



Georgia State Financing & Investment Commission

**Request for Qualifications
RFQ No. DBHDD-042-DP
(Step I)**

And

**Request for Interviews
(Step II)**

**To Provide
Design Professional Services**

for

**Project No. DBHDD-042
Generator Replacement
at
Georgia Regional Hospital Atlanta**

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I. PROJECT FACT SHEET
Design Professional Services RFQ No. DBHDD-042-DP

SCHEDULE OF EVENTS

The following Schedule of Events represents the Owner's best estimate of the schedule that will be followed. All times indicated are prevailing times in Atlanta. The Owner reserves the right to adjust the schedule as the Owner deems necessary.

STEP I		
Date	Time	Activity
June 26 th , 2026	---	RFQ/RFP issued
July 8 th , 2026	2:00 PM	Deadline for written questions
July 16 th , 2026	2:00 PM	Statement of Qualifications Due
July 20 th , 2026	TBD	Evaluation of Qualifications
STEP II		
July 20 th , 2026	----	Announcement of finalist firms
July 23 rd , 2026	9:30 AM	Pre-Proposal Site Visit for finalist firms
July 29 th , 2026	2:00 PM	Deadline for written questions
August 4 th , 2026	----	Owner interviews finalist firms

**GSFIC POINT OF
CONTACT**

Kelsey Ayers
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Email: Kelsey.Ayers@gsfic.ga.gov

**EGNYTE UPLOAD
LINK**

Upload one (1) electronic copy of the complete package in .pdf format onto the GSFIC / EgnYTE ftp site by selecting this link: <https://gsfic.egnyte.com/ul/pNZmp64ims> and following the upload instructions provided below.

Click on the provided link above, when the page opens, enter name, email address, and company name, click "Continue."

Drag and drop your file or click the "Browse" button to select a document from your computer. You should see an upload progress bar and when it gets to 100% the upload is complete.

II. RFQ OVERVIEW

Design Professional Services

The Georgia State Financing and Investment Commission (GSFIC), as “Owner”, on behalf the Department of Behavioral Health and Developmental Disabilities (“Using Agency” or “DBHDD”), is seeking firms interested in providing Design Professional Services for a project known as Project No. DBHDD-042 – Generator Replacement at the Georgia Regional Hospital Atlanta.

1. GENERAL PROJECT INFORMATION

Project Background:

Georgia Regional Hospital – Atlanta (GRHA) is located on 174 acres in DeKalb County and operates 334 licensed, accredited inpatient beds for three major program areas: 1) Adult Mental Health, 2) Forensic Services, and 3) Developmental Disabilities / Skilled Nursing. GRHA offers adult mental health services, forensic program services, and rehabilitative services.

GRHA is accredited by The Joint Commission and certified by The Centers for Medicare and Medicaid Services (CMS).

Project Description:

The selected firm will provide professional design services for the replacement and modernization of the facility’s emergency backup power system. The project will evaluate the hospital’s existing electrical infrastructure and develop a code-compliant, reliable emergency power solution centered around a new single-generator system capable of supporting full hospital operations and/or designated critical life-safety, clinical, and mission-critical systems during utility outages.

The selected firm shall perform a comprehensive assessment, including existing conditions verification, electrical load analysis, generator sizing calculations, and evaluation of system integration requirements.

Services shall include the preparation of design documents, technical specifications, cost estimates, permitting and regulatory coordination, and construction administration support as required.

An automatic transfer switch (ATS) is currently under construction will need to be incorporated into the final system design.

Project Delivery Method:

The delivery method for this Project will be Design-Bid-Build (DBB), and, at a minimum, will employ the services of a Design Professional and a Commissioning Agent, in addition to the services of a GC.

Project Budget

The preliminary Stated Cost Limitation (SCL) or construction cost of the Project is estimated at **3,206,500**. The final SCL may be revised by the Owner due to final programmatic requirements, funding availability or other circumstances.

