

Sole Source Justification Form

Bulletin Reference Number

27- 340IAGO-IAGO 3-B-52 104

Requesting Agency/University

IAGO - Illinois Attorney Generals Office

Sole Source Justification Form - Part I

Section I - General Information

Department/Bureau/Section: Information Technology

Need Identified Date: Jul 1, 2026

Supply/Service Need By Date: Jul 1, 2026

Project Title: FY27-FY29 TeamConnect Premier Enterprise Support

Vendor: Mitratach

Provide a description of the supplies or services required: TeamConnect Premier Enterprise Support

Value: Actual

Value of Initial Term, this Change Order or Amendment: 319,009.65

Will this Sole Source amend a Professional or Artistic Services contract? Yes No

*Sole Source may not be used for amendments for Professional or Artistic Services if the amendment would increase the value by more than 5% of the initial award or extend the term by more than 60 days.

Type: New Sole Source

Section II - Proposed Term

One-Time Purchase Term Contract

Estimated Contract Begin Date: Jul 1, 2026

Estimated Contract End Date: Jun 30, 2029

Number of Potential Renewals: 0

Length of Each Renewal in Months: 0

Total Value of All Renewals: 0

If a Term Contract, does the term, including renewals, exceed 12 months? Yes No

If yes, provide a detailed justification including any economic benefit received for agreeing to a multi-year term:

Committing to a 3-year term guarantees a firm fixed price for 3 years.

Section III - Funding Source

Select the type of funding to be used (Check all that apply): State Appropriate Funds Federal Funds Other (Explain):

Section IV - Sole Source Justification

This purchase is economically only available from a single source **primarily** because it is: (If "Other" explain in one sentence)

Compatibility of Equipment, Accessories, Replacement Parts or Service

Are there secondary justification(s) for this sole source? Yes No

Another justification that this purchase is only available from a sole source is because it is:

Items are Copyrighted or Patented and the Items are Only Available from the Holder

Another justification that this purchase is only available from a sole source is because it is:

Software License/Upgrade/Maintenance

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Section V - Purchase History

Has the Agency or University Purchased these supplies or services in the past? Yes No

Term	Term From	Term To	Value	Description	Contract Number	Type
1	Jul 1, 2025	Jun 30, 2026	92,736.9	FY26 TeamConnect Premier Enterprise Support	45MIT2614	Sole Source
2	May 1, 2024	Jun 30, 2025	98,325.3	FY24-FY25 TeamConnect Premier Enterprise Support	84MIT41366	Sole Source
3	Apr 15, 2023	Apr 14, 2024	75,000	FY23 TeamConnect Premier Enterprise Support	84MITRAT23	Sole Source
4						
5						
6						
7						
8						
9						
10						

If more than 10, or if other comments, explain:

The relationship between Mitrtech and the OAG dates back to Fiscal Year 1999 when the OAG initiated a solicitation to select a case management system.

Section VI - Business Rationale

1. Provide a detailed explanation of the need for the supplies or services:

The premium support package provides the OAG with an expanded set of tools and prioritized assistance critical to the successful completion of the TeamConnect migration and cloud services.

2. Provide a list and describe in detail the specifications required to satisfy the need:

The premium support package provides the OAG with an expanded set of tools and prioritized assistance critical to the successful completion of the TeamConnect migration and cloud services.
 A dedicated support engineer at Mitrtech to streamline issue resolution and ensure continuity of service.
 The Premium Support Services package includes:
 • A dedicated managerial-level contact at Mitrtech for strategic oversight and escalations.
 • Ten (10) support personnel logins for agency staff, enabling broader internal access and improved support for end users during and after the migration process.
 These services are intended to improve overall responsiveness, enhance service delivery, and ensure a smoother final phase of the cloud migration initiative.

3. Provide detail explaining the justification selected in Section IV to explain why the requested supplies or services are the only ones available that can satisfy the agency or university requirements?

Our office originally purchased the CLMS application in 1999 and has utilized this system to docket and track all pending investigations and litigation since then. The OAG has migrated from the CLMS product to Mitrtech's latest version of the docketing system, TeamConnect. Licensing, service and support for the proprietary software is only offered by Mitrtech.

