



FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES

COMMISSIONER WILTON SIMPSON

Addendum Date: June 18, 2026

Addendum Number: I

Solicitation Number: RFP FNW 26 27 13

Solicitation Title: Continuing Education Training for School Food Authorities

This Addendum revises the Timeline of the above-referenced solicitation. Terms ~~struck through~~ are deletions; new terms are indicated in **red** font.

This Addendum also provides the Department's answers to written questions received by the deadline in the above-referenced solicitation.

EVENT	DATE/TIME (ET)	LOCATION
Release of RFP	June 9, 2026	Vendor Information Portal https://vendor.myfloridamarketplace.com/search/bids
Last day for Vendors to Submit Questions. No questions will be accepted after this date.	June 15, 2026 5:00PM	Florida Department of Agriculture and Consumer Services Email: Bids@FDACS.gov
Anticipated Posting of Written Responses to Vendor Questions	June 18, 2026 June 17, 2026	Vendor Information Portal https://vendor.myfloridamarketplace.com/search/bids
Sealed Proposals Due	July 8, 2026 July 1, 2026 5:00PM	Florida Department of Agriculture and Consumer Services Mayo Building - Purchasing Office 407 S. Calhoun Street, SB-8 Tallahassee, Florida 32399-0800
Public Opening	July 9, 2026 July 2, 2026 9:30AM	Teleconference Number: (877) 273-4202 Conference Room Number: 585 608 901
Evaluation Phase (Anticipated)	July 9 – 14, 2026 July 2 – 7, 2026	
Notice of Agency Decision / Intent to Award (Anticipated)	TBD	Vendor Information Portal https://vendor.myfloridamarketplace.com/search/bids

Question Number	Question	Answer
1	To assist in preparing a responsive proposal, I would appreciate access to any publicly available records related to the most recent contract cycle, including: • The name of the awarded vendor(s). • The executed contract and any amendments or renewals. • The total contract value and awarded pricing sheets. • The winning proposal, if available. • Historical utilization data, including the number of in-person, live virtual, and on-demand training courses delivered during the most recent contract term. • Any available reports reflecting participation levels, attendance, or training volume under the prior contract.	Publicly available records will be provided through the Department's public records request process. The previously awarded contract for these services (Contract #32057) can be viewed at contracts.fdacs.gov. Enter the contract number in the "Agency Assigned Contract ID" field.
2	Section 4.4 states that the intellectual property provision does not apply to preexisting work of authorship used by the Contractor that exists independently of the deliverable. Can the Department confirm that course content, curriculum frameworks, facilitator materials, and training programs developed by the Respondent prior to contract execution will be considered preexisting intellectual property under Article 4.4, provided the Respondent clearly identifies and documents these materials as preexisting within their proposal?	Yes, any work of authorship or material developed prior to contract execution is considered preexisting.

Question Number	Question	Answer																					
3	The Scope of Work states that training will be scheduled on an as-needed basis and that SFAs will request and coordinate training with the vendor. No minimum or anticipated annual training volume is specified in the solicitation. Can the Department provide the approximate number of in-person, live virtual, and on-demand training courses requested annually under the prior contract, or the anticipated annual volume for this contract period, to assist Respondents in developing accurate and competitive pricing proposals?	From 2018 to 2024, there were a total of 795 trainings and 19,588 attendees.																					
4	Historical Training Volume Can the Department provide the <u>number of training courses</u> delivered during each of the previous three contract years, broken down by: • In-person courses • Live virtual courses • On-demand courses	Live virtual courses were only hosted during the pandemic. No on-demand courses were offered. <table border="1"> <thead> <tr> <th>Year</th><th>Number of Training Requests</th><th>Number of Participants</th></tr> </thead> <tbody> <tr> <td>2018-2019</td><td>208</td><td>5052</td></tr> <tr> <td>2019-2020</td><td>62</td><td>3324</td></tr> <tr> <td>2020-2021 (Virtual)</td><td>132</td><td>2104</td></tr> <tr> <td>2021-2022</td><td>139</td><td>2785</td></tr> <tr> <td>2022-2023</td><td>183</td><td>4172</td></tr> <tr> <td>2023-2024</td><td>71</td><td>2151</td></tr> </tbody> </table> Data according to Annual Report Summaries attached.	Year	Number of Training Requests	Number of Participants	2018-2019	208	5052	2019-2020	62	3324	2020-2021 (Virtual)	132	2104	2021-2022	139	2785	2022-2023	183	4172	2023-2024	71	2151
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Question Number	Question	Answer																																			
5	Training Request Volume Can the Department provide a breakdown of the <u>number of training requests</u> received and fulfilled during each of the previous three contract years?	<table><tr><th>Year</th><th>Training Requests</th><th>Materials Only</th><th>Cancellations</th><th>Trainings Fulfilled</th></tr><tr><td>2018-2019</td><td>189</td><td>14</td><td>2</td><td>173</td></tr><tr><td>2019-2020</td><td>197</td><td>18</td><td>22</td><td>157</td></tr><tr><td>2020-2021 (Virtual)</td><td>133</td><td>38</td><td>2</td><td>93</td></tr><tr><td>2021-2022</td><td>140</td><td>47</td><td>6</td><td>87</td></tr><tr><td>2022-2023</td><td>183</td><td>38</td><td>9</td><td>136</td></tr><tr><td>2023-2024</td><td>189</td><td>15</td><td>0</td><td>74</td></tr></table>	Year	Training Requests	Materials Only	Cancellations	Trainings Fulfilled	2018-2019	189	14	2	173	2019-2020	197	18	22	157	2020-2021 (Virtual)	133	38	2	93	2021-2022	140	47	6	87	2022-2023	183	38	9	136	2023-2024	189	15	0	74
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6	Historical Participation Data Can the Department provide the average and maximum participant attendance for: • In-person courses • Live virtual courses • On-demand courses during the previous contract period?	Live virtual courses were only hosted during the pandemic. No on-demand courses were offered. <table><tr><th>Year</th><th>Number of Participants</th></tr><tr><td>2018-2019</td><td>5052</td></tr><tr><td>2019-2020</td><td>3324</td></tr><tr><td>2020-2021 (Virtual)</td><td>2104</td></tr><tr><td>2021-2022</td><td>2785</td></tr><tr><td>2022-2023</td><td>4172</td></tr><tr><td>2023-2024</td><td>2151</td></tr></table>	Year	Number of Participants	2018-2019	5052	2019-2020	3324	2020-2021 (Virtual)	2104	2021-2022	2785	2022-2023	4172	2023-2024	2151																					
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7	Current Contract Information Can the Department provide the current or most recent contract value for these services and indicate whether the current contract is still active?	Contract 32057 had a value of \$405,000. This contract is no longer active.																																			

Question Number	Question	Answer
8	Existing Course Catalog Does the Department expect the awarded vendor to develop entirely new courses, or may the vendor adapt, enhance, and update the existing course offerings reflected in Exhibits D and E?	The awarded vendor may use the course catalog offerings in Exhibit D as an example of the acceptable training courses. The vendor shall provide training courses covered in the USDA Professional Standards for School Nutrition Professionals in accordance with Exhibit E.
9	Ownership of Course Materials Will training materials developed under the resulting contract become the property of the Department, or will ownership remain with the awarded vendor while granting the Department usage rights?	The contractual services agreement has standard intellectual property language that can be negotiated one way or the other with the awarded vendor.
10	Learning Management System (LMS) Requirements Beyond the requirements identified in Exhibit A, are there any additional LMS requirements, including: • Accessibility standards • User self-registration • Data retention requirements • Reporting requirements • Integration requirements • Single sign-on capabilities	Not at this time.
11	LMS Responsibility Does the Department expect the awarded vendor to provide and maintain the LMS platform, or does the Department currently maintain an LMS that the awarded vendor will utilize?	The Department expects the awarded vendor to provide and maintain an on-demand LMS of available courses for SFAs to access 24/7.
12	Language Requirements Is translation from English to any language required at any time?	Yes, see page 28, paragraph 5c.
13	Geographic Distribution Can the Department provide historical information regarding the geographic distribution of on-site training requests by county or region?	The trainings have historically been provided statewide.