Project Schedule:

The Design Professional’s services are anticipated to take approximately 12 weeks. (Note: *All of the dates indicated in this section are estimates and as such are subject to change.*)

Sustainable Approach:

The project will incorporate the requirements of the Energy Efficiency & Sustainable Construction Act of 2008 (O.C.G.A. 50-8-18) and it is the desire of the Owner to incorporate sustainable design and construction concepts in the project where feasible to do so. Further, Georgia Peach certification is required with commissioning.

Owner's Project Management Program (e-Builder)

The DP shall be required to use the Owner's free Project Management Program, E-Builder, for contract administration processes including, but not limited to, Requests for Information, Change Orders, Payment Applications, Notices of Non-Compliance and Incumbrance Records.

Contract Information

The contract for Design Professional Services will be the GSFIC Design Professional Contract Agreement. The agreement can be located on the Georgia State Financing and Investment Commission's website:

<https://gsfic.georgia.gov/doing-business-gsfic/construction-agreements-agency-request-form>

Firms are encouraged to review and become familiar with the terms and conditions of this agreement. Firms participating in this procurement process agree to execute the GSFIC contract form without modification.

2. PROCUREMENT PROCESS

Selection of the DP will be a multi-step process. GSFIC will generally follow the requirements of Georgia Code Title 50 Chapter 22 with respect to the selection of DP for the proposed project.

Step I - Request for Qualifications

The selection process starts with the Request for Qualifications ("RFQ"). Interested firms shall submit Statements of Qualifications. Firms meeting the Minimum Qualifications outlined in the RFQ will have their Statements of Qualifications reviewed by Selection Committee consisting of representatives of the Using Agency, GSFIC, and possibly a third-party representative (i.e., another state representative, etc.). The Selection Committee shall score each Statement of Qualifications to create a shortlist of the firms with the most appropriate qualifications for the Project ("Finalist Firms").

Step II - Request for Interviews

Finalist Firms will be invited for Interviews with the Selection Committee. The Selection Committee will score each firm based upon the information previously submitted in Step I and Interviews.

3. TERMS

All respondents to this RFQ are subject to instructions communicated in this document and additional terms and conditions contained herein.

Restriction of Communications

From the issue date of this (RFQ) solicitation until a successful proposer is selected and the selection is announced, proposers are not allowed to communicate for any reason with any members of the Selection Committee, the Using Agency, the End-User, or the Architect, except for submission of questions as instructed in the RFQ, or during the proposer's conference (if applicable), or as provided by any existing work agreement(s). For violation of this provision, the Owner reserves the right to reject the qualifications/proposal of the offending proposer.

Submittal Costs and Confidentiality

All expenses for preparing and submitting responses are the sole cost of the party submitting the response. The Owner is not obligated to any party to reimburse such expenses. All submittals upon receipt become the property of the Owner. Labeling information provided in submittals "proprietary" or "confidential," or any other designation of restricted use will not protect the information from public view. Subject to the provisions of the Open Records Act, the details of the proposal documents will remain confidential until final award.

Award Conditions

This request is not an offer to contract or a solicitation of bids. This request and any proposal submitted in response, regardless of whether the proposal is determined to be the best proposal, is not binding upon GSFIC and does not obligate GSFIC to procure or contract for any services. Neither GSFIC nor any party submitting a response will be bound unless and until a written contract mutually accepted by both parties is negotiated as to its terms and conditions and is signed by GSFIC and a party containing such terms and conditions as are negotiated between those parties. The Owner reserves the right to waive non-compliance with any requirements of this RFQ I and to reject any or all Statements of Qualifications or Proposals submitted in response. Upon receipt and review of responses, the Owner will determine the party(s) and proposal that in the sole judgment of the Owner is in the best interest of the Owner (if any is so determined), with respect to the evaluation criteria stated herein. The Owner then intends to conduct negotiations with such party(s) to determine if a mutually acceptable contract may be reached and in the course of doing so may use ideas expressed in any proposal.

