SOLICITATION, OFFER, AND AWARD

1. This Contract is a Rated Order under the Defense Priorities and Allocations System (DPAS) - Code of Federal Regulations - at 15 CFR 700.

RATING

2. CONTRACT NUMBER	3. SOLICITATION NUMBER	4. TYPE OF SOLICITATION	5. DATE ISSUED	6. REQUISITION/PURCHASE NUMBER
	N0024426R3107	☐ SEALED BID (IFB) INVITATION FOR BID ☒ NEGOTIATED (RFP) REQUEST FOR PROPOSAL		R5709226PRMG009

7. ISSUED BY CODE N00244

NAVSUP FLT LOG CTR SAN DIEGO
3985 CUMMINGS ROAD BLDG 116, SAN DIEGO CA 92136
SAN DIEGO, CA 92136
UNITED STATES
Jason Pelle, Email: jason.a.pelle.civ@us.navy.mil Telephone: 6195569676

8. ADDRESS OFFER TO *(If other than item 7)*

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".

SOLICITATION

9. Sealed offers in original and _____ copies for furnishings the supplies or services in the Schedule will be received at the place specified in item 8, or if hand carried, in the depository located in _____ until 11:00 AM *(Hour)* local time 20 Jul 2026 *(Date)*

CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L, Provision Number 52.214-7 or 52.215-1. All offers are subject to all terms and conditions contained in this solicitation.

10. FOR INFORMATION CALL:	A. NAME	B. TELEPHONE *(NO COLLECT CALLS)*			C. EMAIL ADDRESS
		AREA CODE	NUMBER	EXTENSION	
	Jason Pelle	619	556-9676		jason.a.pelle.civ@us.navy.mil

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OFFER *(Must be fully completed by offeror)*

NOTE: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within _____ calendar days *(60 calendar days unless a different period is inserted by the offeror)* from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT *(See Section I, Clause Number 52.232-8)*	10 CALENDAR DAYS (%)	20 CALENDAR DAYS (%)	30 CALENDAR DAYS (%)	CALENDAR DAYS (%)

14. ACKNOWLEDGMENT OF AMENDMENTS *(The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated):*	AMENDMENT NUMBER	DATE	AMENDMENT NUMBER	DATE

15A. NAME AND ADDRESS OF OFFEROR — CODE _____ FACILITY _____

16. NAME AND THE TITLE OF PERSON AUTHORIZED TO SIGN OFFER *(Type or print)*

15B. TELEPHONE NUMBER			☐ 15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE.	17. SIGNATURE	18. OFFER DATE
AREA CODE	NUMBER	EXTENSION			

AWARD *(To be completed by Government)*

19. ACCEPTED AS TO ITEMS NUMBERED	20. AMOUNT	21. ACCOUNTING AND APPROPRIATION

22. AUTHORITY FOR USING OTHER THAN FULL OPEN COMPETITION UNDER THE UNITED STATES CODE AT:
☐ 10 U.S.C. 3204(a) ☐ 41 U.S.C. 3304(a) ( )

23. SUBMIT INVOICES TO ADDRESS SHOWN IN *(4 copies unless otherwise specified)* — ITEM

24. ADMINISTERED BY *(If other than Item 7)*

25. PAYMENT WILL BE MADE BY — CODE

26. NAME OF CONTRACTING OFFICER *(Type or print)*	27. UNITED STATES OF AMERICA *(Signature of Contracting Officer)*	28. AWARD DATE

IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

AUTHORIZED FOR LOCAL REPRODUCTION
Previous edition is unusable

STANDARD FORM 33 (REV. 12/2022)
Prescribed by GSA - FAR (48 CFR) 53.214 (c)

Created On:
25 Jun 2026, 16:22 PM Greenwich Mean Time

Section A - Solicitation/Contract Form

Force Generation Professional Support Services

The resulting task order shall be awarded as a Firm-Fixed-Price (FFP) order is reserved only for Seaport-NxG MAC holders – SDVOSB

This is a follow-on that consolidates N00244-23-F-3008, N00189-25-F-3040, N00189-23-P-0645, and N68246-23-P-0153.

All prime contractors shall provide written evidence of VETS-4212 compliance.

All prime contractors are reminded of the Section L requirement that ALL CLINs must be rounded to the nearest whole dollar.

Please consider verifying your ability to submit proposals well in advance of closing time to avoid last-minute proposal submission problems. Proposals outside of the Seaport-NxG portal will not be accepted.

POC: Jason Pelle, Contract Negotiator NAVSUP Fleet Logistics Center San Diego

Phone: (619) 556-9676

Email: jason.a.pelle.civ@us.navy.mil

Approx POP:
Base: 01 September 2026 – 31 August 2027
OY1: 01 September 2027 – 31 August 2028
OY2: 01 September 2028 – 31 August 2029
OY3: 01 September 2029 – 31 August 2030
OY4: 01 September 2030 – 31 August 2031

Duration: The requirement is for a base year and four 1-year option period.

Proposals by other contractors will NOT be considered.

The Contracting Officer will use Best-Value Tradeoff source selection process.

Section B - Supplies or Services & Prices or Costs

Additional Information/Notes

Item	Supplies/Service	Quantity	Unit	Unit Price	Amount
5000	Base Year - Labor IAW Section C. Pricing Arrangement: Firm Fixed Price	12	Months		
Option Line Item 5100	Option Year 1 - Labor IAW Section C. Pricing Arrangement: Firm Fixed Price	12	Months		
Option Line Item 5200	Option Year 2 - Labor IAW Section C. Pricing Arrangement: Firm Fixed Price	12	Months		
Option Line Item 5300	Option Year 3 - Labor IAW Section C. Pricing Arrangement: Firm Fixed Price	12	Months		
Option Line Item 5400	Option Year 4 - Labor IAW Section C. Pricing Arrangement: Firm Fixed Price	12	Months		
7000	Base Year - ODCs (NTE $75,000) Pricing Arrangement: Cost No Fee	1	Lot		
Option Line Item 7100	Option Year 1 - ODCs (NTE $75,000) Pricing Arrangement: Cost No Fee	1	Lot		
Option Line Item 7200	Option Year 2 - ODCs (NTE $85,000) Pricing Arrangement: Cost No Fee	1	Lot		

Option Line Item 7300	Option Year 3 - ODCs (NTE $85,000) Pricing Arrangement: Cost No Fee	1	Lot		
Option Line Item 7400	Option Year 4 - ODCs (NTE $95,000) Pricing Arrangement: Cost No Fee	1	Lot		
8000	Base Year - Contract Data Requirements List CDRL Pricing Arrangement: Firm Fixed Price	1	Lot		
Option Line Item 8100	Option Year 1 - Contract Data Requirements List CDRL Pricing Arrangement: Firm Fixed Price	1	Lot		
Option Line Item 8200	Option Year 2 - Contract Data Requirements List CDRL Pricing Arrangement: Firm Fixed Price	1	Lot		
Option Line Item 8300	Option Year 3 - Contract Data Requirements List CDRL Pricing Arrangement: Firm Fixed Price	1	Lot		
Option Line Item 8400	Option Year 4 - Contract Data Requirements List CDRL Pricing Arrangement: Firm Fixed Price	1	Lot		

Section C - Description/Specifications/Statement of Work

Performance Work Statement

Maritime Expeditionary Security Group ONE

Force Generation Professional Support Services

1. BACKGROUND

The Maritime Expeditionary Security Force (MESF) represents a unique capability within the Navy and, as such, squadrons require specialized / advanced training at the individual and unit levels prior to deployment. Maritime Expeditionary Security Group ONE (MESG ONE) units maintain an operational presence in all Navy Numbered Fleet Areas of Operation and are based in San Diego, CA; Seal Beach, CA; Bangor, WA and Agana, Guam. The MESG ONE Training Department (N7) is responsible for standardized Echelon IV policy, process, procedure, and doctrine that aligns Force Development (Fd) and Force Generation (Fg) requirements for the tactical units of action (UoA).

MESG ONE is comprised of the Maritime Expeditionary Security Training Evaluation Unit ONE (MESTEU ONE) to support Maritime Expeditionary Security Squadrons (MSRONs) Unit Level Training and advanced tactics training requirements for two Active Component (AC), four Reserve Component (RC) squadrons, two High Value Unit (HVU) Escort Detachments and one Forward Deployed Naval Force (FDNF) Embarked Security Detachments. The MESTEU is the sole unit responsible for applying training across all echelon five commands and providing certification recommendation to the MESG ONE for each MSRON, FDNF Embarked Security Detachments prior to deployment. Due to the nature of the evolutions conducted, most of the training events are High Risk Training (HRT), as defined by OPNAVINST 1500.75 (Series), NECCINST 1500.3 (Series), and MESFINST 1500.1 (Series).

MESG ONE Echelon V units are staffed with a diverse mix of personnel with limited MESF experience, many with no background in MESF operations, and only a very limited number with consistent MESF expertise. This composition results in a lack of continuity, long-term consistency of effort, and significant gaps in policy, doctrine, and professional knowledge across all levels of tactical leadership. To address these shortfalls, the training force must be augmented with professional contractor personnel who can develop, maintain, and deliver curriculum and policy aligned with Naval Education and Training Command (NETC) requirements. Contractor augmentation is also critical to support exercise planning (both internal and integrated), advance Fd, and ensure compliance with established learning standards throughout the optimized fleet response plan (OFRP) for Fg requirements.

MESG ONE is located aboard Navy Outlying Field Imperial Beach, CA. This location is the administrative and curriculum headquarters for the units and where most of the classroom instruction and practical exercise training are conducted. The majority of MESG ONE's maritime, field exercises /training, and weapons training are conducted typically at various military ranges in CA, in the waters of Southern California and their surrounding littorals. MESG ONE personnel travel to required sites, both stateside and deployment sites, if necessary, to execute training and, upon completion, return to Imperial Beach.

2. PERIOD OF PERFORMANCE

The period of performance associated with this Performance Work Statement (PWS) shall be for a twelve-month base period with four option years and one (1) six-month option period exercised at the discretion of the Government.

3. PLACES OF PERFORMANCE

3.1. MESG ONE, NOLF-IB, Imperial Beach, CA

3.2. MESG ONE Detachment Guam, Agana, GU (1 position)

4. OBJECTIVE

The objective of this requirement is to obtain professional contractor support services that enhance MESG ONE's ability to develop, deliver, and sustain standardized training and readiness programs in alignment with Naval Education and Training Command (NETC) (e.g., NAVEDTRA M-142 requirements) and higher headquarters guidance. Contractor support will ensure the development, maintenance, and delivery of curriculum and policy that directly addresses these gaps, while supporting MESG ONE initiatives to project and prepare for future training and readiness requirements.

4.1. Support will encompass five critical areas:

4.1.1. Learning Standards Support to ensure compliance with Navy Expeditionary Combat Command (NECC) policy and Navy Education and Training Command (NETC)_guidelines

4.1.2. Curriculum development aligned to NECC/NECCPAC, Numbered Fleet Commanders (NFC)/Navy Expeditionary Combat Task Forces (NECTF), Naval Sea Systems Command (NAVSEA), and other joint/multi-service publications.

4.1.3. Exercise planning, both internal to the MESG ONE and external, integrated with non-MESF capabilities, to strengthen operational readiness.

4.1.4. Fd activities to align training with future capability requirements.

4.1.5. Echelon V training program management to reinforce consistency and standardization across subordinate commands.

In addition, contractor personnel will provide analytical expertise through comprehensive research and review of MESF, NECC/NECCPAC, NFC /NECTF, NAVSEA, and joint service technical documents and publications. This support will inform curriculum development, policy updates, and doctrine integration, ensuring MESG ONE's training force remains aligned with emerging requirements, future force structure, and evolving operational environments.

5. SCOPE

This is a non-personal services contract to provide professional support services in the areas of curriculum development, training, and program development for MESG ONE N7 Department.

All contractor employees performing under this requirement shall remain under the control, direction, and supervision of contractor management always. Contractor management is responsible for ensuring that personnel comply with the performance standards and requirements identified in this Performance Work Statement (PWS). Contractor employees shall perform their duties independently and without supervision or direct control by Government officials or by other Defense contractors.

6. SPECIFIC REQUIREMENTS

6.1. TASKS. The Contractor shall provide MESG ONE N7 Force Generation Professional Services Support at government and/or contractor sites as required, to develop and deliver the tasks outlined below. Research and analysis of tactical field training may be required to support the execution of these tasks. Training events may occur in forest, desert, littoral, and coastal environments, depending on the UoA's training requirements and its place in the Joint Exercise Life Cycle (JELC) or OFRP / Fleet Response Training Plan (FRTP). Both CONUS and OCONUS travel will be required to locations where MESF units are homeported, trained, or deployed.

6.1.1. Learning Standards Support (Objective Area #1)

6.1.1.1. Support the Course Curriculum Model Manager (CCMM) in their duties for the following curriculum functional areas:

6.1.1.1.1. Patrol Boat Operations and Tactical Communications (Ashore and Afloat)

6.1.1.1.2. Expeditionary Security

6.1.1.2. Assess and report compliance of MESF curricula and Courses of Instruction (COIs) against OPNAVINST 1500.75 (series), NECCINST 1500.13 (series), NAVEDTRA M-142 guidelines, and other higher-level directives.