Question Number	Question	Answer
14	Instructor Qualifications Beyond experience in school food service, does the Department require any specific credentials, certifications, licenses, or minimum years of experience for instructors delivering training?	No.
15	Course Development Expectations Approximately how many courses does the Department anticipate requiring development, revision, or updating annually during the contract period?	The course catalog shall remain in place throughout the contract period, unless a change is required due to new USDA regulations, guidance or changes that would require course material to be updated.
16	Seasonal Demand Does the Department anticipate seasonal fluctuations in training demand? If so, are there periods during the year when training requests are historically highest?	The Department anticipates higher demand of training from June through September.
17	Reporting Requirements Can the Department provide sample versions of the monthly participation report and instructor evaluation report currently utilized under the existing contract?	The Department does not currently have a contract in place. Attached are examples of what was previously provided by the vendor. The Department did not have a prescribed template for the monthly participation report, that was developed by the vendor. Attachment provided below.

TCB Consulting Annual Review Report for 2018 – 2019 In-Person Trainings

During the 2018 – 2019 fiscal year, TCB Consulting conducted a total of 208 in-person trainings throughout the state of Florida with 5052 attendees trained during the courses. The most requested course during the period was ServSafe, which had a total of 40 classes. ServSafe also had the greatest amount of participation with 561 attendees.

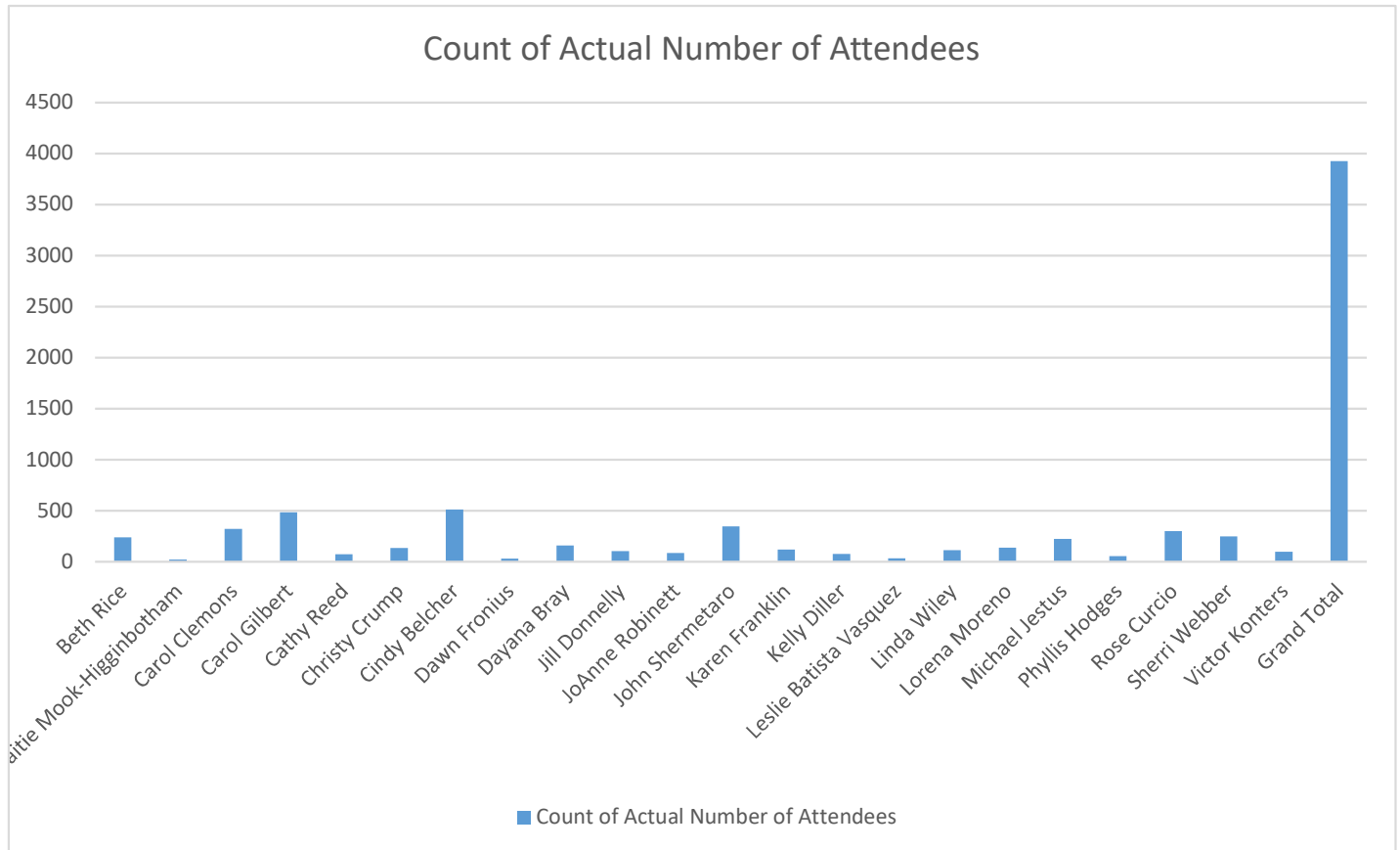
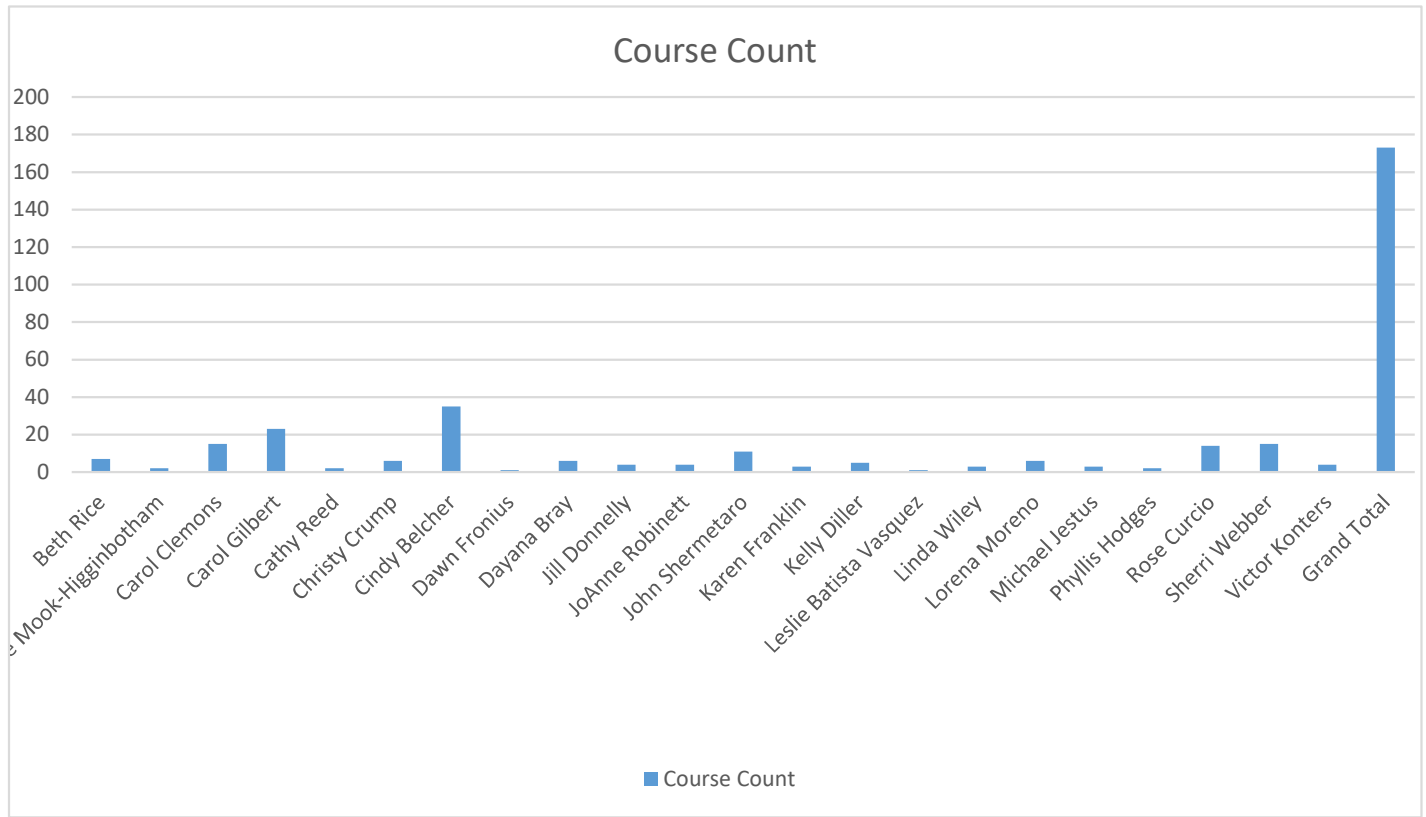
For most courses, the instructors developed a Pre and Post-Test to measure the attendees' understanding of the material taught. Basic Compliance held the highest pre-test average with 80.77% and ServSafe held the highest Post-test average with 99.50%.

