

**APPENDIX I
ITEM SPECIFICATIONS**

ITEM 1: Class "D" Security Officer License Application Packet

- Quantity:** 60,000 Each (total)
- Ink:** Black, all sheets front and back; vendor must ensure no bleed through from front to back of sheets.
- Construction:** All pages (12 total) glued left edge or can be saddle stitched. The Class "D" Security Officer License Application (FDACS-16007) (document B) in the application packet shall be perforated along the left edge of the document to allow the applicant to remove the application from the packet for submission to the Division.
- Composition:** All sheets printed differently, front and back.
- Typesetting:** Camera-ready copy in pdf format shall be provided by the Department. Blank pages allowed as needed.

The Class "D" Security Officer License Application packet consists of the following documents (A through B):

A. Class "D" Security Officer License Application Instruction packet (I4000) as follows:

Size: 8 ½" x 11" (no deviation from this required size)

of pages: 6 (3 double-sided pages, front and back, plus one page-blank page allowed)

Paper: 55 lb. offset or 20 lb. register bond

Note: Optional per page pricing required

B. Class "D" Security Officer License Application form (FDACS-16007) as follows:

Size: 8 ½" X 11" (no deviation from this required size)

of pages: 6 (3 double-sided pages front and back)

Paper: 24 lb. OCR to meet specifications for use on Kodak I5200 duplex color scanner

Note: Optional per page pricing required

Optional pricing for printing a unique number on two (2) pages is required for this item. The vendor will be provided a data file containing a unique tracking number to be printed on two pages of this item. This number will be printed along with a corresponding bar code in "3 of 9 format" and must be printed using a minimum font size of 10. If this option increases the number of pages in this document, the increase in number of pages will be priced using the optional per page pricing.

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ITEM 2: Class "G" Statewide Firearm License Application Packet

- Quantity:** 25,000 Each (total)
- Ink:** Black, all sheets front and back; vendor must ensure no bleed through from front to back of sheets.
- Construction:** All pages (12 total) glued left edge or can be saddle stitched. The Class "G" Security Officer License Application (FDACS-16008) (document B) in the application packet shall be perforated along the left edge of the document to allow the applicant to remove the application from the packet for submission to the Division.
- Composition:** All sheets printed differently, front and back.
- Typesetting:** Camera-ready copy in pdf format shall be provided by the Department. Blank pages allowed as needed.

The Class "G" Statewide Firearm License Application packet consists of the following documents (A through B):

A. Class "G" Statewide Firearm License Application Instruction packet (I4500) as follows:

Size: 8 ½" x 11" (no deviation from this required size)
of pages: 6 (3 double-sided pages, front and back, plus one page-blank page allowed)
Paper: 55 lb. offset or 20 lb. register bond
Note: Optional per page pricing required

B. Class "G" Statewide Firearm License Application form (FDACS-16008) as follows:

Size: 8 ½" X 11" (no deviation from this required size)
of pages: 6 (3 double-sided pages front and back)
Paper: 24 lb. OCR to meet specifications for use on Kodak I5200 duplex color scanner
Note: Optional per page pricing required

Optional pricing for printing a unique number on two (2) pages is required for this item. The vendor will be provided a data file containing a unique tracking number to be printed on two pages of this item. This number will be printed along with a corresponding bar code in "3 of 9 format" and must be printed using a minimum font size of 10. If this option increases the number of pages in this document, the increase in number of pages will be priced using the optional per page pricing.

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ITEM 3: Class "K" Firearms Instructor License Application Packet

- Quantity:** 1,200 Each (total)
- Ink:** Black, all sheets front and back; vendor must ensure no bleed through from front to back of sheets.
- Construction:** All pages (12 total) glued left edge or can be saddle stitched. The Class "K" Firearms Instructor License Application (FDACS-16020) (document B) in the application packet shall be perforated along the left edge of the document to allow the applicant to remove the application from the packet for submission to the Division.
- Composition:** All sheets printed differently, front and back.
- Typesetting:** Camera-ready copy in pdf format shall be provided by the Department. Blank pages allowed as needed.

