SOLICITATION, OFFER, AND AWARD

1. This Contract is a Rated Order under the Defense Priorities and Allocations System (DPAS) - Code of Federal Regulations - at 15 CFR 700.

RATING | PAGE 1 OF PAGES 30

2. CONTRACT NUMBER	3. SOLICITATION NUMBER	4. TYPE OF SOLICITATION	5. DATE ISSUED	6. REQUISITION/PURCHASE NUMBER
	N0018926RD0130001	☐ SEALED BID (IFB) INVITATION FOR BID ☒ NEGOTIATED (RFP) REQUEST FOR PROPOSAL	03 Jun 2026	

7. ISSUED BY CODE N00189

NAVSUP FLT LOG CTR NORFOLK
ATTENTION CODE 301, 1968 GILBERT STREET SUITE 600
NORFOLK, VA 23511-3392
UNITED STATES
Kevin Brennan, Email: kevin.m.brennan21.civ@us.navy.mil Telephone: 771-229-2913

8. ADDRESS OFFER TO *(If other than item 7)*

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".

SOLICITATION

9. Sealed offers in original and _____ copies for furnishings the supplies or services in the Schedule will be received at the place specified in item 8, or if hand carried, in the depository located in _____ until 03:00 PM *(Hour)* local time 01 Jul 2026 *(Date)*

CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L, Provision Number 52.214-7 or 52.215-1. All offers are subject to all terms and conditions contained in this solicitation.

10. FOR INFORMATION CALL:	A. NAME	B. TELEPHONE *(NO COLLECT CALLS)*			C. EMAIL ADDRESS
		AREA CODE	NUMBER	EXTENSION	
	Kevin Brennan	771	229-2913		kevin.m.brennan21.civ@us.navy.

11. TABLE OF CONTENTS

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OFFER *(Must be fully completed by offeror)*

NOTE: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within _____ calendar days *(60 calendar days unless a different period is inserted by the offeror)* from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT *(See Section I, Clause Number 52.232-8)*	10 CALENDAR DAYS (%)	20 CALENDAR DAYS (%)	30 CALENDAR DAYS (%)	CALENDAR DAYS (%)

14. ACKNOWLEDGMENT OF AMENDMENTS *(The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated):*	AMENDMENT NUMBER	DATE	AMENDMENT NUMBER	DATE
	0001	25 Jun 2026		

15A. NAME AND ADDRESS OF OFFEROR — CODE _____ FACILITY _____

16. NAME AND THE TITLE OF PERSON AUTHORIZED TO SIGN OFFER *(Type or print)*

15B. TELEPHONE NUMBER			15C. ☐ CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE.	17. SIGNATURE	18. OFFER DATE
AREA CODE	NUMBER	EXTENSION			

AWARD *(To be completed by Government)*

19. ACCEPTED AS TO ITEMS NUMBERED	20. AMOUNT	21. ACCOUNTING AND APPROPRIATION

22. AUTHORITY FOR USING OTHER THAN FULL OPEN COMPETITION UNDER THE UNITED STATES CODE AT:
☐ 10 U.S.C. 3204(a) ☐ 41 U.S.C. 3304(a) ( )

23. SUBMIT INVOICES TO ADDRESS SHOWN IN *(4 copies unless otherwise specified)* — ITEM

24. ADMINISTERED BY *(If other than Item 7)*

25. PAYMENT WILL BE MADE BY — CODE

26. NAME OF CONTRACTING OFFICER *(Type or print)*	27. UNITED STATES OF AMERICA *(Signature of Contracting Officer)*	28. AWARD DATE

IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

Section A - Solicitation/Contract Form

N0018926RD013

Questions & Answers have been supplied via Section J of the solicitation as an attachment.

Joint Staff, J7 Joint Education and Doctrine Division (JEDD) Support.

GENERAL INFORMATION

This solicitation is issued under the authority of FAR 16.5 under the Seaport program of multiple award IDIQ contracts. Only SeaPort MAC holders are eligible to participate in this solicitation process.

To the extent that the words "offer" or "proposal" appear in this solicitation, they shall be construed to mean "quote" (or "quotation"), and to the extent that the word "offeror" appears in this solicitation, it shall be construed to mean "quoter".

This requirement is being processed as a follow on requirement.

Quoters may submit questions requesting clarification of solicitation requirements via e-mail to kevin.m.brennan21.civ@us.navy.mil. Responses to questions received will be provided via an amendment to this solicitation.

PREPARATION COSTS

This Request for Quotations (RFQ) does not commit the Government to pay for the preparation and submission of a quotation.

FAIR OPPORTUNITY EVALUATION FOR AWARD

The Navy will provide interested sources a fair opportunity IAW FAR 16.505(b) using the procedures and evaluation factors described in this provision. It's emphasized that this is a FAR 16.505 fair opportunity process intended to streamline the source selection and be minimally burdensome for both the Navy and Indefinite Delivery Indefinite Quantity (IDIQ) awardees interested in competing for this requirement. The procedures of FAR 15.3 do not apply to the source selection. While not an all-inclusive list, some examples of FAR 15.3 requirements that don't apply are the late is late rule, competitive range determinations, the FAR 15.3 rules for discussions, formal evaluation plans, and formal evaluation documentation.

The Contracting Officer will make the source selection using the following two-step process.

STEP ONE:

No later than 5:00 PM EST, 11 June 2026, interested sources must submit, on no more than two (2) (single sided) pages using a 12pt Times New Roman font, a description of their experience on prior contracts they consider most similar to the Performance Work Statement (PWS). Interested sources should use their judgement on how to best demonstrate through their two page submission that they're a viable competitor. For example, a source with relatively limited experience related to the PWS could address how it has the commitment of key personnel or other contractors with more relevant experience.

Step One submissions must also attest that the interested vendor is a SeaPort NxG Prime Contract Holder, and the contract number must be provided within the submission. Submissions that do not provide such attestation may be determined ineligible to participate in Step Two.

Additionally, sources must demonstrate that they possess a Top Secret Facility Clearance (FCL). Submissions that do not provide such attestations may be determined ineligible to participate in Step Two.

The Contracting Officer will evaluate each submission and determine which sources are viable competitors for award. The Contracting Officer may communicate with competitors, without regard to the rules of FAR 15.3 concerning competitive range determinations and discussions, if such communications will enhance the Contracting Officer’s determination of whether the quoter is a viable competitor for award. A determination a competitor is nonviable doesn't necessarily mean the Contracting Officer believes the competitor can't successfully perform the PWS. A competitor could be determined nonviable because of their experience relative to other competitors. The Contracting Officer will notify those sources determined nonviable that they are eliminated from further consideration, and invite sources determined viable to submit a quote in response to Step-Two.

Step One submissions shall be emailed to kevin.m.brennan21.civ@us.navy.mil in .PDF format. The deadline for Step One submissions is 11 June 2026 at 5:00 PM EST.

STEP TWO:

Upon the completion of Step One, the Contracting Officer will request the information detailed in Sections L and M of the Request for Quotations from the viable competitors. Refer to Section L for entirety of instructions and Section M for evaluation criteria. In addition to the information submitted by competitors, the Contracting Officer may consider other information reasonably related to the evaluation factors, to include the personal knowledge of the competitor’s commercial and Government customers, and past performance databases. The Contracting Officer isn’t obligated to evaluate all information submitted from each competitor. For example, the Contracting Officer may curtail evaluation of a competitor’s submission if at any point the Contracting Officer determines the competitor’s quote is unlikely to represent the best value.

