

**Addendum No. 01 with Written Inquiry Responses
DCF ITB 2526 078
Janitorial Services for Tampa Service Center**

Solicitation Number: DCF ITB 2526 078
Solicitation Title: Janitorial Services for Tampa Service Center
Response(s) Due Date: 06/15/2026
Addendum Number: 01
Addendum Date: 06/01/2026

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 120.57(3), FLORIDA STATUTES, OR FAILURE TO POST THE BOND OR OTHER SECURITY REQUIRED BY LAW WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, FLORIDA STATUTES.

DCF ITB 2526 078 is hereby amended as follows, all other terms and conditions of the solicitation remain in effect. All additions are highlighted in yellow, and words ~~stricken~~ are deletions:

Change No. 01

ITB Instructions, Section 2.9.1., Alternates

All Respondents are required to submit pricing for both the Base Bid and the Add Alternate as described in Appendix III (Cost Proposal). The Department reserves the right to award the Base Bid only, or the Base Bid together with the Add Alternate, based on the best interest of the State and availability of funds. It is the Department's intent to award the Add Alternate together with the Base Bid, subject to availability of funds.

Change No. 02

ITB Instructions, Section 3.1.3.

Appendix III: Cost Proposal (PMT-60), including pricing for both the Base Bid and the Add Alternate.

Change No. 03

PO Scope of Work, Attachment A, Section 5.2.6.

Toilet paper, paper towels, soap dispenser refills, trash liners, sanitary disposal liners, urinal splash guards/deodorizers, and toilet bowl deodorizer clips and seat liners will be supplied by the Department of Children and Families under the base scope of work. Under the base scope of work, the Provider's obligation for these Department-supplied items is to replenish dispensers and receptacles from stock provided by the Department; the Provider is not responsible for procuring these items. If the Department awards the Add Alternate identified in **Appendix III (Cost Proposal)** for the Provider to furnish restroom consumable supplies, then the Provider shall supply at no additional cost beyond the awarded Add Alternate pricing, toilet paper, paper towels, soap dispenser refills, seat liners, trash liners, sanitary disposal liners, urinal splash guards/deodorizers,

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and toilet bowl deodorizer clips for the facility for the period(s) covered by the awarded Add Alternate.

Change No. 04

PO Scope of Work, Attachment B, Section B.4.2.

Refill all towel, tissue, seat liners, sanitary disposal liners, and hand soap dispensers.

Change No. 05

PO Scope of Work, Attachment C

TASKS PERFORMED DAILY/NIGHTLY	SATISFACTORY	UNSATISFACTORY
Cleaning standards for the Restrooms nightly schedule (Monday through Friday)		
Sweep and steam clean restroom floors, to include all baseboards, corners, and edges, with germicidal cleaner.		
Refill all towel, tissue, sanitary disposal liners, seat liners, and hand soap dispensers.		
Clean area around soap dispensers and walls under towel dispensers.		
Clean and sanitize all surfaces of vanity tops, wash basins, and shelving.		
Wash and sanitize both sides of toilet seats with germicidal cleaner.		
Clean and polish mirrors, frames, basin shelves, faucets, flushers, wash basin traps, and piping.		
Clean doors, hinges, frames, and door handles; wipe down wall and partitions with a germicidal cleaner.		
Empty all wastepaper and replace trash and sanitary disposal liners as needed.		
Use non-acid type cleaner to clean the commodes and urinals; never use a caustic or acid type cleaner in the bathrooms.		

TASKS PERFORMED MONTHLY	SATISFACTORY	UNSATISFACTORY
Cleaning standards for common areas - entries, hallways and stairwells monthly schedule		
Clean all fire equipment, boxes, extinguishers, and standpipes.		
Wipe clean all base boards.		
Urinal splash guards/deodorizers and toilet bowl deodorizer clips shall be replaced in accordance with manufacturer recommendations and as necessary to maintain cleanliness and effective odor control. At a		

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TASKS PERFORMED MONTHLY	SATISFACTORY	UNSATISFACTORY
minimum, urinal splash guards/deodorizers shall be replaced monthly, and toilet bowl deodorizer clips shall be replaced as needed to maintain effectiveness.		

