcontractor(s) is retained to perform such services or upon any request from Douglas County, Georgia; and
- (6) Maintain such records for a period of five (5) years.

EEV (E-Verify) Program Number

EEV Program Date of Authorization

BY: Authorized Officer or Agent
[Contractor Name]

Contractor Business Name

Printed Name

Date

SWORN AND SUBSCRIBED BEFORE ME
ON THIS THE ____ DAY OF _____, 20__
Notary Public Commission Expires: _____

**SUBCONTRACTOR AFFIDAVIT & AGREEMENT
(EXHIBIT A-1)**

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of Douglas County, Georgia, has registered with, is authorized to use, and is participating in a federal work authorization program (an electronic verification of work authorization program operated by the U.S. Department of Homeland Security or any equivalent federal work authorization program operated by the U.S. Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA)). The undersigned contractor further attests that it will continue to use the federal Employment Eligibility Verification (EEV) work authorization program throughout the contract period.

The undersigned further agrees that should it employ or contract with any subcontractor(s) or should its subcontractor(s) employ other subcontractor(s) for the physical performance of services pursuant to the contract with Douglas County, Georgia, the undersigned subcontractor will:

- (1) Notify the County within five business days of entering into a contract or agreement for hire with any subcontractor(s);
- (2) Secure from any subcontractor(s) and/or their subcontractor(s) verification of compliance with O.C.G.A. § 13-10-91 on this Subcontractor Affidavit form (EXHIBIT A-1) prior to the commencement of any work under the contract/agreement;
- (3) Secure from any subcontractor(s) and/or their subcontractor(s) a completed I immigration Compliance Certification (EXHIBIT A-2) prior to the commencement of any work under the contract/agreement;
- (4) Provide the subcontractor(s) with legal notice that Douglas County, Georgia, reserves the right to dismiss, or require the dismissal of, any contractor or subcontractor for failing to provide the affidavit and/or for failure to comply with the requirements referenced in the affidavit;
- (5) Maintain records of such compliance and provide a copy of each such verification to Douglas County, Georgia, at the time the subcontractor(s) is retained to perform such services or upon any request from Douglas County, Georgia; and
- (6) Maintain such records for a period of five (5) years.

EEV (E-Verify) Program Number

EEV Program Date of Authorization

BY: Authorized Officer or Agent
[Subcontractor Name]

Subcontractor Business Name

Printed Name

Date

SWORN AND SUBSCRIBED BEFORE ME
ON THIS THE ____ DAY OF _____, 202__

Notary Public Commission Expires: _____

IMMIGRATION COMPLIANCE CERTIFICATION
(Required to be completed by Contractors and all Subcontractors)
(EXHIBIT A-2)

I certify to the Douglas County Board of Commissioners that the following employees will be assigned to:

(Project Name/Description)

I further certify to Douglas County, Georgia the following:

- The E-Verify program was used to verify the employment eligibility of each of the above-listed employees hired after the effective date of our contract to use the program;
- We have not received a Final Non-confirmation response from E-Verify for any of the employees listed.
- If we receive a Final Non-confirmation response from E-Verify for any of the employees listed above, we will immediately terminate that employee's involvement with the project.
- I have confirmed that we have an I-9 on file for every employee listed above and that to the best of my knowledge all the I-9s are accurate.
- To the best of my knowledge and belief, all of the employees on the above list are legally authorized to work in the United States.
- If any other employee is assigned to this Douglas County project, a certification will be provided for said employee prior to the employee commencing work on the project.

To the best of my knowledge and belief, the above certification is true, accurate and complete.

Sworn to by:

Employer Name & Address:

Signature of Officer

Printed Name/Title

Date

SWORN AND SUBSCRIBED BEFORE ME
ON THIS THE ____ DAY OF _____, 202__

Notary Public
Commission Expires: _____

EXHIBIT B

Disadvantaged Business Enterprises (DBE)

The following provisions should be carefully read to determine applicability to your business.

Douglas County Government encourages the participation of all businesses in offering their services and/or products. The Douglas County Government has the goal to fairly and competitively procure the best product at the most reasonable cost. A Disadvantaged Business Enterprise (DBE) goal of fifteen percent (15%) has been established for this project.

A Disadvantaged Business Enterprise (DBE) is generally defined as a Female, Black American, Hispanic American and any other minority owned business. The Federal Government has long had program in place to ensure participation of DBE vendors and suppliers. The State of Georgia has established a similar program whereby DBE firms are defined, certified and made known. This effort is managed by the Georgia Department of Transportation (GDOT). More information can be obtained from GDOT web site:

<http://www.dot.state.ga.us/eeo-div/index.shtml>

The Douglas County Government addresses DBE business participation (frequency and dollar value) in the following ways:

Douglas County wishes to identify all DBE participation; both at the contractor and sub-contractor levels in the following ways.