The Class "K" Firearms Instructor License Application packet consists of the following documents (A through B):

A. Class "K" Firearms Instructor License Application Instruction packet (I500) as follows:

Size: 8 ½" x 11" (no deviation from this required size)
of pages: 6 (3 double-sided pages, front and back, plus one page-blank page allowed)
Paper: 55 lb. offset or 20 lb. register bond
Note: Optional per page pricing required

B. Class "K" Firearms Instructor License Application form (FDACS-16020) as follows:

Size: 8 ½" x 11" (no deviation from this required size)
of pages: 6 (3 double-sided pages front and back)
Paper: 24 lb. OCR to meet specifications for use on Kodak I5200 duplex color scanner
Note: Optional per page pricing required

Optional pricing for printing a unique number on two (2) pages is required for this item. The vendor will be provided a data file containing a unique tracking number to be printed on two pages of this item. This number will be printed along with a corresponding bar code in "3 of 9 format" and must be printed using a minimum font size of 10. If this option increases the number of pages in this document, the increase in number of pages will be priced using the optional per page pricing.

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ITEM 4: Class "M", "MA", "MB", "MR" Manager License Application Packet

- Quantity:** 1,500 Each (total)
- Ink:** Black, all sheets front and back; vendor must ensure no bleed through from front to back of sheets.
- Construction:** All pages (16 total) glued left edge or can be saddle stitched. The Class "M", "MA", "MB", "MR" Manager Application (FDACS-16021) (document B) and Affidavit of Experience (FDACS-16023) (document C) in the application packet shall be perforated along the left edge of the document to allow the applicant to remove the application from the packet for submission to the Division.
- Composition:** All sheets printed differently, front and back.
- Typesetting:** Camera-ready copy in pdf format shall be provided by the Department. Blank pages allowed as needed.

The Class "M", "MA", "MB", "MR" Manager License Application packet consists of the following documents (A through C):

A. Class "M", "MA", "MB", "MR" Manager License Application Instruction packet (I6000) as follows:

Size: 8 ½" x 11" (no deviation from this required size)

of pages: 8 (4 double-sided pages front and back)

Paper: 55 lb. offset or 20 lb. register bond

Note: Optional per page pricing required

B. Class "M", "MA", "MB", "MR" Manager License Application form (FDACS-16021) as follows:

Size: 8 ½" x 11" (no deviation from this required size)

of pages: 6 (3 double-sided pages front and back)

Paper: 24 lb. OCR to meet specifications for use on Kodak I5200 duplex color scanner

Note: Optional per page pricing required

Optional pricing for printing a unique number on two (2) pages is required for this item. The vendor will be provided a data file containing a unique tracking number to be printed on two pages of this item. This number will be printed along with a corresponding bar code in "3 of 9 format" and must be printed using a minimum font size of 10. If this option increases the number of pages in this document, the increase in number of pages will be priced using the optional per page pricing.

C. Affidavit of Experience (FDACS-16023):

Size: 8 ½" x 11" (no deviation from this required size)

of pages: 2 (1 double-sided page front and back)

Paper: 20 lb. register bond

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ITEM 5: Class "C" Private Investigator License Application Packet

- Quantity:** 6,000 Each (total)
- Ink:** Black, all sheets front and back; vendor must ensure no bleed through from front to back of sheets.
- Construction:** All pages (16 total) glued left edge or can be saddle stitched. The Class "C" Private Investigator License Application (FDACS-16018) (document B), Affidavit of Experience (FDACS-16023) (document C) and Letter of Intent to Sponsor For Private Investigator Intern (FDACS-16026) (document D) in the application packet shall be perforated along the left edge of the document to allow the applicant to remove the application from the packet for submission to the Division.
- Composition:** All sheets printed differently, front and back
- Typesetting:** Camera-ready copy in pdf format shall be provided by the Department. Blank pages allowed as needed.