The Contracting Officer may communicate with a competitor at any time during Steps One and Two without regard to the FAR 15.3 rules concerning competitive range determinations and discussions. The Contracting Officer may also identify the competitor whose quote is likely to represent the best value and hold negotiations solely with that firm to finalize the order and/or negotiate more favorable terms for the Government. Any quotations received from firms that were determined not viable during Step One and not invited to submit a quotation based on the review conducted during Step One will not be evaluated and immediately disqualified for consideration in this requirement. Firms determined viable will be requested to submit a technical and cost/price quotation via e-mail to kevin.m.brennan21.civ@us.navy.mil.

Section B - Supplies or Services & Prices or Costs

Additional Information/Notes

The resultant task order will be a Cost-Plus-Fixed-Fee (Level of Effort) (CPFF (LOE)) type order. The annual estimated level of effort (labor categories and corresponding number of hours) is identified below.

LEVEL OF EFFORT (COST TYPE CONTRACT) (March 2026)

a) The level of effort for the performance of tasks specified in the Performance Work Statement (PWS) during the period from the start of contract performance to 12 months thereafter is based upon 36,584 estimated hours of direct labor. If all options are exercised by the government, the level of effort for the performance of this contract will be increased to a total level of effort of 182,920 estimated hours of direct labor (hereinafter referred to as the "Estimated Total Hours").

(b) The estimated composition by labor category of the Estimated Total Hours is as follows:

	BASE YEAR	YEAR 1	YEAR 2	YEAR 3	YEAR 4	TOTAL	
LABOR CATEGORY	Hours	Hours	Hours	Hours	Hours	Hours	Anticipated Location
On-site (govt)							
Junior Doctrine Analyst	2,580	2,580	2,580	2,580	2,580	12,900	Suffolk
Doctrine Analyst	1,920	1,920	1,920	1,920	1,920	9,600	Suffolk
Senior Doctrine Analyst	1,920	1,920	1,920	1,920	1,920	9,600	Pentagon
Terminologist	300	300	300	300	300	1,500	Suffolk
Universal Joint Task List Analyst	2,880	2,880	2,880	2,880	2,880	14,400	Suffolk
Senior Universal Joint Task List Analyst	1,920	1,920	1,920	1,920	1,920	9,600	Suffolk
Education Assessment Analyst	1,920	1,920	1,920	1,920	1,920	9,600	Pentagon
Education Action Officer	1,920	1,920	1,920	1,920	1,920	9,600	Pentagon
Help Desk Support	960	960	960	960	960	4,800	Suffolk
Off-site*							
Program Manager	960	960	960	960	960	4,800	Company Discretion
Editor	1,920	1,920	1,920	1,920	1,920	9,600	Company Discretion
Senior Editor	1,920	1,920	1,920	1,920	1,920	9,600	Company Discretion
Lead Editor	1,920	1,920	1,920	1,920	1,920	9,600	NCR
Graphics Specialist	100	100	100	100	100	500	Company Discretion
Cybersecurity Analyst	1,344	1,344	1,344	1,344	1,344	6,720	Company Discretion
Senior Systems Administrator	960	960	960	960	960	4,800	50% NCR, 50% HR
Senior Software Engineer	1,920	1,920	1,920	1,920	1,920	9,600	NCR
Software Developer	4,800	4,800	4,800	4,800	4,800	24,000	Company Discretion
Senior Software Developer	3,360	3,360	3,360	3,360	3,360	16,800	Company Discretion
Senior Web Developer	960	960	960	960	960	4,800	Company Discretion
Web/Data Content Manager	100	100	100	100	100	500	Company Discretion
Total Labor Hours	**36,584**	**36,584**	**36,584**	**36,584**	**36,584**	**182,920**	

* NCR- National Capitol Region

* HR - Hampton Roads

(c) The Estimated Total Hours include overtime and subcontracting hours but exclude holidays, sick leave, vacation days and other absences; or other non-productive time.

(d) The number of hours expended per month may fluctuate in the pursuit of performance of the contract performance work statement, provided that such fluctuation does not result in the utilization of the total hours of effort prior to the expiration of the contract. The number of hours for any labor category may be utilized by the contractor for any other labor category if necessary in performance of the contract.

(e) The contractor shall not be obligated to continue performance beyond the Estimated Total Hours, except that the Contracting Officer may require the contractor to continue performance in excess of the Estimated Total Hours until the total estimated cost has been expended. The government will not be obligated to pay fee on any hours expended in excess of the Estimated Total Hours. Any hours expended in excess of the Estimated Total Hours shall be excluded from all fee computations and adjustments. The Contracting Officer may also require the contractor to continue performance in excess of the total estimated cost until the Estimated Total Hours have been expended. In no event, however, will the Contracting Officer, pursuant to this paragraph (e), require the contractor to continue performance in excess of the Estimated Total hours if the Contracting Officer is requiring or has required the contractor to continue performance in excess of the total estimated cost. Nor will the Contracting Officer, pursuant to this paragraph (e), require the contractor to continue performance in excess of the total estimated cost if the Contracting Officer is requiring or has required the contractor to continue performance in excess of the Estimated Total Hours. The Contracting Officer may extend the period of performance in order to expend either the total estimated cost or the Estimated Total Hours.

(f) If at any time during the performance of this contract the contractor expends in excess of 85% of the available estimated hours of direct labor, the contractor shall immediately notify the Contracting Officer in writing. Nothing herein shall be construed to alter or waive any of the rights or obligations of either party pursuant to the clause entitled "Limitation of Cost" and/or "Limitation of Funds."

PAYMENT OF FIXED FEE

The fixed fee for work performed under this contract is $__*__ provided that approximately __**__ hours of technical effort are employed by the contractor in performance of this contract. If substantially fewer than __**__ hours of technical effort are employed, the fixed fee shall be equitably reduced to reflect the reduction of work. The Government shall make monthly payments of the fixed fee at the rate of $__***__ per direct labor hour invoiced by the contractor. All payments shall be in accordance with the provisions of FAR 52.216-8, "Fixed Fee," and FAR 52.216-7, "Allowable Cost and Payment." Payments shall be subject to the withholding provisions of Paragraph (b) of FAR 52.216-8, provided that the total of all such monthly payment shall not exceed eighty-five (85%) percent of the fixed fee. Any balance of fixed fee due the contractor shall be paid to the Contractor, and any over-payment of fixed fee shall be repaid to the Government by the Contractor, or otherwise credited to the Government at the time of final payment.

	Fixed Fee Quoted *	Estimated Level Of Effort**	Fixed Fee per Hour***
BASE	To be specified at time of award.		
OY I	To be specified at time of award.		
OY II	To be specified at time of award.		
OY III	To be specified at time of award.		
OY VI	To be specified at time of award.		

LEVEL OF EFFORT - TASK ORDER PERFORMANCE

It is understood and agreed that for this CPFF task order, the number of hours and the total dollar amount for each labor category specified in this task order are estimates only and shall not limit the use of hours or dollar amounts in any labor category which may be required. Accordingly, in the performance of this CPFF task order, the contractor shall be allowed to adjust the quantity of labor hours provided within labor categories specified in

the order provided that in so performing the contractor shall not in any event exceed the ceiling price restrictions set forth in this order, including modifications thereof.

