Insulation Installation

Scope of Work

Contractor: _____

Client: City of Cochran

Project Address: _____

Start Date: _____

End Date: _____

1. Introduction

Getting insulation right makes a huge difference in energy efficiency, comfort, and code compliance. A clear scope of work defines what type of insulation is going where, what R-values need to be hit, and how the work will be inspected.

This template is built for insulation contractors who need a quick, professional document to define the job. It works for new construction, retrofits, and upgrades — whether you're doing batt, blown-in, spray foam, or rigid board.

Fill in the details for your project and you're ready to go.

Planning

- **Site Assessment**

  Inspect areas to be insulated. Note existing insulation, air gaps, moisture issues, and access points.

- **R-Value Specification**

  Determine required R-values for each area based on energy code and climate zone.

- **Material Selection**

  Select insulation type (batt, blown-in, spray foam, rigid board) based on application and budget.

Installation

- **Prep Work**

  Seal air leaks around penetrations, rim joists, and top plates before insulating.

- **Wall Insulation**

  Install insulation in exterior walls to specified R-value. Fill cavities completely without compression.

- **Attic Insulation**

  Install or blow in attic insulation to specified depth and R-value. Maintain required clearances around heat sources.

- **Floor / Crawlspace**

  Install insulation under floors or in crawlspace walls as specified. Secure properly to prevent sagging.

Quality Check & Closeout

- **Coverage Verification**

  Verify insulation is installed to required depth and R-value in all areas with no gaps or voids.

- **Inspection**

  Schedule and pass energy code inspection before drywall or other coverings are installed.

- **Cleanup**
  Remove all scrap material, packaging, and debris from the job site.

Authorization & Acceptance

Contractor Signature: _____

Date: _____

Client Signature: _____

Date: _____