Evaluation of Submittals and Qualifications

Evaluation of Statements of Qualifications, Proposals, Interviews will be conducted by a Selection Committee consisting of various project stakeholders. Based upon the predetermined rating criteria contained in the RFQ, the committee will assign a composite rating to each firm. Proposers understand and accept that by responding to this solicitation they are willingly participating in a process that consists to some degree of subjectivity on the part of selection committee members in determining the firm(s) capable of providing the best overall solution.

Reciprocal Preference Law

For the purposes of evaluation only, a proposer that resides in the State of Georgia will be granted the same preference over proposers that reside in another State in the same manner, on the same basis, and to the same extent that preference is granted in awarding bids for the same goods or services by such other State to proposers that reside therein. For the purposes of this law, the definition of a resident proposer is one who maintains a place of business with at least one employee inside the State of Georgia. A P.O. Box address will not satisfy this requirement.

Small and Minority Business Enterprise

It is the policy of the state of Georgia that minority-owned business enterprises (MBE), woman-owned business enterprises (WBE) and small business enterprises (SBE), have a fair and equal opportunity to participate in the state purchasing process. Therefore, the Owner encourages all MBE, WBE and SBE to compete for contracts to provide goods, services, and construction, and encourages contractors to solicit MBE, WBE and SBE in procuring subcontractors and suppliers. This desire on the part of the Owner is not intended to restrict or limit competitive bidding or to increase the cost of the work. The Owner supports a healthy free market system that seeks to include responsible businesses and provides ample opportunity for business growth and development.

Contractors and subcontractors who utilize qualified minority subcontractors may qualify for a Georgia state income tax credits for qualified payments made to minority subcontractors. In accordance with O.C.G.A. 48-7-38, when computing taxable net income of a Georgia based corporation, partnership, or individual, there shall be subtracted from federal taxable income or federal adjusted gross income 10 percent of the amount of qualified payments to certified minority subcontractors for state-agency-related construction projects. For more information on filing only, contact the Georgia Department of Revenue at 404-417-2399. A company cannot receive an MBE Certification with the state of Georgia government without first receiving the DBE certification. To obtain information on the DBE/MBE Certification contact:

Georgia Department of Transportation
One Georgia Center
600 West Peachtree NW
Atlanta, Georgia 30308
404-631-1990

DOAS Supplier Relations
200 Piedmont Avenue, S.E.
Suite 1308, West Tower
Atlanta, Georgia 30334-9010
404-657-6000

Statement of Agreement

With submission of a proposal, the Proposer agrees that he/she has carefully examined the Request for Proposal, and the Proposer agrees that it is the Proposer's responsibility to request clarification on any issue(s) in any section of the Request for Proposal with which the Proposer disagrees or needs clarified. The Proposer also understands that failure to mention these items in the proposal will be interpreted to mean that the Proposer is in full agreement with the terms, conditions, specifications and requirements in the therein. With submission of a proposal, the Proposer hereby certifies: (a) that this proposal is genuine and is not made in the interest or on behalf of any undisclosed person, firm, or corporation; (b) that Proposer has not directly or indirectly included or solicited any other Proposer to put in a false or insincere proposal; (c) that Proposer has not solicited or induced any person, firm, or corporation to refrain from sending a proposal.

Debarred, Suspended or Ineligible Firms

Contracts will not be executed and bids or proposals will not be solicited or considered from debarred, suspended or ineligible persons or firms during the period of debarment. The list of debarred, suspended or ineligible firms can be located on the Georgia State Financing and Investment Commission's website at <http://www.gsfc.georgia.gov>. Once on the website, select the "Doing Business with GSFIC" tab, then select "Procurement Services," then click on the "Debarred, Suspended or Ineligible Entities" tab for access to the list of those firms currently considered debarred, suspended or ineligible to compete, contract or subcontract for work on projects administered by the Georgia State Financing and Investment Commission.

