



Addendum Number 2

RFP #26-048 S2103 Johnson Ferry Road at Peachtree Dunwoody Road Intersection Improvements
Design

COMPLETE THIS ADDENDUM, SIGN and SUBMIT with the RFP

RESPONSE DUE DATE: June 30, 2026 2:00 p.m.

To All Prospective Offerors: In reference to the RFP listed above, the following answers to questions, additions, deletions, and changes are hereby incorporated into the RFP:

1.	Question	Will there be a planholder list issued for the RFP?
	<i>Response</i>	Yes. Please see the updated list on Bonfire.
2.	Question	Will the city allow electronic signatures to be used for all required forms and certifications, including executed contract documents and exhibits?
	<i>Response</i>	Yes. Please include them in for the vendor submission on Bonfire.
3.	Question	Section 4.C identifies the Roadway Engineer and Traffic Engineer as Key Team Leaders. Are proposers permitted to include additional Key Team Leaders beyond those listed, if relevant to the project scope?
	<i>Response</i>	Yes.
4.	Question	4.C states that resumes for the Project Manager and Key Team Leaders may be included in an appendix. Can proposers also include resumes for additional key support staff in the appendix?

	<i>Response</i>	Yes
5.	Question	Sections 4.B (Project Manager) and 4.C (Key Team Leaders) require information such as education, registration, and relevant experience, and also state that resumes may be included in an appendix. Can the City clarify whether: a) A separate narrative response is required in the proposal body in addition to resumes, or b) A resume alone is sufficient to satisfy these requirements, and should be included in this section and not an appendix?
	<i>Response</i>	A resume is sufficient and can be included in the appendix.
6.	Question	Page 2 states that Offerors shall submit an executed Contract and all executed exhibits with the Proposal, while Page 24 indicates that a Signed Contract is to be submitted upon award. Please clarify: Are proposers required to submit a fully executed contract (Attachment A) with their proposal? Or will the contract only be executed after award? If the requirements have changed, can the City provide an updated list of forms required with proposal submittal?
	<i>Response</i>	Bidders are strongly encouraged to provide a signed contract with their proposal. However, the signed contract is not a mandatory requirement
7.	Question	Section 9 states that any concerns with contract provisions must be addressed in writing during the pre-submittal question period. Should proposers submit requested contract clarifications or modifications through the Bonfire Q&A process, or is there a preferred alternate method or contact for contract-specific questions?
	<i>Response</i>	Vendors requesting exceptions, modifications, or alternative language to any contract provision must submit such requests with their solicitation response. Any proposed changes must be clearly identified through a redlined version of the contract or contract exhibits, as applicable, to facilitate the City's review and evaluation of the requested revisions.
8.	Question	Presentation Materials Section 2, Task 5 (Public Involvement) states that presentation materials will include “presentation boards with illustrative renderings and perspective views of the proposed improvements.” Can the City clarify the expected level of detail and format for “perspective views”?
	<i>Response</i>	Assume that Display boards with illustrative renderings of each leg of intersection will be required, in addition to one overall color concept plan of the intersection.

9.	Question	Project Task 1 Section 2, Task 1 (Survey) requires boundary surveys for each parcel along the project corridor. Please confirm whether a full boundary survey is required for a roadway/route survey for this transportation project. If so, is it expected to meet ALTA/NSPS Land Title Survey standards?
	<i>Response</i>	Surveys must be done in accordance with GDOT PDP/Survey Manual requirements. Additionally, it will be expected that the consultant will review and incorporate City provided Title Reports for each adjacent parcel.
10.	Question	Project Task 1 Section 2, Task 1 states that topographic survey shall extend at least 150 feet from the centerline of the roadway. Given the anticipated project impact limits, this extent may include buildings and areas beyond what is necessary for design. Is the City open to the Consultant proposing a reduced survey extent based on project needs?
	<i>Response</i>	See Response to Question 9.
11.	Question	Can the City confirm that new traffic volumes, turning movement data, forecast models, Synchro analyses, Traffic Study, etc. will be needed as part of Task 1: Survey, and have not been obtained by the recently completed "Johnson Ferry and Peachtree Dunwoody Road Intersection Concept Development" or "Medical District Roadway Safety Analysis (MDRSA)"?
	<i>Response</i>	It is not anticipated that new traffic information will be required, the previously completed scoping study will be published as part of this addendum.
12.	Question	Can the completed "Johnson Ferry and Peachtree Dunwoody Road Intersection Concept Development Scoping Study" be shared for this RFP?
	<i>Response</i>	Yes, it will be made available as part of this addendum.
13.	Question	As the addition of a WFI can be a significant addition to the cost but is considered as needed, can the City consider adding a Special Studies task to the cost proposal?
	<i>Response</i>	Assume that 2 WFIs will be needed.
14.	Question	Alternatively, can up to 2 WFIs be assumed?