6.1.1.3. Provide recommendations to standardize and improve training assessment, qualification standards, and certification processes across all MESG ONE units.

6.1.2. Curriculum Maintenance, Development, and Delivery Support (Objective Area #2)

6.1.2.1. Conduct analysis of MESF directives, service warfighting publications, Navy Tactical Reference Publications (NTRPs), and joint doctrine to develop, refine, and maintain MESG ONE COIs, Unit Level Training (ULT), and associated training support materials.

6.1.2.2. Maintain all MESG ONE COIs, ensuring alignment with joint force OPLAN objectives, MESF qualification standards, and Navy Tactical Tasks (NTAs):

6.1.2.2.1. Embarked Security Combat Skills COI

6.1.2.2.2. Expeditionary Security COI

6.1.2.2.3. Close Quarters Tactics COI

6.1.2.2.4. Patrol Boat Operations-Basic COI

6.1.2.2.5. Patrol Boat Operations-Intermediate COI

6.1.2.2.6. Tactical Operations Center COI

6.1.3. Exercise Planning Support (Objective Area #3)

6.1.3.1. Plan, develop, and refine Basic and Advanced Phase integrated training events in coordination with other Navy Expeditionary Combat Forces (NECF) units, ensuring alignment with joint and combined exercise objectives.

6.1.3.2. Provide analytical and execution support for exercise design/control, scenario development/control, participant evaluation, and after-action reviews to validate and strengthen operational readiness.

6.1.3.3. Support integration of MESF units into the JELC process, ensuring appropriate resource allocation, scheduling, and sequencing of training events.

6.1.3.4. Normalize the incorporation of the Intelligence Cycle and Independent Verification and Validation (IV&V) processes throughout MSEL development and execution during the Basic and Advanced Phase certification events.

6.1.4. Force Development Support (Objective Area #4)

6.1.4.1. Analyze MESF warfighting programs to assess future training and readiness requirements in support of OFRP /FRTP.

6.1.4.2. Evaluate emerging capabilities (e.g., future Patrol Boats, new ground/maritime systems) for integration into MESF training and operational employment.

6.1.4.3. Conduct research and provide recommendations to align MESF doctrine, policy, and guidance with NECC /NECCPAC, NAVSEA, and other Navy enterprise stakeholders.

6.1.4.4. Support integration of MESF units into the JELC process support NECC exercise planners, ensuring appropriate resource allocation, scheduling, and sequencing of training events in Joint/Allied exercise design.

6.1.5. Echelon V/VI Training Program Management Support (Objective Area #5)

6.1.5.1. Serve as the primary conduit for information to ECHELON FIVE and SIX Training Officers, providing recommendations on training policy, process, TTP, instructional methods, and plans.

6.1.5.2. Support MESG ONE N7 in managing, reviewing, and updating training and readiness status for all assigned ECHELON FIVE and SIX units of action (UoAs) within the Expeditionary Reporting Assessment System (ERAS).

6.1.5.3. Support MESG ONE N7 in Naval message writing for Readiness communication up and down ECHELON for assigned UoAs.

6.1.5.4. Serve as the Subject Matter Representative (SMR) in support of Deployment Certification for ECHELON FIVE and SIX units, evaluating command, unit, and individual readiness in coordination with MESG ONE N7 and MESTEU.

6.1.5.5. Provide quality assurance oversight of training pipelines for incoming Sailors, offering guidance to ECHELON FIVE N7 staff, instructors, and training managers.

6.1.5.6. Validate, in coordination with ECHELON FIVE N7, the scheduling and execution of ranges, facilities, and equipment training opportunities to enable efficient progression through all phases of each UoA's OFRP.

6.1.5.7. Deliver recurring reports (monthly, quarterly, and semi-annual) to MESG ONE N7 leadership on unit training performance, readiness gaps, and recommendations.

6.1.5.8. Conduct analysis of Naval Reserve manpower and Individual Augmentee assignment for premobilization training in support of GFM readiness production for MESG ONE N7.

6.1.6. Training Video Production (Objective Area #6)

6.1.6.1. Update existing MESG 1 training videos for currency

6.1.6.2. Produce and deliver training videos on MESF curriculum and mission annually; topics include but are not limited to:

6.1.6.2.1. Boat Operations and Tactics

6.1.6.2.2. Boat Communications

6.1.6.2.3. Security Team Operations and Tactics

6.1.6.2.4. Security Team Communications

6.1.6.2.5. Command and Control Operations

6.2. Labor Categories and associated qualification requirements. The Government anticipates that it needs the following eight (8) personnel, 4 key/4 non-key (*denotes key*), to be able to successfully perform the requirements:

6.2.1. *MESF Project Manager (1 position)*

6.2.1.1. Must have active SECRET clearance at the time of proposal submission.

6.2.1.2. Must have at least 3 years of PM experience as a contractor in the past 5 years; or 3 years of experience as uniformed service member E7 to E9, O-3 to O-5, or W-2 or higher.

6.2.1.3. Must have at least 3 years of recent MESF experience as a uniformed service member or a government contractor "Recent" as defined as within the past 5 years.

6.2.1.4. Must have experience in at least two of the five Objective Areas (1-5).

6.2.1.5. Must have at least 8 years of Navy expeditionary relevant operational, training, and readiness experience

6.2.1.6. Must have served as a Commanding Officer, Officer in Charge, CVN Department Head or Senior Level Administrator.

6.2.1.7. Must have experience with oral briefings and writing skills to engage with leadership within MESF and organizations within the community of interest and personnel.

6.2.1.8. Bachelor's Degree; Master's degree desired.

6.2.1.9. Fluency in use of Civilian and/or Governmental Artificial Intelligence (AI) assistance, highly desired.

6.2.2. *MESF Learning Standards Support SME aligned with Objective Area #1 (1 position)*

6.2.2.1. Must have active SECRET clearance at the time of the proposal submission.

6.2.2.2. Must have at least 8 years of Instructional Systems Design experience.

6.2.2.3. Must have at least 8 years of experience with NETC-compliant course/curriculum development.

6.2.2.4. Master Training Specialist.

6.2.2.5. Must have at least 3 years of recent practical experience in MESF curriculum development. "Recent" is defined as in the past 5 years.

6.2.2.6. Bachelor's Degree; Master's degree desired in an educational field of study.

6.2.2.7. Fluency in use of Civilian and/or Governmental Artificial Intelligence (AI) assistance, highly desired.

6.2.3. MESF Curriculum Management Support SME aligned with Objective Area #2 (2 positions)

6.2.3.1. Must have active SECRET clearance at the time of the proposal submission.

6.2.3.2. Must have at least 8 years of operational, training, and readiness experience with warfare qualification, preferably within expeditionary communities.

6.2.3.3. Must have at least 3 years of recent practical Naval Education Training Command (NETC) experience in content planning and authoring instructional material. "Recent" is defined as within the last 5 years.

6.2.3.4. One of the positions MUST have significant fleet engineering expertise. "Significant" is defined ideally as EDO or Rated EN E6 or above.

6.2.3.5. Must have at least 3 years of recent MESF experience as a uniformed service member or a government contractor in the past 5 years.

6.2.3.6. Must have at least 5 years of Navy expeditionary relevant operational, training, and readiness experience

6.2.3.7. Fluency in use of Civilian and/or Governmental Artificial Intelligence (AI) assistance, highly desired.

6.2.4. MESF Exercise Planning Support SME aligned with Objective Area #3 (1 position)

6.2.4.1. Must have active SECERT clearance at time of proposal submission and ability to receive and maintain a TS/SCI Clearance within three months of the contract award.

6.2.4.2. Must have at least 8 years of operational, training, and readiness experience with warfare qualification, preferably within expeditionary communities.

6.2.4.3. Must have at least 5 years of experience in Planning/Exercise planning; NECC experience desired.

6.2.4.4. Must have at least 3 years of recent NECC experience as a uniformed service member or a government contractor "Recent" is defined as within the past 5 years; MESF experience highly desired.

6.2.4.5. Must have at least 5 years of Navy expeditionary relevant operational, training, and readiness experience

6.2.4.6. Must have served as a Senior Enlisted/Department Head (Maritime Staff Operator Course or equivalent Graduate desired).

6.2.4.7. Must have experience with oral briefings and writing skills to engage with leadership within MESF and organizations within the community of interest and personnel.

6.2.4.8. MS Office Suite proficiency.

6.2.4.9. PMP-RMP Certification desired.

6.2.4.10. Fluency in use of Civilian and/or Governmental Artificial Intelligence (AI) assistance, highly desired.

6.2.5. *MESF Force Development SME aligned with Objective Area #4 (1 position)*

6.2.5.1. Must have active SECRET clearance at the time of proposal submission.

6.2.5.2. Must have at least 3 years of recent NECC/expeditionary experience developing training and readiness initiatives. "Recent" is defined as within the last 5 years; MESF experience highly desired.

6.2.5.3. Must have at least 8 years of operational, training, and readiness experience with warfare qualification, preferably within expeditionary communities.

6.2.5.4. MS Office Suite proficiency.

6.2.5.5. Must have experience with oral briefings and writing skills to engage with leadership within MESF and organizations within the community of interest and personnel.

6.2.5.6. Fluency in use of Civilian and/or Governmental Artificial Intelligence (AI) assistance, highly desired.

6.2.6. *MESF Training Program Management SME aligned with Objective Area #5 (2 positions) (1 key/1 non-key)*

6.2.6.1. Must have active SECRET clearance at the time of proposal submission.

6.2.6.2. Must have at least 8 years of operational, training, and readiness experience with warfare qualification, preferably within expeditionary/MESF communities.

6.2.6.3. Must have 3 years of Readiness and Cost Reporting System (RCRP)/ERAS experience.

6.2.6.4. Must have proficiency in Advanced Skills Management.

6.2.6.5. MS Office Suite Proficiency.

6.2.6.6. Must have experience with oral briefings and writing skills to engage with leadership within MESF and organizations within the community of interest and personnel.

6.2.6.7. Fluency in use of Civilian and/or Governmental Artificial Intelligence (AI) assistance, highly desired.

6.3. LEEWAY IN STAFFING THIS REQUIREMENT

6.3.1. The contractor has leeway in determining how best to staff the requirement. If the proposed staffing approach is different from the Government's estimates, the offeror shall provide a detailed explanation for the variance and how they plan to mitigate risk in execution. The explanation must clearly demonstrate the offeror's ability to meet all goals and objectives set forth in the PWS.

6.3.2. The Contractor shall be responsible for employing personnel having at least the minimum level of education and training, experience, and security clearance as stated for each labor category specified herein. The knowledge, skills, abilities, education, and experience of the Labor Categories must meet the requirements set forth in paragraph 6.2.

6.4. PROGRESS REPORTS

6.4.1. The contractor shall provide Monthly Status Reports (MSR) no later than 15 days after the end of the month for which services were rendered (Example: the MSR for May is due no later than June 15th). Report format and contents shall be in accordance with the Navy correspondence manual.

6.4.2. Other Reporting Requirements

6.4.2.1. Deliver oral and/or written reports and in-progress reviews on the planning and execution of training and readiness tasks.

6.4.2.2. Deliver monthly oral and/or written status reports to MESG ONE N7 staff.

6.4.2.3. Deliver quarterly oral and/or written in-progress reviews (IPR) for MESG ONE leadership (O-6 level).

6.4.2.4. Deliver semi-annual Report of Findings documenting key considerations and recommendations to improve current and future training and readiness warfighting effectiveness.

7. OTHER REQUIREMENTS

7.1. CERTIFICATION

Prior to performance starting date, the Contractor shall submit resume certifications of the contractor's key personnel to the COR's designated representative/technical point of contact (TPOC) for review and approval. If the Government questions the qualifications or competence of any person performing under the contract, the burden of proof to sustain the person as qualified as prescribed herein shall be upon the contractor.

7.2. PROJECT MANAGER

The Contractor shall provide a Project Manager (PM) to facilitate government contractor communications. The PM shall be the primary technical and managerial interface between the Contractor and the Contracting Officer (KO) and the COR. The name of this person, and an alternate or alternates, who shall act for the Contractor when the manager is absent, will be designated in writing to the KO. The PM or alternate will have full authority to act for the Contractor on all contract matters relating to daily operations.

The PM or alternate must be available during normal 7:00 to 3:30 working hours, as specified herein, and to meet with government personnel within 24 hours to discuss issues.

The Contractor's PM shall meet with the KO/COR as necessary to maintain satisfactory performance and to resolve other issues pertaining to government / Contractor procedures. At these meetings, a mutual effort will be made to resolve all problems identified. Written minutes of these meetings shall be prepared by the Contractor, signed by the Contractor's designated representative, and furnished to the government within two workdays of the subject meeting.

The Contractor's PM shall ensure that all certifications and qualifications are kept current and properly maintained as required by this contract.

7.3. CONTRACT ORIENTATION BRIEFING

After award, the Contractor shall participate in contract orientation briefing with MESG ONE N7. The intent of the briefing is to initiate the communication process between MESG ONE and the Contractor by introducing key task participants and explaining their roles, reviewing communication ground rules, and assuring a common understanding of subtask requirements and objectives. The orientation briefing will be held at MESG ONE or another mutually agreed upon location. Date and time will be mutually agreed upon by both parties.