The Class "C" Private Investigator License Application packet consists of the following documents (A through D):

A. Class "C" Private Investigator License Application Instruction packet (I3500) with Chapter 493, Florida Statutes (DOL003) as follows:

Size: 8 ½" x 11" (no deviation from this required size)

of pages: 6 (3 double-sided pages front and back)

Paper: 20 lb. register bond

Note: Optional per page pricing required

B. Class "C" Private Investigator License Application form (FDACS-16018) as follows:

Size: 8 ½" x 11" (no deviation from this required size)

of pages: 6 (3 double-sided pages front and back)

Paper: 24 lb. OCR to meet specifications for use on Kodak I5200 duplex color scanner

Note: Optional per page pricing required

Optional pricing for printing a unique number on two (2) pages is required for this item. The vendor will be provided a data file containing a unique tracking number to be printed on two pages of this item. This number will be printed along with a corresponding bar code in "3 of 9 format" and must be printed using a minimum font size of 10. If this option increases the number of pages in this document, the increase in number of pages will be priced using the optional per page pricing.

C. Affidavit of Experience (FDACS-16023):

Size: 8 ½" x 11" (no deviation from this required size)

of pages: 2 (1 double-sided page front and back)

Paper: 20 lb. register bond

Note: Optional per page pricing required

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D. Letter of intent To Sponsor Private Investigator Intern (FDACS-16026):

Size: 8 ½" x 11" (no deviation from this required size)

of pages: 2 (1 double-sided page front and back)

Paper: 20 lb. register bond

Note: Optional per page pricing required

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ITEM 6: Class "CC" Private Investigator Intern License Application Packet

- Quantity:** 2,600 Each (total)
- Ink:** Black, all sheets front and back; vendor must ensure no bleed through from front to back of sheets.
- Construction:** All pages (16 total) glued left edge or can be saddle stitched. The Class "CC" Private Investigator Intern License Application (FDACS-16038) (document B) and Letter of Intent to Sponsor for Private Investigator Intern (FDACS-16026) (document C) in the application packet shall be perforated along the left edge of the document to allow the applicant to remove the application from the packet for submission to the Division.
- Composition:** All sheets printed differently, front and back.
- Typesetting:** Camera-ready copy in pdf format shall be provided by the Department. Blank pages allowed as needed.

The Class "CC" Private Investigator Intern Application packet consists of the following documents (A through C):

A. Class "CC" Private Investigator Intern License Application Instruction packet (I3550) as follows:

Size: 8 ½" x 11" (no deviation from this required size)

of pages: 6 (3 double-sided pages front and back)

Paper: 20 lb. register bond

Note: Optional per page pricing required

B. Class "CC" Private Investigator Intern Application form (FDACS-16038) as follows:

Size: 8 ½" x 11" (no deviation from this required size)

of pages: 6 (3 double-sided pages front and back)

Paper: 24 lb. OCR to meet specifications for use on Kodak I5200 duplex color scanner

Note: Optional per page pricing required

Optional pricing for printing a unique number on two (2) pages is required for this item. The vendor will be provided a data file containing a unique tracking number to be printed on two pages of this item. This number will be printed along with a corresponding bar code in "3 of 9 format" and must be printed using a minimum font size of 10. If this option increases the number of pages in this document, the increase in number of pages will be priced using the optional per page pricing.

C. Letter of Intent to Sponsor for Private Investigator Intern (FDACS-16026):

Size: 8 ½" x 11" (no deviation from this required size)

of pages: 2 (1 double-sided page front and back)

Paper: 20 lb. register bond

Note: Optional per page pricing required

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ITEM 7: Class "EE" Recovery Agent Intern License Application Packet

- Quantity:** 2,500 Each (total)
- Ink:** Black, all sheets front and back; vendor must ensure no bleed through from front to back of sheets.
- Construction:** All pages (16 total) glued left edge or can be saddle stitched. The Class "EE" Recovery Agent Intern License Application (FDACS-16039) (document B) and Letter of Intent to Sponsor for Recovery Agent Intern (FDACS-16026) (document C) in the application packet shall be perforated to allow the applicant to remove the application from the packet for submission to the Division.
- Composition:** All sheets printed differently, front and back.
- Typesetting:** Camera-ready copy in pdf format shall be provided by the Department. Blank pages allowed as needed.