III REQUEST FOR QUALIFICATIONS

Step I – Request for Qualifications. All firms interested in performing DP Services shall submit a Statement of Qualifications in accordance with the terms below.

1. QUESTIONS

The deadline for submission of questions relating to the RFQ is the time and date shown in the Schedule of Events shown above. All relevant and significant questions that have been submitted in writing prior to the deadline will be compiled, and answers will be posted to the project information on the Georgia Procurement Registry at <http://ssl.doas.state.ga.us/PRSapp/> . Questions from Design Professionals about any aspect of the RFI, or the project, shall be submitted in writing (e-mail is preferable) to the Point of Contact on the Project Fact Sheet.

2. MINIMUM QUALIFICATIONS

Firms must meet the following Minimum Qualifications in order to have their Statement of Qualifications reviewed and scored by the Selection Committee.

	The firm or its principals are not currently ineligible, debarred, suspended, or otherwise excluded from bidding or contracting by any state or federal agency, department, or authority.
	The firm or its principals have not been terminated for cause or be currently in default on any public works contract.
	Firms must be registered to do business in the State of Georgia with the Georgia Secretary of State.

3. EVALUATION CRITERIA

The Selection Committee will evaluate the Statements of Qualifications which have met the above minimum qualifications according to the Criteria for the evaluation are listed below:

25% - Stability	Stability of the firm, including the firm's corporate history, growth, resources, form of ownership, litigation history, financials, etc.
45% - Project Experience and Team Qualifications	Firm's relevant project experience and team qualifications, including the demonstrated ability of firm in creating effective design of projects comparable in complexity, size, and function to the one contemplated hereby as well as Experience of the principal, lead designer, and project manager and team members on completed projects Previous Performance of the firm including level of quality of the services of the firm to previous customers, customer's statements of that quality, the firm's ability to meet established time requirements, the firm's response to project needs during design and construction, the firm's control of design schedule, quality, and budget. Evaluators may also consider personal or agency past experience with firms.
30% - Approach & Suitability	Firm's suitability to provide services for the project, including the firm's apparent fit to the project type and/or needs of the Owner, contract administration plan, proposed design timeline, any unique qualifications, any techniques and/or methodologies offered by the firm that may be particularly suitable for this project type. Current and projected workloads as well as the proximity of office to the project location.

4. STATEMENTS OF QUALIFICATIONS CONTENTS

Statements of Qualifications shall include the following information and required forms.

REQUIRED CONTENTS FOR ALL STATEMENTS OF QUALIFICATIONS	
A	BASIC INFORMATION AND MINIMUM QUALIFICATIONS
A-1	Provide basic company information of the Firm: - State company name, address, name of primary contact, telephone number and e-mail address. (If the firm has multiple offices, the qualification statement shall include information about the parent company and branch office separately.) - Identify the office from which the project will be managed and its proximity to the project site ("Project Managing Office or PMO"). - Indicate the year the Project Managing Office was established and the number of people staffing that office and their disciplines. - Provide form of ownership (LLC, Corporation, Partnership, etc.), including state of residency of incorporation, and the year the company was established. - Provide general information about the firm's personnel resources, including disciplines and numbers and classifications of employees, and locations and staffing of offices. - List the firm's annual revenues for the parent office and the local office separately (if applicable) for the past 5 years.
A-2	Describe your experience with ANY litigation with Owners and/or Contractors. State basis of litigation (nonpayment, breach of contract, etc).
A-3	State whether the firm, or a member thereof, has ever been removed from a contract or failed to complete a contract as assigned? If so, provide explanation.
A-4	The firm, in order to be deemed eligible for evaluation, must provide supporting documentation asserting that the firm meets the minimum qualifications required for this project: - Provide the name of insurance carrier, types and levels of coverage, and deductible amounts per claim. - Firm has all the necessary, valid, and current license to do business in the State of Georgia as issued by the respective State Boards and Government Agencies responsible for regulating and licensing the services to be provided and performed. Provide copies of relevant licenses. (i.e., Registered Architect, Professional Engineer, Etc.)
A-5	Complete the Certification Form (Exhibit "A" enclosed with the RFQ) and provide a notarized original with response as section "A-5" of the firm's Statement of Qualifications.
A-6	Complete and submit a "CONTRACTOR AFFIDAVIT UNDER O.C.G.A. § 13-10-91(b)(1)" (Exhibit "B") with response as Section "A-6" of the firm's Statement of Qualifications. Failure to submit this form with Statement of Qualifications will result in the firm being eliminated from consideration for this project
A-7	Complete and submit the "Disclosure Statement" (Exhibit "C") with response as Section "A7" of the firm's Statement of Qualifications.
B	EXPERIENCE AND QUALIFICATIONS
B-1	Describe your proposed design team and include an organizational chart of the team indicating the percentage of time the individual will be committed to this project. Identify the primary point of contact. Designate the specific individuals who will fill key roles on the team. Provide a resume for each of the proposed team members highlighting relevant project experience.

