

Appendix 4

Personnel Position Identification Certification Chart

The Vendor {Contractor} shall identify the individuals that hold the following positions. If the Vendor {Contractor} is a Single Laboratory Vendor {Contractor} only one individual should be identified for each position. If the Vendor {Contractor} is a Multiple Laboratory Vendor {Contractor} then one individual should be identified for each laboratory with the first person identified being the representative of the headquarters laboratory. These positions are required by the Contract and New Jersey regulation N.J.A.C. 7:18. Vendor {Contractor} shall self-certify that all individuals have already been approved through the laboratory certification process by the NJDEP Office of Quality Assurance and that these personnel meet the terms the contract. See Section 3.0 of the Scope of Work.

Personnel Required by All Tasks

IFB Section	Position	Name
3.42A	Laboratory Director	
3.42.B	Assistant Laboratory Director	1. 2.
3.42.C	Project Manager	1. 2.
3.42.D	Quality Assurance Officer	1.
3.42.E	Alternate Quality Assurance Officer	1. 2.
3.42.F	Document Control Officer	
3.42.G	Sample Custody Officer	
3.42.H	Data Base Manager	
3.42.I	Sample Preparation Supervisor	
3.42J	GC/MS Supervisor	
3.42.K	LC/ES/MS Supervisor	
3.42.L	GC Supervisor	
3.42.M	Trace Metals Supervisor	
3.42.N	LC/MS/MS Supervisor	

IFB Section	Position	Name
3.43.A	Quality Assurance Officer	
3.43.B	Assistant Sample Custody Officer	1. 2.
3.43.C	Assistant Document Control Officer	1. 2.
3.43.D	GC/MS Operator	1. 2.
3.43.E	LC/ES/MS Operator	1. 2.
3.43.F	GC Operator	1. 2.
3.43.G	Cold Vapor Atomic Absorption Spectroscopist	
3.43.H	LC/MS/MS Operator	1. 2.

I certify that the above persons comply with the terms and conditions of the Contract sections specified above.

Name: _____

Company Name: _____

Date: _____