Instructors

During the 2018 – 2019 fiscal year, TCB used 22 instructors to facilitate trainings. Cindy Belcher taught the most with a 35 courses and 511 attendees in total.

In addition to gaging the attendees' understanding, pre and post-tests give insight into the instructors' effectiveness. Beth Rice had the highest post test average with 73.58%, however, Jill Donnelly had the highest post-test average with 98.50%. The instructors were also evaluated by the attendees via an evaluation sheet created by FNW. Those who attended the courses were given forms to fill out at the end of the course informing their opinion of the course. Leslie Batista Vasquez was given the highest average survey score of 99.9%. The next highest was Rose Crucio with an average of 99.13%.

During June and August 2019 the contract manager, Eboni Jackson was able to observe 2 trainings instructed by JoAnne Robinett. Ms. Robinett adhered to division standards and was given positive reviews by the contract manager.



Payments

Payments for each month's invoice were made in a timely manner. During the 2018 – 2019 fiscal year, \$478,703.00 was spent. The largest invoice was for October 2018, #1247, which was for a total of \$74,632.00.

Month	Invoice #	Date Invoice Received	Cost	Date Evaluation s and Sign- Ins Received	Date Submitted to Accounting
July 2018	1232	8/7/2018	\$49,505.00	8/7/2019	
August 2018	1237	9/5/2018	\$55,929.00	9/5/2019	
September 2018	1245	10/5/2018	\$12,708.00	10/5/2019	
October 2018	1247	11/9/2018	\$74,632.00	11/9/2018	
November 2018	1256	12/20/2018	\$18,354.00	12/20/2018	
December 2018	1263	1/4/2018	\$9,968.00	1/4/2018	
January 2019	1272	2/20/2019	\$31,283.00	2/20/2019	
February 2019	1282	3/18/2019	\$26,173.00	3/18/2019	
March 2019	1291	4/17/2019	\$48,906.00	4/17/2019	
April 2019	1301	5/15/2019	\$31,441.00	5/15/2019	
May 2019	1310	7/22/2019	\$37,496.00	7/22/2019	
June 2019	1316	7/12/2019	\$38,827.00	7/12/2019	
July 2019	1323	8/19/2019	\$43,481.00	8/19/2019	

Total	\$478,703.00
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Online Training

The division has continued to offer and manage the online training system via the LMS (Learning Management System). Currently, there 40 courses registered users may access. The course with the most enrolled learners is Civil Rights with a total of 472 users. Civil Right also has the most users who have completed the course.

Learners also have the opportunity to give feedback about the quality of training they have received. Users are asked to rate the training from 1 to 5 stars. Though 8 courses have not yet received a rating, the majority of the courses have received high ratings of 4 or higher. 21 available courses received 5 star ratings from users.

Course Name	Category	CEUs	Average Course Rating	Total Enrollment	Total Learners Complete	Percent Complete	Total In Progress	Percent In Progress	Total Not Started	Percent Not Started	Percent Overdue
Administrative Review	NSLP	0.5	4.7	125	75	74%	21	17%	30	24%	0%
After School Snack Program	NSLP	0.5	4.7	162	120	74%	17	10%	25	16%	0%
Applying for the National School Lunch Program	NSLP	0.25	4.4	90	4.4	66%	23	17%	23	17%	0%
Applying for SFSP	SFSP	0.5	5	113	104	92%	8	7%	1	1%	0%
Cafeteria Quick Courses	NSLP	5	5	218	213	45%	46	16%	24	9%	0%
Civil Rights	NSLP	0.5	5	472	419	89%	29	6%	26	5%	0%
Edit Checks	NSLP	0.5	4	143	111	76%	5	3%	29	21%	0%
Eligibility	NSLP	0.75	4.3	132	93	70%	8	6%	31	24%	0%
Financial Management	NSLP	1	5	111	61	55%	13	12%	37	33%	0%
Florida Automated Nutrition System (FANS) Claims	NSLP	0.5	4	105	68	65%	4	4%	33	31%	0%
Florida Automated Nutrition System (FANS) Site Application	NSLP	0.5	5	100	60	60%	7	7%	33	33%	0%
Florida Automated Nutrition System (FANS) Sponsor Application	NSLP	0.5	0	97	57	59%	5	5%	35	35%	0%
Florida Direct Certification	NSLP	0.5	0	133	85	64%	12	9%	36	27%	0%
Food Allergy Training for Director	NSLP	0.5	5	74	57	77%	9	12%	8	11%	0%
Food Allergy Training for Staff	NSLP	0.5	5	189	175	93%	6	3%	8	4%	0%
Food Production Records	NSLP	0.75	5	247	182	74%	27	11%	38	15%	0%
Food Safety Records	NSLP	0.5	5	346	284	82%	24	7%	38	11%	0%
Formacion de Derechos Civiles	NSLP	0.5	0	11	7	64%	3	27%	1	9%	0%
Fresh Fruit and Vegetable Program	USDA/ NSLP	0.75	0	1	1	100%	0	0%	0	0%	0%
Meal Certification	NSLP	0.75	0	146	86	59%	22	15%	38	26%	0%
Meal Counting	NSLP	0.5	5	176	131	74%	12	7%	34	19%	0%
Meal Pattern and Graing Requirements	NSLP	0.75	5	186	132	71%	16	9%	38	20%	0%
Onsite Reviews	NSLP	0.25	5	135	96	71%	5	4%	34	25%	0%
Procurement	NSLP	0.75	5	196	147	75%	12	6%	37	19%	0%
School Garden Certification Program	School Garde	1	5	57	42	74%	12	21%	3	5%	0%
SFSP Advance Payments and Unused Reimbursement	SFSP	0.5	4	88	82	93%	3	3%	3	4%	0%
SFSP Budget	SFSP	0.5	2.7	101	95	94%	3	3%	3	3%	0%
SFSP Community Outreach	SFSP	0.5	5	81	77	95%	1	1%	3	4%	0%
SFSP Food Safety and Health Inspections	SFSP	0.5	4	112	106	95%	3	3%	3	2%	0%
SFSP Menu Planning	SFSP	0.75	5	110	94	85%	9	8%	7	7%	0%
SFSP Program Documentation	SFSP	1	5	77	70	91%	4	5%	3	4%	0%
SFSP Site Types	SFSP	0.5	4	86	80	93%	3	3%	3	4%	0%
SFSP Sponsor and Staff Training	SFSP	0.75	3	87	73	84%	8	9%	6	7%	0%
SFSP State Agency Reviews	SFSP	1	5	91	83	91%	5	5%	3	4%	0%
SNA Core Nutrition Course	SNA Core Nui	5	5	42	62	62%	16	24%	16	14%	0%
Special Diets	Special Diets	1	0	5	0	0%	3	60%	2	40%	0%
USDA Foods	USDA	2.25	0	20	8	40%	7	35%	5	25%	0%
Vendor Training	Vendors/ NSI	2.25	5	54	37	69%	14	26%	3	5%	0%
Verification	NSLP	0.75	0	100	54	54%	10	10%	36	36%	0%
Wellness Policies and Competitive Foods	NSLP	0.75	5	144	92	64%	11	8%	41	28%	0%