B-2	Provide information of the firm's experience on projects of similar type, size, function, and complexity: Describe no more than seven (7) and no less than three (3) projects, in order of most relevant to least relevant, which demonstrate the firm's capabilities to perform the project at hand. (If a project listed was performed by an employee that previously worked at another firm, please indicate as such.) For each project, the following information should be provided: a. Project name, location, year completed and project photograph(s). b. Brief description of project and physical description including project delivery method, (final construction cost, square footage, number of stories, structural or other unique components, etc.). c. Describe similarities of the completed project to the advertised project. d. Describe the services performed by your firm and (if multiple offices) the location of the office involved. e. Respective Owner's stated satisfaction in construction and service of your firm. Provide any Owner-written letters of reference/recommendation about the firm's performance on the project. f. Owner/User/Contractor contact information.
C	DESIGN APPROACH
C-1	Provide a statement of your definition of your firm's proposed overall role in this project, your anticipated level of management responsibility and accountability for project concerns. Describe your process for efficiently resolving issues and maintaining the project commitments while working collaboratively with the Using Agency and others as applicable, without compromising your team commitments. Provide your proposed methods and plans of communication.
C-2	Provide your proposed timeline covering the scope of design, and a detailed work plan for the project. Each milestone must include detailed steps describing the tasks to be done. Describe systems and procedures your firm uses to manage the design schedule. Describe your approach to meeting an accelerated design schedule.
C-3	Describe your plan for applying sustainable design and principles into the project or any services not specifically mentioned herein. Explain the relevance of these services to this project and how they benefit the project
C-4	Describe your overall construction administration process.
D	PROJECT SUITABILITY
D-1	Provide any information that may serve to differentiate the firm from other firms in suitability for the project. Suitability may include, but is not limited to, the size and resources of the firm as related to the size and complexity on the Project, any special or unique qualifications for the project and any techniques or methodologies offered by the firm that may be particularly suitable for this project type. List current and projected workloads with expected completion dates.
D-2	Indicate the proximity of the Project location to the firm's office that will be managing the project.

5. SUBMITTAL OF STATEMENTS OF QUALIFICATIONS

Firms shall submit/upload one (1) electronic copy in .pdf format of the complete qualifications package to a GSFIC ftp site. Submittals must be prepared in a manner that when printed would typically fit on standard (8 1/2" x 11") paper. (The entire response shall not exceed 50 pages. Licenses and forms do not count against the page count). Submittals that include qualifications of more than one firm shall not exceed the page limits. Emphasis should be on completeness, relevance, and clarity of content. To expedite the review of submittals, it is essential that respondents follow the format and instructions outlined below:

Submit one (1) electronic copy of the complete package in .pdf format onto the GSFIC / Egnyte ftp site.