Item	Supplies/Service	Quantity	Unit	Unit Price	Amount
6000	Joint Staff, J7 Joint Education and Doctrine Division Support. Base Period: 11 September 2026 - 10 September 2027. Pricing Arrangement: Cost Plus Fixed Fee	1	Lot		
Option Line Item 6100	Joint Staff, J7 Joint Education and Doctrine Division Support. Base Period: 11 September 2027 - 10 September 2028. Pricing Arrangement: Cost Plus Fixed Fee	1	Lot		
Option Line Item 6200	Joint Staff, J7 Joint Education and Doctrine Division Support. Base Period: 11 September 2028 - 10 September 2029. Pricing Arrangement: Cost Plus Fixed Fee	1	Lot		
Option Line Item 6300	Joint Staff, J7 Joint Education and Doctrine Division Support. Base Period: 11 September 2029 - 10 September 2030. Pricing Arrangement: Cost Plus Fixed Fee	1	Lot		
Option Line Item 6400	Joint Staff, J7 Joint Education and Doctrine Division Support. Base Period: 11 September 2030 - 10 September 2031. Pricing Arrangement: Cost Plus Fixed Fee	1	Lot		
7001	ODC's in support of CLIN 6000. Base Period 11 September 2026 - 10 September 2027. NOT TO EXCEED number $106,000.00 for the entire period of performance. Pricing Arrangement: Cost No Fee	1	Lot		
7002	ODC's in support of CLIN 6100. OY I Period 11 September 2027 - 10 September 2028. NOT TO EXCEED number $109,180.00 for the entire period of performance. Pricing Arrangement: Cost No Fee	1	Lot		
7003	ODC's in support of CLIN 6200. OY II Period 11 September 2028 - 10 September 2029. NOT TO EXCEED number $112,455.00 for the entire period of performance. Pricing Arrangement: Cost No Fee	1	Lot		
	ODC's in support of CLIN 6300. OY III Period 11 September 2029 - 10 September 2030.				

7004	NOT TO EXCEED number $115,829.00 for the entire period of performance. Pricing Arrangement: Cost No Fee	1	Lot		
7005	ODC's in support of CLIN 6400. OY VI Period 11 September 2030 - 10 September 2031. NOT TO EXCEED number $119,304.00 for the entire period of performance. Pricing Arrangement: Cost No Fee	1	Lot		
7100	Travel in Support of CLIN 6000. Base Period 11 September 2026 -10 September 2027. NOT TO EXCEED value $40,000.00 for the entire period of performance. Pricing Arrangement: Cost No Fee	1	Lot		
Option Line Item 7200	Travel in Support of CLIN 6100. OY I Period 11 September 2027 -10 September 2028. NOT TO EXCEED value $41,200.00 for the entire period of performance. Pricing Arrangement: Cost No Fee	1	Lot		
Option Line Item 7300	Travel in Support of CLIN 6200. OY II Period 11 September 2028 -10 September 2029. NOT TO EXCEED value $42,436.00 for the entire period of performance. Pricing Arrangement: Cost No Fee	1	Lot		
Option Line Item 7400	Travel in Support of CLIN 6300. OY III Period 11 September 2029 -10 September 2030. NOT TO EXCEED value $43,709.00 for the entire period of performance. Pricing Arrangement: Cost No Fee	1	Lot		
Option Line Item 7500	Travel in Support of CLIN 6400. OY VI Period 11 September 2030 -10 September 2031. NOT TO EXCEED value $45,020.00 for the entire period of performance. Pricing Arrangement: Cost No Fee	1	Lot		

Section C - Description/Specifications/Statement of Work

Refer to Attachment 1. JEDD PWS (Effective 1 May 2026)

Requirements
Joint Education and Doctrine Division (JEDD) Support Services for the Joint Staff J7.

Section D - Packaging and Marking

All deliverables shall be packaged and marked in accordance with all applicable security requirements.

Section E - Inspection and Acceptance

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.246-4	Inspection of Services-Fixed-Price.	Aug 1996		

Overall Contract Inspection/Acceptance Locations

6000	Inspection and Acceptance Location Both Destination Instructions: Additional Details can be found with COR Kim Brown DoDAAC: HQ0664 CountryCode: USA DEPUTY DIRECTOR JOINT STAFF J7 116 LAKE VIEW PARKWAY, SUFFOLK VA 23435 SUFFOLK, VA 23435 UNITED STATES Kimberly Brown, COR Email: kimberly.c.brown2.civ@mail.mil
Option Line Item 6100	Inspection and Acceptance Location Both Destination Instructions: Additional Details can be found with COR Kim Brown DoDAAC: HQ0664 CountryCode: USA DEPUTY DIRECTOR JOINT STAFF J7 116 LAKE VIEW PARKWAY, SUFFOLK VA 23435 SUFFOLK, VA 23435 UNITED STATES Kimberly Brown, COR Email: kimberly.c.brown2.civ@mail.mil
Option Line Item 6200	Inspection and Acceptance Location Both Destination Instructions: Additional Details can be found with COR Kim Brown DoDAAC: HQ0664 CountryCode: USA DEPUTY DIRECTOR JOINT STAFF J7 116 LAKE VIEW PARKWAY, SUFFOLK VA 23435 SUFFOLK, VA 23435 UNITED STATES Kimberly Brown, COR Email: kimberly.c.brown2.civ@mail.mil
Option Line Item 6300	Inspection and Acceptance Location Both Destination Instructions: Additional Details can be found with COR Kim Brown

	DoDAAC: HQ0664 CountryCode: USA DEPUTY DIRECTOR JOINT STAFF J7 116 LAKE VIEW PARKWAY, SUFFOLK VA 23435 SUFFOLK, VA 23435 UNITED STATES Kimberly Brown, COR Email: kimberly.c.brown2.civ@mail.mil
Option Line Item 6400	Inspection and Acceptance Location Both Destination Instructions: Additional Details can be found with COR Kim Brown DoDAAC: HQ0664 CountryCode: USA DEPUTY DIRECTOR JOINT STAFF J7 116 LAKE VIEW PARKWAY, SUFFOLK VA 23435 SUFFOLK, VA 23435 UNITED STATES Kimberly Brown, COR Email: kimberly.c.brown2.civ@mail.mil
7001	Inspection and Acceptance Location Both Destination Instructions: Additional Details can be found with COR Kim Brown DoDAAC: HQ0664 CountryCode: USA DEPUTY DIRECTOR JOINT STAFF J7 116 LAKE VIEW PARKWAY, SUFFOLK VA 23435 SUFFOLK, VA 23435 UNITED STATES Kimberly Brown, COR Email: kimberly.c.brown2.civ@mail.mil
7002	Inspection and Acceptance Location Both Destination Instructions: Additional Details can be found with COR Kim Brown DoDAAC: HQ0664 CountryCode: USA DEPUTY DIRECTOR JOINT STAFF J7 116 LAKE VIEW PARKWAY, SUFFOLK VA 23435 SUFFOLK, VA 23435 UNITED STATES Kimberly Brown, COR Email: kimberly.c.brown2.civ@mail.mil
7003	Inspection and Acceptance Location Both Destination Instructions: Additional Details can be found with COR Kim Brown

	DoDAAC: HQ0664 CountryCode: USA DEPUTY DIRECTOR JOINT STAFF J7 116 LAKE VIEW PARKWAY, SUFFOLK VA 23435 SUFFOLK, VA 23435 UNITED STATES Kimberly Brown, COR Email: kimberly.c.brown2.civ@mail.mil
7004	Inspection and Acceptance Location Both Destination Instructions: Additional Details can be found with COR Kim Brown DoDAAC: HQ0664 CountryCode: USA DEPUTY DIRECTOR JOINT STAFF J7 116 LAKE VIEW PARKWAY, SUFFOLK VA 23435 SUFFOLK, VA 23435 UNITED STATES Kimberly Brown, COR Email: kimberly.c.brown2.civ@mail.mil
7005	Inspection and Acceptance Location Both Destination Instructions: Additional Details can be found with COR Kim Brown DoDAAC: HQ0664 CountryCode: USA DEPUTY DIRECTOR JOINT STAFF J7 116 LAKE VIEW PARKWAY, SUFFOLK VA 23435 SUFFOLK, VA 23435 UNITED STATES Kimberly Brown, COR Email: kimberly.c.brown2.civ@mail.mil
7100	Inspection and Acceptance Location Both Destination Instructions: Additional Details can be found with COR Kim Brown DoDAAC: HQ0664 CountryCode: USA DEPUTY DIRECTOR JOINT STAFF J7 116 LAKE VIEW PARKWAY, SUFFOLK VA 23435 SUFFOLK, VA 23435 UNITED STATES Kimberly Brown, COR Email: kimberly.c.brown2.civ@mail.mil
Option Line Item 7200	Inspection and Acceptance Location Both Destination Instructions: Additional details can be found with COR Kim Brown.