7.4. SECURITY REQUIREMENTS

Unless otherwise indicated, personnel shall possess a Defense Security Service issued Secret clearance at time of award, which must be maintained during the performance of this contract.

Contractor shall conform to the provisions of OPNAVINST 5510.1 (Series) and Department of the Navy Information and Personnel Security Program regulations. DD Form 254 will be provided at the time of award.

The Contractor shall comply with all Automated Information System (AIS) security requirements in accordance with OPNAV 5239.1 (Series). In addition, any ADP product (disk, tape, or hard copy) prepared by the contractor for the government (whether produced on government or Contractor-owned equipment) will be the property of the government. The Contractor shall be required to adhere to command policies on the handling of all AIS materials.

The government will issue all Contractor employees working under this contract a government Common Access Card (CAC). This card authorizes the Contractor computer and facility access during the performance of this contract. The Contractor shall provide all required information and ensure that employees can obtain a CAC prior to start of the contract.

The Contractor shall adhere to all access requirements as established by the government facility to obtain access. The Contractor shall provide all required information and ensure that employees can obtain base entry prior to start of the contract.

The Contractor shall advise the COR of contractor personnel who become an employee or ex-employee. The Contractor shall contact the COR whenever a contracted employee resigns, is dismissed, laid off, or if a change to his/her personnel security clearance status occurs. Additionally, the Contractor shall ensure all ex-employee security access badges are returned to the appropriate military authority.

The Contractor shall ensure contracted personnel complete Navy e-Learning courses or training as directed by the Government regarding security.

7.5. GOVERNMENT FURNISHED EQUIPMENT

The Contractor shall be given access to on-site training equipment, aids, devices, classrooms, office facilities, computers, instructional media material, technical manuals, specialized publications, classified information.

7.6. DISCLOSURE OF INFORMATION

Performance of this effort may require the Contractor to access and use data and information proprietary to a government agency or government contractor which is of such a nature that its dissemination or use, other than in performance of this effort, would be adverse to the interests of the government and/or others.

Information made available to the contractor by the government for the performance or administration of this effort shall be used only for those purposes and shall not be used in any other way without the written agreement of the CO.

The Contractor shall use, modify, reproduce, perform, or display technical data received from the Government pursuant to DFARs clause 252.227-7025. Nothing herein shall preclude the use of any data independently acquired by the Contractor without such limitations or prohibit an agreement at no cost to the government between the contractor and the data owner, which provides for greater rights to the contractor.

The Contractor shall be responsible for safeguarding all government property provided for contractor use. At the end of normal duty hours and/or after normal duty hours, all government facilities, equipment, and materials must be secured.

7.7. MEDICAL CARE REQUIREMENT

Routine medical services for contractor personnel are the responsibility of the Contractor. However, wherever Government facilities are available, the Government may provide, on an emergency basis, medical services for job related injuries where there is loss or threat of loss of life, limb, or eyesight while an employee is performing under this contract. The Contractor shall reimburse the Government for any medical services provided, to include base contracted "life flight" services.

7.8. CONTRACTOR INTERFACES

The Contractor and/or his subcontractors may be required as part of the performance of this effort to collaborate with other Contractors working for the government. Such other contractors shall not direct this contractor and/or their subcontractors in any manner. Also, this Contractor and/or their subcontractors shall not direct the work of other Contractors in any manner.

7.9. HOURS OF WORK

Normal working hours are 7:00am to 3:30pm, Monday through Friday, except for Federal government holidays, and include an allowance for a 30-minute lunch period. However, there may be circumstances where work hours may be adjusted to meet mission critical requirements.

7.10. GOVERNMENT HOLIDAYS

The following government holidays are typically observed by government personnel: New Year's Day, Martin Luther King's Birthday, Juneteenth, Presidential Inauguration Day (metropolitan DC area only), President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Juneteenth, Thanksgiving Day, Christmas Day, and any other day designated by Federal Statute, Executive Order, and/or Presidential Proclamation.

7.11. UNAUTHORIZED WORK

Only a duly appointed Contracting Officer and no other government personnel, is authorized to change the specifications, terms, and conditions under this effort.

7.12. PERIOD OF PERFORMANCE

The base year period of performance for this PWS is 01 September 2026 through 31 August 2027 with the inclusion of four (4) one-year (12 months) option periods and one (1) six-month extension.

8. TRAVEL

The Contractor may be required to travel to locations beyond a 50-mile radius of MAREXSECGRU ONE Command office, as identified within this PWS. The Government shall approve all travel. Travel will be conducted and invoiced in accordance with the Joint Travel Regulations (JTR).

The Contractor shall provide transportation from MAREXSECGRU ONE to all training areas for their employees.

8.1. ANNUAL TRAVEL ESTIMATE (NOTIONAL FOR PLANNING PURPOSES ONLY):

8.1.1. SD to Seal Beach, CA, 2 round trips, 2 persons, 4 days.

8.1.2. SD to Bangor, WA, 2 round trips, 2 persons, 4 days.

8.1.3. SD to Agana, GU, 2 round trips, 2 persons, 5 days.

8.1.4. SD to Jebel Ali, UAE, 2 round trips, 2 persons, 6 days.

8.1.5. SD to Camp Lemonnier Djibouti, 2 round trips, 2 persons, 6 days.

8.1.6. SD to Rota, Spain, 1 round trip, 2 persons, 4 days.

8.1.7. SD to Virginia Beach, VA, 2 round trips, 2 persons, 4 days.

8.1.8. SD to Honolulu, HI, 2 round trips, 2 persons, 4 days.

9. DELIVERABLES/DELIVERABLE SCHEDULE

In fulfillment of this effort, the Contractor shall provide the following deliverables. All deliverables shall be submitted to the COR, unless otherwise agreed upon, in an accurate and timely manner.

9.1. MONTHLY STATUS REPORT

The Contractor shall document the efforts performed in the completion of each task in a detailed Monthly Status Report, due on or before the 15th of each month. The report format may be at the Contractor's discretion, but the report may be modified at the COR's request. At a minimum, the monthly status report shall include:

Progress for the Period: The Contractor shall provide a summary of work, and activities, accomplished during the reporting period.

Activities Planned: The contractor shall provide a summary of planned activities to occur in the next reporting period.

Problems Encountered: The Contractor shall provide a summary of any problems, issues or delays identified/encountered and recommendations as to their resolution, or any corrective action that was taken to correct identified problems.

Curriculum Revisions: The Contractor shall provide recommended changes to the training curriculum, a brief explanation as to why revisions are recommended, and the impact of such revisions.

Travel Report: The Contractor shall provide a summary addressing all travel occurred during the reporting period, the outcome of said travel and the costs incurred. If more than one travel event occurred during the reporting period, the report shall address each event separately.

9.2. FINAL REPORT

The Contractor shall provide a final report, to the COR, within two (2) calendar weeks from the conclusion of each contract period of performance. The report shall summarize all monthly reports addressing objectives achieved significant issues, problems, and recommendations to improve the process in the future.

9.3. DELIVERABLE TABLES

Base Year Deliverables

Reference	Milestone / Deliverable	Responsibility	Due Date / Frequency
5.3	Orientation Briefing Schedule	Government / Contractor	Contract Award (CA) + 1 month
6.1.3.2.1	Embarked Security Combat Skills COI Review & Update	Contractor	End of Q2
6.1.3.2.2	Expeditionary Security COI Review & Update	Contractor	End of Q3
6.1.3.2.3	Close Quarters Tactics COI Review & Update	Contractor	End of Base Year
6.1.1.1	Oral/Written In-Progress Reviews (training & readiness tasks)	Contractor	As scheduled / Upon task completion
6.1.1.2	Monthly Status Report (MSR)	Contractor	15th of each month
6.1.1.3	Quarterly In-Progress Reviews (O-6 level brief)	Contractor	Quarterly

6.1.1.4	Semi-Annual Report of Findings	Contractor	6th & 12th month
6.1.2.2	Learning Standards Compliance Report (curricula/COIs)	Contractor	Annually, or upon major curriculum revision
6.1.4.2a	Exercise Scenario / MSEL Package	Contractor	Per JELC / exercise timeline
6.1.4.2b	Exercise Evaluation & IV&V Report	Contractor	Per JELC / exercise timeline
6.1.4.2c	Exercise After-Action Report (AAR)	Contractor	Per JELC / exercise timeline
6.1.5.1-5.4	Force Development Analysis & Recommendations	Contractor	Annually, or as directed by MESG ONE N7
6.1.6 (Reserve)	Reserve Manpower & IA Training Analysis Report	Contractor	Annually
6.1.6.1	Training Videos	Contractor	End of Base Year
6.1.6.6	ECHELON V/VI Training Performance Reports	Contractor	Monthly, Quarterly, Semi-Annual
6.1.6 (SMR)	Deployment Certification SMR Report	Contractor	Per certification cycle
6.1.6 (Message)	Readiness Naval Message Drafts (ERAS/RCRP alignment)	Contractor	As required
7.2	Meeting Minutes (PM & KO/COR meetings, incl. quarterly reviews)	Contractor	Within 2 workdays of meeting
SCR	Services Contract Reporting (SAM.gov)	Contractor	No later than Oct 31 each FY
9.2	Final Report & Transition Out-Brief	Contractor	Within 2 weeks of period completion

Option Year 1 Deliverables

Reference	Milestone / Deliverable	Responsibility	Due Date / Frequency
5.3	Orientation Briefing Schedule	Government / Contractor	CA + 1 month
6.1.3.2.4	Patrol Boat Basic COI Review & Update	Contractor	End of Q2
6.1.3.2.5	Patrol Boat Intermediate COI Review & Update	Contractor	End of Q3

6.1.3.2.6	Tactical Operations Center COI Review & Update	Contractor	End of Q4
6.1.1.1	Oral/Written In-Progress Reviews (training & readiness tasks)	Contractor	As scheduled / Upon task completion
6.1.1.2	Monthly Status Report (MSR)	Contractor	15th of each month
6.1.1.3	Quarterly In-Progress Reviews (O-6 level brief)	Contractor	Quarterly
6.1.1.4	Semi-Annual Report of Findings	Contractor	6th & 12th month
6.1.2.2	Learning Standards Compliance Report (curricula/COIs)	Contractor	Annually, or upon major curriculum revision
6.1.4.2a	Exercise Scenario / MSEL Package	Contractor	Per JELC / exercise timeline
6.1.4.2b	Exercise Evaluation & IV&V Report	Contractor	Per JELC / exercise timeline
6.1.4.2c	Exercise After-Action Report (AAR)	Contractor	Per JELC / exercise timeline
6.1.5.1-5.4	Force Development Analysis & Recommendations	Contractor	Annually, or as directed by MESG ONE N7
6.1.6 (Reserve)	Reserve Manpower & IA Training Analysis Report	Contractor	Annually
6.1.6.1	Training Videos	Contractor	End of OY
6.1.6.6	ECHELON V/VI Training Performance Reports	Contractor	Monthly, Quarterly, Semi-Annual
6.1.6 (SMR)	Deployment Certification SMR Report	Contractor	Per certification cycle
6.1.6 (Message)	Readiness Naval Message Drafts (ERAS/RCRP alignment)	Contractor	As required
7.2	Meeting Minutes (PM & KO/COR meetings, incl. quarterly reviews)	Contractor	Within 2 workdays of meeting
SCR	Services Contract Reporting (SAM.gov)	Contractor	No later than Oct 31 each FY
9.2	Final Report & Transition Out-Brief	Contractor	Within 2 weeks of period completion

Option Year 2 Deliverables

Reference	Milestone / Deliverable	Responsibility	Due Date / Frequency

5.3	Orientation Briefing Schedule	Government / Contractor	CA + 1 month
6.1.3.2.1	Embarked Security Combat Skills COI Review & Update	Contractor	End of Q2
6.1.3.2.2	Expeditionary Security COI Review & Update	Contractor	End of Q3
6.1.3.2.3	Close Quarters Tactics COI Review & Update	Contractor	End of Q4
6.1.1.1	Oral/Written In-Progress Reviews (training & readiness tasks)	Contractor	As scheduled / Upon task completion
6.1.1.2	Monthly Status Report (MSR)	Contractor	15th of each month
6.1.1.3	Quarterly In-Progress Reviews (O-6 level brief)	Contractor	Quarterly
6.1.1.4	Semi-Annual Report of Findings	Contractor	6th & 12th month
6.1.2.2	Learning Standards Compliance Report (curricula/COIs)	Contractor	Annually, or upon major curriculum revision
6.1.4.2a	Exercise Scenario / MSEL Package	Contractor	Per JELC / exercise timeline
6.1.4.2b	Exercise Evaluation & IV&V Report	Contractor	Per JELC / exercise timeline
6.1.4.2c	Exercise After-Action Report (AAR)	Contractor	Per JELC / exercise timeline
6.1.5.1-5.4	Force Development Analysis & Recommendations	Contractor	Annually, or as directed by MESG ONE N7
6.1.6 (Reserve)	Reserve Manpower & IA Training Analysis Report	Contractor	Annually
6.1.6.1	Training Videos	Contractor	End of OY
6.1.6.6	ECHELON V/VI Training Performance Reports	Contractor	Monthly, Quarterly, Semi-Annual
6.1.6 (SMR)	Deployment Certification SMR Report	Contractor	Per certification cycle
6.1.6 (Message)	Readiness Naval Message Drafts (ERAS/RCRP alignment)	Contractor	As required
7.2	Meeting Minutes (PM & KO/COR meetings, incl. quarterly reviews)	Contractor	Within 2 workdays of meeting
SCR	Services Contract Reporting (SAM.gov)	Contractor	No later than Oct 31 each FY

