

# Sole Source Justification Form

Bulletin Reference Number

27-340IAGO-IAGO3-B-52002

Requesting Agency/University

IAGO - Illinois Attorney Generals Office

## Sole Source Justification Form - Part I

### Section I - General Information

Department/Bureau/Section: Information Technology

Need Identified Date: Jul 1, 2026

Supply/Service Need By Date: Jul 1, 2026

Project Title: FY27-FY29 Mitrtech Enterprise Legal Management Environment Renewal

Vendor: Mitrtech

Provide a description of the supplies or services required: Mitrtech Enterprise Legal Management Environment

Value: Actual

Value of Initial Term, this Change Order or Amendment: 3,583,568.32

Will this Sole Source amend a Professional or Artistic Services contract?  Yes  No

\*Sole Source may not be used for amendments for Professional or Artistic Services if the amendment would increase the value by more than 5% of the initial award or extend the term by more than 60 days.

Type: New Sole Source

### Section II - Proposed Term

One-Time Purchase  Term Contract

### Section III - Funding Source

Select the type of funding to be used (Check all that apply):  State Appropriate Funds  Federal Funds  Other (Explain):

### Section IV - Sole Source Justification

This purchase is economically only available from a single source **primarily** because it is: (If "Other" explain in one sentence)

Compatibility of Equipment, Accessories, Replacement Parts or Service

Are there secondary justification(s) for this sole source?  Yes  No

Another justification that this purchase is only available from a sole source is because it is:

Items are Copyrighted or Patented and the Items are Only Available from the Holder

Another justification that this purchase is only available from a sole source is because it is:

Software License/Upgrade/Maintenance

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### Section V - Purchase History

Has the Agency or University Purchased these supplies or services in the past?  Yes  No

Term	Term From	Term To	Value	Description	Contract Number	Type
1	Jul 1, 2025	Jun 30, 2026	1,041,752.25	FY26 Mitratesch Enterprise Legal Management Environment Renewal	84MIT26138	Sole Source
2	Jul 1, 2024	Jun 30, 2025	947,047.49	FY25 Mitratesch Enterprise Legal Management Environment Renewal	84MIT25142	Sole Source
3	Jul 1, 2023	Jun 30, 2024	885,091.11	FY24 Mitratesch TeamConnect – Legal Management Software	84MTECH024	Sole Source
4	Jul 1, 2022	Jun 30, 2023	729,414.88	FY23 Mitratesch TeamConnect – Legal Management Software	84MTECH023	Sole Source
5	Jul 1, 2021	Jun 30, 2022	518,264.23	22 Mitratesch TeamConnect - Migration, Upgrade Propriety	84MTECH022	Sole Source
6	Jul 1, 2020	Jun 30, 2021	456,015.82	FY21 Mitratesch Maintenance	84MTECH021	Sole Source
7	Jul 1, 2019	Jun 30, 2020	377,955.92	FY20 Mitratesch Maintenance	84MTECH020	Sole Source
8	Jul 1, 2018	Jun 30, 2019	332,458	FY19 Mitratesch Maintenance	84MTECH019	Sole Source
9	Jul 1, 2017	Jun 30, 2018	302,234.55	FY18 Mitratesch Maintenance	84CMITR018	Sole Source
10	Jul 1, 2016	Jun 30, 2017	268,456.17	FY17 Mitratesch Maintenance	84CMITR017	Sole Source

If more than 10, or if other comments, explain:

The relationship between Mitratesch and the OAG dates back to Fiscal Year 1999 when the OAG initiated a solicitation to select a case management system. The OAG paid \$210,165.00 in Fiscal Year 1999 for the initial purchase price for software licensing.

### Section VI - Business Rationale

1. Provide a detailed explanation of the need for the supplies or services:

The Mitratesch CLMS application is the case management system utilized by OAG attorneys and support staff to docket and track investigations and litigation. The OAG migrated to the latest Mitratesch case management application, TeamConnect which has allowed the OAG to expand the use of our docketing system to the court room.

2. Provide a list and describe in detail the specifications required to satisfy the need:

The Mitratesch CLMS application is the case management system utilized by OAG attorneys and support staff to docket and track investigations and litigation. The OAG migrated to the latest Mitratesch case management application, TeamConnect which has allowed the OAG to expand the use of our docketing system to the court room.

- Data Warehouse - Hosted Subscription
- Hosted Non-Production Environment (Recurring)
- Hosted Production Environment
- Hosting - Disaster Recovery (Warm)
- Hosting Data Exchange Services
- Ical - Hosted Subscription
- Legal Hold - Hosted Subscription
- Single Sign On - Hosted Subscription
- TeamConnect - Hosted Subscription
- TeamConnect Limited Privilege User - Hosted Subscription
- TeamConnect Named User - Hosted Subscription
- TeamConnect Reporting Suite - Hosted Subscription

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3. Provide detail explaining the justification selected in Section IV to explain why the requested supplies or services are the only ones available that can satisfy the agency or university requirements?