	DoDAAC: HQ0664 CountryCode: USA DEPUTY DIRECTOR JOINT STAFF J7 116 LAKE VIEW PARKWAY, SUFFOLK VA 23435 SUFFOLK, VA 23435 UNITED STATES Kimberly Brown, COR Email: kimberly.c.brown2.civ@mail.mil
Option Line Item 7300	Inspection and Acceptance Location Both Destination Instructions: Additional details can be found with COR Kim Brown. DoDAAC: HQ0664 CountryCode: USA DEPUTY DIRECTOR JOINT STAFF J7 116 LAKE VIEW PARKWAY, SUFFOLK VA 23435 SUFFOLK, VA 23435 UNITED STATES Kimberly Brown, COR Email: kimberly.c.brown2.civ@mail.mil
Option Line Item 7400	Inspection and Acceptance Location Both Destination Instructions: Additional details can be found with COR Kim Brown. DoDAAC: HQ0664 CountryCode: USA DEPUTY DIRECTOR JOINT STAFF J7 116 LAKE VIEW PARKWAY, SUFFOLK VA 23435 SUFFOLK, VA 23435 UNITED STATES Kimberly Brown, COR Email: kimberly.c.brown2.civ@mail.mil
Option Line Item 7500	Inspection and Acceptance Location Both Destination Instructions: Additional details can be found with COR Kim Brown. DoDAAC: HQ0664 CountryCode: USA DEPUTY DIRECTOR JOINT STAFF J7 116 LAKE VIEW PARKWAY, SUFFOLK VA 23435 SUFFOLK, VA 23435 UNITED STATES Kimberly Brown, COR Email: kimberly.c.brown2.civ@mail.mil

Section F - Deliveries or Performance

Overall Contract Delivery Period

Contractor
Destination

Line Item	Delivery Schedule	Quantity	Address and POC
6000	Period of Performance From 11 Sep 2026 To 10 Sep 2027	1 Lot	
Option Line Item 6100	Period of Performance From 11 Sep 2027 To 10 Sep 2028	1 Lot	
Option Line Item 6200	Period of Performance From 11 Sep 2028 To 10 Sep 2029	1 Lot	
Option Line Item 6300	Period of Performance From 11 Sep 2029 To 10 Sep 2030	1 Lot	
Option Line Item 6400	Period of Performance From 11 Sep 2030 To 10 Sep 2031	1 Lot	
7001	Period of Performance From 11 Sep 2026 To 10 Sep 2027	1 Lot	
7002	Period of Performance From 11 Sep 2027 To 10 Sep 2028	1 Lot	
7003	Period of Performance From 11 Sep 2028 To 10 Sep 2029	1 Lot	
7004	Period of Performance From	1 Lot	

	11 Sep 2029 To 10 Sep 2030		
7005	Period of Performance From 11 Sep 2030 To 10 Sep 2031	1 Lot	
7100	Period of Performance From 11 Sep 2026 To 10 Sep 2027	1 Lot	
Option Line Item 7200	Period of Performance From 11 Sep 2027 To 10 Sep 2028	1 Lot	
Option Line Item 7300	Period of Performance From 11 Sep 2028 To 10 Sep 2029	1 Lot	
Option Line Item 7400	Period of Performance From 11 Sep 2029 To 10 Sep 2030	1 Lot	
Option Line Item 7500	Period of Performance From 11 Sep 2030 To 10 Sep 2031	1 Lot	

Section G - Contract Administration Data

SECURITY ADMINISTRATION

The highest level of security that will be required under this Task Order is designated on the DD Form 254 attached hereto and made a part hereof.

The name, address and telephone number of the cognizant security office for the awardee is as follows:

*(To be completed by the Quoter and furnished with TO quotation (Volume II)_____
_____

The facilities to be utilized in the performance of this effort have been cleared to __(See the attached DD 254)____ level.

The offeror should also provide the above information on all proposed subcontractors who will be required to have a security clearance.

APPOINTMENT OF COR

APPOINTMENT OF CONTRACTING OFFICER'S REPRESENTATIVE
The Contracting Officer herby designates the following individual as the Contracting Officer's Representative for this task order:
***To be completed at time of award**

DFARS Clauses Incorporated by Full Text

252.232-7006 Wide Area WorkFlow Payment Instructions. (Jan 2023)

WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (JAN 2023)

(a) *Definitions.* As used in this clause-

"Department of Defense Activity Address Code (DoDAAC)" is a six position code that uniquely identifies a unit, activity, or organization.

"Document type" means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

"Local processing office (LPO)" is the office responsible for payment certification when payment certification is done external to the entitlement system.

"Payment request" and "receiving report" are defined in the clause at 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(b) *Electronic invoicing.* The WAWF system provides the method to electronically process vendor payment requests and receiving reports, as authorized by Defense Federal Acquisition Regulation Supplement (DFARS) 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) *WAWF access.* To access WAWF, the Contractor shall-

(1) Have a designated electronic business point of contact in the System for Award Management at https://www.sam.gov; and

(2) Be registered to use WAWF at https://wawf.eb.mil/ following the step-by-step procedures for self-registration available at this web site.

(d) *WAWF training.* The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at https://wawf.eb.mil/

(e) *WAWF methods of document submission.* Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) *WAWF payment instructions.* The Contractor shall use the following information when submitting payment requests and receiving reports in WAWF for this contract or task or delivery order:

(1) *Document type.* The Contractor shall submit payment requests using the following document type(s):

(i) For cost-type line items, including labor-hour or time-and-materials, submit a cost voucher.

(ii) For fixed price line items-

(A) That require shipment of a deliverable, submit the invoice and receiving report specified by the Contracting Officer.

___

(Contracting Officer: Insert applicable invoice and receiving report document type(s) for fixed price line items that require shipment of a deliverable.)

(B) For services that do not require shipment of a deliverable, submit either the Invoice 2in1, which meets the requirements for the invoice and receiving report, or the applicable invoice and receiving report, as specified by the Contracting Officer.

___

(Contracting Officer: Insert either "Invoice 2in1" or the applicable invoice and receiving report document type(s) for fixed price line items for services.)

(iii) For customary progress payments based on costs incurred, submit a progress payment request.

(iv) For performance based payments, submit a performance based payment request.

(v) For commercial financing, submit a commercial financing request.

(2)) Fast Pay requests are only permitted when Federal Acquisition Regulation (FAR) 52.213-1 is included in the contract.

[Note: The Contractor may use a WAWF "combo" document type to create some combinations of invoice and receiving report in one step.]