FNW Training Annual Report for 2020 – 2021

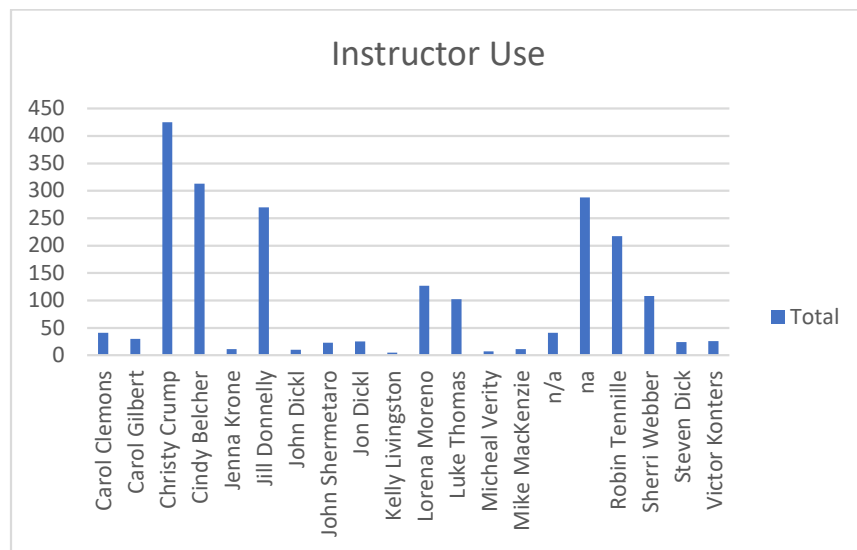
TCB Consulting In-Person Trainings

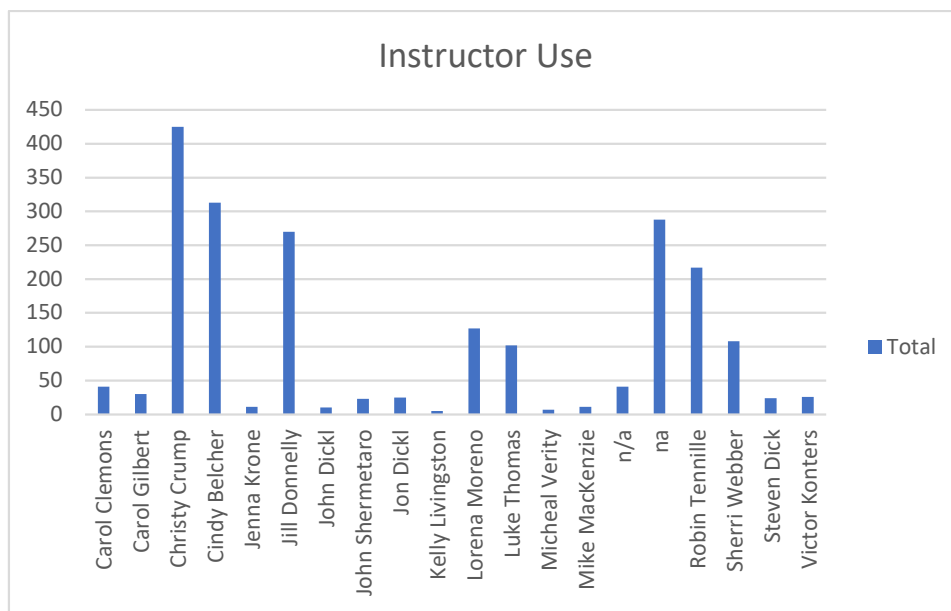
On January 2020 TCB Consulting, LLC entered into a Contract (#26771) with the Florida Department of Agriculture and Consumer Services Division of Food, Nutrition and Wellness to deliver in-person trainings to the school food authorities of Florida. On April 2, 2020, the contract was amended to allow TCB to conduct online-based trainings in response to the COVID-19 pandemic. This report details the results and impacts of the contract during the 2020 – 2021 fiscal year.

From July 1 until June 2021, TCB Consulting conducted a total of 132 trainings with 2104 attendees trained during the courses. The most requested course during the period was SafeStaff Materials Only, which had a total of 20 classes. However, ServSafe Renewal had the greatest amount of participation with 209 attendees.

For most courses, the instructors developed a Pre and Post-Test to measure the attendees' understanding of the material taught. Virtual Safety and Sanitation held the highest pre-test average with 87%. Virtual Communicate with Confidence and Conflict Resolution held the highest Post-test average with 98%.

Of the 18 available instructors, Cindy Belcher taught the most courses with 17 courses total. However, Christy Crump had the greatest number of attendees with 425 participants. Cindy Belcher had the second largest number of participants with 313 attendees.





At the end of each course, participants are able to rate the quality of instruction provided by the instructor. During the 2020/2021 year, all instructors received an average satisfactory score of 95% or higher.

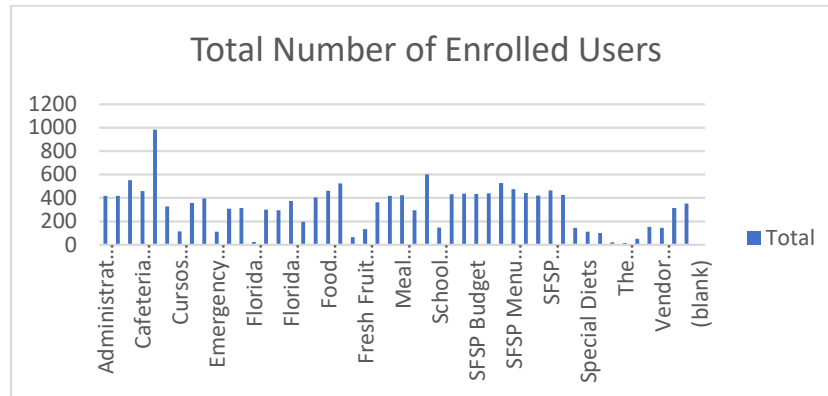
Payments for each month's invoice were made in a timely manner. From July 2020 until June 2021, \$325,444 was spent. The largest invoice was for April 2021, #1432, which was for a total of \$47314.00. Kelly Livingston and Mike MacKenzie received the highest average of 100%.

Invoice #	Date received	Date of Service	Invoice Amount
1393	8/18/2020	July-20	\$28,926.00
1400	9/17/2020	August-20	\$33,054.00
1404	10/12/2020	September-20	\$22,526.00
1406	11/13/2020	October-20	\$31,150.00
1410	12/11/2020	November-20	\$33,786.00
1414	1/15/2021	December-21	\$11,014.00
1418	2/17/2021	January-21	\$22,794.00
1423	3/16/2021	February-21	\$41,374.00
1427	4/15/2021	March-21	\$26,856.00
1432	5/18/2021	April-21	\$47,314.00
1436	6/15/2021	May-21	\$21,746.00
1440	7/16/2021	Jun-21	\$38,690.00
		Total Spent	\$325,444.00

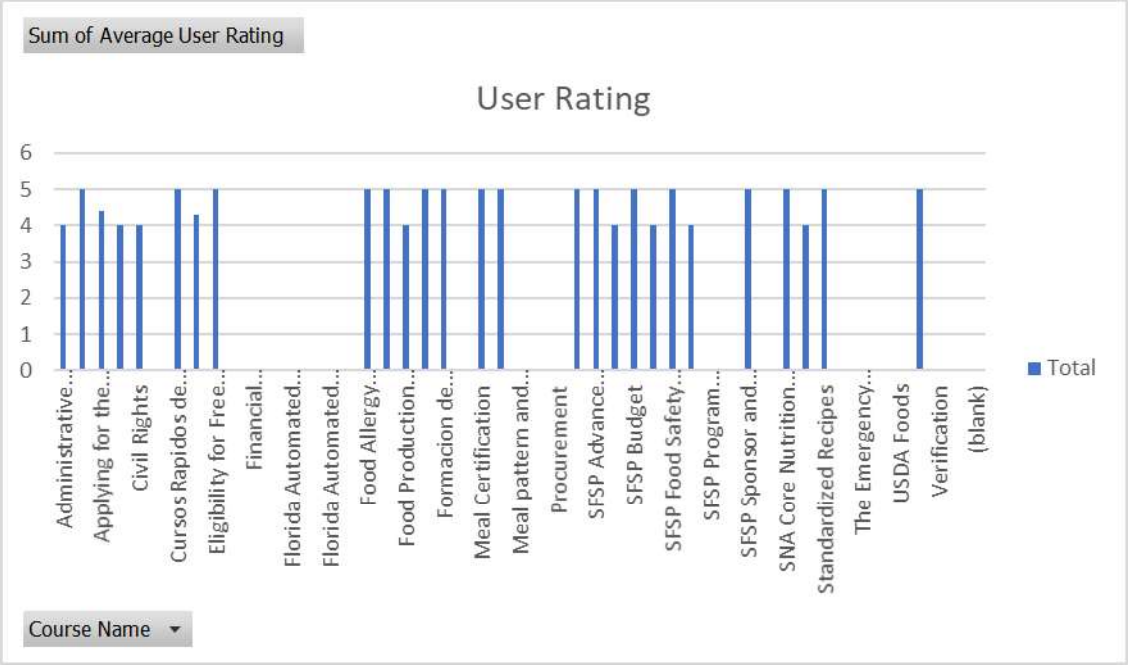
FNW Online Training

The division has continued to offer and manage the online training system via the LMS (Learning Management System). As of June 2021, there are 48 courses available in the Food, Nutrition and Wellness Online Training System. Within the system, there are 3740 users enrolled in the system. There were a total of 5482 trainings completed in the LMS by 928 users. Civil Rights has seen the highest number of enrolled users with 985 people enrolled.