Uploaded responses (file names) must reference the **RFQ No.-DP**, the **firm's name**, and the word **"QUALIFICATIONS"**.

The entire submittal should be submitted as ONE (1) file. Please do not submit individual documents or sections separately.

(File Name Example: RFQ No.-DP, ABC Company, Qualifications)

Upload Instructions:

Upload one (1) electronic copy of the complete package in .pdf format onto the GSFIC / Egnyte ftp site by selecting the link listed on the Project Fact Sheet and following the upload instructions provided below.

Click on the provided link above, when the page opens, enter name, email address, and company name, click "Continue."

Drag and drop your file or click the "Browse" button to select a document from your computer. You should see an upload progress bar and when it gets to 100% the upload is complete.

Proposers are reminded that failure to comply with the following could result in your submission being deemed non-responsive. Non-responsive submittals will not be considered by the selection committee:

- The total page count of the submittal must not exceed 50 pages (licenses and forms do not count against the page count).
- No links to external electronic documents are permitted.
- Be sure to include the following completed exhibits in your submission. (Forms located at the end of this document):
 - Exhibit A – Certification Form
 - Exhibit B – Contractor Affidavit under O.C.G.A. § 13-10-91(b)(l)
 - Exhibit C – Disclosure Statement
- Statements of Qualifications must be electronically received by the Owner prior to the deadline indicated in the Schedule of Events (located on Project Fact Sheet).
- Printed copies will not be accepted.
- Firms are encouraged to verify with GSFIC that their submittal was received and should do so on the date they are due. Contact the point of contact on the Project Fact Sheet, or the main GSFIC procurement number 404-463-5600, for assistance or confirmation that the file was received.

(Experience with the ftp site indicates that uploads do not always receive the confirmation statement that the file was "successfully uploaded." Typically, for files ranging in size from 5 – 10 Mb, it should not take more than one or two minutes to complete the upload.)

6. FINALIST NOTIFICATION

Once the Selection Committee has completed the evaluation of the Statements of Qualifications, a list of the finalist firms will be posted on the Georgia Procurement Registry.

End of Section

IV. REQUEST FOR INTERVIEW (From Finalists Firms)

All firms selected ("Finalist Firms") during the RFQ Process are invited to interview with the Selection Committee in accordance with the following terms.

1. QUESTIONS

The deadline for submission of questions relating to the RFI is the time and date shown in the Schedule of Events shown above. Questions from Finalist Firms about any aspect of the RFQ, or the project, shall be submitted via e-mail to the Contact on the Project Fact Sheet. All relevant and significant questions that have been submitted in writing prior to the deadline will be compiled, and answers will be provided to all Finalist Firms.

2. PRE-PROPOSAL SITE VISIT

A pre-proposal site visit may be conducted by the Owner and, if so, attendance of finalist firms will be mandatory. The date for the site visit is tentatively listed above. The site visitors will convene at a time and location to be determined and communicated in the Notice to Finalists. Additional information, possibly including some program, plans and drawings, may be available at the site visit for finalist review. The Owner reserves the right to disqualify a proposer from the selection process due to a failure by a proposer to arrive for the site visit by the scheduled time. Failure to attend a mandatory site visit will automatically result in disqualification from the selection process.

3. INTERVIEW INFORMATION

Firms selected to participate in interviews shall be notified by the Notice to Finalists letter issued by the Procurement Representative. The Notice to Finalists letter shall designate a place and time for the interview session and shall contain relevant information regarding the interviews/presentations and site visit.

The intent of the formal interview process is to provide the Selection Committee with in-depth information about the firm to make a final selection of the best-suited firm for the Project. Firms are discouraged from reviewing general company history and experience previously submitted in Statements of Qualifications unless this information is particularly relevant to the presentation. All key personnel should be present at the interview.