	<i>Response</i>	See Response to Question 13.
15.	Question	Can the City clarify the anticipated number of perspective renderings?
	<i>Response</i>	Assume that Display boards with illustrative renderings of each leg of intersection will be required, in addition to one overall color concept plan of the intersection.
16.	Question	Can the City clarify the anticipated number of right-of-way exhibits (e.g., to share alternative designs with the City and/or property owners) needed during ROW negotiations?
	<i>Response</i>	Assume that 50% of the parcel frontages will require a redesign due to design changes.
17.	Question	Will the proposed lighting (intersection lighting and pedestrian lights) be leased from Georgia Power or owned by Sandy Springs?
	<i>Response</i>	Pedestrian and intersection lighting will need to be fully designed (to include photometrics) in accordance with GDOT standards.
18.	Question	Will the Consultant only need to lay out light locations per City standards, or perform photometrics and provide full electrical plans?
	<i>Response</i>	See Response to Question 17.
19.	Question	Will Environmental Site Assessments (Phases I and II) be required for this project?
	<i>Response</i>	ESAs are not anticipated at this time.
20.	Question	As this project is within the PCID, will PCID standard streetscape elements be required (e.g., pedestrian plazas, landscaping, etc.)?
	<i>Response</i>	Current PCID elements will be required to be incorporated into the design of this project.
21.	Question	Does the City anticipate bi-weekly or monthly status meetings?

	<i>Response</i>	Assume bi-weekly status meetings will be required
22.	Question	Does the City have an anticipated Let Date?
	<i>Response</i>	Construction Let Date is forecast to be in Fall/Winter 2029
23.	Question	Can the City confirm that additional staff/KTLs that are not requested in in RFP, if added to the Appendix, will not contribute to the overall scoring?
	<i>Response</i>	Correct
24.	Question	Can the City confirm that boundary surveys will be required for each parcel?
	<i>Response</i>	See Response to Question 9.
25.	Question	Can the Bid Form be revised to remove all provisions that are not applicable to professional services contracts? (i.e., furnish and construct the items, bid schedule, unit prices, planting, BMPs, Bid Bonds, certified check). These provisions are not applicable and place an undue burden and cost on the Offeror
	<i>Response</i>	A performance guarantee, such as a Bid Bond, Performance Bond, Payment Bond, or Letter of Credit, shall be required for any Solicitation that includes Services above \$100,000.
26.	Question	On page 24 of the bid documents, will the City consider removing the Bid Bond? This provision is not applicable and places an undue burden and cost on the Offeror.
	<i>Response</i>	Please refer to the response for question # 25.
27.	Question	P32 – replace with: WHEREAS, Consultant is engaged in the business of providing engineering, landscape architectural, surveying, geotechnical, and similar design professional services for public and private projects; and P33, Article 3. Scope of Services, Basic Services; replace with: Basic Services may include, as applicable to the Project and as specifically identified in Exhibit A, studies, investigations, planning, concept

