



PRESSURE SEAL SELF-MAILER Specifications

General Product Specifications and Requirements

SIZES: There will be four (4) different type/sizes of forms:

<u>Form Sizes</u> (incl. 1/2" glue strip tear off		<u>Stock Sizes</u> (incl. 1/2" glue strip tear offs and 1/2" pin feeds on each side)
A. 8.5" x 11"	#28	9.5" x 11"
B. 8.5" x 14"	#28	9.5" x 11"
C. 10.75 " x 14"	#28	11.75" x 14"
D. 8.5" x 14"	#100	9.5" x 14"

STOCK:

- * Laser qualified.
- * Standard 28# MICR/OCR Qualified Pressure Seal paper stock.
- * It must possess high toner adhesion properties.
- * EXCEPTION (CERT-1): 8 1/2" X 14" is 100# TAG.

PERFORATIONS:

For the 8.5" x 11" stock - perforations will create three equal panels 3 2/3" each. (This is a straight Z fold).

For the 8.5" x 14" stock - perforations will create two panels 5.25" x 8.5" each of which will be formed for mailing by back-folding the 3 1/2" x 8.5" panel to the center 5 1/4" x 8.5" panel. (This is an eccentric-z fold).

For the 11.75" x 14" stock - perforations will create two panels 5.25" x 11.75" each of which will be formed for mailing by back-folding the 3 1/2" x 11.75" panel to the center 5 1/4" x 11.75" panel. (This is an eccentric-z fold).

For the 8.5" x 14" #100 stock - perforations will create two panels 5.25" x 8.5" each of which will be formed for mailing by back-folding the 3 1/2" x 8.5" panel to the center 5 1/4" x 8.5" panel. (This is an eccentric-z fold).

All perforations must be Laser or Microline perforations throughout except folding and vertical opening perforations. Perforations must be tied 1/4" from sheet edges, which must remain intact.

All perforations must be smashed flat to assure trouble free processing. Opening stub perforations must be 1/2". The State may require, on some forms, the addition of one (1) extra non-full horizontal perforation and one (1) extra non-full vertical perforation.

For any stock produced on rolls, splices must be made on the burst perforation, not in the middle of any document.

NUMBERING:

To assist the New Jersey State Police in the investigation of fraud and/or missing stock, all forms on all rolls must be numbered with a guaranteed 7-digit red inventory control number. Forms must be numbered from the form that is taped to the core to the last form on the roll. No missing numbers allowed. No missing numbers at any splice. No missing numbers between rolls or from order to order.

All pressure seal stock must contain the Form Name on each document.

PRESSURE SEAL CHECK Specifications

General Product Specifications and Requirements

SIZES: There will be two (2) different type/sizes of checks:

	<u>Form Sizes</u> (incl. 1/2" glue strip tear offs)		<u>Stock Sizes</u> (incl. 1/2" glue strip tear offs and 1/2" pin feeds on each side)
NJCK-01	8.5" x 11"	#28	9.5" x 11"
NJCK-02	8.5" x 14"	#28	9.5" x 14"

STOCK:

- * Laser qualified.
- * Standard 28# MICR/OCR Qualified Pressure Seal paper stock.
- * It must possess high toner adhesion properties.

PERFORATIONS:

For the 8.5" x 11" NJCK-01 stock - perforations will create three equal panels 3 2/3" each. (This is a straight Z fold).

For the 8.5" x 14" NJCK-02 stock - perforations will create two panels 5.25" x 8.5" each of which will be formed for mailing by back-folding the 3 1/2" x 8.5" panel to the center 5 1/4" x 8.5" panel. (This is an eccentric-z fold).

Both checks stocks must have the following security features:

Iridescent Prismatic multicolored check background
Hidden word VOID security seal
Warning Band
Microline printing in border on face of checks
White opaque ink security language on back of check
Artificial watermark on back of all checks as the STATE SEAL
Microline printing for endorsement lines
Red consecutive number on tear off strip of each check document

All perforations must be Laser or Microline perforations throughout except folding and vertical opening perforations. Perforations must be tied 1/4" from sheet edges, which must remain intact.

All perforations must be smashed flat to assure trouble free processing. Opening stub perforations must be 1/2".

For any stock produced on rolls, splices must be made on the burst perforation, not in the middle of any document.

NUMBERING:

To assist the New Jersey State Police in the investigation of fraud and/or missing stock, all forms on all rolls must be numbered with a guaranteed 7-digit red inventory control number. Forms must be numbered from the form that is taped to the core to the last form on the roll. No missing numbers allowed. No missing numbers at any splice. No missing numbers between rolls or from order to order.

All pressure seal stock must contain the Form Name on each document.

CAUTION:

The combination of check design, color and security features of these State of New Jersey checks must not be used for or by other Contractor customers.