Change No. 06

Appendix III, Cost Proposal

Refer to updated attachment to use for bid submittal which includes the changes highlighted in yellow on the tables below:

TOTAL COSTS - INITIAL TERM						
DESCRIPTION	PAYMENT FREQUENCY	TOTAL YEARLY COST (FY 26/27)	TOTAL YEARLY COST (FY 27/28)	TOTAL YEARLY COST (FY 28/29)	TOTAL YEARLY COST (FY 29/30)	TOTAL YEARLY COST (FY 30/31)
<u>Deliverable 1:</u> Monthly Janitorial Services	Monthly					
<u>Deliverable 2:</u> Periodic Specialized Cleaning	Varies					
SUB-TOTAL:		\$	\$	\$	\$	\$
INITIAL TERM TOTAL BASE BID: (all fiscal years)		\$				
DESCRIPTION	PAYMENT FREQUENCY	TOTAL YEARLY COST (FY 26/27)	TOTAL YEARLY COST (FY 27/28)	TOTAL YEARLY COST (FY 28/29)	TOTAL YEARLY COST (FY 29/30)	TOTAL YEARLY COST (FY 30/31)
<u>*Add Alternate:</u> Cost for vendor to provide: - Toilet paper, paper towels. - Restroom seat liners, trash liners, sanitary disposal liners, urinal splash	Monthly					

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guards/deodorizers, toilet bowl deodorizer clips, and soap dispenser refills						
SUB-TOTAL:		\$	\$	\$	\$	\$
INITIAL TERM TOTAL ALTERNATE BID: (all fiscal years)		\$				

TOTAL COSTS – POTENTIAL RENEWAL TERM						
DESCRIPTION	PAYMENT FREQUENCY	TOTAL YEARLY COST (FY 31/32)	TOTAL YEARLY COST (FY 32/33)	TOTAL YEARLY COST (FY 33/34)	TOTAL YEARLY COST (FY 34/35)	TOTAL YEARLY COST (FY 35/36)
<u>Deliverable 1:</u> Monthly Janitorial Services	Monthly					
<u>Deliverable 2:</u> Periodic Specialized Cleaning	Varies					
SUB-TOTAL:		\$	\$	\$	\$	\$
RENEWAL TERM TOTAL BASE BID: (all fiscal years)		\$				
DESCRIPTION	PAYMENT FREQUENCY	TOTAL YEARLY COST (FY 31/32)	TOTAL YEARLY COST (FY 32/33)	TOTAL YEARLY COST (FY 33/34)	TOTAL YEARLY COST (FY 34/35)	TOTAL YEARLY COST (FY 35/36)
<u>*Add Alternate:</u> Cost for vendor to provide: - Toilet paper, paper towels. - Restroom seat liners, trash liners, sanitary disposal liners, urinal splash	Monthly					

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guards/deodorizers, toilet bowl deodorizer clips, and soap dispenser refills						
SUB-TOTAL:		\$	\$	\$	\$	\$
RENEWAL TERM TOTAL ALTERNATE BID: (all fiscal years)		\$				

Change No. 07

ITB Instructions, Section 1.3 TIMELINE

ACTIVITY	DATE	TIME	ADDRESS
Solicitation Issued	April 30, 2026	N/A	https://vendor.myfloridamarketplace.com/
Mandatory Pre-Solicitation Conference	May 11, 2026	2:00 PM	See Section 2.4 Address: Florida Department of Children and Families 9393 North Florida Ave, Room 808 Tampa, FL 33612
Receipt of Written Questions Due Date	May 20, 2026	10:00 A.M.	See Section 1.4
Anticipated Date for Department's Answers to Written Questions	May 28, 2026 June 1, 2026	N/A	See Section 1.4
Response Due Date	June 10, 2026 June 15, 2026	10:00 AM	See Section 1.4

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Response Opening (Public Meeting)	June 10, 2026 June 15, 2026	2:00 PM	Please join my meeting from your computer, tablet or smartphone. https://meet.goto.com/654295517 You can also dial in using your phone. Access Code: 654-295-517 United States: +1 (872) 240-3212
Anticipated Posting of Notice of Intent to Award	June 22, 2026	N/A	https://vendor.myfloridamarketplace.com/
Anticipated Contract Start Date	July 1, 2026	N/A	N/A

Response to Written Inquiries:

Question #	Vendor Name	Solicitation Section	Question	Department Response
1	Ecobrite		What is the current contract value for this service annually?	The current annual contract amount for the incumbent Provider is \$139,164.
2	Ecobrite		How many restrooms are included, and what is their total square footage?	8 employee restrooms at 260 sq ft each 2 lobby restrooms at 56 sq ft each
3	Ecobrite		I would like to confirm whether proposals may be submitted electronically via email, or if only sealed submissions are accepted.	Responses shall be submitted to the Department electronically to the Procurement Officer via both email addresses listed in Section 1.4 . Refer to the ITB Instructions, Section 3.2 .
4	Ecobrite		I would like to kindly confirm whether this solicitation requires a Performance Bond and/or Umbrella Insurance coverage.	The solicitation does not mandate a performance bond as a condition of award. The Purchase Order Terms and Conditions reference the Department's right to require one; however, it is discretionary and not a current requirement of this solicitation. No performance bond is required at the time of bid submission.
5	Vancouver Janitorial Services		Due to religious observance, our firm does not operate from Friday night through Saturday day. However, we are fully available to perform services starting Saturday night and throughout Sunday. In our experience managing similar government contracts, we have successfully moved Friday night services to the weekend window (Saturday night/Sunday). This ensures all facilities are Monday-ready and fully serviced before the business week begins. Would the Department be open to this specific scheduling adjustment	Per PO SOW Section 11.2.2. , evening cleaning operations shall commence no earlier than 4:30 PM, Monday through Friday. The solicitation does not provide for an alternate weekend schedule in lieu of Friday evening services. Requests for schedule modifications are not accommodated through the solicitation process; the Provider must meet the schedule requirements as stated.

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			for the nightly cleaning requirements in the final contract?	
6	Vancouver Janitorial Services		Additionally, we were wondering if you are able to share the current award amount for this project with the existing vendor.	See response to Question #1 .
7	Compass Facility Services		Given the size and nature of this opportunity, I wanted to respectfully ask whether the Department is considering, or would consider, issuing an addendum to allow for an additional mandatory site visit or make-up conference for interested vendors who were unable to attend the original session.	At this time the Department does not anticipate adding an additional site visit or make-up conference. However, the Department reserves the right to modify this Solicitation by addenda. Addenda may modify any aspect of this Solicitation. It is the responsibility of Respondents to check VIP for addenda, notices of decisions, and other information or clarifications to this Solicitation in accordance with the ITB Instructions, Section 2.5, Official Notices .
8	Inspired Hope Inc	General	I would like to inquire which document within DCF ITB 2526 078 - Solicitation Instructions must be completed in order to be officially registered for the bid invitation. We did click on the "intends to participate" button within the MFMP platform, so we understand that this may be sufficient; however, we would like to make sure we are properly complying with the registration process.	Respondents who attended the Mandatory Pre-Solicitation Conference for this solicitation are eligible to submit a bid in accordance with the ITB Instructions . All other registration requirements occur following award if awarded a contract and are outlined in the ITB Instructions, Section 2.10., Requirements Following Award .
9	Global Technology Contract, Inc., dba Advanced	Attachment A Purchase Scope of Work Section B.14.2 Page 11	In the facility there are some pretty high ceilings and areas where the glass windows where it is over 10'-15' high. How high	Routine high dusting and wall cleaning shall be performed up to 8 feet throughout the building. For glass cleaning, both interior and exterior-facing sides (where accessible) shall be cleaned up to 8 feet as part of

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	Technology Management		does the high dusting need to be? Is there a maximum height requirement we reach to clean?	routine services. Areas exceeding 8 feet in height, including higher wall, glass, and elevated surfaces, shall be serviced annually in accordance with SOW Section B.14.3. For reference, the facility ceiling height is approximately 14 feet 6 inches.
10	Global Technology Contract, Inc., dba Advanced Technology Management	Attachment A Purchase Scope of Work Section 5.2.5. Page 2	Do you know the approximate usages per month on consumables? (i.e. paper towels, toilet seat covers, toilet tissue, paper towels, wax bags (for sanitary receptacles), small and large trash liners.	The Department does not maintain approximate monthly usage quantities for consumable supplies. The current Provider is responsible for supply delivery and associated inventory documentation.
11	Global Technology Contract, Inc., dba Advanced Technology Management	Attachment A Purchase Scope of Work Section 5.2.5. Page 2	During the walk through, there were hand sanitizing dispensers throughout the facility. In the consumables it does not list to provide hand sanitizing refills. Will hand sanitizer be a part of the consumables to be purchased by the cleaning vendor?	No, hand sanitizer dispensers are maintained by Department staff. The Provider will not be responsible for providing hand sanitizer.
12	Global Technology Contract, Inc., dba Advanced Technology Management	Attachment A Purchase Scope of Work Appendix III Cost Proposal Page 16-17	Are you able to please provide the previous pricing for the previous contact?	Refer to response to Question #1.
13	Excellence Alliance Cleaning LLC		Please confirm the total cleanable square footage for the facility.	115,000 sq ft
14	Excellence Alliance Cleaning LLC		Please confirm whether the cleanable square footage excludes:	The cleanable square footage excludes mechanical/electrical rooms. All other areas identified in the solicitation are included unless otherwise specified.