DBE businesses are requested to identify such status at the time they register as a vendor.

DBE businesses are requested to identify themselves at the time they propose to do business. Please complete **EXHIBIT B** if applicable and return with bid submittal.

1. All businesses will receive with each Purchase Order an instruction sheet for use of the furnished *Douglas County Government DBE Participation Report*, **EXHIBIT C**. Businesses are requested to complete this report and submit it with each invoice for the time period billed. Douglas County has established a Disadvantaged Business Enterprise Plan in accordance with the regulations of the U.S. Department of Transportation (U. S. Department of Transportation (USDOT), 49 CFR Part 26.) The Douglas County Department of Transportation is the lead agency for implementing the USDOT DBE Program for the County.

The Plan applies only to projects which are clearly indicated by the County.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) IDENTIFICATION FORM

A Disadvantaged Business Enterprise (DBE) is generally defined as a woman, Black American, Hispanic American and any other minority owned business. If your firm is classified as a Disadvantaged Business Enterprise (DBE), please complete this form and submit with bid response or send to:

Douglas County Purchasing Department
Attn: Purchasing Director
8700 Hospital Drive
Douglasville, GA 30134
Fax: 770-528-1154
Email: dcprocurementoffice@douglascountyga.gov

Name of Business: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

Certification Number: _____

Name of Organization Certification _____

This information is acquired for informational purposes only and will have no bearing on the award unless otherwise stated.

Instructions for Completing Exhibit B
Disadvantaged Business Enterprise (DBE)
Participation Report

All Douglas County Government contractors or vendors are requested to complete a report descriptive of any DBE subcontractor involvement in work for which the government is making payment. If otherwise specified in an RFP/ITB or contract, additional reporting forms may be required as well.

The objective of this request is to assist in the identification of Disadvantaged Business Enterprise (DBE) business participation with the Douglas County Government and to quantify that participation.

Douglas County Government does not administer a DBE Certification Program. The principle certification agency for the State of Georgia is the Georgia Department of Transportation. As a Contractor/Vendor you are not responsible for verification of any DBE Certification information of your subcontractor.

1. *** **Instructions** **1. Contractor/Vendor is furnished the one-page ***DBE Monthly Participation Report*** with each Douglas County Government-issued Purchase Order. 2. Contractor/Vendor completes this report for each billing period and attaches it to the invoice to then be sent to the County department/agency receiving the service or product. 3. Upon receipt of a Contractor/Vendor invoice and DBE report, the County department/agency receiving the service or product should keep a copy of the complete DBE report for their reporting process. In order to add or verify the prime contractor is registered as a DBE vendor in AMS, the County department/agency should send a copy of the DBE report to:

Douglas County Purchasing Division

Attn.: DBE Report

A Disadvantaged Business Enterprise (DBE) is a firm that is under the control of someone in an ownership position (at least 51%) that:

1. Has membership in one or more of the following groups: Female, Black American, Hispanic American, Native American, Subcontinent Asian American and Asian-Pacific America. There may be other groups that may be eligible to be certified as DBE.
2. Is a U.S. citizen or lawfully admitted permanent resident of the U.S.
3. Has a personal net worth which does not exceed \$750,000.
4. The business meets the Small Business Administration's size standard for a small business. Its annual gross receipts for the three previous fiscal years cannot have exceeded \$22,410,000. Depending on the type of work the business performs, other size standards may apply.
5. The business is organized as a for-profit business.
6. The business may also be DBE eligible as a certified U.S. Small Business Administration 8 (a) program.

Exhibit C
Douglas County Government Disadvantaged Business Enterprise Participation
Monthly Report

Contractor/Vendor: Please keep this blank report to make copies as needed. Print or type in the report, then send the completed report to the County department/agency receiving the service or product.

County Departments: Keep a copy of this completed report and use the dollar figures to input into your quarterly DBE report to the DBE Liaison (Records Management Division). If you already have a similar reporting method of gathering the dollar figures continue to use it. Send a copy of this completed report to the Purchasing Division (Attn: DBE Report) to add or verify the prime contractor is registered as a DBE vendor.

