



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	260602 @

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	ENTER YOUR STATE AGENCY NAME:		Department of Public Safety-Fire Marshal Division
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Michelle Lyons, Management Analyst I	775-684-7517	slyons@dps.state.nv.us
	Erika Sencion, Management Analyst III	775-684-7537	esencion@dps.state.nv.us
	Melissa Sabatini, ASO I	775-684-4593	msabatini@dps.state.nv.us

1b	Vendor Information:	
	Vendor Name:	GL Solutions (DBA GLSuite, LLC)
	Contact Name:	Bill Moseley
	Complete Address: City, State, and Zip Code	555 Corporate Dr, Suite 300 Kalispell, MT 59911
	Telephone Number:	541-312-3662
	Email Address:	moseley@gl solutions.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	X
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	X	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:	X	No:
	Contract:	Start Date:	Upon Approval	End Date: 5/31/2028

1f	Funding:	
	State Appropriated:	
	Federal Funds:	
	Grant Funds:	

Other (Explain):	<i>Licensing, Certificates and Plan Review Fees</i>
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1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	<i>\$55,965.76</i>

2	Provide a description of work/services to be performed or services with goods to be purchased:
	<i>This is a database system designed for the licensing and certification of businesses and individuals that conduct fire protection services, sale of portable fire extinguishers, perform magic with fire apparatuses, blasting, fire performances, fireworks performances, and interior design of furniture, fixtures, and equipment in the State of Nevada.</i>

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
	<i>This system is designed for all the special functions and business processes which are unique to Fire Protection Licensing and cannot be duplicated by any other vendor.</i>

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
	<i>This system is designed for all the special functions and business processes which are unique to Fire Protection Licensing and cannot be duplicated by any other vendor.</i>

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			X
	a. <i>If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</i>		
	b. <i>If not, why were alternatives not evaluated?</i>	<i>As noted in #4, no alternatives were evaluated due to the current database being built by GL Solutions and the cost to the state would be much more to develop and implement a new database to meet the special functions than to continue to maintain and support the existing system.</i>	

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	Has the agency purchased these services/services with goods in the past? Check One:				Yes	No
	<i>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u></i>				X	
6	a. <i>If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information <u>must be provided along with the CETS contract number(s) associated with each:</u></i>					
	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
	Start Date	End Date				
	06/01/2022	05/31/2026	\$94,815.36	Licensing Database	Waiver #220507	26466
	06/18/2020	05/31/2022	\$43,694.32	Licensing Database		23302
	07/01/2015	06/30/2019	\$45,448.00	Licensing Database		17013

7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?	
	<i>This system is designed for all the special functions and business processes which are unique to Fire Protection Licensing and cannot be duplicated by any other vendor.</i>	

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?	
	<i>This system is designed for all the special functions and business processes which are unique to Fire Protection Licensing and cannot be duplicated by any other vendor.</i>	

	Will this purchase obligate the State to this vendor for future purchases? Check One:				Yes	No
	<i>NOTE: Selecting "NO" indicates the agency will not submit future waivers for this Vendor, for this service.</i>				X	
9	a. <i>If yes, please provide details regarding future obligations or needs.</i>					
Future obligations may arise because the Nevada State Fire Marshal Division's existing licensing and certification database system was built by GL Solutions, and ongoing maintenance, support, and enhancements will likely continue to require the services of the original developer. The system contains specialized functions and business processes that are unique to Fire Protection Licensing in Nevada and cannot be replicated or supported by another vendor without significant cost and redevelopment efforts.						

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By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. NOTE: The same individual cannot provide approval signatures in both sections.

Erika Sencion

Signature of Agency Representative Initiating Request

Erika Sencion

05/26/2026

Print Name of Agency Representative Initiating Request

Date

Jennifer Ramos

Signature of Agency Head Authorizing Request

Jennifer Ramos

05/26/2026

Print Name of Agency Head Authorizing Request

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the TIE approval or approval update as an attachment in CETS.	<input checked="" type="checkbox"/>
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This signature does not exempt your agency from any other processes that may be required.

Approved by:

[Signature]

Administrator, Purchasing Division or Designee

6.5.2026

Date