9.2	Final Report & Transition Out-Brief	Contractor	Within 2 weeks of period completion

Option Year 3 Deliverables

Reference	Milestone / Deliverable	Responsibility	Due Date / Frequency
5.3	Orientation Briefing Schedule	Government / Contractor	CA + 1 month
6.1.3.2.4	Patrol Boat Basic COI Review & Update	Contractor	End of Q2
6.1.3.2.5	Patrol Boat Intermediate COI Review & Update	Contractor	End of Q3
6.1.3.2.6	Tactical Operations Center COI Review & Update	Contractor	End of Q4
6.1.1.1	Oral/Written In-Progress Reviews (training & readiness tasks)	Contractor	As scheduled / Upon task completion
6.1.1.2	Monthly Status Report (MSR)	Contractor	15th of each month
6.1.1.3	Quarterly In-Progress Reviews (O-6 level brief)	Contractor	Quarterly
6.1.1.4	Semi-Annual Report of Findings	Contractor	6th & 12th month
6.1.2.2	Learning Standards Compliance Report (curricula/COIs)	Contractor	Annually, or upon major curriculum revision
6.1.4.2a	Exercise Scenario / MSEL Package	Contractor	Per JELC / exercise timeline
6.1.4.2b	Exercise Evaluation & IV&V Report	Contractor	Per JELC / exercise timeline
6.1.4.2c	Exercise After-Action Report (AAR)	Contractor	Per JELC / exercise timeline
6.1.5.1-5.4	Force Development Analysis & Recommendations	Contractor	Annually, or as directed by MESG ONE N7
6.1.6 (Reserve)	Reserve Manpower & IA Training Analysis Report	Contractor	Annually
6.1.6.1	Training Videos	Contractor	End of OY
6.1.6.6	ECHELON V/VI Training Performance Reports	Contractor	Monthly, Quarterly, Semi-Annual
6.1.6 (SMR)	Deployment Certification SMR Report	Contractor	Per certification cycle

6.1.6 (Message)	Readiness Naval Message Drafts (ERAS/RCRP alignment)	Contractor	As required
7.2	Meeting Minutes (PM & KO/COR meetings, incl. quarterly reviews)	Contractor	Within 2 workdays of meeting
SCR	Services Contract Reporting (SAM.gov)	Contractor	No later than Oct 31 each FY
9.2	Final Report & Transition Out-Brief	Contractor	Within 2 weeks of period completion

Option Year 4 Deliverables

Reference	Milestone / Deliverable	Responsibility	Due Date / Frequency
5.3	Orientation Briefing Schedule	Government / Contractor	CA + 1 month
6.1.3.2.1	Embarked Security Combat Skills COI Review & Update	Contractor	End of Q2
6.1.3.2.2	Expeditionary Security COI Review & Update	Contractor	End of Q3
6.1.3.2.3	Close Quarters Tactics COI Review & Update	Contractor	End of Q4
6.1.1.1	Oral/Written In-Progress Reviews (training & readiness tasks)	Contractor	As scheduled / Upon task completion
6.1.1.2	Monthly Status Report (MSR)	Contractor	15th of each month
6.1.1.3	Quarterly In-Progress Reviews (O-6 level brief)	Contractor	Quarterly
6.1.1.4	Semi-Annual Report of Findings	Contractor	6th & 12th month
6.1.2.2	Learning Standards Compliance Report (curricula/COIs)	Contractor	Annually, or upon major curriculum revision
6.1.4.2a	Exercise Scenario / MSEL Package	Contractor	Per JELC / exercise timeline
6.1.4.2b	Exercise Evaluation & IV&V Report	Contractor	Per JELC / exercise timeline
6.1.4.2c	Exercise After-Action Report (AAR)	Contractor	Per JELC / exercise timeline
6.1.5.1-5.4	Force Development Analysis & Recommendations	Contractor	Annually, or as directed by MESG ONE N7

6.1.6 (Reserve)	Reserve Manpower & IA Training Analysis Report	Contractor	Annually
6.1.6.1	Training Videos	Contractor	End of OY
6.1.6.6	ECHELON V/VI Training Performance Reports	Contractor	Monthly, Quarterly, Semi-Annual
6.1.6 (SMR)	Deployment Certification SMR Report	Contractor	Per certification cycle
6.1.6 (Message)	Readiness Naval Message Drafts (ERAS/RCRP alignment)	Contractor	As required
7.2	Meeting Minutes (PM & KO/COR meetings, incl. quarterly reviews)	Contractor	Within 2 workdays of meeting
SCR	Services Contract Reporting (SAM.gov)	Contractor	No later than Oct 31 each FY
9.2	Final Report & Transition Out-Brief	Contractor	Within 2 weeks of period completion

9.4. INSPECTION AND ACCEPTANCE CRITERIA

Final inspection and acceptance of all work performed, reports, and other deliverables will be performed at the place of delivery by the COR. Deliverables shall be considered acceptable when: (1) at least 90% are delivered on time, (2) no noted CTAP discrepancies are present, and (3) the COR review confirms completeness and compliance with requirements. The COR retains authority to return documentation for correction. Absence of comments will not relieve the Contractor of responsibility for meeting all PWS requirements.

10. QUALITY ASSURANCE

The COR will review, for completeness, preliminary or draft documentation that the Contractor submits, and may return it to the Contractor for correction. Absence of any comments by the COR will not relieve the Contractor of the responsibility for complying with the requirements of this work statement. Final approval and acceptance of documentation required herein shall be by letter of approval and acceptance by COR. The Contractor shall not construe any letter of acknowledgment of receipt material as a waiver of review, or as an acknowledgment that the material is in conformance with this work statement. Any approval given during preparation of the documentation, or approval for shipment shall not guarantee the final acceptance of the completed documentation.

11. SERVICE CONTRACT REPORTING

"Services Contract Reporting" (SCR) requirements apply to this contract. The contractor shall report required SCR data fields using the SCR section of the System for Award Management (SAM) at following web address: https://sam.gov/SAM/. Reporting inputs will be for the labor executed during the period of performance during each Government FY, which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at https://sam.gov /SAM/."

12. CONTRACTOR ACCESS TO FEDERALLY CONTROLLED FACILITIES AND/OR UNCLASSIFIED SENSITIVE INFORMATION OR UNCLASSIFIED IT SYSTEMS

Homeland Security Presidential Directive (HSPD) 12, requires government agencies to develop and implement Federal security standards for Federal employees and contractors. The Deputy Secretary of Defense

Directive-Type Memorandum (DTM) 08-006 - "DoD Implementation of Homeland Security Presidential Directive

- 12 (HSPD 12)" dated November 26, 2008 (or its subsequent DoD instruction) directs implementation of HSPDONE2. This clause is in accordance with HSPD 12 and its implementing directives.

This clause applies to contractor employees requiring physical access to any area of a federally controlled base, facility or activity and/or requiring access to a DoD computer/network, to perform certain unclassified both non-sensitive and sensitive duties. It is the responsibility of the command /facility where the work is performed to ensure compliance.

The requirement to control access to sensitive information applies to all US government IT systems and/or areas where unclassified but sensitive information may be discussed, displayed or maintained. Department of the Navy (DoN) policy prescribes that all unclassified data that has not been approved for public release and is stored on mobile computing devises must be treated as sensitive data and encrypted using commercially available encryption technology. Whenever granted access to sensitive information, contractor employees shall follow applicable DoD/DoN instructions, regulations, policies, and procedures when reviewing, processing, producing, protecting, destroying, and/or storing that information. Operational Security procedures and practices must be implemented by both the contractor and contract employee to protect the product, information, services, operations, and missions related to the contract. The contractor shall designate an employee to serve as the Contractor's Security Representative.

Within three working days after contract award, the contractor shall provide the Navy Command's Security Manager and the CO, in writing, the name, title, address and phone number for the Contractor's Security Representative. The Contractor's Security Representative shall be the primary point of contact on any security matter. The Contractor's Security Representative shall not be replaced or removed without prior notice to the CO.

12.1. NON-SENSITIVE POSITIONS

Contractor employees whose work is unclassified and non-sensitive (e.g., performing certain duties such as lawn maintenance, contractor services, etc...) and who require physical access to publicly accessible areas to perform those duties shall meet the following minimum requirements:

Must be either a US citizen or a US permanent resident with a minimum of 3 years legal residency in the US (as required by The Deputy Secretary of Defense DTM 08-006 or its subsequent DoD instruction) and must have a favorably completed National Agency Check with Written Inquiries (NACI) including a Federal Bureau of Investigation (FBI) fingerprint check prior to installation access.

To be considered for a favorable trustworthiness determination, the Contractor's Security Representative must submit for all employees each of the following: SF-85 Questionnaire for Non-Sensitive Positions

Two FDTWO58 Applicant Fingerprint Cards Original Signed Release Statements

The contractor shall ensure each individual employee has a current favorably completed NACI. The Contractor's Security Representative shall be responsible for initiating reinvestigations as required. Failure to provide the required documentation at least 30 days prior to the individual's start date shall result in delaying the individual's start date.

12.2. SENSITIVE POSITIONS

Contractor employees whose duties require access to a DoD unclassified computer/network, working with sensitive unclassified information (either at a Government or contractor facility), or physical access to a DoD facility must be a US citizen and possess a favorable trustworthiness determination prior to installation access. To obtain a favorable trustworthiness determination, each contractor employee must have a favorably completed National Agency Check with Local Credit Checks which consists of a NACI including a FBI fingerprint check plus credit and law enforcement checks.

Each contractor employee applying for a trustworthiness determination is required to complete:

SF-85P Questionnaire for Public Trust Positions

Two FDTWO58 Applicant Fingerprint Cards

Original Signed Release Statements

Failure to provide the required documentation at least 30 days prior to the individual's start date shall result in delaying the individual's start date. To maintain continuing authorization for an employee to access a DoD unclassified computer/network, and/or have access to sensitive unclassified information, the contractor shall ensure that the individual employee has a current requisite background investigation. The Contractor's Security Representative shall be responsible for initiating reinvestigations as required and ensuring that background investigations remain current (not older than 10 years) throughout the contract performance period.

12.3. IT SYSTEMS ACCESS

When access to IT systems is required for performance of the contractor employee's duties, such employees shall in-process with the Navy Command's Security Manager and Information Assurance Manager upon arrival at the Navy command and shall out-process prior to their departure at the completion of the individual's performance under the contract. Completion and approval of a System Authorization Access Request Navy (SAAR-N) form is required for all individuals accessing Navy Information Technology resources. The SAAR-N shall be forwarded to the Navy Command's Security Manager at least 30 days prior to the individual's start date. Failure to provide the required documentation at least 30 days prior to the individual's start date shall result in delaying the individual's start date.

When required to maintain access to required IT systems or networks, the contractor shall ensure that all employees requiring access complete annual Information Assurance training and maintain a current requisite background investigation. The Contractor's Security Representative shall contact the Command Security Manager for guidance when reinvestigations are required.

12.4. SECURITY APPROVAL PROCESS

The Contractor's Security Representative shall ensure that each individual employee pending assignment shall accurately complete the required forms for submission to the Navy Command's Security Manager. The Contractor's Security Representative shall screen the investigative questionnaires for completeness and accuracy and for potential suitability/security issues prior to submitting the request to the Navy Command's Security Manager. Forms and fingerprint cards may be obtained from the Navy Command's Security Manager. These required items shall be forwarded to the Navy Command's Security Manager for processing at least 30 days prior to the individual employee's anticipated date for reporting for duty. The Navy Command's Security Manager will review the submitted documentation for completeness prior to submitting it to the Office of Personnel Management (OPM). Suitability/security issues identified by the Navy Command's Security Manager may render the contract employee ineligible for the assignment. A favorable review of the questionnaire and advance fingerprint results are required as an interim measure prior to the contract employee start date. An unfavorable determination made by the Navy Command's Security Manager is final and such a determination does not relieve the contractor from meeting any contractual obligation under the contract.

If contractor employees already possess a current favorably adjudicated investigation, the Navy Command's Security Manager will use the Visit Authorization Request (VAR) via the Joint Personnel Adjudication System. The contractor shall include the IT Position Category per SECNAV M-5510.30 for each employee designated on a VAR. The VAR requires annual renewal for the duration of the employees' performance under the contract.

The Navy Command's Security Manager will forward the required forms to OPM for processing. Once the investigation is complete, the results will be forwarded by OPM to the DoN Central Adjudication Facility for a position of trust determination. When a favorable determination is not made, contractor employees shall not be permitted to work on this contract effort and if already working on the contract shall be removed immediately. The potential consequences of any requirements under this clause including denial of access for a proposed contractor employee who fails to obtain a favorable trustworthiness determination in no way relieves the contractor from the requirement to execute performance under the contract within the timeframes specified in the contract. Contractors plan ahead in processing their employees and subcontractor employees for working in non-sensitive positions, with sensitive information, and/or on Government IT systems.