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			• mechanical/electrical rooms, • storage rooms, • restricted areas, • and other non-serviceable spaces.	
15	Excellence Alliance Cleaning LLC		Under the base bid, will the Department provide restroom consumables onsite for contractor restocking, or is the contractor responsible for purchasing all consumables (toilet paper, paper towels, soap, liners, etc.)?	Yes. Under the Base Bid, the Department will provide restroom consumables onsite for contractor restocking. Provider purchase of toilet paper, paper towels, soap, liners, and related consumables is not required unless the Add Alternate is exercised. Refer to Change No. 3 .
16	Excellence Alliance Cleaning LLC		During the site visit, it appeared that the facility currently utilizes Tork dispensers and restroom consumable products. Can the Department please clarify whether contractors are required to provide OEM Tork-branded consumables, or whether equivalent commercial-grade products compatible with the existing dispensers will be acceptable?	OEM Tork-branded consumables are not required. Contractors may provide equivalent commercial-grade consumables that are compatible with the existing dispensers and meet the Department's operational needs and quality standards.
17	Excellence Alliance Cleaning LLC		If equivalent consumable products are permitted, please confirm whether there are any minimum quality specifications or approved product standards required by the Department.	Refer to the PO Scope of Work, Section 5.2.4. for minimum quality specifications of paper products.
18	Excellence Alliance Cleaning		Can the Department clarify the expected frequency for: • carpet extraction,	Carpet extraction and VCT floor stripping and refinishing are required semi-annually, as specified in Section B.14.1 . Any additional periodic floor maintenance

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	LLC		• VCT floor refinishing, • and other periodic floor maintenance services?	services shall be performed in accordance with the requirements outlined in the solicitation.
19	Excellence Alliance Cleaning LLC		Are there any restricted or limited-access areas that may affect after-hours cleaning operations?	No after-hours access is permitted to Suite 600 or the Legal offices in Suite 900 after 5:00 p.m. These areas will be serviced by the day porter.
20	Excellence Alliance Cleaning LLC		Are there any recurring cleaning concerns or performance issues with the current contractor that the Department would like vendors to be aware of?	There are no recurring cleaning concerns or performance issues with the current Provider.
21	Excellence Alliance Cleaning LLC		If available, can the Department share the current contract value and/or prior bid tabulation for similar services?	Refer to response for Question #1 .
22	City Wide Facility Solutions	PO SOW, Section 9, Page 3	While City Wide manages the contract and service delivery, all cleaning services are performed by insured subcontracted cleaning companies within our network. This structure allows us to meet insurance and compliance requirements while providing consistent oversight and accountability.	The solicitation does not permit subcontracting. Therefore, all cleaning services required under this contract must be performed by the awarded Provider and may not be delegated to subcontracted service Providers.
23	City Wide Facility Solutions	PO SOW, Section 9, Page 3	Can City Wide be provided with invoices and/or inventory quantities for all equipment, supplies, and materials used in the performance of the contracted services, including cleaning chemicals, waxes,	The Department does not maintain invoices or inventory quantities for contractor-furnished equipment, supplies, or materials used in contract performance. Providers are responsible for determining the quantities and materials necessary to perform the services described in the solicitation.

Question #	Vendor Name	Solicitation Section	Question	Department Response
			deodorants, and related products?	
24	USSI, dba Grupo Eulen	3.1 Mandatory Response Requirements	Besides the forms listed in Appendix I, II and II and the additional information for these forms is there any further information or items you wish to see included in a technical proposal?	The forms contained in Appendices I, II, and III , along with the information requested within those forms, constitute the required contents of the technical proposal. No additional information is required unless otherwise specified in the solicitation.
25	USSI, dba Grupo Eulen	2.1 DMS Forms	Do we need to submit the DMS State Purchasing Forms (PUR) with our submittal?	No. Respondents shall complete and submit the documents listed on the ITB Instructions, Section 3.1, Mandatory Response Requirements .