The interview sessions will last a total of 60 minutes. The format for the interview will be as follows:

a) Introductions & Project Approach (35 minutes)

This portion of the interview is reserved for detailed introductions and presentation time. Firms may use visual aids such as PowerPoint to assist with their presentation. Firms have the flexibility to approach the presentation in a manner of their choosing. Firms should focus their presentations on their plan for managing the following construction issues:

- Specific roles of your team members, their time devoted to this project, their current workload.
- Team members relevant experience
- Construction Administration approach
- Maintaining project budget and quality control
- Unique characteristics or services the firm has to offer.

b) Questions and Answers – (25 minutes)

Twenty-five minutes of the interview time will be reserved for questions from the Selection Committee to help the Selection Committee gain additional insight into the strengths of the teams being proposed and to clarify any information presented in the Interview.

4. CRITERIA FOR THE EVALUATION OF FIRMS:

The Selection Committee will evaluate the firms based upon Qualifications and Interviews according to the Criteria for the evaluation listed below:

50% Qualifications & Experience:	Design Team Qualifications and Experience of the principal, lead designer, and project manager and team members on completed projects of similar size, type, and complexity. Previous Performance of the firm including level of quality of the services of the firm to previous customers, customer's statements of that quality, the firm's ability to meet established time requirements, the firm's response to project needs during design and construction, the firm's control of design schedule, quality, and budget. The Selection Committee may use references from stakeholders from previous projects of the finalists, as well as information submitted in Step I of this selection process.
25% Project Approach:	Design team's project approach during design and construction - including, but not limited to, schedule, budget, quality control, and the availability of the proposed team for this project.
25% Overall Impression:	Committee's Overall Impression of the firm(s) and its team members. The firms' ability to effectively answer project questions and provide solutions during the interview.

5. FINAL SELECTION

Upon completion of the evaluation and interview process by the Selection Committee, the firms will be ranked in descending order of recommendation. Negotiations will then be initiated with the highest ranked firm to finalize the terms and conditions of the contract. In the event a satisfactory fee agreement cannot be reached with the highest-ranking firm, the Owner will formally terminate the negotiations in writing and enter into negotiations in turn with the second highest ranking firm and so on until a mutual agreement is established and the Owner awards an architectural services contract.

End of Section

(Exhibit A)
CERTIFICATION FORM

I, _____, being duly sworn, state that I am _____ (title) of _____ (firm) and hereby duly certify that I have read and understand the information presented in the attached proposal and any enclosure and exhibits thereto.

I further certify that to the best of my knowledge the information given in response to the request for proposals is full, complete and truthful.

I further certify that the proposer and any principal employee of the proposer has not, in the immediately preceding five years, been convicted of any crime of moral turpitude or any felony offense, nor has had their professional license suspended, revoked or been subjected to disciplinary proceedings.

I further certify that the proposer has not, in the immediately preceding five years, been suspended, debarred, or otherwise excluded or ineligible from contracting with any federal, state or local government agency, and further, that the proposer is not now under consideration for suspension or debarment from any such agency.

I further certify that the proposer has not in the immediately preceding five years been defaulted or terminated for cause in any federal, state, or local government agency contract and further, that the proposer is not now under any notice of intent to default on any such contract.

I acknowledge, agree and authorize, and certify that the proposer acknowledges, agrees and authorizes, that the Owner and/or GSFIC may, by means that either deems appropriate, determine the accuracy and truth of the information provided by the proposer and that the Owner and/or GSFIC may contact any individual or entity named in the Statement of Qualifications for the purpose of verifying the information supplied therein.

I acknowledge and understand the successful Proposer will be required to certify compliance with the Immigration Reform Act of 1986 (IRCA), D.L. 99-603 and the Georgia Security and Immigration Compliance Act OCGA 13-10-90 et seq., by meeting or having complied with the provisions in the Act and by executing any affidavits required by the rules and regulations issued by the Georgia Department of Labor set forth at Rule 300- 10-1-.01: Contractor will also be required to warrant that Contractor has included a similar provision in all written agreements with any subcontractors engaged to perform services under this Contract.