Civil Rights also has the highest number of completed users with 788 users completed. However, Food Allergy Training for Staff had the highest percentage of completed users at 90%, Formacion de Derechos Civiles with 86% completion.



Learners also have the opportunity to give feedback about the quality of training they have received. Users are asked to rate the training from 1 to 5 stars. Out of the 48 courses, 27 of the courses received a rating of 4 or higher, while others have not yet received a rating.



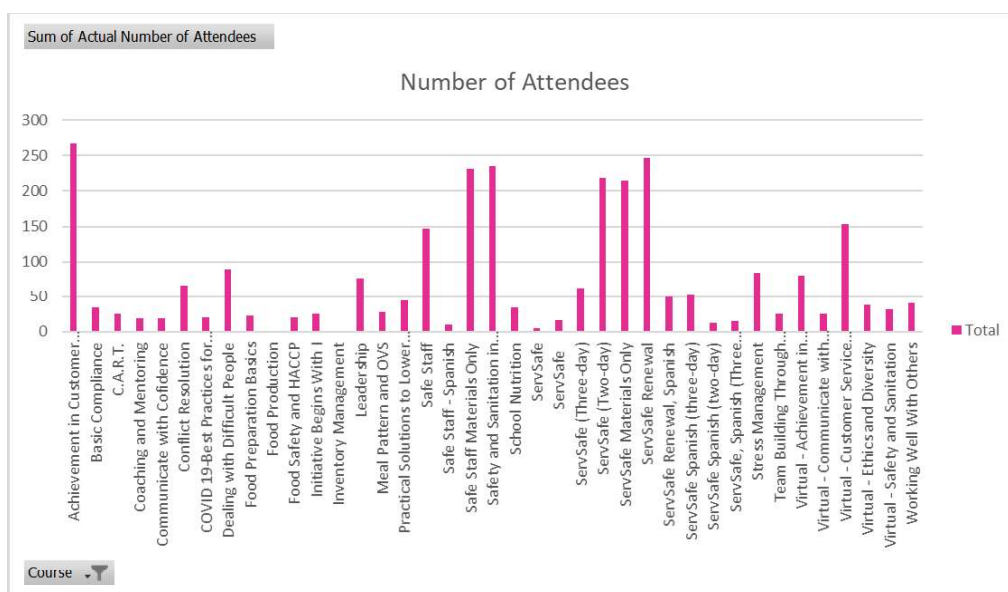
FNW Training Annual Report for 2021- 2022

TCB Consulting In-Person Trainings

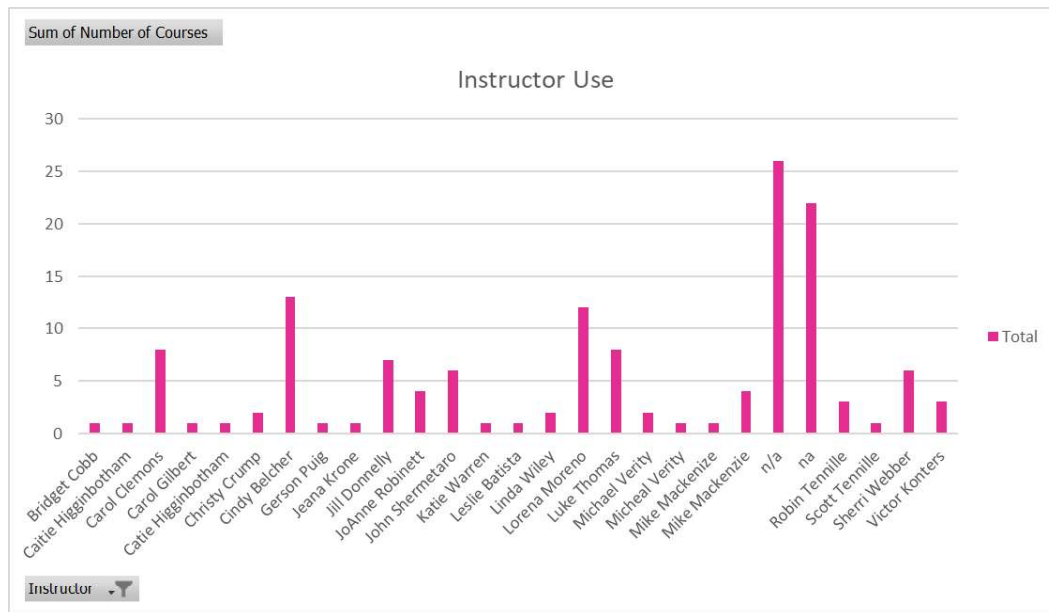
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From July 1 2021 until May 2022, TCB Consulting conducted a total of 139 trainings with 2785 attendees trained during the courses. The most requested course during the period was SafeStaff Materials Only, which had a total of 32 classes. However, Achievement in Customer Excellence had the greatest amount of participation with 267 attendees.

For most courses, the instructors developed a Pre and Post-Test to measure the attendees' understanding of the material taught. Virtual Safety and Sanitation held the highest pre-test average with 87%. Virtual Communicate with Confidence and Conflict Resolution held the highest Post-test average with 98%.



Of the 23 available instructors, Cindy Belcher taught the most courses with 13 courses total. However, Jill Donnelly had the greatest number of attendees with 500 participants. Luke Thomas had the second largest number of participants with 313 attendees.



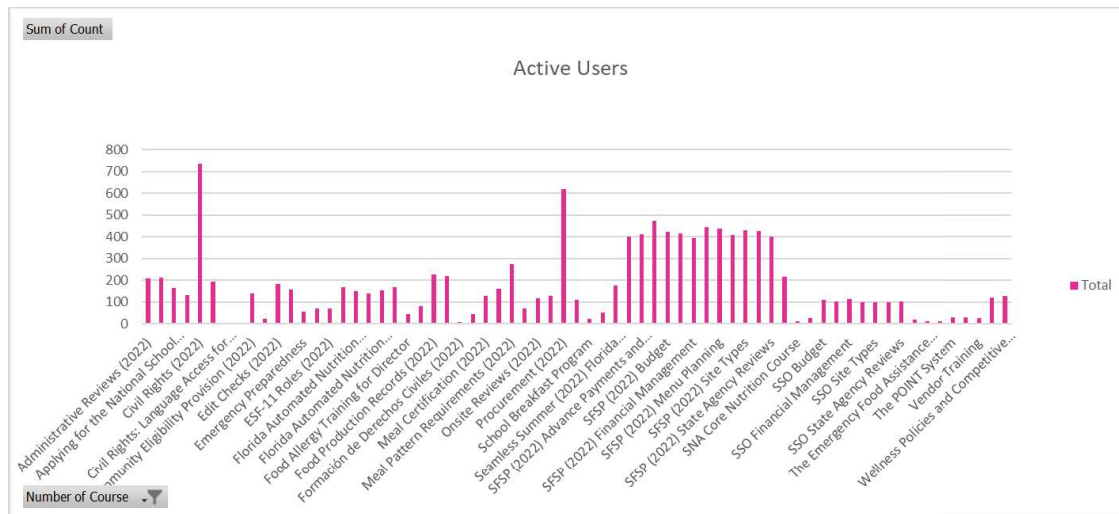
At the end of each course, participants are able to rate the quality of instruction provided by the instructor. During the 2020/2021 year, all courses received an average satisfactory score of 85% or higher.

Payments for each month's invoice were made in a timely manner. From July 2021 until May 2022, \$312,078 was spent. The largest invoice was for March 2022, #1484, which was for a total of \$54770.

