

## ADVERTISEMENT FOR BIDDERS

Sealed proposals will be received by Spalding County, 119 E. Solomon Street, Griffin, Georgia 30223,  
until: **2:00 PM, local time, Tuesday, July 7, 2026**

Electronic submissions will not be accepted.  
for the Project known as:

### SPALDING COUNTY BOARD OF ELECTIONS OFFICE RENOVATIONS Bid #2027 004

at which time and place the proposals will be publicly opened and read aloud. Proposals received after the designated time will not be considered. The OWNER of the project is Spalding County. The ENGINEER for the project is LJA Engineering, Inc.

An official Pre-Bid Meeting will be held on Friday, June 19, 2026, 10:00 AM, at the project site located at 825 Memorial Drive, Griffin, GA. After an initial presentation by the Architect, potential bidders will be led on a tour of the facility to become familiar with the existing conditions. The Pre-Bid Meeting is not mandatory. Site visits outside the official Pre-Bid Meeting cannot be guaranteed.

The approximate extent and character of the Work is generally described as follows:

*Renovations to the Spalding County Board of Elections Office will include interior renovations, improving storage and handling areas for election equipment, ballots, and official records, updates to HVAC systems and staff support spaces, such as break rooms, conference rooms, and training areas, and improvements to technology and communication infrastructure.*

*The work includes, but is not limited to reorganizing office and operational spaces, upgrading public reception and voter service areas, replacing interior finishes and lighting, and installation of a fire suppression system.*

Bidding Documents/Project Manual must be obtained by prospective Bidders at the Issuing Office: LJA Engineering, Inc., 350 Airport Road, Griffin, Georgia 30224, 770-412-7700.

In order to obtain a complete hard copy set of the Bidding Documents/Project Manual and be on record as an Official Bidder prospective Bidder shall provide a copy of current Commercial General Contractor License as issued by the State of Georgia together with non-refundable payment of \$200.00. Digital versions of the Bidding Documents/Project Manual may be obtained for a non-refundable payment of \$75.00. Bidder shall also provide a letter from the Surety Company verifying the Bidder has the bonding capacity as outlined for the project and that the Surety Company will bond projects for Contractor as outlined in the specifications. The OWNER is not obligated to consider a Bidder's proposal if Bidder is not on record with the Issuing Office as having received complete Bidding Documents/Project Manual from the Issuing Office.

Contractor questions regarding the bid should be directed to Jason Graham via email at [jagraham@lja.com](mailto:jagraham@lja.com). All questions must be submitted in writing. The last day for contractor questions is 12:00 PM, local time Wednesday, July 1, 2026.

Bidding Documents/Project Manual may be reviewed at the Issuing Office: LJA Engineering, Inc., 350 Airport Road, Griffin, Georgia 30224, 770-412-7700; Construction Market Data ([www.cmdgroup.com](http://www.cmdgroup.com));

Dodge Data & Analytics (www.construction.com); ConstructConnect (www.constructconnect.com).

The time allowed for Substantial Completion is 90 days, and the time allowed for completion and readiness for final payment is 105 days from the date of commencement.

Each Bid must be accompanied by a Bid Bond completed on the attached Bid Bond Form with good and sufficient surety or sureties approved by the owner for faithful acceptance of the contract, payable to, in favor of, and for the protection of the OWNER in an amount equivalent to five (5%) of the total amount payable by the terms of the contract, in lieu thereof, in the form of a certified check, cashier's check, or cash in equal amount.

Performance and Payment Bonds, each in an amount at least equal to **110** percent of the contract amount, and a Certification of Insurance will be required.

A Certification of Insurance will be required from the low bidder prior to award of the Contract.

All Bids will remain subject to acceptance for ninety days after the day of the Bid opening, but OWNER may, in its sole discretion, release any Bid and return the Bid security prior to that date.

The Owner reserves the right to reject any or all Bids, to waive formalities and re-advertise.

**NOTICE TO BIDDERS:**

TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, AS APPLIED THROUGH THE CIVIL RIGHTS RESTORATION ACT OF 1987 - The CITY OF GRIFFIN, GEORGIA, in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d to 2000d-4, as amended by The Civil Rights Restoration Act of 1987, hereby notifies all bidders that no person shall on the grounds of race, color, national origin, sex, age, and handicap/disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the recipient regardless of whether those programs, services, and activities are federally-funded or not. Further, it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, handicap/disabled in consideration for an award.

**AVISO A LOS LICITANTES:**

TÍTULO VI DE LA LEY DE DERECHOS CIVILES DE 1964, TAL COMO SE APLICA A TRAVÉS DE LA LEY DE RESTAURACIÓN DE LOS DERECHOS CIVILES DE 1987 - La ciudad de GRIFFIN, GEORGIA, conforme título VI de la ley de derechos civiles de 1964, 42 U.S.C. 2000D 2000 d-4, modificada por la ley de restauración de derechos civiles de 1987, por la presente notifica a todos los licitadores que ninguna persona será por motivos de raza, color, origen nacional, sexo, edad y discapacidad/discapacidad, excluida de la participación en, ser negada los beneficios de , o de lo contrario sometidos a discriminación bajo cualquier programa o actividad llevada a cabo por el destinatario sin importar si aquellos programas, servicios y actividades son financiadas por el gobierno federal o no. Además, afirmativamente se asegurará que en cualquier contrato celebrado de conformidad con este anuncio, las empresas desfavorecidas como definido en 49 CFR parte 23 tendrán oportunidad de presentar ofertas en respuesta a esta invitación y que no se discrimine por motivos de raza, color, origen nacional, sexo, edad, discapacidad /discapacitados en consideración para un premio.

SPALDING COUNTY MANAGER  
Dr. Steve Ledbetter

LJA Engineering, Inc.  
Griffin, Georgia