I acknowledge and agree that all of the information contained in the Statement of Qualifications is submitted for the express purpose of inducing the Owner to award a contract.

A material false statement or omission made in conjunction with this proposal is sufficient cause for suspension or debarment from further contracts, or denial of rescission of any contract entered into based upon this proposal thereby precluding the firm from doing business with, or performing work for, the State of Georgia. In addition, such false statement or omission may subject the person and entity making the proposal to criminal prosecution under the laws of the State of Georgia of the United States, including but not limited to O.C.G.A. §16-10-20, 18 U.S.C. §§1001 or 1341.

Signature

Sworn and subscribed before me This

_____ day of _____, 20____.

NOTARY PUBLIC

NOTARY SEAL

My Commission Expires: _____

(Exhibit B)

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(l)

The undersigned contractor ("Contractor") executes this Affidavit to comply with O.C.G.A. § 13-10-91 related to any Contract to which Contractor is a party that is subject to O.C.G.A. § 13-10-91 and hereby verifies its compliance with O.C.G.A. § 13-10-91, attesting as follows:

- a) The Contractor has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program;
- b) The Contractor will continue to use the federal work authorization program throughout the contract period, including any renewal or extension thereof;
- c) The Contractor will notify the public employer in the event the Contractor ceases to utilize the federal work authorization program during the contract period, including renewals or extensions thereof;
- d) The Contractor understands that ceasing to utilize the federal work authorization program constitutes a material breach of Contract;
- e) The Contractor will contract for the performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the Contractor with the information required by O.C.G.A. § 13-10-91(a), (b), and (c);
- f) The Contractor acknowledges and agrees that this Affidavit shall be incorporated into any contract(s) subject to the provisions of O.C.G.A. § 13-10-91 for the project listed below to which Contractor is a party after the date hereof without further action or consent by Contractor; and
- g) Contractor acknowledges its responsibility to submit copies of any affidavits, drivers' licenses, and identification cards required pursuant to O.C.G.A. § 13-10-91 to the public employer within five business days of receipt.

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Name of Project

Georgia State Financing and Investment Commission
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 20____ in _____ (city), _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 20____,

NOTARY PUBLIC
My Commission Expires: _____

Exhibit C
DISCLOSURE STATEMENT

All proposers should be aware that the project you are submitting a proposal on is a public project, and the Owner (GSFIC) is a public agency. Pursuant to the laws, rules and Executive Orders of the State of Georgia, GSFIC shall make every effort to avoid even the appearance of a conflict of interest or any impropriety in both the selection process for this project and the negotiation and performance of any resulting contract. As part of any submittal you intend to make for this project, **you must include this Disclosure Statement with your submittal** that answers or addresses the following specific statements:

1. Describe any business transactions occurring within the prior two years between your firm and GSFIC, the Using Agency, or the ultimate end-user of the proposed project.

2. Describe any gift, hospitality, or benefit of any sort that your firm has provided to GSFIC, the Using Agency, or the end-user of the proposed project within the prior one-year period.

3. A *conflict of interest* or *potential conflict of interest* is defined as any action, decision, or recommendation by a person acting in a capacity as a public official, the effect of which is or could be to the private monetary or financial benefit or detriment of the person, the person's relative, or any business with which the person or a relative of the person is associated. The potential conflict of interest is viewed from the perspective of a reasonable person who has knowledge of the relevant facts. Based upon this definition, describe any conflict of interest or potential conflict of interest that your firm has with GSFIC, the Using Agency, or the end-user of this project.

This Disclosure Statement should be dated and signed by an authorized signatory for the Proposer and submitted with the Proposer's Submittal as a deliverable.

Name of Firm

Authorized Signature

Date