Invoice Number	Date Received	Service Month	Amount Billed	Ending Balance
1445	8/18/2021	July-21	\$16,154.00	\$502,514.00
1449	10/1/2021	August-21	\$85,382.00	\$417,132.00
1455	10/20/2021	Sep-21	\$18,430.00	\$398,702.00
1462	11/19/2021	Oct-21	\$53,862.00	\$344,840.00
1466	12/20/2021	Nov-21	\$14,446.00	\$330,394.00
1470	1/18/2022	Dec-21	\$34,102.00	\$296,292.00
1475	2/18/2022	Jan-22	\$38,472.00	\$257,820.00
1480	3/18/2022	Feb-22	\$25,750.00	\$232,070.00
1484	4/19/2022	Mar-22	\$54,770.00	\$177,300.00
1489	5/16/2022	Apr-22	\$38,070.00	\$139,230.00
1496	6/17/2022	May-22	\$18,022.00	\$121,208.00
		Amount Paid:	\$397,460.00	

FNW Online Training

The division has continued to offer and manage the online training system via the LMS (Learning Management System). As of May 2022, there are 65 courses available in the Food, Nutrition and Wellness Online Training System. Within the system, there are 4739 users enrolled in the system. There were a total of 13208 trainings completed in the LMS by 1177 users. Civil Rights has seen the highest number of active users with 736 people.



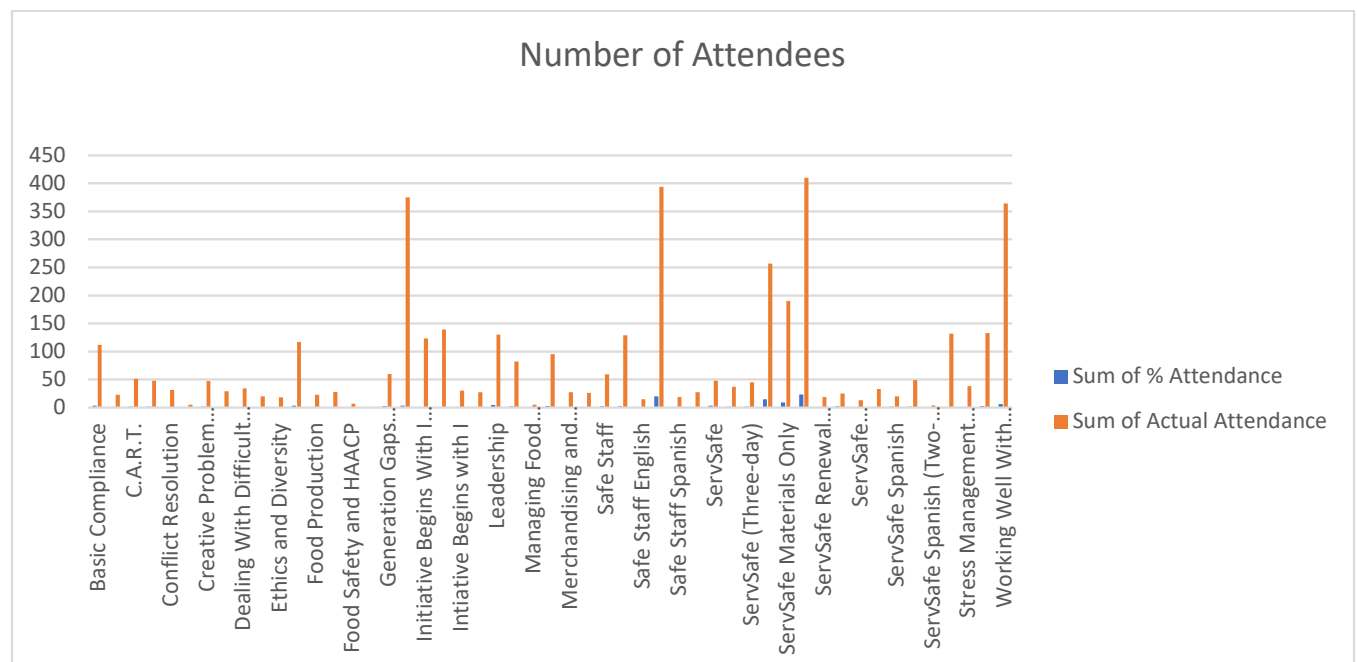
FNW Training Annual Report for 2022-2023

TCB Consulting In-Person Trainings

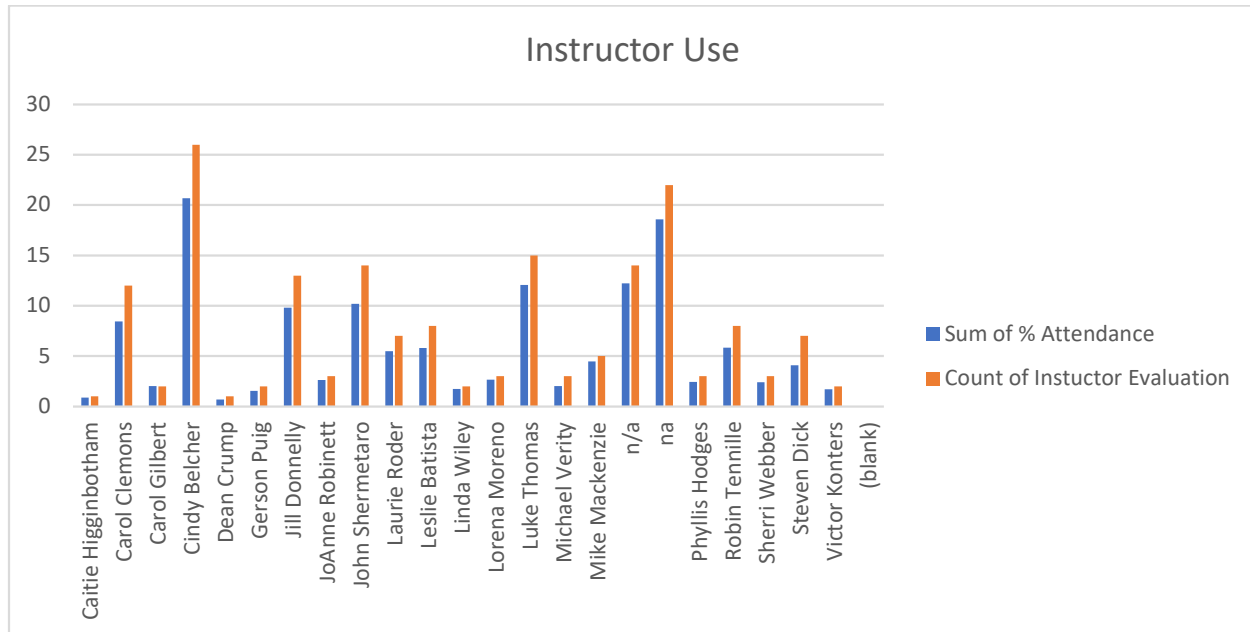
On December 2019, TCB Consulting, LLC entered into a Contract (#26771) with the Florida Department of Agriculture and Consumer Services Division of Food, Nutrition and Wellness to deliver in-person trainings to the school food authorities of Florida. In 2022, TCB has resumed to schedule in person training as they monitored and followed CDC regulations for in-door group settings. On November 30, 2022, the contract was amended to extend the contract period upon execution to December 31, 2023.

From July 2022 until May 2023, TCB Consulting conducted a total of 183 trainings with 4172 attendees trained during the courses. The most requested course during the period was ServSafe Renewal, which had a total of 31 classes and had the greatest amount of participation with 410 attendees.

For most courses, the instructors developed a Pre and Post-Test to measure the attendees' understanding of the material taught. Practical Solutions to Lowering Food Costs and Reducing Waste held the highest pre-test average with 94.6%. The following courses had the highest post-test averages with 100%: Team Building Through Chemistry; Inventory Management; Initiative Begins with I; Meal Pattern and OVS; Working Well with Others; and Ethics and Diversity.



Of the 21 available instructors, Cindy Belcher taught the most courses with 25 courses total. However, Luke Thomas had the greatest number of attendees with 637 participants. Jill Donnelly had the second largest number of participants with 607 attendees.