The Class "EE" Recovery Agent Intern License Application packet consists of the following documents (A through C):

A. Class "EE" Recovery Agent Intern License Application Instruction packet (I5250) as follows:

Size: 8 ½" x 11" (no deviation from this required size)

of pages: 8 (4 double-sided pages front and back, plus one page-blank page allowed)

Paper: 20 lb. register bond

Note: Optional per page pricing required

B. Class "EE" Recovery Agent Intern License Application (FDACS-16039) as follows:

Size: 8 ½" x 11" (no deviation from this required size)

of pages: 6 (3 double-sided pages front and back)

Paper: 24 lb. OCR to meet specifications for use on Kodak I5200 duplex color scanner

Note: Optional per page pricing required

Optional pricing for printing a unique number on two (2) pages is required for this item. The vendor will be provided a data file containing a unique tracking number to be printed on two pages of this item. This number will be printed along with a corresponding bar code in "3 of 9 format" and must be printed using a minimum font size of 10. If this option increases the number of pages in this document, the increase in number of pages will be priced using the optional per page pricing.

C. Letter of Intent to Sponsor for Recovery Agent Intern (FDACS-16026):

Size: 8 ½" x 11" (no deviation from this required size).

of pages: 2 (1 double-sided page front and back).

Paper: 20 lb. register bond.

Note: Optional per page pricing required

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ITEM 8: Class "E" Recovery Agent License Application Packet

- Quantity:** 1,200 Each (total)
- Ink:** Black, all sheets front and back; vendor must ensure no bleed through from front to back of sheets.
- Construction:** All pages (18 total) glued left edge or can be saddle stitched. The Class "E" Recovery Agent License Application (FDACS-16019) (document A), Affidavit of Experience (FDACS-16023) (document B) and Letter of Intent To Sponsor For Recovery Agency Intern (FDACS-16027) (document D) in the application packet shall be perforated along the left edge of the document to allow the applicant to remove the application from the packet for submission to the Division.
- Composition:** All sheets printed differently, front and back.
- Typesetting:** Camera-ready copy in pdf format shall be provided by the Department. Blank pages allowed as needed.

The Class "E" Recovery Agent License Application packet consists of the following documents (A through D):

A. Class "E" Recovery Agent License Application Instruction packet (I5250) as follows:

Size: 8 ½" x 11" (no deviation from this required size)
of pages: 6 (3 double-sided pages front and back)
Paper: 20 lb. register bond
Note: Optional per page pricing required

B. Class "E" Recovery Agent License Application form (FDACS-16019) as follows:

Size: 8 ½" x 11" (no deviation from this required size)
of pages: 6 (3 double-sided pages front and back)
Paper: 24 lb. OCR to meet specifications for use on Kodak I5200 duplex color scanner.
Note: Optional per page pricing required

Optional pricing for printing a unique number on two (2) pages is required for this item. The vendor will be provided a data file containing a unique tracking number to be printed on two pages of this item. This number will be printed along with a corresponding bar code in "3 of 9 format" and must be printed using a minimum font size of 10. If this option increases the number of pages in this document, the increase in number of pages will be priced using the optional per page pricing.

C. Affidavit of Experience (FDACS-16023):

Size: 8 ½" x 11" (no deviation from this required size)
of pages: 2 (1 double-sided page front and back)
Paper: 20 lb. register bond
Note: Optional per page pricing required

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D. Letter of Intent to Sponsor for Recovery Agent Intern (FDACS-16027):

Size: 8 ½" x 11" (no deviation from this required size)

of pages: 4 (2 double-sided page front and back)

Paper: 20 lb. register bond

Note: Optional per page pricing required

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ITEM 9: Class "A", "B", "R" Agency License Application Packet

- Quantity:** 3,500 Each (total)
- Ink:** Black, all sheets front and back; vendor must ensure no bleed through from front to back of sheets.
- Construction:** All pages (24 total) glued left edge or can be saddle stitched. The Class "A", "B", "R" Agency License and Principal Application (FDACS-16022) parts in the application packet shall be perforated along the left edge of the document to allow the applicant to remove the application from the packet for submission to the Division.
- Composition:** All sheets printed differently, front and back.
- Typesetting:** Camera-ready copy in pdf format shall be provided by the Department. Blank pages allowed as needed.