Submitted by: _____ Month Invoiced: _____
Name of Prime Contractor/Vendor **From/To:**

Douglas County Project Name: _____ Bid or P.O. Number: _____

Douglas County Department or Agency receiving service or product: _____

Description of Purchased Service/Product: _____

Full Contracted Amount: \$ _____ Payment amount requested at this time: \$ _____

1. Are YOU, the Prime Contractor, a DBE business? YES, _____ NO _____
2. Are YOUR subcontractors DBE vendors? YES, _____ NO _____

Please provide information below for each participating DBE subcontractor(s).

DBE Subcontractor Business Name	Type Service or Product Supplied	DBE Subcontractor Business/Contact Tel. Number	Actual Dollar Value of DBE Subcontractor Participation this Reporting Month
			\$
			\$
			\$
			\$
			\$

Submitted by: _____
Printed Name Signature of Authorized Representative

Title or position: _____

Date Completed: _____

EXHIBIT D
Conflict of Interest Statement

Except as may be identified and explained below, the undersigned hereby certifies that: (a) no member of the Board of Commissioners, elected, appointed, and employee of the Douglas County; (b) no elected, appointed, and employed official or employee of the State of Georgia and of a governing body, instrumentality, or political subdivision; (c) no relative of any persons described above; (d) no member of and delegate to the Congress of the United States has an interest whatsoever (regardless of how indirect and how remote that interest may be) in Respondent's organization and in the proceeds of a Contract and agreement which might be made between Respondent and the Douglas County Board of Commissioners as a result of the, quote, or qualification statement accompanied by this certification.

The undersigned certifies that he/she is legally authorized by the Respondent to make the above representation, and that the representation is true to the best of his/her knowledge and belief and without deliberate omission of any inquiry which would to the best of his/her belief tend to change the above representation. The undersigned understands that any representation made knowing it to be false may disqualify the Respondent from being awarded the Contract and future work by Douglas County Board of Commissioners.

NOTE: THIS CERTIFICATION MUST BE SIGNED AND SUBMITTED WITH RESPONDENT'S PROPOSAL.

EXCEPTIONS: (Please explain)

Date: _____

Company Name: _____

Authorized Representative Name: _____

Title: _____

Signature: _____

**EXHIBIT E
NON-COLLUSION AFFIDAVIT**

The undersigned Respondent or agent, being duly sworn on oath, says that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to include anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

The undersigned further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee gift, commission or thing of value on account of such sale.

OATH AND AFFIRMATION

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING BID FOR PUBLIC WORKS ARE TRUE AND CORRECT.

Dated this _____ day of, ____, ____

(Name of Organization)

(Title of Person Signing)

(Signature)

(Bid Number)

ACKNOWLEDGEMENT

STATE OF _____)

COUNTY OF _____)

Before me, a Notary Public, personally appeared the above name and swore that the statements contained in the foregoing document are true and correct.

Subscribed and sworn to me this _____ day of _____, _____.

Notary Public Signature

My Commission Expires: _____

EXHIBIT F
PROPOSAL LETTER

We propose to furnish and deliver all the deliverables and services named in the attached RFP. The price or prices offered herein shall apply for the period stated in the RFP.

It is understood and agreed that this Proposal Letter and proposal constitute an offer, which may be accepted in writing by the Douglas County Purchasing Department.

It is understood and agreed that we have read the County's Criteria Design Documents and other specifications shown or referenced in the RFP and that this statement is made in accordance with the provisions of such specifications. By our written signature on this proposal, we guarantee and certify that all items included in this statement meet or exceed all such County specifications. We further agree, if awarded a contract, to deliver goods and services which meet or exceed the specifications or other requirements of the RFP, Contract Documents, and the Agreement. The Douglas County Board of Commissioners reserves the right to reject any or all offers, waive technicalities, and informalities, and to make an award in the best interest of the County.

It is understood and agreed that this statement of Proposal shall be valid and held open for a period of ninety (90) days from opening date.

PROPOSAL SIGNATURE AND CERTIFICATION
(Respondent to sign and return)

I certify that this offer is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same materials, supplies, equipment, or services and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of State and Federal Law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of the proposal and certify that I am authorized to sign this proposal for the Respondent. I further certify that the provisions of the Official Code of Georgia Annotated, Sections 45-10-20 et. seq. has not been violated and will not be violated in any respect.

Authorized Signature _____ Date _____

Print/Type Name _____

Print/Type Company Name Here _____

Company Address: _____

Email Address: _____

EXHIBIT G

Proposal Schedule Bid Form

The Respondent has carefully examined and fully understands the Contract, Scope of Work, and other Documents hereto attached, and has satisfied itself as to the requirements of the Work, and hereby agrees that if its proposal is accepted, it shall contract with Douglas County according to proposal documents for the Fence Installation.