At the end of each course, participants are able to rate the quality of instruction provided by the instructor. During the 2022/2023 year, all courses received an average aggregate survey score of 96.5% or higher.

Payments for each month's invoice were made in a timely manner. From July 2022 until May 2023, \$489,822 was spent. The largest invoice was for March 2023, #1557, which was for a total of \$58,718.

Invoice Number	Date Received	Service Month	Amount Billed
1509	8/16/2022	Jul-22	\$50,082
1519	9/20/2022	Aug-22	\$87,646
1523	10/13/2022	Sep-22	\$32,286
1530	11/18/2022	Oct-22	\$55,738
1536	12/15/2022	Nov-22	\$26,990
1541	1/18/2023	Dec-22	\$34,982
1545	2/15/2023	Jan-23	\$32,730
1552	3/17/2023	Feb-23	\$38,666
1557	4/19/2023	Mar-23	\$58,718
1560	5/16/2023	Apr-23	\$22,910
1567	6/16/2023	May-23	\$49,074
Amount Billed			\$489,822

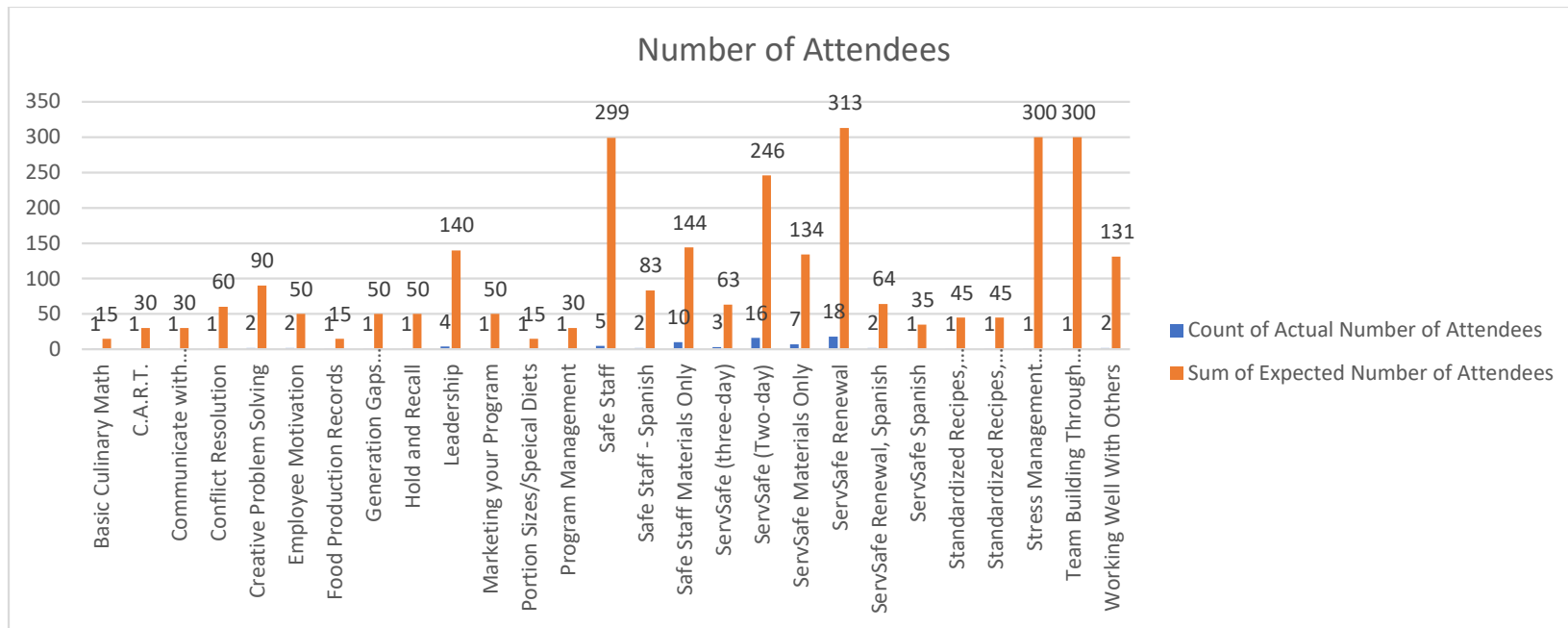
FNW Training Annual Report for 2023-2024

TCB Consulting In-Person Trainings

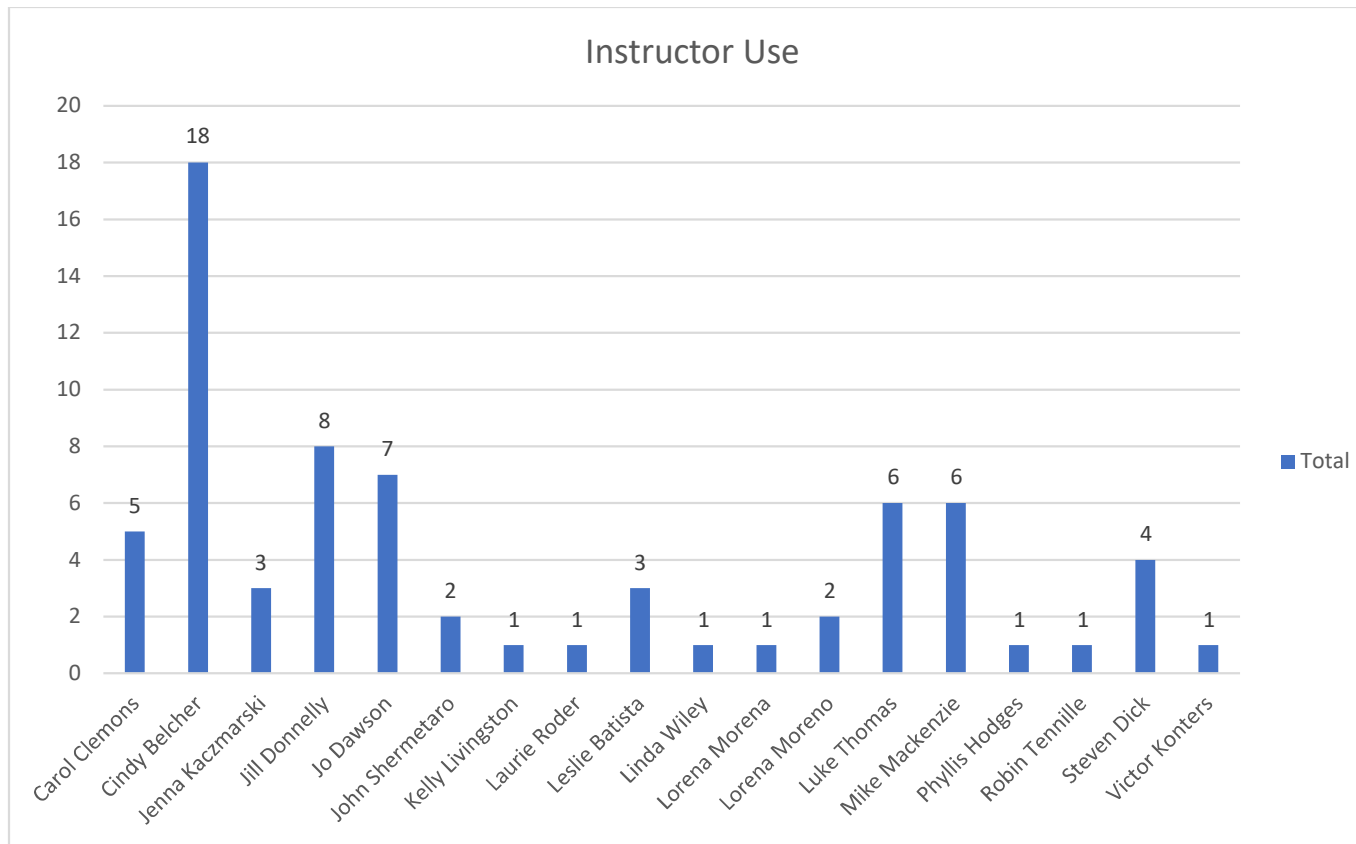
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From July 2023 until December 2023, TCB Consulting conducted a total of 71 trainings with 2151 attendees trained during the courses. The most requested course during the period was ServSafe Renewal, which had a total of 18 classes and 2 ServSafe Renewal Spanish classes. Stress Management Don't Let Stress Wear You Out had the greatest amount of participation with 375 attendees.

