

ARCHITECTURAL STATEMENT OF QUALIFICATIONS

NAME OF FIRM: _____

ADDRESS: _____

1. Years in Business in Present Form: _____

2. Firm's History and Resource Capability to Perform Required Services:

3. Firm's Knowledge of the Community:

4. Titles, Names, and Addresses of all Officers:

5. List categories in which firm is legally qualified to do business. Include Licenses and Registrations where applicable.

6. Does your firm carry Errors and Omissions Insurance? YES _____ NO _____

7. Will your firm be able to provide necessary documentation for the application, including preliminary Architectural report, maps, and cost estimates as per CDBG application requirements if your firm is selected as project Architect?

YES _____ NO _____

8. Can your firm meet the draft PAR deadline of no later than 30 days after selection as project Architect? YES _____ NO _____

9. If you are awarded the design, bid phase, and inspection for this project, what would your fee be?

10. Does your firm charge for the preliminary architectural report (PAR)? YES _____
_____ NO _____

If yes, what would the charge be? \$ _____

11. Has your firm been involved in applying for funds through DCA's Community Development Block Grant (CDBG) program? YES _____ NO _____

If "YES", give specific projects, including project name, location, owner, year, grant/total project amount, contact person(s), and nature of firm's responsibility.

12. If your firm is selected for this project, and the grant is approved, what timeframe do you feel you will need to have final plans and specifications ready for approval by any and all applicable agencies? Please provide this information in months, such as 3 months after Notice of Award of all grants, etc.

13. List key personnel (with qualifications) likely to be involved on these projects and explain their specific role in CDBG work.

14. List three (3) references for the Firm.

1. _____
2. _____
3. _____

15. Are you a Section 3 Business Concern? Yes _____ No _____

If yes, the Attached Section 3 Business Concern Certification, Previous Certification and Action Plan must be filled out, signed, notarized, and submitted with your proposal.

Is the signed and notarized Section 3 Business Concern Certification, Previous Certification and Action Plan attached to your proposal? Yes ____

If no, you will only need to submit the Section 3 forms if you are the successful proposer.

16. Certifying that:

Mr./Mrs./Ms. _____ (signature) being duly sworn deposes
and states that he/she is the _____ (title)
of _____ (name of firm) and that answers to the
foregoing questions and all statements herein contained are true and correct.