Location #1- DOT Maintenance Complex located at 8251 Chicago Avenue: the project scope includes the installation of a new NFPA 13 wet sprinkler system throughout an existing / remodeled storage building. The building is a combination of pre-engineered metal building (single story) and poured concrete elevated slab (2 story portion) and will primarily be utilized for DOT equipment storage and a small print shop office area. The building has a first-floor square footage of 15,342sf and second floor 2,723sf. The building will be provided with heat throughout ensuring freeze protection of sprinkler system. The sprinkler scope is limited to interior sprinkler design, permitting and installation only; the site fire water line will be brought into the building under a separate contract. Awarded subcontractor will be responsible for coordinating work and the schedule with the already awarded prime contractor.

Design Services	
Water Suppression System	
Installation/Labor	
Alternates	
Contingency (10%) Owner Maintained	
Base Bid:	

Location #2 - Douglas County Sheriff's Office Law Enforcement & Adult Detention Center located at 8470 Earl D. Lee Blvd: The project scope includes the deactivation and of existing wet sprinkler system and installation of new Clean Agent Fire Suppression system in an existing server / computer room (+/-817sf) and adjacent telecom room (+/-241sf) located within the secure area of the detention center [Julia please verify if this is the intent, this would be a gas-based fire suppression system using chemical agents, there may be some ancillary room-sealing measures required with this system but I'm not positive the extent. An alternative would be a pre-action sprinkler system, but this still uses water but requires two "triggers" before activating]. The awarded subcontractor will be responsible for the design, permitting, and installation of the new system along with any required room-sealing requirements [not positive if you want the sprinkler sub handling any room sealing requirements...this may include items like the existing door needing to swing in instead of out, ductwork sealing, etc.]

Design Services	
Water Suppression System	
Installation/Labor	
Alternates	
Contingency (10%) Owner Maintained	
Base Bid:	

Grand Total Bid = Location #1 + Location #2 + Owner \$Contingency

Description of Costs	Total Proposed Cost	Contingency Amount	Subtotal by Location
Location 1			
Location 2			
Total Costs			

Respondent shall provide details of the costs associated with the total build services.

The Undersigned agrees to commence work within 10 days of the date of Notice issued by Douglas County and to commit adequate staff to substantially complete all Work within the proposed or negotiated schedule.

The undersigned acknowledges receipt of the following addenda, listed by number and date appearing on each:

Addendum No.	Date	Addendum No.	Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

EXHIBIT H

BID BOND

KNOW ALL MEN BY THESE PRESENTS, THAT WE _____

_____ (hereinafter called the Principal) and _____ (hereinafter called the Surety), a Corporation chartered and existing under the laws of the State of _____

_____ with its principal offices in the City of _____

_____ and authorized to do business in the State of Georgia, are held and firmly bound unto Douglas County, Georgia, in the full and just sum of : _____

_____ DOLLARS, and _____ CENTS

(\$ _____) good and lawful money of the United States of America, to be paid upon demand to Douglas County, Georgia, to which payment will and truly to be made, we bind ourselves, our heirs, executors, administrators and assigns jointly and severally and firmly by these presents:

WHEREAS, the Principal is about to submit, or has submitted to Douglas County, Georgia, a Proposal for furnishing materials, labor and equipment for:

WHEREAS the Principal desires to file this Bond in accordance with law in lieu of a certified Respondent's check otherwise required to accompany this proposal.

NOW, THEREFORE, the conditions of this obligation are such that if the Proposal be accepted, the Principal shall within fifteen (15) days after receipt of notification of the acceptance, execute a Contract in accordance with the Proposal and upon the terms, conditions, and prices set forth in the form and manner required by Douglas County, Georgia, and execute a sufficient and satisfactory Certificate of Liability Insurance, Performance Bond and Payment Bond payable to Douglas County, Georgia. The Performance Bond shall be 100% of the total Contract Price, and the Payment Bond shall be 110% of the total Contract Price, in form and with security satisfactory to said Douglas County, Georgia, and otherwise to be and remain in full force and virtue in law; and the Surety shall, upon failure of the Principal to comply with any or all of the foregoing requirements within the time specified above, immediately pay to Douglas County, Georgia, upon demand, the amount hereof in good and lawful money of the United States of America, not as a penalty, but as liquidated damages.

IN TESTIMONY THEREOF, the Principal and Surety have caused these presents to be duly signed and sealed this _____ day of _____, 2023.

_____ (SEAL) _____ (SEAL)

Principal

Surety

By: _____ By: _____

Address: _____ Address: _____

Telephone No: _____ Telephone No: _____