(3) *Document routing.* The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table* TO BE COMPLETED AT TIME OF AWARD

Field Name in WAWF	*Data to be entered in WAWF*
Pay Official DoDAAC	___
Issue By DoDAAC	___
Admin DoDAAC	___
Inspect By DoDAAC	___
Ship To Code	___
Ship From Code	___
Mark For Code	___

Service Approver (DoDAAC)	____
Service Acceptor (DoDAAC)	____
Accept at Other DoDAAC	____
LPO DoDAAC	____
DCAA Auditor DoDAAC	____
Other DoDAAC(s)	____

*(*Contracting Officer: Insert applicable DoDAAC information. If multiple ship to/acceptance locations apply, insert "See Schedule" or "Not applicable.")*

*(**Contracting Officer: If the contract provides for progress payments or performance-based payments, insert the DoDAAC for the contract administration office assigned the functions under FAR 42.302(a)(13).)*

(4) *Payment request.* The Contractor shall ensure a payment request includes documentation appropriate to the type of payment request in accordance with the payment clause, contract financing clause, or Federal Acquisition Regulation 52.216-7, Allowable Cost and Payment, as applicable.

(5) *Receiving report.* The Contractor shall ensure a receiving report meets the requirements of DFARS Appendix F.

(g) *WAWF point of contact.*

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

____

(Contracting Officer: Insert applicable information or "Not applicable.")

(2) Contact the WAWF helpdesk at 866-618-5988, if assistance is needed.

(End of clause)

Section H - Special Contract Requirements

COST LIMITATION CEILINGS ON INDIRECT RATES

If a quoter proposes cost limitation ceilings on indirect rates, the quoter is advised that the Government may evaluate the quoter's cost quotation accordingly. The decision to propose cost limitation ceilings is the quoter's decision. In the event the quoter proposes indirect rate limitations, these same ceiling rate limitations may be incorporated into any resultant task order without discussion. Under any cost reimbursement contract/task order, the indirect rates billed shall be limited to and not greater than the ceiling rate(s) identified in the contract. Any costs incurred above ceiling rates are not allowable.

Section I - Contract Clauses

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.222-90	Addressing DEI Discrimination by Federal Contractors. (Deviation 2026-O0038)	Apr 2026		
52.232-20	Limitation of Cost. (Deviation 2026-O0038)	Feb 2026		

FAR Clauses Incorporated by Full Text

52.217-9 Option to Extend the Term of the Contract. (Mar 2000)

Option to Extend the Term of the Contract (Mar 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor AT ANYTIME BEFORE TH EPERIOD OF PERFOMANCE EXPIRES; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 5 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 60 Months.

(End of clause)

DFARS Clauses Incorporated by Full Text

252.232-7007 Limitation of Government's Obligation. (Apr 2014)

LIMITATION OF GOVERNMENT'S OBLIGATION (APR 2014)

(a) Contract line item(s) ____*[Contracting Officer insert after negotiations]* is/are incrementally funded. For this/these item(s), the sum of $ ____ *[Contracting Officer insert after negotiations]* of the total price is presently available for payment and allotted to this contract. An allotment schedule is set forth in paragraph (j) of this clause.

(b) For item(s) identified in paragraph (a) of this clause, the Contractor agrees to perform up to the point at which the total amount payable by the Government, including reimbursement in the event of termination of those item(s) for the Government's convenience, approximates the total amount currently allotted to the contract. The Contractor is not authorized to continue work on those item(s) beyond that point. The Government will not be obligated in any event to reimburse the Contractor in excess of the amount allotted to the contract for those item(s) regardless of anything to the contrary in the clause entitled "Termination for Convenience of the Government." As used in this clause, the total amount payable by the Government in the event of termination of applicable contract line item(s) for convenience includes costs, profit, and estimated termination settlement costs for those item(s).

(c) Notwithstanding the dates specified in the allotment schedule in paragraph (j) of this clause, the Contractor will notify the Contracting Officer in writing at least ninety days prior to the date when, in the Contractor's best judgment, the work will reach the point at which the total amount payable by the Government, including any cost for termination for convenience, will approximate 85 percent of the total amount then allotted to the contract for performance of the applicable item(s). The notification will state (1) the estimated date when that point will be reached and (2) an estimate of additional funding, if any, needed to continue performance of applicable line items up to the next scheduled date for allotment of funds identified in paragraph (j) of this clause, or to a mutually agreed upon substitute date. The notification will also advise the Contracting Officer of the estimated amount of additional funds that will be required for the timely performance of the item(s) funded pursuant to this clause, for a subsequent period as may be specified in the allotment schedule in paragraph (j) of this clause or otherwise agreed to by the parties. If after such notification additional funds are not allotted by the date identified in the Contractor's notification, or by an agreed substitute date, the Contracting Officer will terminate any item(s) for which additional funds have not been allotted, pursuant to the clause of this contract entitled "Termination for Convenience of the Government."

(d) When additional funds are allotted for continued performance of the contract line item(s) identified in paragraph (a) of this clause, the parties will agree as to the period of contract performance which will be covered by the funds. The provisions of paragraphs (b) through (d) of this clause will apply in like manner to the additional allotted funds and agreed substitute date, and the contract will be modified accordingly.

(e) If, solely by reason of failure of the Government to allot additional funds, by the dates indicated below, in amounts sufficient for timely performance of the contract line item(s) identified in paragraph (a) of this clause, the Contractor incurs additional costs or is delayed in the performance of the work under this contract and if additional funds are allotted, an equitable adjustment will be made in the price or prices (including appropriate target, billing, and ceiling prices where applicable) of the item(s), or in the time of delivery, or both. Failure to agree to any such equitable adjustment hereunder will be a dispute concerning a question of fact within the meaning of the clause entitled "Disputes."

(f) The Government may at any time prior to termination allot additional funds for the performance of the contract line item(s) identified in paragraph (a) of this clause.

(g) The termination provisions of this clause do not limit the rights of the Government under the clause entitled "Default." The provisions of this clause are limited to the work and allotment of funds for the contract line item(s) set forth in paragraph (a) of this clause. This clause no longer applies once the contract is fully funded except with regard to the rights or obligations of the parties concerning equitable adjustments negotiated under paragraphs (d) and (e) of this clause.

(h) Nothing in this clause affects the right of the Government to terminate this contract pursuant to the clause of this contract entitled "Termination for Convenience of the Government."

(i) Nothing in this clause shall be construed as authorization of voluntary services whose acceptance is otherwise prohibited under 31 U.S.C. 1342.

(j) The parties contemplate that the Government will allot funds to this contract in accordance with the following schedule:

On execution of contract	$ ____
(month) (day), (year) ____	$ ____
(month) (day), (year) ____	$ ____
(month) (day), (year) ____	$ ____

(End of clause)

Section J - List of Attachments

Number	Attachment Name	Description	Reference Identifier	Date
01	JEDD PWS V.2	Performance Work Statement		
02	QASP			
03	CAP CPFF			
04	Past Performance Information Form			
05	Q&A's			

Section K - Representations, Certification, & Other Statements

The requirement for Annual Representation and Certifications at 52.204-8 applies at the basic multiple award contract (MAC) level for each Quoter. Quoters are not required to submit representation or certifications in response to this solicitation or its subsequent Task Order award, if any. All other requests for representations shall come from the MAC Contracting Officer in accordance with the terms of the basic contract.

Section L - Instructions, Conditions, & Notices to Offerors or Quoters

Sections L&M of this solicitation apply only to those contractors determined to be viable to accordance with the Step One submission instructions contained in the General Information section at the top of this solicitation and were invited to submit a technical and cost/price quote in accordance with the instructions contained in Section L and M of this solicitation.

The Primar Point of Contact for this RFQ is:

Mr. Kevin Brennan

Email: kevin.m.brennan21.civ@us.navy.mil

Type of Order

The Government Contemplates award of a Cost Plus Fixed Fee Task Order resulting from this solicitation.

Questions

The deadline for questions is 22 June 2026. Questions submitted after the deadline may not be answered.

SUBMISSION OF QUOTATIONS (BEST VALUE/TRADE OFF)

I. General

All Step-Two quotes, including those offered by the Prime contractor and their subcontractors, shall be submitted via e-mail to kevin.m.brennan21.civ@us.navy.mil no later than 1 July 2026 at 3:00PM.