For most courses, the instructors developed a Pre and Post-Test to measure the attendees' understanding of the material taught. Program Management held the highest pre-test average with 81%. The following courses had the highest post- test averages with 100%: Communicate with Confidence; Creative Problem Solving; and Leadership.



Of the 17 available instructors, Cindy Belcher taught the most courses with 18 courses total. Jill Donnelly had the greatest number of participants with 375 attendees. However, Phyllis Hodges had the second largest number of attendees with 299 participants.



At the end of each course, participants are able to rate the quality of instruction provided by the instructor. During the 2023/2024 year, all courses received an average aggregate survey score of 95.6% or higher.

Payments for each month's invoice were made in a timely manner. From July 2023 until December 2023, \$263,768 was spent. The largest invoice was for August 2023, #1581, which was for a total of \$69,982.

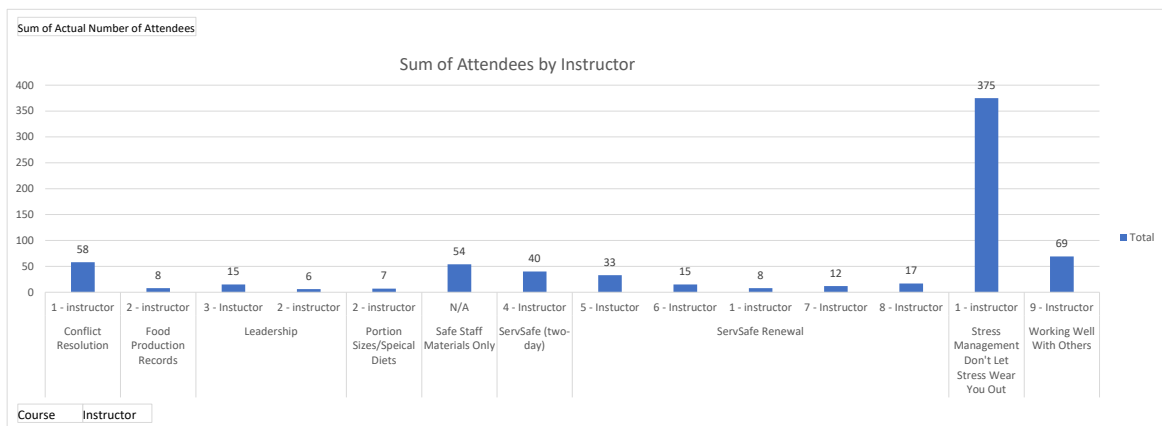
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Invoice Number	Date Received	Service Month	Amount Billed
1577	8/18/2023	23-Jul	\$36,818
1581	9/20/2023	23-Aug	\$69,982
1587	10/20/2023	23-Sep	\$39,314
1588	11/20/2023	23-Oct	\$63,658
1589	12/20/2023	23-Nov	\$33,974
1590	1/19/2024	23-Dec	\$20,022
Amount Billed			\$263,768

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Row Labels	Sum of Actual Number of Attendees
Conflict Resolution	58
1 - instructor	58
Food Production Records	8
2 - instructor	8
Leadership	21
3 - Instructor	15
2 - instructor	6
Portion Sizes/Special Diets	7
2 - instructor	7
Safe Staff Materials Only	54
N/A	54
ServSafe (two-day)	40
4 - Instructor	40
ServSafe Renewal	85
5 - Instructor	33
6 - Instructor	15
1 - instructor	8
7 - Instructor	12
8 - Instructor	17
Stress Management Don't Let Stress Wear You Out	375
1 - instructor	375
Working Well With Others	69
9 - Instructor	69
Grand Total	717



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[illegible]

Thursday, December 21, 2023



FNW Training Satisfaction Survey

Survey No.	4395
Name	
School/Business Name	Example Schools- Food & Nutrition Services
Email	
Name of Course Attended	ServSafe 2 day
Training started on time.	Strongly Agree
Trainer treated participants with respect.	Strongly Agree
Examples were interesting and helpful	Strongly Agree
The instructor was knowledgeable and helpful regarding the subject.	Strongly Agree
The trainer kept my attention	Strongly Agree
Please rate your satisfaction with the class Instructor(s).	Extremely satisfied
The presentation of the subject and objectives were clear.	Strongly Agree
Please rate your satisfaction with the course materials/handout(s).	Extremely satisfied
Please rate your mastery of (class subject) PRIOR TO taking this course on a scale of 1-5, with 1 being Completely Unfamiliar and 5 being an Expert.	4
Please rate your mastery of (class subject) AFTER taking this course on a scale of 1-5, with 1 being Completely Unfamiliar and 5 being an Expert.	5

What did you like the most about the course?

Kept the class interesting.

What did you like the least about the course?

To long.

Was there anything you would have liked covered that was absent from the course instruction? If yes, please specify below.

No

What training(s) would you like to see in the future?

Stress Management

*Please note that Florida has a broad public records law (Chapter 119, Florida Statutes). Most information and materials submitted to the Department are public records obtainable by the public upon request.

FDACS Dashboard

Month of **October, 2023**

Aggregated Info: Figures Update Automatically as TCB Inputs Data

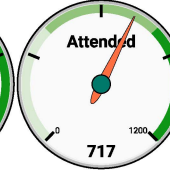
Total Sessions Requested, to Date	665
Total Sessions Completed, to Date	536
Total Participants Planned - All Sessions Combined	19871
Total Participants Planned for Sessions Complete	14776
Total Participants Attended for Sessions Complete	11873

**80% Attend
vs. Requested**

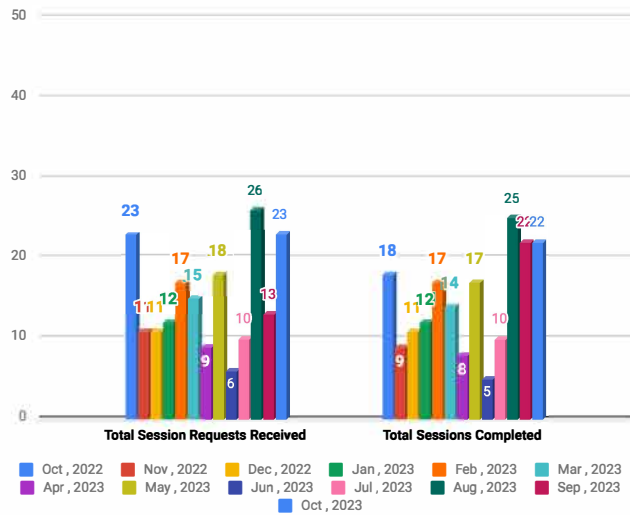
Sessions for Specific Month (in y...



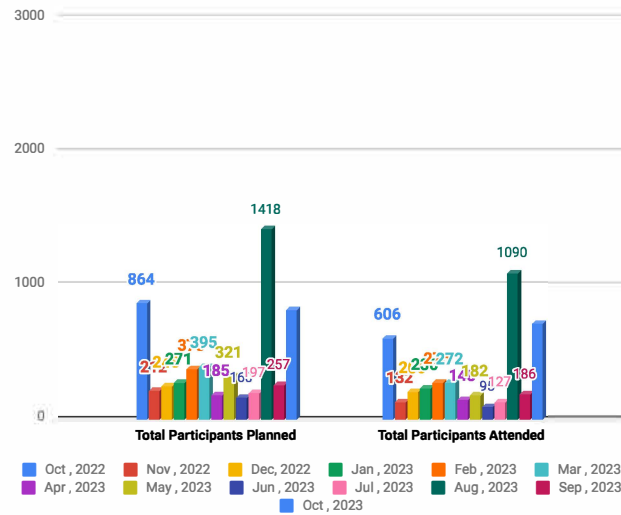
Participants for Specific Month (i...



Total Sessions Data



Total Participants Data



This Addendum is hereby incorporated into and made a part of the above noted Invitation to Bid. All other terms, conditions, and specifications of this Invitation to Bid will remain the same. All questions regarding this Addendum should be submitted in writing to the Procurement Officer at Bids@FDACS.gov or contact the Procurement Office at (850) 617-7180.

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Protests must be filed with the Department's Agency Clerk. Filings may be made physically at:

**Florida Department of Agriculture and Consumer Services
The Holland Building
600 South Calhoun Street
Tallahassee, Florida 32399**