The Class "A", "B", "R" Agency License Application packet consists of the following documents (A through B):

A. Class "A", "B", "R" Agency License Application Instruction packet (I3000) as follows:

Size: 8 ½" x 11" (no deviation from this required size).

of pages: 6 (3 double-sided pages front and back).

Paper: 20 lb. register bond.

Note: Optional per page pricing required

B. Class "A", "B", "R" Agency License Application (includes partner/corporate officer) form (FDACS 16022) as follows:

Size: 8 ½" x 11" (no deviation from this required size).

of pages: 18 (9 double-sided pages front and back).

Paper: 24 lb. OCR to meet specifications for use on Kodak I5200 duplex color scanner.

Typesetting: Camera-ready copy shall be provided by the Department. Blank pages allowed as needed.

Note: Optional per page pricing required

Optional pricing for printing a unique number on two (2) pages is required for this item. The vendor will be provided a data file containing a unique tracking number to be printed on two pages of this item. This number will be printed along with a corresponding bar code in "3 of 9 format" and must be printed using a minimum font size of 10. If this option increases the number of pages in this document, the increase in number of pages will be priced using the optional per page pricing.

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ITEM 10: Agency Branch License Application Packet

Quantity:	3,500 Each (total)
Ink:	Black, all sheets front and back; vendor must ensure no bleed through from front to back of sheets
Construction:	All pages (2 total) glued left edge or can be saddle stitched. The Agency Branch License Application (FDACS-16025)
Composition:	All sheets printed differently, front and back.
Typesetting:	Camera-ready copy in pdf format shall be provided by the Department. Blank pages allowed as needed.

The Agency Branch License Application packet consists of the following documents:

Agency Branch License Application form (FDACS 16025) as follows:

Size: 8 ½" x 11" (no deviation from this required size)

of pages: 2 (1 double-sided page front and back)

Paper: 24 lb. OCR to meet specifications for use on Kodak I5200 duplex color scanner

Typesetting: Camera-ready copy in pdf shall be provided by the Department. Blank pages allowed as needed.

Note: Optional per page pricing required

Optional pricing for printing a unique number on two (2) pages is required for this item. The vendor will be provided a data file containing a unique tracking number to be printed on two pages of this item. This number will be printed along with a corresponding bar code in "3 of 9 format" and must be printed using a minimum font size of 10. If this option increases the number of pages in this document, the increase in number of pages will be priced using the optional per page pricing.

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ITEM 11: Class "DI" Security Officer School Instructor and "RI" Recovery School Instructor License Application Packet

- Quantity:** 1,000 Each (total)
- Ink:** Black, all sheets front and back; vendor must ensure no bleed through from front to back of sheets
- Construction:** All pages (12 total) glued left edge or can be saddle stitched. The Class "DI/RI" Security Officer and Recovery Agent License Application (FDACS-16014) (document B) in the application packet shall be perforated along the left edge of the document to allow the applicant to remove the application from the packet for submission to the Division.
- Composition:** All sheets printed differently, front and back.
- Typesetting:** Camera-ready copy in pdf format shall be provided by the Department. Blank pages allowed as needed.

The Class "DI" Security Officer Instructor License and Class "RI" Recovery Agent License Application packet consists of the following documents (A through B):

A. Class "DI" Security Officer Instructor License and Class "RI" Recovery Agent Instructor License Application Instruction packet as follows:

Size: 8 ½" x 11" (no deviation from this required size)

of pages: 6 (3 double-sided pages front and back)

Paper: 20 lb. register bond

Note: Optional per page pricing required

B. Class "DI" Security Officer Instructor License and Class "RI" Recovery Agent Instructor License Application form (FDACS-16014) as follows:

Size: 8 ½" x 11" (no deviation from this required size)

of pages: 6 (3 double-sided pages front and back)

Paper: 24 lb. OCR to meet specifications for use on Kodak I5200 duplex color scanner

Note: Optional per page pricing required

Optional pricing for printing a unique number on two (2) pages is required for this item. The vendor will be provided a data file containing a unique tracking number to be printed on two pages of this item. This number will be printed along with a corresponding bar code in "3 of 9 format" and must be printed using a minimum font size of 10. If this option increases the number of pages in this document, the increase in number of pages will be priced using the optional per page pricing.