It is the responsibility of the Prime Contractor to make certain that all its subcontractors have been approved by the SeaPort-NxG MAC Contracting Officer to team together prior to the closing date and time of the solicitation.

In the event any person who is not a bona fide employee of the quoter participated in the creation, formulation, or writing of any portion of the proposal, a certificate to this effect shall be included in the proposal which shall be signed by an officer of the quoter. Such certificate shall identify the name of the person who is not a bona fide employee, that person's employment capacity, the name of the person's firm, the relationship of that firm to the offeror, and the portion of the proposal in which the person participated

Quoters must comply with the detailed instructions for the format and content of the quote since failure to provide all required information may preclude evaluation/comparative analysis of the quote.

The Quotes shall be submitted in the following two sections:
Non-Cost/Price (Volume I)
Cost/Price (Volume II)

Alternate quotes are not authorized. An objection to any of the terms and conditions of the solicitation will constitute a deficiency which may result in the rejection of the quote.

II. REQUIREMENTS FOR QUOTE CONTENT
(1) Do not include CLASSIFIED data in your proposal.

(2) Introduction and Purpose - This section specifies the format that quoters should use in quotes submitted in response to this solicitation. The intent is not to restrict the quoters in the manner in which they will perform their work but rather to ensure a certain degree of uniformity in the format of the quotes for evaluation purposes.

(3) Each volume should contain the following items in addition to the other information required by this solicitation:

Cover: The cover should indicate the following:
Title of the proposal

Volume Number

Solicitation number

Name and address of offeror

Contractor point of contact (POC) with POC's email address and phone number

UEID and CAGE of offeror

SeaPort-NxG Contract Number

Facility Clearance Level

Table of Contents: The table of contents should provide detail sufficient to allow the important elements to be easily located.

Volume I (Non-Price Volume) shall be in PDF format which should be searchable. Volume II (Price Volume) shall be in an unlocked Microsoft Excel format for the pricing spreadsheet and in a searchable PDF format for the narrative description.

(4) Requirements for Style: Each quoter shall submit a proposal that clearly and concisely sets forth the contractor's response to the requirements of the solicitation. Unnecessary elaboration or other presentations beyond that sufficient to present a complete and effective proposal are not desired. Elaborate artwork, expensive paper or bindings, and expensive visual or other presentation aids are neither necessary nor desired. The quote shall contain all the pertinent information in sufficient detail in the one area of the quote where it contributes most critically to the discussion. When necessary, the quoter shall refer to the initial discussion and identify its location within its quote.

(5) Page Limitations

The non-cost submission is limited to a maximum of 15 pages in length inclusive of any charts, diagrams, and/or other graphics. Each "page" is defined as one sheet, 8 1/2 " x 11", with at least one inch margins on all sides, using a font with a point size of 12 or greater (e.g., "Times New Roman" style with 12 point font). Lines shall, at a minimum, be single-spaced. Pages shall be consecutively numbered. Multiple pages, double pages, two-sided pages, or foldouts will count as an equivalent number of 8 1 /2" x 11" pages. The cover sheet, table of contents (not to exceed three pages per volume), glossary of acronyms/abbreviations (not to exceed one page per volume), tabs, and dividers will not count toward the page limit. The two exceptions to the font size requirement shown above is that the "corporate experience and past performance information forms," including any continuation sheets, may be completed with a point size of 10 or greater and the use of 8 point font or greater inside of graphics and/or tables. Pages submitted in excess of the page limitations described above will not be evaluated. The Corporate Experience and Past Performance information forms count towards the page limit. The Navy may exercise discretion in determining which specific pages are considered to be in excess of the page limitations. The price/cost portion of the quote is not page limited.

III. QUOTE CONTENT

The following Technical Factors will be used to evaluate quotes: Performance Approach and Past Performance. The Performance Approach factor is more important than the Past Performance factor.
(1) Non-Cost Portion - Volume I

(a) Performance Approach

The quoter shall provide a Performance Approach that will successfully accomplish the requirements of the solicitation, including the Performance Work Statement (PWS). T he quoter should detail its approach for doctrine development and managing, maintaining, and updating electronic Joint Doctrine Development Tools (JDDTs) for the development, collaboration and coordination of joint publications to directly support Warfighter readiness reporting and training for the Universal Joint Task List (UJTL) Program and the Joint Professional Military Education (JPME) Program. The quoter should also detail its approach to providing personnel that demonstrate compliance with the minimum personnel qualifications of the PWS, and address the employment status of personnel (i.e., currently employed by quoter, quoted with a signed Letter of Intent, candidate identified but not interviewed, etc.). The quoter should describe any risks associated with the solicitation, including the PWS and any risks associated with implementation of the quoter's performance approach; describe any techniques and actions to mitigate such risks; and explain whether the techniques and actions identified for risk mitigation have been successfully used by the quoter. The quoter should provide any other information the quoter considers relevant to the solicitation. employed," "well known techniques will be used," and general paraphrasing of the performance work statement are considered inadequate. The Non-Cost Quote must provide details concerning what the contractor will do and how it will be done. This includes a full explanation of the techniques, disciplines, and procedures proposed to be followed.

Note: If personnel are quoted with signed letters of intent, the letters should be included as attachments to the Non-Cost Quote (Volume II) and do not count towards the page count limitation.

(b) Past Performance

The offeror shall demonstrate relevant past performance or affirmatively state that it possesses no relevant past performance. Relevant past performance is performance under contracts or efforts within the past five years that is of similar scope, magnitude, and complexity of the work described by this solicitation.

To demonstrate its past performance, the offeror shall identify up to three (3) of its most relevant contracts or efforts within the past five (5) years. The offeror should complete a "Past Performance Information Form" for each reference submitted. The Offeror should provide a detailed explanation demonstrating the relevance of the contracts or efforts to the requirements of the solicitation. The offeror should also provide information on any problems encountered on the identified contracts or efforts and the offeror's corrective actions. The Offeror may identify contracts or efforts for its

proposed subcontractors among the three (3) past performance references provided in its quotation. If past performance references are provided for a subcontractor, the offeror's quotation should detail clearly the aspects of the work in the solicitation that the subcontractor is proposed to perform. It is the contractor's responsibility to adequately explain the relevance of a reference provided for a subcontractor's past performance to the effort that the subcontractor is proposed to perform under the solicitation.

The "Past Performance Information Form" is an attachment to the solicitation. The forms will count toward the Volume I page limit described above. For additional information regarding a particular reference beyond that which will fit on the form, the offeror may continue onto additional sheets of paper. Such continuation sheet(s) for submitted references will count toward the Volume I page limit. Only a single set of up to three references shall be submitted.

Contract references for IDIQ contract vehicles shall provide the basic contract number and task order number. Such references that do not provide this information will not be reviewed or considered. For example, an IDIQ contract number, GSA Schedule contract, or BPA number will not be considered since performance occurs at the task order level. A singular task order number under one IDIQ contract equates to one effort. The Government is evaluating a maximum of three (3) efforts.

The "Past Performance Information Form" is an attachment to the solicitation. The forms will count toward the Volume I page limit described above. For additional information regarding a particular reference beyond that which will fit on the form, the offeror may continue onto additional sheets of paper. Such continuation sheet(s) for submitted references will count toward the Volume I page limit. Only a single set of up to three references shall be submitted.

The quoter shall provide the Contractor Performance Assessment Reporting System (CPARS) Assessment for the stated references. In the event that the CPARS references provided does not exist, please state as much. The copies of CPARS assessments for past performance evaluation will not be counted toward the Volume I page limit.