The contractor shall insert this clause in all subcontracts when the subcontractor is permitted to have physical access to a federally controlled facility and/or access to a federally controlled information system/network and/or access to government information.

Requirements

The objective of this requirement is to obtain professional contractor support services that enhance MESG ONEs ability to develop, deliver, and sustain standardized training and readiness programs in alignment with Naval Education and Training Command (NETC) (e.g., NAVEDTRA M-142 requirements) and higher headquarters guidance. Contractor support will ensure the development, maintenance, and delivery of curriculum and policy that directly addresses these gaps, while supporting MESG ONE initiatives to project and prepare for future training and readiness requirements.

Section D - Packaging and Marking

There is no packaging or marking requirements for the services to be provided in response to the Task Order unless otherwise indicated by the Contracting Officer Representative (COR). All requirements for packaging and marking of documents associated with these services shall be packaged, packed and marked in accordance with Section D of the MAC contract.

2.0 DATA PACKAGE LANGUAGE

2.1 Classified reports, data, and documentation shall be prepared for shipment (if required) in accordance with National Industrial Security Programming Operating Manual (NISPOM), DoD20.22-M dated 28 February 2006 with Change 2 dated 18 May 2016

3.0 All reports delivered by the Contractor to the Government under this Task Order shall prominently show on the cover of the report the following information:

3.1 Name and business address of the Contractor

3.2 Contract Number

3.3 Task Order Number

All Deliverables shall be packaged and marked in accordance with Best Commercial Practice.

Section E - Inspection and Acceptance

Inspection and acceptance shall be performed in accordance with Section E of the basic MAC contract.

CLAUSES INCORPORATED BY REFERENCE

52.246-4 Inspection of Services-Fixed-Price AUG 1996

Overall Contract Inspection/Acceptance Locations

5000	Inspection and Acceptance Location Both Destination Instructions: tbd DoDAAC: R57092 CountryCode: USA MARITIME EXP SECURITY GROUP ONE BOX 357140, SAN DIEGO CA 92135-7140 SAN DIEGO, CA 92135-7140 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 5100	Inspection and Acceptance Location Both Destination Instructions: tbd DoDAAC: R57092 CountryCode: USA MARITIME EXP SECURITY GROUP ONE BOX 357140, SAN DIEGO CA 92135-7140 SAN DIEGO, CA 92135-7140 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 5200	Inspection and Acceptance Location Both Destination Instructions: tbd DoDAAC: R57092 CountryCode: USA MARITIME EXP SECURITY GROUP ONE BOX 357140, SAN DIEGO CA 92135-7140 SAN DIEGO, CA 92135-7140 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 5300	Inspection and Acceptance Location Both

	Destination Instructions: tbd DoDAAC: R57092 CountryCode: USA MARITIME EXP SECURITY GROUP ONE BOX 357140, SAN DIEGO CA 92135-7140 SAN DIEGO, CA 92135-7140 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 5400	Inspection and Acceptance Location Both Destination Instructions: tbd DoDAAC: R57092 CountryCode: USA MARITIME EXP SECURITY GROUP ONE BOX 357140, SAN DIEGO CA 92135-7140 SAN DIEGO, CA 92135-7140 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
7000	Inspection and Acceptance Location Both Destination Instructions: tbd DoDAAC: R57092 CountryCode: USA MARITIME EXP SECURITY GROUP ONE BOX 357140, SAN DIEGO CA 92135-7140 SAN DIEGO, CA 92135-7140 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 7100	Inspection and Acceptance Location Both Destination Instructions: tbd DoDAAC: R57092 CountryCode: USA MARITIME EXP SECURITY GROUP ONE BOX 357140, SAN DIEGO CA 92135-7140 SAN DIEGO, CA 92135-7140 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 7200	Inspection and Acceptance Location Both

	Destination Instructions: tbd DoDAAC: R57092 CountryCode: USA MARITIME EXP SECURITY GROUP ONE BOX 357140, SAN DIEGO CA 92135-7140 SAN DIEGO, CA 92135-7140 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 7300	Inspection and Acceptance Location Both Destination Instructions: tbd DoDAAC: R57092 CountryCode: USA MARITIME EXP SECURITY GROUP ONE BOX 357140, SAN DIEGO CA 92135-7140 SAN DIEGO, CA 92135-7140 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 7400	Inspection and Acceptance Location Both Destination Instructions: tbd DoDAAC: R57092 CountryCode: USA MARITIME EXP SECURITY GROUP ONE BOX 357140, SAN DIEGO CA 92135-7140 SAN DIEGO, CA 92135-7140 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
8000	Inspection and Acceptance Location Both Destination Instructions: tbd DoDAAC: R57092 CountryCode: USA MARITIME EXP SECURITY GROUP ONE BOX 357140, SAN DIEGO CA 92135-7140 SAN DIEGO, CA 92135-7140 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 8100	Inspection and Acceptance Location Both

	Destination Instructions: tbd DoDAAC: R57092 CountryCode: USA MARITIME EXP SECURITY GROUP ONE BOX 357140, SAN DIEGO CA 92135-7140 SAN DIEGO, CA 92135-7140 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 8200	Inspection and Acceptance Location Both Destination Instructions: tbd DoDAAC: R57092 CountryCode: USA MARITIME EXP SECURITY GROUP ONE BOX 357140, SAN DIEGO CA 92135-7140 SAN DIEGO, CA 92135-7140 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 8300	Inspection and Acceptance Location Both Destination Instructions: tbd DoDAAC: R57092 CountryCode: USA MARITIME EXP SECURITY GROUP ONE BOX 357140, SAN DIEGO CA 92135-7140 SAN DIEGO, CA 92135-7140 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 8400	Inspection and Acceptance Location Both Destination Instructions: tbd DoDAAC: R57092 CountryCode: USA MARITIME EXP SECURITY GROUP ONE BOX 357140, SAN DIEGO CA 92135-7140 SAN DIEGO, CA 92135-7140 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil

Section F - Deliveries or Performance

Line Item	Delivery Schedule	Quantity	Address and POC
5000	Delivery Period From 01 Sep 2026 to 31 Aug 2027	12 Months	Ship To DoDAAC: R57092 CountryCode: USA MESG-1 1498 13TH STREET, NOLF IB BLDG 184, IMPERIAL BEACH CA 91932 IMPERIAL BEACH, CA 91932 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 5100	Delivery Period From 01 Sep 2027 to 31 Aug 2028	12 Months	Ship To DoDAAC: R57092 CountryCode: USA MESG-1 1498 13TH STREET, NOLF IB BLDG 184, IMPERIAL BEACH CA 91932 IMPERIAL BEACH, CA 91932 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 5200	Delivery Period From 01 Sep 2028 to 31 Aug 2029	12 Months	Ship To DoDAAC: R57092 CountryCode: USA MESG-1 1498 13TH STREET, NOLF IB BLDG 184, IMPERIAL BEACH CA 91932 IMPERIAL BEACH, CA 91932 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 5300	Delivery Period From 01 Sep 2029 to 31 Aug 2030	12 Months	Ship To DoDAAC: R57092 CountryCode: USA MESG-1 1498 13TH STREET, NOLF IB BLDG 184, IMPERIAL BEACH CA 91932 IMPERIAL BEACH, CA 91932 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 5400	Delivery Period From 01 Sep 2030 to 31 Aug 2031	12 Months	Ship To DoDAAC: R57092 CountryCode: USA MESG-1 1498 13TH STREET, NOLF IB BLDG 184, IMPERIAL BEACH CA 91932 IMPERIAL BEACH, CA 91932

			UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
7000	Delivery Period From 01 Sep 2026 to 31 Aug 2027	1 Lot	Ship To DoDAAC: R57092 CountryCode: USA MESG-1 1498 13TH STREET, NOLF IB BLDG 184, IMPERIAL BEACH CA 91932 IMPERIAL BEACH, CA 91932 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 7100	Delivery Period From 01 Sep 2027 to 31 Aug 2028	1 Lot	Ship To DoDAAC: R57092 CountryCode: USA MESG-1 1498 13TH STREET, NOLF IB BLDG 184, IMPERIAL BEACH CA 91932 IMPERIAL BEACH, CA 91932 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 7200	Delivery Period From 01 Sep 2028 to 31 Aug 2029	1 Lot	Ship To DoDAAC: R57092 CountryCode: USA MESG-1 1498 13TH STREET, NOLF IB BLDG 184, IMPERIAL BEACH CA 91932 IMPERIAL BEACH, CA 91932 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 7300	Delivery Period From 01 Sep 2029 to 31 Aug 2030	1 Lot	Ship To DoDAAC: R57092 CountryCode: USA MESG-1 1498 13TH STREET, NOLF IB BLDG 184, IMPERIAL BEACH CA 91932 IMPERIAL BEACH, CA 91932 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 7400	Delivery Period From 01 Sep 2030 to 31 Aug 2031	1 Lot	Ship To DoDAAC: R57092 CountryCode: USA MESG-1 1498 13TH STREET, NOLF IB BLDG 184, IMPERIAL BEACH CA 91932 IMPERIAL BEACH, CA 91932 UNITED STATES

			David Gray, COR Email: david.e.gray1.civ@us.navy.mil
8000	Delivery Period From 01 Sep 2026 to 31 Aug 2027	1 Lot	Ship To DoDAAC: R57092 CountryCode: USA MESG-1 1498 13TH STREET, NOLF IB BLDG 184, IMPERIAL BEACH CA 91932 IMPERIAL BEACH, CA 91932 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 8100	Delivery Period From 01 Sep 2027 to 31 Aug 2028	1 Lot	Ship To DoDAAC: R57092 CountryCode: USA MESG-1 1498 13TH STREET, NOLF IB BLDG 184, IMPERIAL BEACH CA 91932 IMPERIAL BEACH, CA 91932 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 8200	Delivery Period From 01 Sep 2028 to 31 Aug 2029	1 Lot	Ship To DoDAAC: R57092 CountryCode: USA MESG-1 1498 13TH STREET, NOLF IB BLDG 184, IMPERIAL BEACH CA 91932 IMPERIAL BEACH, CA 91932 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 8300	Delivery Period From 01 Sep 2029 to 31 Aug 2030	1 Lot	Ship To DoDAAC: R57092 CountryCode: USA MESG-1 1498 13TH STREET, NOLF IB BLDG 184, IMPERIAL BEACH CA 91932 IMPERIAL BEACH, CA 91932 UNITED STATES David Gray, COR Email: david.e.gray1.civ@us.navy.mil
Option Line Item 8400	Delivery Period From 01 Sep 2030 to 31 Aug 2031	1 Lot	Ship To DoDAAC: R57092 CountryCode: USA MESG-1 1498 13TH STREET, NOLF IB BLDG 184, IMPERIAL BEACH CA 91932 IMPERIAL BEACH, CA 91932 UNITED STATES David Gray, COR

			Email: david.e.gray1.civ@us.navy.mil

Section G - Contract Administration Data

The NAVSUP Fleet Logistics Center San Diego will retain post award administration of this Contract. Contact the Contract Specialist if any post award delivery delays, performance problems, or other issues arise during the performance of this order.

Contracting Officer:
Janet Baker
619-556-6018

Contract Specialist:
Jason Pelle
619-556-9676
jason.a.pelle.civ@us.navy.mil

The Contractor and the Customer are hereby advised that any requests for changes must be submitted in writing to the Contracting Officer, who is authorized to issue written changes/modifications under this contract.

Contracting Officer's Representative:
David Gray
(619) 437-9537
david.e.gray1.civ@us.navy.mil

CONTRACTOR POINT OF CONTACT:
TBD

PGI 204.7108
Payment Instructions
Payment table included at PGI 204.7108(b)(2) are hereby incorporated at the following link:
https://www.acq.osd.mil/dpap/dars/pgi/pgi_htm/PGI204_71.htm#payment_instructions

252.232-7006 WIDE AREA WORKFLOW PAYMENT INSTRUCTIONS (DEC 2018)

(a) Definitions. As used in this clause--

"Department of Defense Activity Address Code (DoDAAC)" is a six position code that uniquely identifies a unit, activity, or organization.

"Document type" means the type of payment request or receiving report available for creation in Wide Area WorkFlow (WAWF).

"Local processing office (LPO)" is the office responsible for payment certification when payment certification is done external to the entitlement system.

"Payment request" and "receiving report" are defined in the clause at 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(b) Electronic invoicing. The WAWF system provides the method to electronically process vendor payment requests and receiving reports, as authorized by Defense Federal Acquisition Regulation Supplement (DFARS) 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at https://www.sam.gov; and

(2) Be registered to use WAWF at https://wawf.eb.mil/ following the step-by-step procedures for self-registration available at this web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through WAWF. Both can be accessed by selecting the "Web Based Training" link on the WAWF home page at https://wawf.eb.mil/.