		development, site evaluation, surveying coordination, geotechnical coordination, schematic design, design development, construction documents, cost estimating, permitting support, bid or proposal phase support, and construction phase services. P35, Article 9, Review and Withholding; add: All undisputed portions of the invoice shall be paid within 30 days. P38, Article 22, Indemnification; request strike out “agents” and “intentionally wrongful acts,” P39, Article 24, Ownership and reuse of instruments of service and information; replace with: All reports, plans, specifications, drawings, calculations, studies, field notes, models, digital files, and other work product prepared by Consultant specifically for the Project, including all copies and derivative materials, shall become the property of Sandy Springs upon final payment, subject to Consultant's right to retain copies for its files and legal compliance. Consultant shall be deemed to have granted Sandy Springs a perpetual, irrevocable, royalty-free right to use, reproduce, adapt, and reuse such Project-specific work product for the Project and for alterations, additions, maintenance, repair, and operation of the Project. P42, Article 39, Notices; request add “email with read receipt”
	<i>Response</i>	The City has reviewed the requested contract modifications and advises that the Indemnity and Notices provisions contained within the solicitation will remain unchanged. The Indemnity provision is standard City contract language and is not subject to modification. Likewise, the Notices provision shall remain as written, as official communications under the contract must be provided in writing and delivered personally or by mail in accordance with the contract requirements. Vendors requesting exceptions, modifications, or alternative language to any contract provision must submit such requests with their solicitation response. Any proposed changes must be clearly identified through a redlined version of the contract or contract exhibits, as applicable, to facilitate the City's review and evaluation of the requested revisions. All other terms, conditions, and requirements of the solicitation shall remain unchanged.

28.	Question	On Cost Proposal Form, can City clarify that Item 3 should not state ‘Right of Way Acquisition’?
	<i>Response</i>	Item 3 includes Preliminary Design, Utility Coordination, and Right of Way Acquisition
29.	Question	On the reference form, is it acceptable to include City of Sandy Springs staff as a reference?
	<i>Response</i>	Yes as long as the projects are within last five years of similar scope and services as the current solicitation.
30.	Question	In Scope Task 1: Survey, stated geotechnical exploration reports, if necessary. Similarly, Task 2 stated wall foundation investigations may be required. Since a fee is requested, can the City provide a quantity to base the fee on?
	<i>Response</i>	See Response to Question 13.
31.	Question	In Scope Task 2: Utility Coordination, states all utilities to be located to SUE Level B. Since a fee is requested, can the City clarify the limits of SUE Level B to base the fee on?
	<i>Response</i>	Refer to the Survey Extent Area shown in Attachment A of the RFQ.
32.	Question	In Scope Task 2: Concept Design, the intersection lighting design was stated. Can City clarify if preliminary photometrics is requested to be included in the scope?
	<i>Response</i>	See Response to Question 17.
33.	Question	In Scope Task 3: Utility Coordination, how should the test holes for SUE QL_A be priced? Test holes locations and quantity cannot be determined until later in the design process. Is there a certain number of test holes the Consultant should include in the fee, or may the Consultant assume the test holes will be paid for under the “Additional Services as requested by the Engineer”?
	<i>Response</i>	Per Task 1 description, “Level A SUE (assume 20 test holes) will be added to the project as required.”
34.	Question	Task 5: Public Involvement, the fact-finding meeting is listed as optional, and the Consultant may be asked to prepare one (1) or two (2) presentations to the City Council during a work session and to prepare

		one (1) or two (2) presentations to PCID. How should this be accounted for in the fee? Since Fee is being used as a scoring component, it is important that all Offerors provide the same activities and deliverables.
	<i>Response</i>	Assume 2 presentations will be required.
35.	Question	On page 2 of the RFP Item 8, the City requires the executed contract to be submitted with the Proposal. However, the Bidding Instructions indicate the Signed Contract will be submitted upon award. Can the City clarify?
	<i>Response</i>	Please follow the requirements that are listed on the Bidding Instructions

Solicitation Documents:

The solicitation includes the following documents:

- S2103 Scoping Presentation_redacted
- S2103 Scoping Memo_redacted

I hereby acknowledge receipt of Addendum Number 2 for #26-048 S2103 Johnson Ferry Road at Peachtree Dunwoody Road Intersection Improvements Design and have incorporated the changes into my response for the above-mentioned RFP.

COMPANY NAME:

CONTACT PERSON:

ADDRESS:

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ FAX: _____

EMAIL ADDRESS: _____

SIGNATURE: _____

DATE: _____