Statement of Work
Army Swords and Sabers
The Old Guard
Fort Myer, Virginia 22211-1199
5 June 2026

PART 1
GENERAL INFORMATION

1. BACKGROUND: The 3d U.S. Infantry, traditionally known as "The Old Guard," is the oldest active-duty infantry unit in the Army, serving our nation since 1784. As such, The Old Guard is the Army's official ceremonial unit and escort to the president, and it also provides security for Washington, D.C., in time of national emergency or civil disturbance. One ceremonial unit, the Mounted Military Battalion of The Old Guard, is one of the hallmarks of the Arlington National Cemetery funeral procession.

1.1 OBJECTIVE: The contractor shall provide Ceremonial Swords and Sabers that meet the 3D US Infantry Regiment's historical and traditional standards, ensuring authenticity, quality, and durability for use in official ceremonies, parades, and other formal events, with historically accurate designs and craftsmanship, high-quality materials and construction, and compatibility with existing uniform and ceremonial protocols, ultimately enhancing the regiment's ceremonial presence, honoring tradition, and showcasing military heritage.

1.2 Scope: The five year indefinite delivery, indefinite quantity (IDIQ) contract will purchase up to an estimated 200 Swords and Sabers each year for the Old Guard military personnel performing ceremonial duties. The contract will be organized into five ordering periods, each one year in length. Swords and Sabers shall meet all specifications in USAFA CU 945-05, attached.

Minimum Quantity per Order: 50 total items

Maximum Quantity per Order: 200 total items

Minimum Quantity – Contract Quantity: 200 total items

Maximum Quantity – Contract Quantity: 1000 total items

1.3 Delivery Schedule: The vendor shall deliver the requested items NLT 120 days after delivery order award date. The vendor shall communicate with the COR if any changes need to be made. Deliveries shall be made between the hours of 830am-300pm M-F except federal holidays listed below. Vendor shall notify COR at least 24 hours in advance of deliveries.

1.3.1 Delivery Address:

CPT Kyle Hrncir
ATTN: TOG RS4
101 Bloxon St, Building 205
Fort Myer, VA 22211

1.3.2 Delivery Preparation: Swords and Sabers shall be shipped in accordance with Section 5 of specification USAFA CU 945-05.

1.3.3 Federal Holidays: Deliveries shall not be scheduled for federal holidays:

New Year's Day	1st day of January
Martin Luther King Jr. Day	3rd Monday of January
Presidents Day	3rd Monday of February
Memorial Day	Last Monday of May
Juneteenth Day	19th day of June
Independence Day	4th day of July
Labor Day	1st Monday of September
Columbus Day	2nd Monday of October
Veterans Day	11th day of November
Thanksgiving Day	4th Thursday of November
Christmas Day	25th day of December

1.4 Quality Control: Quality control is the responsibility of the contractor. The contractor is responsible for the delivery of quality supplies to the government.

1.5 Place of Performance: The place of performance shall be at the vendor facility.

1.6 Post Award Conference/Periodic Progress Meetings: The contractor agrees to attend any post award conference convened by the contracting officer. These meetings will be virtual and shall be at no additional cost to the government.

1.7 Contracting Officers Representative (COR): A COR will be appointed per delivery order.

1.8 Installation Access: If installation access is needed, vendor will follow all installation policies and is responsible for obtaining access.

1.8.1 Identification of Contractor Employees: If the contractor finds it necessary to travel to Fort Myer, the contractor (to include subcontractors) shall provide each employee an identification (ID) badge, which includes at a minimum, the company name, employee name and a color photo of the employee, which shall be worn at all times while on the military installation.

PART 2
DEFINITIONS AND ACRONYMS

2. DEFINITIONS AND ACRONYMS:

2.1. DEFINITIONS:

2.1.1. CONTRACTOR. A supplier or vendor awarded a contract to provide specific supplies or services to the government. The term used in this contract refers to the prime.

2.1.2. CONTRACTING OFFICER (KO). A person with authority to enter into, administer, and/or terminate contracts, and make related determinations and findings on behalf of the government. Note: The only individual who can legally bind the government.

2.1.3. CONTRACTING OFFICER'S REPRESENTATIVE (COR). An employee of the U.S. government appointed by the contracting officer to administer the contract. Such appointment shall be in writing and shall state the scope of authority and limitations. This individual has authority to provide technical direction to the contractor as long as that direction is within the scope of the contract, does not constitute a change, and has no funding implications. This individual does not have authority to change the terms and conditions of the contract.

2.1.4. DELIVERABLE. Anything that can be physically delivered but may include non-manufactured things such as meeting minutes or reports.

2.1.5. GOVERNMENT-FURNISHED PROPERTY (GFP) OR GOVERNMENT PROPERTY (GP). Property in the possession of, or directly acquired by, the government and subsequently made available to the contractor.

2.1.6. PHYSICAL SECURITY. Actions that prevent the loss or damage of government property.

2.1.7. QUALITY CONTROL. All necessary measures taken by the contractor to assure that the quality of an end product or service shall meet contract requirements.

2.1.8. SUBCONTRACTOR. One that enters into a contract with a prime contractor. The government does not have privity of contract with the subcontractor.

2.1.9. WORK DAY. The number of hours per day the contractor provides services in accordance with the contract.

2.1.10. WORK WEEK. Monday through Friday, except for federal holidays unless specified otherwise.

2.2. ACRONYMS:

ACOR Alternate Contracting Officer's Representative
AFARS Army Federal Acquisition Regulation Supplement

AR Army Regulation
CFR Code of Federal Regulations
CONUS Continental United States (excludes Alaska and Hawaii)
COR Contracting Officer Representative
COTS Commercial-Off-the-Shelf
DA Department of the Army
DFARS Defense Federal Acquisition Regulation Supplement
DOD Department of Defense
FAR Federal Acquisition Regulation
KO Contracting Officer
OCI Organizational Conflict of Interest
OCONUS Outside Continental United States (includes Alaska and Hawaii)
POC Point of Contact
QC Quality Control
QCP Quality Control Program
SOW Statement of Work
TE Technical Exhibit

PART 3
GOVERNMENT FURNISHED PROPERTY, EQUIPMENT, AND SERVICES

3. GOVERNMENT FURNISHED ITEMS AND SERVICES: N/A

PART 4
CONTRACTOR FURNISHED ITEMS AND SERVICES

4. **CONTRACTOR FURNISHED ITEMS AND RESPONSIBILITIES**:

4.1 General: The contractor shall furnish all supplies, equipment, facilities and services required to perform work under this contract.

4.2. Materials. The contractor shall furnish all materials, supplies, and equipment necessary to meet the requirements under this SOW.

4.3. Equipment. The contractor shall furnish all equipment necessary to meet the requirements under this SOW.

PART 5
SPECIFIC TASKS

5. Specific Tasks:

5.1. Basic Services. The contractor shall provide material and services to deliver swords and sabers to the Old Guard. Swords and Sabers shall meet all specifications in the attached USAFA CU 945-05.

5.2 Quantities:

Minimum Quantity per Order: 50 total items
Maximum Quantity per Order: 200 total items
Minimum Quantity – Contract Quantity: 200 total items
Maximum Quantity – Contract Quantity: 1000 total items

5.3 Delivery: All swords and sabers shall be delivered 120 days after the award of a delivery order. 830am-300pm M-F except federal holidays. Vendor shall notify COR at least 24 hours in advance of deliveries. Swords and Sabers shall be shipped in accordance with Section 5 of specification USAFA CU 945-05.

5.4 Delivery Address:

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ATTN: TOG RS4
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Fort Myer, VA 22211