(e) WAWF methods of document submission. Document submissions may be via web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor shall use the following information when submitting payment requests and receiving reports in WAWF for this contract or task or delivery order:

(1) Document type. The Contractor shall submit payment requests using the following document type(s):

(i) For cost-type line items, including labor-hour or time-and-materials, submit a cost voucher.

(ii) For fixed price line items--

(A) That require shipment of a deliverable, submit the invoice and receiving report specified by the Contracting Officer.

Combo

(B) For services that do not require shipment of a deliverable, submit either the Invoice 2in1, which meets the requirements for the invoice and receiving report, or the applicable invoice and receiving report, as specified by the Contracting Officer.

Invoice 2in1

(iii) For customary progress payments based on costs incurred, submit a progress payment request.

(iv) For performance based payments, submit a performance based payment request.

(v) For commercial item financing, submit a commercial item financing request.

(2) Fast Pay requests are only permitted when Federal Acquisition Regulation (FAR) 52.213-1 is included in the contract.

[Note: The Contractor may use a WAWF "combo" document type to create some combinations of invoice and receiving report in one step.]

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

Field Name in WAWF	*Data to be entered in WAWF*
Pay Official DoDAAC	N50082
Issue By DoDAAC	____
Admin DoDAAC**	____
Inspect By DoDAAC	R57092
Ship To Code	____
Ship From Code	____
Mark For Code	____
Service Approver (DoDAAC)	R57092
Service Acceptor (DoDAAC)	R57092
Accept at Other DoDAAC	____
LPO DoDAAC	R57092
DCAA Auditor DoDAAC	____
Other DoDAAC(s)	____

(4) Payment request. The Contractor shall ensure a payment request includes documentation appropriate to the type of payment request in accordance with the payment clause, contract financing clause, or Federal Acquisition Regulation 52.216-7, Allowable Cost and Payment, as applicable.

(5) Receiving report. The Contractor shall ensure a receiving report meets the requirements of DFARS Appendix F.

(g) WAWF point of contact.

(1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact:

TBD

(2) Contact the WAWF helpdesk at 866-618-5988, if assistance is needed.

(End of clause)

Sales Tax Exemption

The contractor is hereby advised that the United States Government and Agencies thereof are exempt from State and Local Government Tax by virtue of Article 6 of the United States Constitution. No exemption certificate is required.

CONTRACT ADMINISTRATION PLAN (CAP) FOR FIXED PRICE CONTRACTS

In order to expedite the administration of this contract, the following delineation of duties is provided. The names, addresses and phone numbers for these offices or individuals are included elsewhere in the contract award document. The office or individual designated as having responsibility should be contacted for any questions, clarifications, or information regarding the administration function assigned.

1. The Procuring Contract Office (PCO) is responsible for:

a. All pre-award duties such as solicitation, negotiation and award of contracts.

b. Any information or questions during the pre-award stage of the procurement.

c. Freedom of Information inquiries.

d. Changes in contract terms and/or conditions.

e. Post award conference.

2. The Contract Administration Office (CAO) is responsible for matters specified in the FAR 42.302 and DFARS 42.302 except those areas otherwise designated as the responsibility of the Contracting Officer's Representative (COR) or someone else herein.

3. The paying office is responsible for making payment of proper invoices after acceptance is documented.

4. The Contracting Officer's Representative (COR) is responsible for interface with the contractor and performance of duties such as those set forth below. It is emphasized that only the PCO/CAO has the authority to modify the terms of the contract. In no event will any understanding, agreement, modification, change order, or other matter deviating from the terms of the basic contract between the contractor and any other person be effective or binding on the Government. If in the opinion of the contractor an effort outside the scope of the contract is requested, the contractor shall promptly notify the PCO in writing. No action may be taken by the contractor unless the PCO or CAO has issued a contractual change. The COR duties are as follows:

a. Technical Interface

(1) The COR is responsible for all Government technical interface concerning the contractor and furnishing technical instructions to the contractor. These instructions may include: technical advice/recommendations/clarifications of specific details relating to technical aspects of contract requirements; milestones to be met within the general terms of the contract or specific subtasks of the contract; or, any other interface of a technical nature necessary for the contractor to perform the work specified in the contract. The COR is the point of contact through whom the contractor can relay questions and problems of a technical nature to the PCO.

(2) The COR is prohibited from issuing any instruction which would constitute a contractual change. The COR shall not instruct the contractor how to perform. If there is any doubt whether technical instructions contemplated fall within the scope of work, contact the PCO for guidance before transmitting the instructions to the contractor.

b. Contract Surveillance

(1) The COR shall monitor the contractor's performance and progress under the contract. In performing contract surveillance duties, the COR should exercise extreme care to ensure that he/she does not cross the line of personal services. The COR must be able to distinguish between surveillance (which is proper and necessary) and supervision (which is not permitted). Surveillance becomes supervision when you go beyond enforcing the terms of the contract. If the contractor is directed to perform the contract services in a specific manner, the line is being crossed. In such a situation, the COR's actions would be equivalent to using the contractor's personnel as if they were government employees and would constitute transforming the contract into one for personal services.

(2) The COR shall monitor contractor performance to see that inefficient or wasteful methods are not being used. If such practices are observed, the COR is responsible for taking reasonable and timely action to alert the contractor and the PCO to the situation.

(3) The COR will take timely action to alert the PCO to any potential performance problems. If performance schedule slippage is detected, the COR should determine the factors causing the delay and report them to the PCO, along with the contractor's proposed actions to eliminate or overcome these factors and recover the slippage. Once a recovery plan has been put in place, the COR is responsible for monitoring the recovery and keeping the PCO advised of progress.

(4) If the Contractor Performance Assessment Reporting System (CPARS) is applicable to the contract you are responsible for completing a Contractor Performance Assessment Report (CPAR) in the CPARS Automated Information System (AIS). The initial CPAR, under an eligible contract, must reflect evaluation of at least 180 days of contractor performance. The completed CPAR, including contractor comments if any, (NOTE: contractors are allowed 30 days to input their comments) should be available in the CPARS AIS for reviewing official (PCO) review no later than 270 days after start of contract performance. Subsequent CPARs covering any contract option periods should be ready at 1-year intervals thereafter.

c. Invoice Review and Approval/Inspection and Acceptance

(1) The COR is responsible for quality assurance of services performed and acceptance of the services or deliverables. The COR shall expeditiously review copies of the contractor's invoices or vouchers, certificate of performance and all other supporting documentation to determine the reasonableness of the billing. In making this determination, the COR must take into consideration all documentary information available and any information developed from personal observations.

(2) The COR must indicate either complete or partial concurrence with the contractor's invoice/voucher by executing the applicable certificate of performance furnished by the contractor. The COR must be cognizant of the invoicing procedures and prompt payment due dates detailed elsewhere in the contract.

(3) The COR will provide the PCO and the CAO with copies of acceptance documents such as Certificates of Performance.

(4) The COR shall work with the Contractor to obtain and execute a final invoice no more than 60 days after completion of contract performance. The COR shall ensure that the invoice is clearly marked as a "Final Invoice."

d. Contract Modifications. The COR is responsible for developing the statement of work for change orders or modifications and for preparing an independent government cost estimate of the effort described in the proposed statement of work.

e. Administrative Duties

(1) The COR shall take appropriate action on technical correspondence pertaining to the contract and for maintaining files on each contract. This includes all modifications, government cost estimates, contractor invoices/vouchers, certificates of performance, DD 250 forms and contractor's status reports.

(2) The COR shall maintain files on all correspondence relating to contractor performance, whether satisfactory or unsatisfactory, and on trip reports for all government personnel visiting the contractor's place of business for the purpose of discussing the contract.

(3) The COR must take prompt action to provide the PCO with any contractor or technical code request for change, deviation or waiver, along with any supporting analysis or other required documentation.

f. Government Furnished Property. When government property is to be furnished to the contractor, the COR will take the necessary steps to insure that it is furnished in a timely fashion and in proper condition for use. The COR will maintain adequate records to ensure that property furnished is returned and/or that material has been consumed in the performance of work.

Enclosure (1)

g. Security. The COR is responsible for ensuring that any applicable security requirements are strictly adhered to.

h. Standards of Conduct. The COR is responsible for reading and complying with all applicable agency standards of conduct and conflict of interest instructions.

i. Written Report/Contract Completion Statement.

(1) The COR is responsible for timely preparation and submission to the PCO, of a written, annual evaluation of the contractors performance. The report shall be submitted within 30 days prior to the exercise of any contract option and 60 days after contract completion. The report shall include a written statement that services were received in accordance with the Contract terms and that the contract is now available for close-out. The report shall also include a statement as to the use made of any deliverables furnished by the contractor.

(2) If the Contractor Performance Assessment Reporting System (CPARS) is applicable to the contract you are responsible for completing a final Contractor Performance Assessment Report (CPAR) in the CPARS with 30 days of contract completion.

(3) The COR is responsible for providing necessary assistance to the Contracting Officer in performing Contract Close-out in accordance with FAR 4.804, Closeout of Contract Files.

5. The Technical Assistant (TA), if appointed, is responsible for providing routine administration and monitoring assistance to the COR. The TA does not have the authority to provide any technical direction or clarification to the contract. Duties that may be performed by the TA are as follows:

a. Identify contractor deficiencies to the COR.

b. Review contract deliverables, recommend acceptance/rejection, and provide the COR with documentation to support the recommendation.

c. Assist in preparing the final report on contractor performance for the applicable contract in accordance with the format and procedures prescribed by the COR.

d. Identify contract noncompliance with reporting requirements to the COR.

e. Review contractor status and progress reports, identify deficiencies to the COR, and provide the COR with recommendations regarding acceptance, rejection, and/or Government technical clarification requests.

f. Review invoices and provide the COR with recommendations to facilitate COR certification of the invoice.

g. Provide the COR with timely input regarding technical clarifications for the statement of work, possible technical direction to provide the contractor, and recommend corrective actions.

h. Provide detailed written reports of any trip, meeting, or conversation to the COR subsequent to any interface between the TA and contractor.

Section H - Special Contract Requirements

Section I - Contract Clauses

ALL CLAUSES AND PROVISIONS ESTABLISHED IN THE BASIC MAC CONTRACT ARE HEREBY INCORPORATED BY REFERENCE AND ARE CONSIDERED TO BE IN FULL FORCE AND EFFECT AS IF THEY WERE INCORPORATED IN FULL.

CLAUSES INCORPORATED BY REFERENCE

52.216-11 Cost Contract-No Fee (APR 1984)

52.217-5 Evaluation of Options (JUL 1990)
52.219-27 Notice of Set-Aside for, or Sole-Source Award to, Service-Disabled Veteran-Owned Small Business (SDVOSB) Concerns Eligible Under the SDVOSB Program. (Feb 2024)
52.222-40 Notification Of Employee Rights Under The National Labor Relations Act (DEC 2010)
52.222-90 Addressing DEI Discrimination by Federal Contractors
52.228-5 Insurance - Work on a Government Installation (JAN 1997)
52.237-2 Protection Of Government Buildings, Equipment, And Vegetation (APR 1984)
52.237-10 Identification of Uncompensated Overtime (MAR 2015)
52.244-7 Subcontracts for Commercial Products and Commercial Services (OCT 2025)
252.203-7000 Requirements Relating to Compensation of Former DoD Officials (SEP 2011)
252.204-7008 Compliance with Safeguarding Covered Defense Information Controls (OCT 2016)
252.215-7008 Only One Offer (JUL 2019)
252.223-7006 Prohibition On Storage, Treatment, And Disposal Of Toxic Or Hazardous Materials--Basic (SEP 2014)
252.239-7016 Telecommunications Security Equipment, Devices, Techniques, and Services (DEC 1991)

CLAUSES INCORPORATED BY FULL TEXT

52.217-8 Option to Extend Services (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor any time prior to contract expiration.

(End of clause)

52.217-9 Option to Extend the Term of the Contract (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor prior to contract expiration; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 66 months.

(End of clause)

THE FOLLOWING NAVSUP LOCAL TEXT IS HEREBY MADE PART OF THE STATEMENT OF WORK/PERFORMANCE WORK STATEMENT.

NAVSUP FLC San Diego may utilize contractor support through the AbilityOne Program, as needed, to perform contract closeout functions for this acquisition. Information, including business sensitive/confidential or proprietary data, that the offeror provides to the Government or information already in the possession of the Government may be viewed and utilized by the AbilityOne Program support contractor personnel during the course of its contract performance. The information that may be made available to the support contractor may include, for example, pricing and technical proposals, historical contract, pricing and performance information, Commercial Asset Visibility (CAV) reporting information and similar data /information.

By submission of a proposal in response to this solicitation, the offeror and its subcontractors consent to a release of their business sensitive /confidential or proprietary data to the Government's AbilityOne Program support contractor personnel in order to perform close out services. Prior to the release of any such information to the support contractor, the support contractor will have in place with the Government a Non-Disclosure/Non-Use Agreement in accordance with the terms of the AbilityOne Program support contract.

Offerors may execute their own Non-Disclosure Agreement with the AbilityOne Program (AbilityOne contact information available from the contracting point of contact). The support contractor must provide copies of the executed agreements to the Contracting Officer and the Contracting Officer's Representative (COR) for the support contract; and the offeror/contractor for this acquisition must provide copies of the executed Agreement to the Contracting Officer for this acquisition. If the offeror/contractor seeks such a Non-Disclosure Agreement with the AbilityOne Program support

contractor, the Agreement must be executed no later than the date of final delivery under the resulting NAVSUP FLC San Diego contract.

