

Bid Solicitation {RFP}: 17DPP00062

T3029 - Science Assessment Program

Appendix A - Current Test Administration Product and Material Samples: New Jersey Biology Competency Test (NJBCT)

Samples of the products and materials required for each grade level and test administrations are provided below:

NEW JERSEY BIOLOGY COMPETENCY TEST (NJBCT) WEBSITE LINKS AND DELIVERABLES:

- a. District Training Coordinator Manual:
https://www.measinc.com/NJ/Downloads/NJBCT/NJBCT_DTC_Manual_May2014.pdf;
- b. Student Guide to the NJBCT:
https://www.measinc.com/NJ/Downloads/NJBCT/Your_Guide_to_the_NJBCT_2015.pdf;
[and](#)
- c. NJBCT Score Interpretation Guide:
https://www.measinc.com/NJ/Downloads/NJBCT/NJBCT_Score_Interpretation_2014_bk_mrk.pdf.

NJBCT DELIVERABLES:

NJBCT Deliverables		
Product Description	Pages	Quantity
Test Booklet A	40	24,000
Test Booklet B	40	24,000
Test Booklet C	40	24,000
Test Booklet D	40	24,000
Test Booklet E	40	24,000
Test Booklet F	40	24,000
TOTAL TEST BOOKLETS		144,000
Answer Folder regular	28	145,000
Answer Folder Braille/LP	28	100
Braille Test Booklet	n/a	10
Braille Periodic Table	n/a	10
Braille Supplemental read-aloud directions	5	10
LP Test Booklet	68	75
LP Periodic Table	1	75
Regular Periodic Table	1	290,000
LP Supplemental read-aloud directions	5	75
Examiner Manual	56	11,000
District/School Coordinator Manual for DTC training and shipping	72	2,000
Universal Alternate Test Booklet	40	1,000 originally
Universal Alternate Answer Folder	28	1,000 originally
NJBCT headers		3,000
Security Checklist		601
School Security Checklist---District Overage		411
District Return Form		393
District Receipt Form		437

NJBCT Deliverables (Cont.)		
Product Description	Pages	Quantity
Security Checklist		601
School Security Checklist---District Overage		411
District Return Form		393
District Receipt Form		437
NJBCT Pre-ID labels (white w/orange)		95947
Customer Satisfaction Survey Form		1,500
Pink 10x13 Envelope for Return of Category 1 Answer Folder Irregularity Reports		3,000
Purple 10x13 Envelope for Return of Category 2-4 Answer Folder Irregularity Reports		3,000
Yellow 10x13 Envelope for SE/504 Open-Ended Responses		3,000
Return Postage-Paid Envelope		2000
FedEx Overnight airbills for returning used answer folders		308
FedEx PAKs for returning used answer folders		1283
MI Address Labels		8,000
Scorable Labels		4000
Non-Scorable Labels		5000
Set of District Barcode labels		308
Important Notices --- 2		716
Delivery tickets		308
Pickup tickets		308
MEMO Your Guide and Student Prep Handbook		900
MEMO Online Material Survey/Pre-ID labels	8	900
MEMO DTC Training and No-Show letter-Letter of Instruction	6	900
MEMO Authorization to Receive Secure Materials	2	900
MEMO Record Change Roster	5	900
MEMO Score Reports	1	900
DTC on-line training presentation		1
DTC on-line training handout	60	800
DTC training presentation		1
DTC training handout	62	800
Sample security forms		1 set
Your Guide	4	125,000
Student Prep Handbook	28	125,000
Just Proficient Means (JPM) data file		1
Key Information Sheets		750

NJBCT Deliverables (Cont.)		
Product Description	Pages	Quantity
Individual Student Reports		209332
Student Stickers		104666
Student Information Verification Report		271
Alphabetical Roster - PDF		453
Alphabetical Student Roster - Received Students Only		156
Alphabetical Roster - Excel		453
Student Roster		444
Summary of School Performance		444
Summary of District Performance		308
Performance by Demographic Group - School		444
Performance by Demographic Group - District		308
Performance by Demographic Group – District Factor Group (DFG)		307
Performance by Demographic Group - Statewide		308
Performance by Demographic Group - Special Needs		31
Performance by Demographic Group - Non-Special Needs		31
Cluster Means Report		444
District Data File - Excel		308
District Data File - Text		308
Sample score reports		1 set
Score Interpretation Manual		5
State Summary CDs		5
State Summary CDs - Suppressed		5
Statewide Student Data File CDs		5
Statewide Student Data File CDs - Suppressed		5
Universal student data file layout		1
NJBCT Score Report CDs		5
CDS Master List		5
Answer key		1
PIA		1
Raw/Scale Score Conversion Table Report		5
Equating Report		1
Technical Report		1

NJBCT Deliverables (Cont.)		
Product Description	Pages	Quantity
NJBCT Main Website		1
Online Material Survey Website		1
Pre-ID Labels Website		1
Authorization to Receive Secure Test Materials Website		1
DTC Training Registration Website		1
Record Change Roster Website		1
E-Reports Website		1
Test Material Return Form Website		1
CDS Information Website		1
NJBCT Helpline		1