The Past Performance evaluation will result in a past performance confidence assessment.

In order to receive credit for the past performance of an affiliate, the quote must clearly demonstrate that the affiliate will be meaningfully involved in performance of the solicited contract. That is, the resources of the affiliate, (e.g., workforce, management, facilities, or other resources that demonstrably contributed to the affiliate's performance on the submitted project(s)) will be provided or relied upon by the Contractor for contract performance on the solicited requirement to an extent that warrants attribution of the affiliate's past performance to the quoter. While there may be multiple ways to demonstrate meaningful involvement, generally reach back capability to the affiliate's or common parent's resources alone does not establish meaningful involvement. The Agency will not consider an affiliate's record where that record does not bear on the likelihood of successful performance by the quoter. The quoter should also describe the relationship between the quoter and the affiliate. If the quoter purchased or merged with the affiliate, the quoter should state the date of purchase/ merger and whether the affiliate's personnel and resources that were retained by the quoter after the purchase/merger. The Agency will assess the narrative to determine whether, and to what degree, to attribute the affiliate's past performance to the quoter. If the quote lacks sufficient detail to establish meaningful involvement by the affiliate, the Agency, at its discretion, may decline to consider the past performance of the affiliate in the evaluation.

(2) Cost/Price Portion- Volume 2

Volume II, "Cost /Price Portion" is not page limited.

For the purpose of evaluating the cost/price quote: The Contractor shall map its internal corporate labor categories to the solicitation labor categories.

Volume II shall include the solicitation pricing pages completed by the quoter and a complete and detailed breakdown of the quoter's cost plus fixed fee (CPFF) with all supporting documentation. For purposes of developing its cost quote, the quoter shall use the level of effort detailed in the table in Section B. The quoter's cost quote shall not deviate from the level of effort set forth in Section B of the solicitation. The cost quote shall support the Non-cost quote. The cost quote shall include all elements of cost and such other cost information as considered appropriate to support the quoter's submission. The burden of proof for establishing the realism of all proposed costs rests with the quoter. The cost and pricing information shall be completed in accordance with the following:

(a) Separate cost and pricing information shall be submitted for each time period specified in the Solicitation Section B - Supplies or Services and Prices.

(b) Supporting data including labor rates and hours, burden rates, material lists and costs, travel charges, and "other direct costs" used in developing the cost breakdown should be furnished. The supporting data for "other direct costs" shall include an itemization of those costs and an explanation and justification for each cost so itemized.

(c) Uncompensated Overtime. Offerors shall clearly state whether they are proposing on the basis of uncompensated overtime, and, if so, for each applicable labor category set forth the average number of uncompensated overtime hours per week. Uncompensated overtime is not encouraged as work schedules averaging more than 40 hours per week can, over a period of time, lead to degradation of performance. Pursuant to FAR 52.237-10, "Identification Uncompensated Overtime," quoters are reminded (1) "Whenever there is uncompensated overtime, the adjusted hourly rate (including uncompensated overtime), rather than the hourly rate, shall be applied to all quoted hours, whether regular or overtime hours", (2) "All quoted labor hours subject to the adjusted hourly rate (including uncompensated overtime) shall be identified as either regular or overtime hours, by labor categories, and described at the same level of detail. This is applicable to all quotes whether the labor hours are at the prime or subcontract level. This includes uncompensated overtime hours that are in indirect cost pools for personnel whose regular hours are normally charged direct." In that 52.237-10 requires that the quoter's accounting practices used to estimate uncompensated overtime be consistent with the quoter's cost accounting practices used to accumulate and report uncompensated overtime hours, each quoter quoting on the basis of uncompensated overtime should provide evidence of that consistency. Also, pursuant to FAR 52.237-10, each quoter quoting on the basis of uncompensated overtime is required to include a copy of its policy addressing uncompensated overtime with its proposal. To the extent that a quoter is quoting on the basis of uncompensated overtime, the quoter shall explain why the use of uncompensated overtime will not degrade the level of technical expertise required to fulfill the Government's requirements.

(d) Direct Labor Rates. In order to verify the realism of the quoter's quoted direct labor rates, all quoters should submit, as part of their Price/Cost Portion, documentation substantiating the realism of their quoted direct labor rates. To the extent that a quoter is quoting a subcontractor on a cost-reimbursement basis, the documentation substantiating the accuracy of the subcontractor's quoted direct labor rates is also requested. Acceptable documentation may include the following:

(1) Payroll data (if proposing current, named employees)

(2) Actual billing records showing direct labor rates (if proposing current, named employees).

(3) Copies of signed Letters of Intent that indicate agreed upon annual salary (if proposing named, new hires)

(4) Copies of current or prior fiscal year DCMA Forward Pricing Rate Agreement (FPRA), the quote's Forward Pricing Rate Proposal (FPRP), Provisional Billing Rate Approval or Provisional Billing Rate Submission, whichever is most recent.

(5) If labor category averages are used as consistent with the quoter's accounting practice and approved by DCAA, provide a detailed narrative and include the calculation used to establish the category average. For example, provide a list of the current salaries for all employees working in that labor category, divided by the number of current employees in that labor category.

(6) If quoting rates that do not fall within one of the above criteria, provide a detailed, comprehensive description of the methodology used to establish the proposed direct rate. The description shall include both the source where the rate was obtained and a description of how the resulting rate was calculated. Merely stating that a "salary survey" or "market survey" was used is generally not sufficient.

In addition to the foregoing, the quoter should explain why it believes its quoted direct labor rates are realistic for the requirements to be performed, considering the technical and experiential qualifications necessary to accomplish the taskings.

(e) Indirect Costs. In order to verify the realism of the Quoter's quoted indirect rates, all quoters should submit, as part of their Cost Proposal, documentation substantiating the accuracy of its quoted indirect rates. To the extent that a quoter is proposing a subcontractor on a cost-reimbursement basis, the documentation substantiating the accuracy of the subcontractor's quoted indirect rates is also required. Acceptable documentation may include the following:

(1) Copies of current or prior fiscal year DCMA Forward Pricing Rate Agreement (FPRA), the quoter's Forward Pricing Rate Proposal (FPRP), Provisional Billing Rate Approval or Provisional Billing Rate Submission, whichever is most recent.

(2) If none of the documentation identified in paragraph (1) above is available, historical indirect data, to include provisional rates, actual incurred rates, and annual incurred cost claims (if submitted), shall be provided for the three years prior to the quoter's current fiscal year. This data should include the all of the Quoter's indirect rates as applicable to the Quoter's accounting system. If quoting indirect rates significantly different from recent incurred rates, quoters shall include a detailed explanation and supporting cost data (including budget information). If the quoter is quoting subcontracts on other than a CPFF basis, the quoter should submit information as to whether the rates for the subcontractors are fixed based on a firm bilateral agreement with the subcontractor or merely proposed. In addition, the quoter shall explain why it believes the subcontractor can perform at those rates. (

f)For quote purposes, the following ratios of Contractor's facilities and Government's facilities labor performance are established for all labor categories: Contractors Facilities - 0% & Government's facilities - 90%

(g) Any and all subcontracts identified in the Non-cost quote shall be identified and priced in the cost quote. Subcontracts (regardless of dollar value) shall be adequately documented. Subcontractor cost breakdowns may be submitted separately.