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4. What are the unique features of the supplies or services that are not available in any other product or by any other vendor? Provide specific quantifiable factors/qualifications:

During the initial implementation of the CLMS docketing system, the software was heavily customized to accommodate the case management requirements of each OAG Bureau. For example, the data and documents associated with a consumer fraud case are very different from the data and documents associated with the prosecution of a sexually violent person. The staff at Mitrtech has managed those differences by developing unique screens and fields to capture the information needed to manage the variety of investigations and litigation in our office. After migrating to TeamConnect, we have continued to expand upon the customization that Mitrtech originally designed in CLMS.

5. Has the Agency or University considered alternative supplies or services to satisfy their need? Yes No

5a. If no, why weren't alternatives evaluated?

Based on the historical success of Mitrtech's case management product, CLMS TeamConnect our office would not benefit from discarding our entire docketing system which has been extensively and uniquely customized to suit our operational needs.

6. Are there resellers or distributors?

Yes No N/A

7. What efforts were made to get the best possible price (i.e. did the agency/university negotiate) and how did you determine the price for this purchase is considered fair and reasonable?

Our IT staff members have worked closely with all parties involved in this project to refine and identify the OAG's specific needs and have ensured that the pricing is limited to those needs identified.

8. Will this purchase obligate the State to this vendor for future purchases such as maintenance, licensing or continuing need?

Yes No

8a. If yes, please provide details regarding future obligations and/or needs:

Our office will continue to rely on Mitrtech for the foreseeable future to provide software licenses, support and maintenance and any other developments needed or enhancements required for our case management system.

9. What will be the financial or other impact to the State if this sole source is not approved and a competitive bid is required?

Our office has utilized Mitrtech's case management products since 1999; our software system has been heavily customized to meet the unique needs of the civil and criminal bureaus in our office. When we migrated from the CLMS old platform to TEAMCONNECT platform we were able to transfer all the previous customization enhancements that were built into the original application to TeamConnect, allowing us to successfully complete the transition of our case load of 7000,756 files to TeamConnect. This undoubtedly provided is with a cost savings and allowed us to avoid any serious disruptions to our operations. The Mitrtech TeamConnect software is proprietary, so there is no other source available. If the OAG was required to initiate a new competitive bid process to replace our case management system we would be force to expend unnecessary resources, and the OAG would lose valuable time in repeating the customization process that has already been performed by Mitrtech since 1999.

10. Is there any additional information you would like to add to justify this sole source?

Based on the historical success of Mitrtech's case management product, CLMS TeamConnect our office would not benefit from discarding our entire docketing system which has been extensively and uniquely customized to suit our operational needs.

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Section VII

Requesting Department Signature Required

I know and understand the contents of this Sole Source Justification and attest that all statements are true and correct and the fairness and reasonableness of the price was adequately confirmed.

Requesting Department Representative

Eileen Pratt

Phone Number

312-814-3667

Date

Apr 20, 2026

Printed Name

Eileen Pratt

E-mail Address

eileen.pratt@ilag.gov

State Agency Bureau/Division Head or University Purchasing Director Approval and Signature Required

I know and understand the contents of this Sole Source Justification and attest that all statements are true and correct and the fairness and reasonableness of the price was adequately confirmed. (All prior form fields will lock once this e-signature is completed)

Agency Bureau/Division Head or University
Purchasing Director and Not a Designee

Eileen Pratt

Phone Number

312-814-3667

Date

Apr 20, 2026

Printed Name

Eileen Pratt

E-mail Address

eileen.pratt@ilag.gov

SPO Approval and Signature Required

I have reviewed and understand the contents of this Sole Source Justification and agree with the State Agency or University determination.

I have reviewed and understand the contents of this Sole Source Justification and do not agree with the State Agency or University determination. As a result, the State Agency or University must explore other sourcing methods to satisfy their need.

State Purchasing Officer Signature

Eileen Pratt

Phone Number

312-814-3667

Date

Apr 20, 2026

Printed Name

Eileen Pratt

E-mail Address

eileen.pratt@ilag.gov

Reviewed by ILOAG Procurement Counsel 4/20/26 - *Karla A. Schreiber*