

BID ADDENDUM

FAILURE TO RETURN THIS BID ADDENDUM IN ACCORDANCE WITH INSTRUCTIONS MAY SUBJECT YOUR BID TO REJECTION ON THE AFFECTED ITEM(S)/SERVICES.

UNC Bid Number: 3000012810 Division of Comparative Medicine PPE Supplies

Prospective Bidder: All Bidders

Bid Opening Date/Time: **7/10/2026 10:30 AM (EST)**

Addendum Number: #1

Addendum Date: 6/23/2026

INSTRUCTIONS:

1. Return one properly executed copy of this addendum with your bid response by the Bid Opening Date/Time listed above.
2. Please make the following change(s) in the bid 3000012810 due to questions submitted for clarification:

Q: Will orders typically be consolidated into one weekly order, or can each facility/building place separate orders on different days?

Orders are sent weekly by each building on the same day.

Q: Does UNC expect deliveries to all 15 locations every week, or only to the locations that place orders?

Orders are to be delivered to the buildings that place the order. Most buildings order weekly.

Q: Can standard deliveries be scheduled on one fixed weekly delivery day, as long as the two-day delivery requirement is met?

Yes

Q: For emergency overnight orders, are these expected to be rare exceptions or a regular need?

Emergency requests are infrequent but critical when they occur (roughly 10-12 annually).

Q: Are emergency overnight deliveries usually sent to one central location, or could they be required at any of the 15 facilities?

They could be required to the location in need.

Q: Is there any historical information available regarding;

A. average order frequency- **Weekly, each facility**

B. average order value- **\$51 (avg weekly qty 112)**

C. monthly spend for these PPE items? **\$22-23K**

Q: Are the estimated annual quantities in Attachment A based on prior usage, or are they projected estimates?

Prior usage

Q: Are delivery costs expected to be fully included in the unit prices, with no separate delivery charge?

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Yes

Q: Is there a minimum order value or minimum order quantity for standard deliveries?

No

Q: If a brand-specific item is temporarily unavailable from the manufacturer or distributor, what is the expected process since substitutions are not allowed?

The vendor must notify us of the disruption of the supply and provide an estimated availability of original product. We will then assess the next steps as all proposed alternatives must undergo a formal evaluation process before implementing.

Check **ONE** of the following options:

☐

Bid has **not** been submitted e-Bid. Any changes resulting from this addendum are included in our bid.

☐

Bid has already been submitted e-Bid. No changes resulted from this addendum.

☐

Bid has already been submitted e-Bid. Changes resulting from this addendum are as follows.

Execute Addendum:

Bidder: _____

Authorized Signature: _____ **Date:** _____

Name and Title (Typed): _____