



Florida Department of
Law Enforcement

J. Mark Glass
Commissioner

Ron DeSantis, Governor
James Uthmeier, Attorney General
Blaise Ingoglia, Chief Financial Officer
Wilton Simpson, Commissioner of Agriculture

DATE: 6/17/26

SOLICITATION NUMBER: FDLE-ITN-2624

SOLICITATION TITLE: Fixed Wing and Rotary Wing Aircraft Services

REPLY OPENING: 7/28/26 3:00 pm ET

ADDENDA NUMBER: One (1)

This addendum serves as notice of responses to questions received from potential Vendors relevant to the Invitation to Negotiate (ITN) and amended pages from the original ITN document.

Remove: Pages 3, 4, and 9 of the 5/5/26 ITN document and pages 2 and 5 of the 5/5/26 Attachment A document.

Insert: Attached pages 3, 4, and 9 of the ITN document and pages 2 and 5 of Attachment A marked amended (6/17/26).

All other terms and conditions of the ITN remain unchanged.

THIS ADDENDUM NOW BECOMES PART OF YOUR PROPOSAL RESPONSE.
THE ADDENDA ACKNOWLEDGEMENT FORM SHALL BE SIGNED BY AN AUTHORIZED COMPANY REPRESENTATIVE,
DATED AND RETURNED WITH THE BID RESPONSE.

<u>ADDENDA ACKNOWLEDGEMENT</u>		
COMPANY NAME: _____		
ADDRESS: _____		
CITY: _____	STATE: _____	ZIP: _____
AUTHORIZED REPRESENTATIVE: _____		TITLE: _____
AUTHORIZED SIGNATURE: _____		DATE: _____
PHONE: _____	EMAIL: _____	

FAILURE TO FILE A PROTEST WITHIN THE TIME PRESCRIBED IN FLORIDA STATUTE 120.57(3) OR FAILURE TO FILE A BOND OR OTHER SECURITY WITHIN THE TIME ALLOWED FOR FILING A BOND SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120 FLORIDA STATUTES.

SECTION 1 INTRODUCTION

1.1 SOLICITATION OVERVIEW

Pursuant to Section 287.17, Florida Statutes (F.S.), the Florida Department of Law Enforcement (FDLE) maintains a fleet of fixed wing and rotary wing aircraft used to conduct official state business. FDLE's fleet of aircraft is used primarily to support the investigative and dignitary protection duties of the Department as listed in Chapter 943, F.S.

FDLE must ensure its aircraft are properly maintained, inspected, repaired, altered, and upgraded to ensure they are airworthy and best able to carry out the mission of the Department: to promote public safety and strengthen domestic security.

1.2 STATEMENT OF PURPOSE

FDLE is seeking responses from qualified vendors for fixed wing and rotary wing aircraft services. FDLE is seeking responses that include scheduled and unscheduled maintenance, inspections, repairs, alterations, and upgrades to the Department's fleet of aircraft. FDLE intends to award to one (1) or multiple vendors in both the fixed wing and rotary wing categories.

1.3 SOLICITATION OBJECTIVE

The objectives of this ITN include:

- Establish contract(s) that cover all aircraft services the Department will require for the duration of the contract(s).
- Ensure FDLE aircraft are serviced in accordance with all applicable aircraft rules and regulations including but not limited to Federal Aviation Administration (FAA), manufacturer, ~~and military~~ regulations.
- Ensure all FDLE aircraft can be serviced in a timely manner as to not delay the Department in fulfilling its mission.
- Ensure any FDLE aircraft acquired while the contract is active can be serviced in accordance with the terms established in the contract(s).
- Identify potential subcontractors that will be utilized by the awarded vendor(s) to service FDLE aircraft throughout the term of the contract.

1.4 QUESTIONS TO BE EXPLORED

FDLE invites Respondents to address the following critical questions:

- How will the Respondent ensure services meet the requirements outlined in this ITN?

- What additional aircraft services is the Respondent able to provide?
- How will the Respondent maintain appropriate policies and procedures to best service the Department?
- What prior experience does the Respondent have that would increase their ability to meet the Department's needs?
- How does the Respondent ensure staff receive adequate training and are properly supervised while performing aircraft services?
- How does the Respondent ensure all scheduled and unscheduled maintenance, inspections, repairs, alterations, and upgrades are conducted in a manner consistent with industry standards and in compliance with all FAA, manufacturer, ~~military~~, and other applicable regulations?
- How will the Respondent utilize and monitor subcontractors to ensure a complete range of services is available to the Department?

Respondents are encouraged to highlight additional services, key functionalities or best practices from similar public-sector implementations.

1.5 GOALS OF THIS ITN

FDLE intends to establish contract(s) with and utilize the awarded vendor(s) to perform scheduled and unscheduled maintenance, inspections, repairs, alterations, and upgrades to FDLE fixed wing and rotary wing aircraft. FDLE reserves the right to conduct business with other vendors as determined to be in the best interest of the Department. FDLE also reserves the right to supply parts and materials as determined to be in the best interest of the Department. FDLE is seeking services to support its aviation fleet. The fleet is currently comprised of six (6) fixed wing and four (4) rotary wing aircraft used to transport dignitaries and conduct investigations. FDLE reserves the right to add, remove, or change aircraft inventory at any time. The FDLE aviation section requires aircraft remain in operable condition with minimal downtime.

