



Nevada State Purchasing Division
Department of Administration
515 E Musser St Ste 300
Carson City, NV 89701
purchasing.nv.gov
nevadaepro.com

Site visit registration

Solicitation date _____

Solicitation number _____

Single point of contact name _____

Single point of contact email _____

Registration deadline _____

Site location _____

Site visit date and time _____

Vendor name _____

Vendor email _____

Vendor attendee name and title _____

Vendor attendee signature _____

As part of the above referenced solicitation, all interested vendors must attend the site visit to be qualified to propose, and vendors must register in advance for the site visit by returning this completed form via email to the single point of contact by the deadline listed. The site visit will occur at the date, time, and location listed.

The site visit is intended to provide prospective vendors an opportunity to inspect the facilities. Prospective vendors shall not interact or ask questions with State staff, customers, clients, residents, inmates, or anyone else not directly involved with the site visit. Vendors may be allowed to take photographs; however, any photographs cannot include people, cannot include visible information on computer screens, and cannot be taken in areas where personally identifiable information might be visible.