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ITEM 12: Class "DS" Security Officer School and "RS" Recovery School License Application Packet

- Quantity:** 1,000 Each (total)
- Ink:** Black, all sheets front and back; vendor must ensure no bleed through from front to back of sheets
- Construction:** All pages (8 total) glued left edge or can be saddle stitched. School or Training Facility License Application (FDACS-16003) (document B) in the application packet shall be perforated along the left edge of the document to allow the applicant to remove the application from the packet for submission to the Division.
- Composition:** All sheets printed differently, front and back.
- Typesetting:** Camera-ready copy in pdf format shall be provided by the Department. Blank pages allowed as needed.

The Class "DS" Security School License and Class "RS" Recovery Agent School License Application packet consists of the following documents (A through B):

A. Class "DS" Security School License and Class "RS" Recovery Agent School License Application Instruction packet with Chapter 493, Florida Statutes (DOL003) as follows:

Size: 8 ½" x 11" (no deviation from this required size)
of pages: 4 (2 double-sided pages front and back plus one page-blank page allowed)
Paper: 20 lb. register bond
Note: Optional per page pricing required

B. Class "DS" Security School and Class "RS" Recovery Agent School License Application form (FDACS-16003) as follows:

Size: 8 ½" x 11" (no deviation from this required size)
of pages: 4 (2 double-sided page front and back)
Paper: 24 lb. OCR to meet specifications for use on Kodak I5200 duplex color scanner
Note: Optional per page pricing required

Optional pricing for printing a unique number on two (2) pages is required for this item. The vendor will be provided a data file containing a unique tracking number to be printed on two pages of this item. This number will be printed along with a corresponding bar code in "3 of 9 format" and must be printed using a minimum font size of 10. If this option increases the number of pages in this document, the increase in number of pages will be priced using the optional per page pricing.

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ITEM 13: Change in Agency Partner Application Packet

- Quantity:** 1,000 Each (total)
- Ink:** Black, all sheets front and back; vendor must ensure no bleed through from front to back of sheets
- Construction:** All pages (12 total) glued left edge or can be saddle stitched. Change in Agency Partner Application (FDACS-16055) (document B) in the application packet shall be perforated along the left edge of the document to allow the applicant to remove the application from the packet for submission to the Division.
- Composition:** All sheets printed differently, front and back.
- Typesetting:** Camera-ready copy in pdf format shall be provided by the Department. Blank pages allowed as needed. The Change in Agency Partner application packet consists of the following documents (A through B):

The Change in Agency Partner Application packet consists of the following documents (A through B):

A. Change in Agency Partner Application packet with Instruction packet as follows:

Size: 8 ½" x 11" (no deviation from this required size)

of pages: 6 (33 double-sided pages front and back)

Paper: 20 lb. register bond

Note: Optional per page pricing required

B. Change in Agency Partner Application (FDACS-16055) as follows:

Size: 8 ½" x 11" (no deviation from this required size)

of pages: 6 (3 double-sided pages front and back)

Paper: 24 lb. OCR to meet specifications for use on Kodak I5200 duplex color scanner

Note: Optional per page pricing required

Optional pricing for printing a unique number on two (2) pages is required for this item. The vendor will be provided a data file containing a unique tracking number to be printed on two pages of this item. This number will be printed along with a corresponding bar code in "3 of 9 format" and must be printed using a minimum font size of 10. If this option increases the number of pages in this document, the increase in number of pages will be priced using the optional per page pricing.

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ITEM 14: Concealed Weapon/Firearm License Renewal Notice (FDACS-16035)

Quantity: 200,000 Each (total)

Size: 8 ½" x 11" (no deviation from this required size)

Paper: 24 lb. OCR to meet specifications for use on Kodak I5200 duplex color scanner.

Ink: Black and red, all sheets front and back; vendor must ensure no bleed through from front to back of sheets.

