

**DESCRIPTION OF INTENDED
SINGLE SOURCE PURCHASE
(PUR 7776)**

AGENCY: FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES

TITLE: i3-Imagesoft, LLC (formerly Imagesoft, Inc)

Short description of the commodity or service desired: Software maintenance and support

CONTACT

Name: Brittany Harvey

Address: 407 S. Calhoun Street, SB-8 Mayo Building, Tallahassee, FL 32399

Telephone: (850) 617-7181

Email: Procurement@FDACS.gov

Internal tracking number, if any: SS 26 27 31

Date posted: 06/15/2026 Last day for receipt of information: 07/09/2026

This description of commodities or contractual services intended for purchase from a single source is posted in accordance with Sections 120.57(3) and 287.057(3), Florida Statutes (F.S.), and will remain posted for a period of at least 15 business days.

Commodity or Contractual Service Required (commodity or United National Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):
81112200 - Software maintenance and support

Quantity or Term (as appropriate):
07/01/2026-6/30/2027

Requestor (division, bureau, office, individual, as appropriate):
Division of Licensing

Performance and/or Design Requirements (e.g. intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, etc., as appropriate):

The Division of Licensing intends to purchase software keys and licenses, hardware and software maintenance, miscellaneous repairs and parts, and support and upgrade for the Hyland AnyDoc software used by the Division statewide.

Intended Single Source:
i3-Imagesoft, LLC

Estimated Dollar Amount:
Approximate Contract Amount Up to: \$150,000.00
Approximate Amount: \$61,612.41

Justification for single source acquisition (what is necessary and unique about the product, service or source; steps taken to confirm unavailability of competition, as appropriate):

i3-Imagesoft, LLC (formerly Imagesoft, Inc.), is the authorized and certified Hyland AnyDoc software reseller for the Florida Department of Agriculture and Consumer Services and is, therefore, the only reseller able to sell and support the AnyDoc products to the Department.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Stephen Benton, Director, Division of Licensing

Mary Kennedy, Chief of Licensing Support Services, Division of Licensing

Brandee Jurkowski, Operations & Management Consultant Manager, Division of Licensing

Laverne Cobb, Government Operations Consultant II, Division of Licensing

Stephanie Bergozza, Purchasing Director II, Division of Administration

Joey B. Hicks, Director, Division of Administration

Prospective vendors are requested to provide information regarding their ability to supply the commodities or contractual services described. If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the agency shall provide notice of its intended decision to enter a single-source purchase contract in the manner specified in Rule 60A-1.045, Florida Administrative Code, and section 120.57(3), F.S.