1.6 CONTRACT TERM

The Contract(s) resulting from this solicitation is/are expected to begin upon execution and remain in effect for a period of five (5) years. The selected Respondent(s) will be expected to assume the responsibilities outlined herein upon contract execution.

The State reserves the right, at its sole discretion, to renew the Contract(s) resulting from this solicitation for five (5), one (1) year periods. Renewal of the Contract shall be in writing and shall be subject to the terms and conditions set forth in the existing Contract. All renewals are contingent upon satisfactory performance by the Contractor and the availability of funds. Pursuant to Section 287.057(14), F.S., exceptional purchase contracts may not be renewed. Exceptional purchase contracts are defined in Section 287.012(12), F.S.

SECTION 2 SCHEDULE OF EVENTS

Below is the timeline that represents the Department's best estimate of the schedule that will be followed. If deviations from this schedule occur, the Department will publish an ITN addendum on the Vendor Information Portal (VIP). No liability to the Department will result from such deviations. All required Respondent actions must be completed by the date and time in the schedule. The Department will not consider late submittals. All listed times are **Eastern Time (ET)**.

EVENT	DUE DATE	LOCATION
ITN Advertised/Released	May 5, 2026	Posted to the VIP Vendor Information Portal
Non-Mandatory Pre-Reply Conference	May 19, 2026 3:00 pm	<u>Via Conference Call</u> Conference Call Number: (850) 270-3999 Participation Code: 393 359 470#
Questions Submitted in Writing by Email	June 9, 2026	Submission Deadline for Respondent Written Questions to the FDLE Procurement Officer via Email: CentralPurchasing@fdle.state.fl.us
Answers to Questions (Anticipated Date)	June 17, 2026	Posted to the VIP Vendor Information Portal

THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK

SERVICES TO BE PROVIDED

A. GENERAL

- a. All services shall be conducted in accordance with all FAA, manufacturer, ~~military~~, and other applicable regulations.
- b. The Contractor shall provide a written estimate for all maintenance services for the Department's approval.
 - i. The Department reserves the right to waive this requirement at its sole discretion to reduce aircraft downtime.
- c. The Contractor shall store the Department's aircraft in a hangered space during work hours and in a secure hangar during non-work hours.

B. FACILITY

a. General

- i. The Contractor shall have a permanent fixed base facility with physical address.
- ii. The Contractor should have the ability to provide off-site/call out services.
- iii. The Department's pilots will fly aircraft to and from the Contractor's permanent facility for services.
- iv. The Department reserves the right to at any time during work hours, inspect the Contractor's work location. This includes the permanent facility, any secondary fatalities, and any off-site/call-out locations.

b. Size

- i. The Contractor's facility shall be of sufficient size to conduct scheduled and unscheduled maintenance, inspections, repairs, alterations, and upgrades to the Department's aircraft.
- ii. The Contractor's facility shall be of sufficient size to store the Department's aircraft in a hangered space during work hours and in a secure hangar during non-work hours.
- iii. The Contractor shall provide documentation to show that the facility has sufficient space to properly service and store the Department's aircraft.

c. Security

- i. The Contractor shall ensure that the Department's aircraft are secured at all times with 24-hour security.
- ii. The Contractor shall ensure that unauthorized individuals do not have access to the Department's aircraft.
- iii. The Contractor shall ensure that unauthorized photographs, to include promotional photos, are not taken of the Department's aircraft.

- c. The Contractor shall maintain an up-to-date list of after-hours contacts and provide that list to the Department.

J. QUALITY ASSURANCE

- a. The Department reserves the right to inspect the Contractors work area and service practices during any normal business hours or while work is being performed on the Department's aircraft to ensure work is being performed in accordance with FAA, manufacturer, ~~military~~, and other applicable regulations.

K. WARRANTY

- a. The Contractor shall provide the Department a copy of the warranty for parts used to complete maintenance, repairs, alterations, and upgrades on Department aircraft.
- b. In the event a part is found to be defective within the warranty period, the Contractor shall replace the defective part at no cost to the Department.

L. WORKMANSHIP CERTIFICATION

- a. The Contractor shall provide workmanship that conforms to the manufacturer's publications and FAA standards.
- b. The Contractor shall provide a standard 30-day warranty on all workmanship.

M. SCHEDULING

- a. Maintenance for each aircraft shall be scheduled in accordance with the manufacturer's inspections program to include calendar months, hours flown, and cycles.
- b. The Contractor shall work with the Department to schedule services at a time mutually agreed upon.
- c. The Contractor shall have the ability to provide the Department with priority scheduling as needed in an effort to reduce aircraft downtime.
- d. The Contractor shall provide FDLE with an estimated time required to complete services at the time of scheduling.
 - i. The Contractor shall notify the Department of changes to the estimated service timeline.

N. RECORDS

- a. The Contractor shall maintain current manufacturer's maintenance publications, manufacturer's service notifications, and FAA airworthiness directives (AD) for services on all Department aircraft.
- b. The Contractor shall complete all aircraft maintenance log records for the Department's pilots to comply with 14 CFR 91.407(a)(1)&(2).
- c. The Contractor shall provide any additional forms or documentation deemed necessary by the Department.