(End of clause)

Section J - List of Attachments

Attachments

Attachment Number	File Name	Description
1	DD 1423 CDRL.pdf	CDRL
2	DD254.pdf	DD 254
3	Offeror's Past Performance Data (OPPD).doc	Offeror's Past Performance Data (OPPD)
4	QASP (MESG).docx	QASP
5	WD 2015-5635 rev 30.pdf	Wage Determination
6	Staffing_Plan_sample.xls	Staffing Plan Template
7	Price Format Template.xlsx	Price Format Template

Section K - Representations, Certification, & Other Statements

The requirement for Annual Representation and Certifications at 52.204-8 applies at the basic multiple award contract (MAC) level for each offeror. Offerors are not required to submit representation or certifications in response to this solicitation or its subsequent Task Order award, if any. All requests for representation or certification shall come from the MAC Contracting Officer in accordance with the terms of the basic contract.

252.204-7016 Covered Defense Telecommunications Equipment or Services -- Representation (DEC 2019)
252.204-7017 Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services--Representation (MAY 2021)

52.204-26 COVERED TELECOMMUNICATIONS EQUIPMENT OR SERVICES--REPRESENTATION (OCT 2020)

(a) Definitions. As used in this provision, "covered telecommunications equipment or services" and "reasonable inquiry" have the meaning provided in the clause 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

(b) Procedures. The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (https://www.sam.gov) for entities excluded from receiving federal awards for "covered telecommunications equipment or services".

(c) Representations.

(1) The Offeror represents that it [___] does, [___] does not provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument.

(2) After conducting a reasonable inquiry for purposes of this representation, the offeror represents that it [___] does, [___] does not use covered telecommunications equipment or services, or any equipment, system, or service that uses covered telecommunications equipment or services.

(End of provision)

Section L - Instructions, Conditions, & Notices to Offerors or Quoters

1.0 General Instructions

This solicitation is issued for a 100% set-aside for SDVOSB restricted to Seaport-NxG contract holders only.

The Government contemplates award of a single FFP contract from this solicitation. The resultant contract is for Force Generation Professional Support Services in accordance with the Performance Work Statement (PWS) provided herein. Offers will be evaluated and an award decision will be made using the tradeoff process. The contract performance period is anticipated to be 01 September 2026 through 31 August 2031.

Questions regarding this procurement must be submitted ONLY via email to jason.a.pelle.civ@us.navy.mil. All questions shall be submitted no later than 10 business days prior to solicitation closing date. Questions received after this date will not be guaranteed a response. All questions and answers will be posted only within the PIEE portal. Other methods of question submittal will not be acknowledged.

Any exception to the Government's technical requirements/specifications must be resolved prior to the solicitation closing date. Offerors that take exception to the Government's technical requirements without prior resolution with the Contracting Officer will not be considered for award. Alternate proposals are not authorized and will be rejected.

The Government intends to award an FFP contract without discussions. Notwithstanding this intent, the Government reserves the right to; at its discretion, request and require revised proposals from any or all offerors in accordance with FAR 16.505. The Government also reserves the right to change any of the terms and conditions in the RFP by an amendment at any time prior to contract award and to allow offerors to revise their proposals accordingly.

The Government reserves the right to reject all proposals received in response to a solicitation, if doing so is in the best interest of the Government.

The proposal should be complete as submitted and not include references to data or information previously submitted. Data previously submitted to the Navy, if any, will not be incorporated "by reference" into the proposal and will not be considered in the evaluation of the proposal.

At the government's discretion, the offeror's proposal may be incorporated into the final contract award, either in whole or in part.

After the solicitation closing date, the contracting officer may require an offeror to promptly submit information to demonstrate the offeror is responsible.

2.0 Proposal Format and Content

Offerors shall submit their proposals in the following format:

Volume I - Offer - Seaport NxG Solicitation
Volume II - Technical Proposal
Volume III - Past Performance
Volume IV - Price

Volume Name	**Page Limit**
Volume I - Offer	Unlimited
Volume II - Technical Proposal*	(12) pages, excluding letters of intent, acronym list, cover page, resume, letters of intent, and table of contents (Management Plan can be provided as a separate enclosure)
Volume III - Past Performance	(2) pages per Past Performance reference (maximum 3 references) (maximum 6 pages), exclusive of Offeror's Past Performance Data (OPPD) or Contractor Performance Assessment Reports (CPARS)
Volume IV - Price Proposal	Unlimited (Excel) Submission may also include 5 page max explanatory word document.

*Volume II must not contain any price or cost information

Electronic copies shall be provided via the PIEE portal no later than the stated due date and time. Electronic documents shall be submitted in Adobe PDF, Microsoft Word, or Microsoft Excel format. Zip files are not allowed. All other formats will not be acceptable. All proposals must be received by the date specified in the RFP via the PIEE portal and shall contain all of the specified volumes to be considered for award.

The proposal must be single-spaced typed (one side only) using Microsoft Word minimum 12-point font text. Graphs/tables/charts may be included as necessary and may be in 10-point font text. Hyperlinks may not be used.

All pages in each volume shall be numbered sequentially (i.e., 1-12); pages identified above that are not included in the page limitation may be numbered differently or not at all. The Government will only evaluate that part of the proposal that complies with the instructions set forth herein. For example, if the requirement is a maximum of 12 pages and an offeror submits 14 pages, the last two pages will not be read and/or evaluated.

Clarity and completeness of the proposal are of the utmost importance. The proposal must be written in a practical, clear, and concise manner. It must use quantitative terms whenever possible and must avoid qualitative adjectives to the maximum extent possible. Proposal volumes must be internally consistent or the proposal will be considered unrealistic and may be considered unacceptable. The Government intends to award a contract based upon initial offerors. Any exception to the Government's technical requirements/specifications must be resolved prior to the solicitation closing date. Offerors that take exception to the Government's technical requirements, propose any additional term or condition, or omit any required information without prior resolution with the Contracting Officer might be eliminated from consideration. Alternate proposals are not authorized and will be rejected.

Notwithstanding its plan to award on initial proposals, the Government reserves the right to conduct exchanges with offerors, if necessary, and to permit such offerors to revise their proposals. The Contracting Officer can engage in detailed exchanges about any aspect of an offer at any time as long as each offer is treated equitably and given a fair opportunity throughout the solicitation and Task Order award process. The Government also reserves the right to change any of the terms and conditions of the RFP by Amendment at any time prior to contract award and to allow offerors to revise their offers accordingly.

The proposal must convey evidence the offeror understands all RFP and PWS requirements and their interrelationships. It must demonstrate the Offeror's familiarity with the detailed aspects of the requirements, and clearly show that the offeror correctly interpreted all of the requirements. Offerors are cautioned against restating PWS requirements in their proposal, particularly with regard to technical requirements; and must state how all RFP and PWS requirements will be met. Statements such as "the offeror understands" and "the offeror shall/can comply", along with reference or industry references) does not reflect that the offeror understands the requirements, and will likely result in a diminished evaluation rating.

3.0 Volume I -Offer

Volume I of the proposal is the offer. The offer must include a complete copy of the Solicitation. This volume shall be completely filled in and signed by the offeror. Contractors are required to provide an offer based on the most up to date information provided by the Government.

The proposal shall include a cover letter from the Offeror and each subcontractor. The following information shall be included in the cover letter:

a. The company name, address, point of contact with telephone and facsimile numbers, e-mail address, Contractor and Government Entity (CAGE) code, Unique Entity Identifier (UEID) number, and Tax Identification Number (TIN); and Seaport-NxG contract number.

b. Names, titles, telephone and facsimile numbers and e-mail addresses of persons authorized to negotiate and signature of person authorized to sign the proposal (Not required for the Subcontractor) on the Offeror's behalf with the Government in connection with this solicitation;

c. Proposal validity for 180 days; and

d. Completed Representations and Certifications of solicitation provisions or certification of completion within the offerors System of Award Management (SAM) profile.

e. The Offeror must state explicitly whether or not any exceptions are taken to the terms and conditions of the solicitation. If so, the Offeror should list, and provide its rationale for any such exception.

4.0 Volume II - Technical Proposal

The Technical Proposal shall consist of no more than 12 pages, excluding letters of intent, acronym list, cover page, resume, letters of intent, and table of contents. Offerors are cautioned that no more than the first 12 pages of their Technical Proposals will be evaluated. If any offer is not in compliance with the page limitation on Technical Proposals the extra pages will be removed and not evaluated. There shall be no cost information included in the Technical sections of the offer.

Sub-factor 1: Key Personnel Resume/Staffing Plan
Sub-factor 2: Technical Approach
Sub-factor 3: Management Plan

4.1.1 Subfactor 1 - Key Personnel Resume/Staffing Plan:

The Offeror shall provide a staffing plan explaining how they will provide proper staffing that 1) meets the qualifications listed in the PWS and 2) is capable of completing the tasks described in the PWS. The explanation must be sufficiently detailed to determine that all services will be provided in accordance with the PWS.

Offerors shall address their current staff retention rate and their ability to source, recruit, and retain the highly specialized personnel required for this

effort, who possess unique naval experience and security clearances who can perform the tasks in the PWS.

Offerors shall provide information that will document the offeror's current strategies, such as fringe benefits, to maintain competent employees and reduce staff turnover.

Offerors are encouraged to engage incumbent personnel if the contractor, after careful assessment, finds the incumbent personnel qualify to meet the requirements of the solicitation.
Offerors shall provide a resume for each key personnel the offeror proposes. Resumes shall not exceed two pages in length. Letters of intent are not included in the resume page count.

Personnel resumes shall emphasize knowledge, ability, and experience as they pertain to the services set forth in the PWS. Resumes shall include, at a minimum, the following information:

--Name;
--Present place of employment (if contingent hire, so note);
--Security clearance (if applicable);
--Proposed labor category;
--Experience and educational background;
--Unique skills, specific experience, and accomplishments that are directly applicable to the PWS; and
--Proposed application of the individual to the contract effort (i.e., full time or part time).

The qualifications and experience of each individual shall be appropriate to the proposed labor category. Required years of program related experience must be clearly shown in the resume and may be satisfied by concurrent experience.

For each Key Personnel proposed who is not currently on the contractor or subcontractor's payroll, the Offeror shall provide a signed "Letter of Intent" with the individual's resume (not included in resume page count). Without the Letter of Intent, the Government considers the resume incomplete and will not consider it in the evaluation.

If the Offeror proposed personnel from a different labor category or by a different title, a cross-reference list is required to be provided in the offeror's proposal justifying the submission. The justification shall clearly state the basis for the deviation and rationale supporting the deviation. Failure to provide an adequate explanation may render the proposal ineligible for award.

4.2 Subfactor 2 - Technical Approach

The offeror shall demonstrate specific knowledge, capability and relevant experience (Prime and Subcontractor) to perform the tasks in accordance with the Performance Work Statement. The Technical Approach shall demonstrate their ability to support Patrol Boat Training and Technical Support Services by addressing all of the task requirements in the PWS.

4.3 Subfactor 3 - Management Plan

Offerors must address their methodology for managing the technical requirements identified in the PWS; management approach and task order administration including status reporting; the reporting chain of command, lines of authority, responsibilities designed to accomplish the proposed work effort, and methods for quality control and overall supervision.

Offerors shall provide a transition plan with a detailed description of their transition process, explaining how they will assume responsibility from the incumbent while mitigating performance risk. Offerors shall address their approach to transition-in and timeline to begin full performance of the task order. The plan must specifically address the offeror's methodology for:

--Onboarding and integrating personnel
--Assuming control of the master scheduling and coordination functions to ensure no disruption to planned ship visits during the transition period.

Offerors must include a generic organizational chart which clearly depicts how the site will be staffed. The organizational chart must be accompanied by an explanation of the functional relationships and responsibilities, focusing on overall management and immediate supervision.

Offeror shall demonstrate their ability to provide continuity of support of the Contractor services and explain their ability to manage unplanned events and circumstances, such as unexpected employee departures. The offeror shall describe any risks associated with the PWS and any risks associated with implementation of the offeror's management approach; describing their techniques and actions to mitigate such risks; and explain whether the techniques and actions identified for risk mitigation have been successfully used by the offeror in the performance of prior efforts.

Each Offeror must address what role, if any, any subcontractor will play and their relationship with the prime contractor.

Offerors shall provide a Quality Control Plan (QCP) and address the following four areas:

--Self-monitoring quality assurance methods
--Performance measurement metrics
--Compliance with the PWS.
--Methodology for resolution of any quality discrepancies

5.0 Volume III - Past Performance

Past Performance is a measure of the degree to which the Offeror has satisfied its customers in the past and complied with Federal, State and local

laws and regulations. Offerors should provide relevant past performance information for similar or related work under contracts completed within the last five years of the RFP closing date. Relevancy shall be based on the similarity of service/support; type of tasks performed; complexity; dollar value; contract type; and degree of subcontract/teaming. Include Seaport-NxG Task Orders in the information provided if applicable. Include a discussion of how the references provided are relevant to the work being proposed.