Construction: Two pages (1 double-sided page front and back)

Composition: Printed differently, front and back

Typesetting: Camera-ready copy in pdf format shall be provided by the Department.

Note: Optional per page pricing required

ITEM 15: Statewide Firearms License Renewal Notice (FDACS-16057)

Quantity: 1,000 Each (total)

Size: 8 ½" x 11" (no deviation from this required size)

Paper: 24 lb. OCR to meet specifications for use on Kodak I5200 duplex color scanner

Ink: Black and red, all sheets front and back; vendor must ensure no bleed through from front to back of sheets

Construction: Two pages (1 double-sided page front and back)

Composition: Printed differently, front and back

Typesetting: Camera-ready copy in pdf format shall be provided by the Department.

Note: Optional per page pricing required

ITEM 16: Firearms Instructor License Renewal Notice (FDACS-16056)

Quantity: 1,000 Each (total)

Size: 8 ½" x 11" (no deviation from this required size)

Paper: 24 lb. OCR to meet specifications for use on Kodak I5200 duplex color scanner

Ink: Black and red, all sheets front and back; vendor must ensure no bleed through from front to back of sheets

Construction: Two pages (1 double-sided page front and back)

Composition: Printed differently, front and back

Typesetting: Camera-ready copy in pdf format shall be provided by the Department.

Note: Optional per page pricing required

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ITEM 17: Agency License Renewal Notice (FDACS-16058)

Quantity: 2,400 Each (total)

Size: 8 ½" x 11" (no deviation from this required size)

Paper: 24 lb. OCR to meet specifications for use on Kodak I5200 duplex color scanner

Ink: Black and red, all sheets front and back; vendor must ensure no bleed through from front to back of sheets

Construction: Single page

Composition: Printed differently, front and back

Typesetting: Camera-ready copy in pdf format shall be provided by the Department.

Note: Optional per page pricing required

ITEM 18: Concealed Weapon / Firearm License Mailer

Quantity: 200,000 Each (total)

Paper: 100 lb. white tag

Ink: Blue, all sheets front and back

Construction: Single page

Composition: Printed differently, front and back.

Typesetting: Camera-ready copy in pdf format shall be provided by the Department.

Special Specs: Two die cut holes, two horizontal perforations on 100 lb. white tag.

Note: Optional per page pricing required

ITEM 19: Chapter 493 License Mailer

Quantity: 100,000 Each (total)

Paper: 100 lb. white tag

Ink: Blue, all sheets front and back

Construction: Single page

Composition: Printed differently, front and back

Typesetting: Camera-ready copy in pdf format shall be provided by the Department.

Special Specs: Two die cut holes, two horizontal perforations on 100 lb. white tag.

Note: Optional per page pricing required

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ITEM 20: Agency License

Quantity: 3,000 Each (total)

Size: 8 ½" x 11" (no deviation from this required size)

Paper: 24 lb. laser certificate

Ink: 4-color process on front and 1-color on back

Construction: Single page

Composition: Printed differently, front and back

Typesetting: Camera-ready copy in pdf format shall be provided by the Department.

Note: Optional per page pricing required

ITEM 21: Private Investigator Handbook (Blue Cover) (FDACS-P-00093)

Quantity: 5,000 Each (total)

Ink: Black, all sheets front and back

Paper: 20 lb. register bond

Construction: All pages (36 total – 18 double-sided pages front and back, plus cover), saddle stitched, size 4" x 5 ½" or 2 on an 8 ½" x 11" (no deviation from these required sizes)

Cover: Light blue card stock cover

Composition: All sheets printed differently, front and back

Typesetting: Camera-ready copy in pdf format shall be provided by the Department. Blank pages allowed as needed.

Note: Optional per page pricing required

ITEM 22: Recovery Agent Handbook (Gray Cover) (FDACS-P-00094)

Quantity: 1,500 Each (total)

Ink: Black, all sheets front and back

Paper: 20 lb. register bond

Construction: All pages (36 total -18 double-sided pages front and back, plus cover), saddle stitched, size 4" x 5 ½" or 2 on an 8 ½" x 11" (no deviation from these required sizes)

Cover: Light gray card stock cover

Composition: All sheets printed differently, front and back

Typesetting: Camera-ready copy in pdf format shall be provided by the Department. Blank pages allowed as needed.