(h) Quotes submitted by Large Business Concerns should describe, to the maximum extent practicable, the portion of the proposed total potential direct labor costs that is to represent subcontract awards to Small Business Concerns. Quotes submitted by Large Business Concerns should describe, to the maximum extent practicable, the extent of participation by Small Business Concerns, Small Disadvantaged Business Concerns, Women-Owned Small Business Concerns, HubZone Small Business Concerns, Veteran-Owned Small Business Concerns, and Service-Disabled Veteran-Owned Small Business Concerns in the performance of the requirements. (

i) The quoter shall use the following estimated costs for Travel in preparing its cost quotation. The amounts specified below include no associated indirect costs. The quoter shall include the estimated Travel costs specified below in its cost quotation, and load the costs appropriately with indirect costs. The estimated amounts below, plus indirect costs, as determined cost realistic by the Government, will be used in the evaluation of quotations, and will be included in resultant contracts as "not-to exceed" amounts under which the quoter will be permitted to invoice its actual costs.

Performance Period: Travel

Base: $40,000.00

OY I: $41,200.00

OY II:$42,436.00

OYII: $43,709.00

OY VI:$45,020.00

TOTAL $212,365.00

(1) Any offeror having accounting system which includes, within overhead or G&A, travel and/or material shall specifically state this fact within the cost quotation.

(j) If the quoter is currently being audited, or has been audited, by the Defense Contract Audit Agency (DCAA), the name and location of the assigned DCAA office should be furnished with the cost quote.

(k) The quoter shall demonstrate that, as required by FAR 16.301-3(a)(3), its accounting system is adequate for determining costs applicable to the contract. If the quoter has an accounting system that has been determined by DCAA to be adequate for a cost reimbursement contract, the quoter should provide documentation of DCAA's determination. If a quoter's accounting system has not been determined by DCAA, to be adequate for determining costs applicable to cost reimbursement contracts, the quoter will be considered ineligible for contract award.

FAR Clauses Incorporated by Full Text

52.216-1 Type of Contract. (Deviation) (Feb 2026)

Type of Contract (Feb 2026) (Deviation)

The Government contemplates award of a COST PLUS FIXED FEE contract resulting from this solicitation.

(End of provision)

Section M - Evaluation Factors for Award

Sections L&M of this solicitation apply only to those contractors determined to be viable in accordance with the STEP ONE submission instructions contained in the General Information section at the top of this solicitation and were invited to submit a technical and cost/price quote in accordance with the instructions constrained in Section L and M of this solicitation.

The Navy will provide interested sources a fair opportunity in accordance with FAR 16.505(b) using the procedures and evaluation factors described in this provision. It's emphasized that this is a FAR 16.505 fair opportunity process intended to streamline the source selection and be minimally burdensome for both the Navy and IDIQ awardees interested in competing for this requirement. The procedures of FAR 15.3 do not apply to this source selection. While not an all-inclusive list, some examples of FAR 15.3 requirements that don't apply are the late is late rule, competitive range determinations, the FAR 15.3 rules for discussions, formal evaluations plans, and formal evaluation documentation. The contracting officer will not be obligated to provide quoters an opportunity to respond to adverse past performance under any circumstances. The contracting officer may communicate with a competitor at any time without regard to the FAR 15.3 rules concerning competitive range determinations and discussions. The contracting officer may also identify the competitor most likely to provide best value and hold negotiations solely with that firm to finalize the order and/or negotiate more favorable terms for the Government.

Quotes will be evaluated in accordance with the instructions set forth in Section L as well as the evaluation criteria contained in this section. The Government intends to award a contract resulting from this solicitation to the responsible quoter whose quote represents the best value after evaluation in accordance with the factors (and subfactors, if any) in the solicitation. The quoter's responses to the instructions in Section L of the solicitation will form the basis of the evaluation of quotes as follows: A rating that is less than "Acceptable" in any non-cost evaluation factor and/or less than a "Satisfactory Confidence" rating in the Past Performance evaluation factor will render a proposal ineligible for award consideration as submitted. If a quoter receives a rating on any factor that renders their quote ineligible for award, the quote will not be evaluated further. The evaluation of quotes will consider quoter's non-cost/price quote significantly more important than the quoter's cost/price quote.

The non-cost/price evaluation factors are listed below:

Performance Approach

Past Performance

The Performance Approach factor is more important than the Past Performance factor.

In considering the relevance of a quoter's past performance, the past performance references provided by the quoter will be evaluated individually and in the aggregate. Only past performance exhibiting a meaningful degree of relevance shall be considered in the aggregate. The method of aggregation shall be at the discretion of the Agency. If subcontractor past performance is provided as part of the three (3) most relevant contracts or efforts, the subcontractor past performance will be given weight relative to the scope, magnitude, and complexity of the aspects of the work under the solicitation for which the subcontractor is proposed to perform. The Government reserves the right to obtain information for use in the evaluation of past performance from any and all sources including sources outside of the Government. When an offeror is determined to have relevant past performance, the quality of its relevant past performance will be evaluated. Offerors lacking relevant past performance history will not be evaluated favorably or unfavorably under the Past Performance factor. However, the quotation of an offeror with no relevant past performance history, while not rated favorably or unfavorably for past performance, may not represent the most advantageous quotation to the Government and, thus, may be an unsuccessful quotation when compared to the quotations of other offerors. The evaluation of Past Performance is separate and distinct from the Contracting Officer's responsibility determination. The assessment of the offeror's past performance will be used as a means of evaluating how capable the offeror is of successfully accomplishing the requirements of the solicitation. In determining the rating for the Past Performance evaluation factor, the Government will give greater weight to the contracts or efforts which are determined to have greater relevance to the solicitation. An offeror whose past performance demonstrates either a low expectation or no expectation that the offeror will be able to successfully perform the required effort will be considered ineligible for award.

For all non-cost factors (other than Past Performance), an offeror's quotation must be determined to be Acceptable or better in order to be eligible for award. Marginal is a less-than-acceptable rating. The Government intends to evaluate quotations and award a task order without discussions /communications with offerors. Therefore, the offeror's initial quote should contain the offeror's best terms from a cost/price and non-cost/price standpoint. However, the Government reserves the right to conduct discussions/communications if later it is determined by the Contracting Officer to be necessary.

The Government reserves the right to award the task order to other than the quoter with the lowest evaluated CPFF amount or to the other than the quoter with the highest rated non-cost/price quote.

Cost will be evaluated on the basis of cost realism pursuant to FAR 15.404-1(d); the method of cost realism analysis to be used is at the discretion of the Contracting Officer. Cost will be evaluated inclusive of options and the evaluation will consist of the quoters' most realistic cost.

With regard to FAR 52.237-10, "Identification of Uncompensated Overtime," quotes submitted that are based on the use of uncompensated overtime will be evaluated to ensure that the use of uncompensated overtime will not degrade the level of technical expertise required to fulfill the Government's requirements.

Performance Period: Travel

Base: $40,000.00

OY I: $41,200.00

OY II: $42,436.00

OYII: $43,709.00

OY VI: $45,020.00

TOTAL $212,365.00

The Government's estimated travel costs will be used for the purpose of evaluating the cost proposal. Application of material handling charges and/or G&A rates, as appropriate, will be allowed only if the contractor maintains separate accounts for such costs and will be in addition to the common evaluation amounts.

Cost Limitation Ceilings On Indirect Rates: If a quoter quotes cost limitation ceilings on indirect rates, the quoter is advised that the Government may evaluate the quoter's cost quote accordingly. The decision to quote cost limitations is the quoter's decision. In the event that the quoter quotes indirect rate limitations, these same ceiling rate limitations may be incorporated into any resultant contract without communications/discussions. Under any resultant cost reimbursement contract, the indirect rates billed shall be limited to the ceiling rate(s) identified in the contract. Any costs incurred above the ceiling rates are not allowable.

FAR Clauses Incorporated by Reference

Number	Title	Effective Date	Alternate/ Deviation	Variation Effective Date
52.217-5	Evaluation of Options. (Deviation 2026-O0038)	Feb 2026		