Our office originally purchased the CLMS application in 1999 and has utilized this system to docket and track all pending investigations and litigation since then. The OAG has migrated from the CLMS product to Mitrtech's latest version of the docketing system, TeamConnect. Licensing, service and support for the proprietary software is only offered by Mitrtech.

4. What are the unique features of the supplies or services that are not available in any other product or by any other vendor? Provide specific quantifiable factors/qualifications:

During the initial implementation of the CLMS docketing system, the software was heavily customized to accommodate the case management requirements of each OAG Bureau. For example, the data and documents associated with a consumer fraud case are very different from the data and documents associated with the prosecution of a sexually violent person. The staff at Mitrtech has managed those differences by developing unique screens and fields to capture the information needed to manage the variety of investigations and litigation in our office. After migrating to TeamConnect, we have continued to expand upon the customization that Mitrtech originally designed in CLMS.

5. Has the Agency or University considered alternative supplies or services to satisfy their need?  Yes  No

5a. If no, why weren't alternatives evaluated?

Based on the historical success of Mitrtech's case management product, CLMS TeamConnect our office would not benefit from discarding our entire docketing system which has been extensively and uniquely customized to suit our operational needs.

6. Are there resellers or distributors?

Yes  No  N/A

7. What efforts were made to get the best possible price (i.e. did the agency/university negotiate) and how did you determine the price for this purchase is considered fair and reasonable?

Our IT staff members have worked closely with all parties involved in this project to refine and identify the OAG's specific needs and have ensured that the pricing is limited to those needs identified.

8. Will this purchase obligate the State to this vendor for future purchases such as maintenance, licensing or continuing need?

Yes  No

8a. If yes, please provide details regarding future obligations and/or needs:

Our office will continue to rely on Mitrtech for the foreseeable future to provide software licenses, support and maintenance and any other developments needed or enhancements required for our case management system.

9. What will be the financial or other impact to the State if this sole source is not approved and a competitive bid is required?

Our office has utilized Mitrtech's case management products since 1999; our software system has been heavily customized to meet the unique needs of the civil and criminal bureaus in our office. When we migrated from the CLMS old platform to TEAMCONNECT platform we were able to transfer all the previous customization enhancements that were built into the original application to TeamConnect, allowing us to successfully complete the transition of our case load of 7000,756 files to TeamConnect. This undoubtedly provided us with a cost savings and allowed us to avoid any serious disruptions to our operations. The Mitrtech TeamConnect software is proprietary, so there is no other source available. If the OAG was required to initiate a new competitive bid process to replace our case management system we would be force to expend unnecessary resources, and the OAG would lose valuable time in repeating the customization process that has already been performed by Mitrtech since 1999.

10. Is there any additional information you would like to add to justify this sole source?

Based on the historical success of Mitrtech's case management product, CLMS TeamConnect our office would not benefit from discarding our entire docketing system which has been extensively and uniquely customized to suit our operational needs.

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## Section VII

### Requesting Department Signature Required

I know and understand the contents of this Sole Source Justification and attest that all statements are true and correct and the fairness and reasonableness of the price was adequately confirmed.

Requesting Department Representative

*Eileen Pratt*

Phone Number

312-914-3667

Date

Printed Name

Eileen Pratt

E-mail Address

eileen.pratt@ilag.gov

### State Agency Bureau/Division Head or University Purchasing Director Approval and Signature Required

I know and understand the contents of this Sole Source Justification and attest that all statements are true and correct and the fairness and reasonableness of the price was adequately confirmed. (All prior form fields will lock once this e-signature is completed)

Agency Bureau/Division Head or University  
Purchasing Director and Not a Designee

*Eileen Pratt*

Phone Number

312-914-3667

Date

Printed Name

Eileen Pratt

E-mail Address

eileen.pratt@ilag.gov

### SPO Approval and Signature Required

I have reviewed and understand the contents of this Sole Source Justification and agree with the State Agency or University determination.

I have reviewed and understand the contents of this Sole Source Justification and do not agree with the State Agency or University determination. As a result, the State Agency or University must explore other sourcing methods to satisfy their need.

State Purchasing Officer Signature

*Eileen Pratt*

Phone Number

312-914-3667

Date

Printed Name

Eileen Pratt

E-mail Address

eileen.pratt@ilag.gov

Reviewed by ILOAG Procurement Counsel 4/13/26 - *Karla A. Schreiber*