Note: Optional per page pricing required

APPENDIX I ITEM SPECIFICATIONS

ITEM 23: Security Officer Handbook (Green Cover) (FDACS-P-00092)

Quantity: 3,500 Each (total)

Ink: Black, all sheets front and back

Paper: 20 lb. register bond

Construction: All pages (40 total - 20 double-sided pages front and back total plus cover), saddle stitched, size 4" x 5 ½" or 2 on an 8 ½" x 11" (no deviation from these required sizes).

Cover: Light green card stock cover

Composition: All sheets printed differently, front and back.

Typesetting: Camera-ready copy in pdf format shall be provided by the Department. Blank pages allowed as needed.

Note: Optional per page pricing required

ITEM 24: Firearms Training Manual Instructor's Guide

Quantity: 500 Each (total)

Size: 8 ½" x 11" (no deviation from these required sizes)

of pages: 76 (38 double-sided pages, front and back)

Paper: 67 lb. Vellum Bristol White Cover Front and Back / 60 lb. Offset White Inside Pages

Binding: Black Coil

Ink: Black, all sheets front and back. Vendor must ensure no bleed through from front to back.

Composition: All sheets printed differently, front and back.

Typesetting: Camera-ready copy in pdf format shall be provided by the Department. Blank pages allowed as needed.

Note: Optional per page pricing required

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APPENDIX I ITEM SPECIFICATIONS

ITEM 25: Firearms Training Manual Student Handbook and Study Guide

Quantity: 5,000 Each (total)

Size: 8 ½" x 11" (no deviation from these required sizes)

of pages: 128 (64 double-sided pages, front and back)

Paper: 67 lb. Vellum Bristol White Cover Front and Back / 50 lb. Offset White Inside Pages

Binding: Perfect Bind with Fold Line

Ink: Black, all sheets front and back. Vendor must ensure no bleed through from front to back.

Composition: All sheets printed differently, front and back.

Typesetting: Camera-ready copy in pdf format shall be provided by the Department. Blank pages allowed as needed.

Note: Optional per page pricing required

ITEM 26: Color Photo Page with Barcode

Quantity: 200,000 Each (total)

Size: 8 ½" X 11" (no deviation from these required sizes)

Paper: 20 lb. register bond

Ink: Black

Composition: All sheets printed differently, front and back.

Typesetting: Camera-ready copy in pdf format shall be provided by the Department.

Note: Optional per page pricing required

ITEM 27: Toggle Page

Quantity: 200,000 Each (total)

Size: 8 ½" X 11" (no deviation from these required sizes)

Paper: 20 lb. register bond

Ink: Black

Composition: All sheets printed differently, front and back

Typesetting: Camera-ready copy in pdf format shall be provided by the Department.

Note: Optional per page pricing required

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APPENDIX I ITEM SPECIFICATIONS

ITEM 28: Check Page

Quantity: 200,000 Each (total)

Size: 8 ½" X 11" (no deviation from these required sizes)

Paper: 20 lb. register bond

Ink: Black

Composition: All sheets printed differently, front and back

Typesetting: Camera-ready copy in pdf format shall be provided by the Department.

Note: Optional per page pricing required

OPTION 1- PER PAGE PRICING:

Due to technical or legislative changes, additional printing of individual pages in the referenced packets herein may be required and shall be provided at a per page cost. Per page pricing for the individual items specified herein **shall** be provided on the bid price sheet; however, this pricing will not be included in the determination for award.

OPTION 2- PRICING FOR PRINTING UNIQUE NUMBER ON TWO (2) PAGES:

Some items shall have the option to be preprinted with a unique number supplied by the Division. This number shall be printed on a receipt page and on the application form. (This preprinted unique number allows applicants to check on the status of his/her application using the Division's interactive voice response telephone system). The pricing for "preprinting unique numbers" for the individual items specified herein **shall** be provided on the bid price sheet; however, this pricing will not be included in the determination for award.

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