Offerors may submit performance data regarding current contract performance as long as a minimum of one year of performance has been completed as of the closing date of this solicitation. The Offeror may include Federal, State and Local Government and private sector contracts.

If the Offeror, as an entity, has not performed any contracts or subcontracts within the past five years, then it shall submit relevant past performance information as it applies to any predecessor companies, personnel with relevant experience and/or relevant experience of all major subcontractors proposed for this effort. In this event, the Offeror's past performance rating will be determined from rating these entities.

For each contract (or Task Order), the Offeror shall identify

(i) Name contracting activity;

(ii) Contract number;

(iii) Contract type;

(iv) The dollar amount of the contract (including options);

(v) Contract labor hours (including options);

(vi) The actual dollar amount funded;

(vii) The actual labor hours (prime plus subcontractor) provided;

(viii) The dates of award and of completion or termination;

(ix) If terminated, the reason for termination (for Cause or for Convenience of the Government);

(x) The name of the requiring agency;

(xi) The name, location, electronic mail address and phone number of the Contracting Officer, Administrative Contracting Officer,

Contracting Officer's Representative (COR) and Program Manager;

(xii) Involvement as prime or subcontractor;

(xiii) The purpose of the contract and brief description;

(xiv) Information on problems encountered on each identified contract and the Offeror's corrective action.

Offerors shall contact their past performance references and request that each reference complete the "Offeror's Past Performance Data" (OPPD) - Attachment 3. Completed OPPDs shall be submitted no later than the closing date and time of this solicitation. References must send completed OPPDs to jason.a.pelle.civ@us.navy.mil. The offeror or its subcontractor shall not send OPPDs or include them as part of its proposal. OPPDs must be emailed to the address above directly by the reference. Offerors may submit up to three (3) OPPDs as the prime contractor; each identified subcontractors may submit up to two (2) OPPDs. Prime contractors may not provide OPPDs for its subcontractors and subcontractors may not provide OPPDs for the prime contractor. Additionally:

The Offeror shall identify any Government contract that has been terminated for Cause or Default within the past five years. For each terminated contract, identify (i) the contract number, (ii) the requiring agency, (iii) name and phone number of the contracting officer, and (iv) purpose of the contract.

The Offeror shall discuss any claims or request for equitable adjustment and how they were resolved.

OPPD's are not mandatory but assist the Government in evaluating an offeror's past performance. CPARS may be submitted in lieu or in addition to OPPD's for any or all references.

6.0 Volume IV - Price

Proposed total price must be provided for each applicable Contract Line Item Number (CLIN) identified in this solicitation. Task Order award will be made at the proposed price of the successful Offeror using that Offeror's proposed Section B pricing.

In development of its price proposal, it is the offeror's responsibility to adhere to all Federal and State labor requirements to include Executive Orders. Proposal that deviates from this estimate may be rendered ineligible for award. To assist in proposal preparation, the Government has identified annual unburdened ODC estimates to be used by offerors in preparing its price proposal. ODCs are identified in Section B of this solicitation. A price proposal breakdown shall be submitted in accordance with Attachment 7 - Price Format Template.

For Fair and Reasonable Price Determination purposes only, include the unburdened labor rate for each labor category/title in the format shown below:

Unburdened Rate Summary

Subcontractor (If Applicable or N/A)	Labor Category/Title	Wage Determination Code/Title (N/A-Not Applicable; Exempt)	Unburdened Labor Rate ($/Hr)

Submission of Certified Cost or Pricing Data. It is expected that this task order will be awarded based upon a determination that there is adequate price competition; therefore, the offeror is not required to submit certified cost or pricing data (SF 1411) with its proposal. If, after receipt of proposals, the Contracting Officer determines that adequate price competition does not exist in accordance with FAR 15.403-1, the offeror shall provide certified cost or pricing data upon request of the Contracting Officer.

Section M - Evaluation Factors for Award

1.0 Basis for Award:

1.1 The award resulting from this solicitation will be a single FFP Task Order. Award will be set-aside for SDVOSB, using a best value trade-off methodology for source selection. The basis for award of a contract will be an integrated assessment by the Contracting Officer of the results of the evaluation based on the evaluation factors and their importance as indicated below. The integrated assessment will include consideration of the strengths and weaknesses of the proposals. The Government reserves such right of flexibility in conducting the evaluation as is necessary to assure placement of a contract is in the Government's best interest. As such, Offerors are advised that the Government reserves the right to make award to other than the lowest price offeror, or to the offeror with the highest technical rating if the Government determines that to do so would result in the overall best value to the Government.

1.2 To be eligible for award, the offeror must fully comply with the PWS and address all solicitation requirements. As such, offers that take exception to any term or condition of this solicitation, propose any additional term or condition, or omit any required information, might be excluded from consideration. Alternate proposals are NOT authorized and will be rejected. The government reserves the right to reject any proposal that does not comply with proposal preparation/submission instructions contained in Section L.

1.3 The Government intends to award this task order based upon initial offerors. Notwithstanding this intent, the Contracting Officer reserves the right to conduct exchanges with any or all or a limited number of offerors, if necessary, and to permit such offerors to revise their proposals as permitted under FAR Part 16. Vendors are hereby instructed that, regardless of any language that may be used in this solicitation, the task order evaluation and award will be conducted pursuant to FAR 16.505 and will not use the formal source selection procedures of FAR Subpart 15.3. As such, procedures such as a competitive range determination, pre-award notifications to offerors excluded from a competitive range, pre-award debriefings, oral or written discussions with all offerors within a competitive range, and requesting final proposal revisions from all offerors included within a competitive range are not required. After the government has afforded all offerors a fair opportunity to submit an offer and have that offer fairly considered, the government's selection official may take or direct one or more of the following actions:

(1) award to the offeror whose proposal conforms to the solicitation's requirements and is the most advantageous to the government based upon an integrated assessment of Section M's evaluation Factors;

(2) obtain written resolutions or proposal revisions from the offeror whose initial proposal is the most advantageous to the government based upon an integrated assessment of the Section M evaluation and would be awardable under the solicitation's evaluation criteria but for a easily-resolvable informalities, minor irregularities, weaknesses, or deficiencies, the resolution do not remove evaluated strengths or increase the offeror's proposed total evaluated price set forth in Section B of the task or delivery order;

(3) obtain price / cost supporting information, without obtaining an increase in proposed from the offeror whose initial proposal conforms to the solicitation's requirements and is the most advantageous to the government based upon an integrated assessment of the Section evaluation Factors;

(4) further consider only those offerors who are most likely to provide the most advantageous revised proposal to participate in one-on-one negotiations and submit proposed fixes and/or revised proposals.

(5) further consider only the offeror who provided the most advantageous proposal to the government upon an integrated assessment of the Section M evaluation Factors, despite any weaknesses or deficiencies that may exist with that proposal, where other offerors do reasonable prospect for award.

2.0 Evaluation Factors and Grading Criteria. The Government will evaluate proposals based on the following three Factors and Sub-factors:

2.1 Factor I - Technical

2.1.1 Sub-factor (1) - Key Personnel Resumes/Staffing Plan

2.1.2 Sub-factor (2) - Technical Approach

2.1.3 Sub-factor (3) - Management Plan

2.2 Factor II - Past Performance

2.3 Factor III - Price

3.0 Relative Weights:

3.1 Factor I (Technical), Factor II (Past Performance), are listed in descending order of importance. The non-cost factors [Factor I (Technical), Factor II (Past Performance)], when combined are significantly more important than Factor III (Price). A rating of "Unacceptable" in Factor I or a rating of "No Confidence" in Factor II will render the entire proposal ineligible for award.

3.2 There are three sub-factors under Factor I (Technical): Sub-factor (1) Key Personnel Resumes/Staffing Plan, Sub-factor (2) Technical Approach, Sub-factor (3) Management Control Plan. These three sub-factors are in descending order of importance and will be used to establish an overall rating for Factor I. An unacceptable in any sub-factor will result in an overall Factor I rating of unacceptable, rendering the entire proposal ineligible for award.

3.3 Award will be made to that offeror whose proposal contains the combination of those criteria offering the best overall value to the Government. In making this comparison the Government is more concerned with obtaining superior Technical (Factor I), Past Performance (Factor II), than making the award to the lowest price (Factor III) to the Government. However, the Government may not make an award at a significantly higher price to the Government to achieve slightly superior technical or past performance.

4.0 Factor I - Technical Grading Criterion: The Government will assess the Offeror's Technical proposal with respect to its compliance with the solicitation requirements and the risk associated with the Offeror's approach through the assessment of the strengths, weaknesses, and deficiencies. Offerors are on notice that innovations; personnel qualifications that exceed specified requirements; a well-documented technical approach, staffing, and management plan will be considered "strengths." However, Offerors are advised that the Government may give a higher rating only if the strength (s) represent a real value or benefit to the Government during contract performance.

Ratings/Definitions/Descriptions: The following tables of Ratings/Definitions/Descriptions shall be used for the Technical/Risk Rating for each sub-factor and for Factor (I). Inherent in the Factor (I) rating definition is a component for risk, reflecting the projected risk of the proposed approach to successfully perform the contract.

Table 1	Definitions
Best Value	Means the expected outcome of an acquisition that, in the Government's estimation, provides the greatest overall benefit in response to the requirement. See FAR 2.101.
Deficiency	A material failure of a proposal to meet a Government requirement or a combination of significant weaknesses in a proposal that increases the risk of unsuccessful contract performance to an unacceptable level.
Recency	As it pertains to past performance information, is a measure of the time that has elapsed since the past performance reference occurred. Recency is expressed as a period of time during which past performance references are relevant.
Relevancy	As it pertains to past performance information, is a measure of the extent of similarity between the service/support effort, complexity, dollar value, contract type, and subcontract/teaming or other comparable attributes of past performance examples and the solicitation requirements; and a measure of the likelihood that the past performance is an indicator of future performance.
Risk	As it pertains to source selection, is the potential for unsuccessful contract performance. The consideration of risk assesses the degree to which an offeror's proposed approach to achieving the technical factor or subfactor may involve risk of disruption of schedule, increased cost or degradation of performance, the need for increased government oversight, and the likelihood of unsuccessful contract performance.
Significant Strength	An aspect of an offeror's proposal with appreciable merit or will exceed specified performance or capability requirements to the considerable advantage of the Government during contract performance.
Significant Weakness	In the proposal is a flaw that appreciably increases the risk of unsuccessful contract performance

Strength	Is an aspect of an offeror's proposal that has merit or exceeds specified performance or capability requirements in a way that will be advantageous to the Government during contract performance.
Tradeoff	Is a source selection proves used when it may be in the best interest of the Government to consider award to other than the lowest prices offeror or other than the highest technically rated offeror but it is not possible to place a quantifiable value on proposed performance or capabilities above threshold(minimum) requirements.
Weakness	A flaw in the proposal that increases the risk of unsuccessful contract performance.

Table 2	Combined Technical/Risk Rating
Rating	Description
Outstanding	Proposal demonstrates an exceptional approach and understanding of the requirements and contains multiple strengths and/or at least one significant strength, and risk of unsuccessful performance is low.
Good	Proposal indicates a thorough approach and understanding of the requirements and contains at least one strength or significant strength, and risk of unsuccessful performance is low to moderate.
Acceptable	Proposal meets requirements and indicates an adequate approach and understanding of the requirements, and risk of unsuccessful performance is no worse than moderate.
Marginal	Proposal has not demonstrated an adequate approach and understanding of the requirements, and/or risk of unsuccessful performance is high.
Unacceptable	Proposal does not meet requirements of the solicitation and, thus, contains one or more deficiencies and is un-awardable, and/or risk of performance is unacceptably high.

5.0 Factor II - Past Performance Grading Criteria

Only offers that are rated Acceptable or HIGHER in Factor I - Technical may be evaluated for Factor II - Past Performance.

5.1 The Government will assign one relevancy rating for each past performance effort submitted (maximum of 5), and one rating for overall confidence. The rating tables identified below as "Past Performance Relevancy Rating" Table and "Past Performance Assessment" Table will be utilized for the assignment of ratings for relevancy and confidence assessment.

5.2 The assessment of offeror's past performance will be used by the Government as a means to evaluate the relative capability of the offeror and other competitors to successfully meet the requirements of the PWS and as a measure of performance risk for contract award. The government's assessment of performance risk is not intended to be the product of a mechanical or mathematical analysis of an offeror's performance on list of contracts, but rather the product of subjective judgment of the government after it considers all available relevant and recent information.

5.3 The Government intends to verify past performance information on contracts listed by the offerors. The

Government reserves the right to contact some or all of the references. The Government further reserves the right to obtain information for use in the evaluation of past performance from any and all sources including sources outside of the Government. The Contractor Performance Assessment Reporting System (CPARS) will be accessed to locate recent and relevant information

5.4 In the case of an offeror without a record of relevant past performance, or for whom information on past performance is not available, the government will not evaluate the offeror favorably or unfavorably on past performance. Such offerors will receive a "neutral" rating for past performance.

5.5 Relevancy. Each past performance data sheet will be evaluated to determine whether the work performed by the Offeror is relevant to the instant requirement. Relevant past performance is performance under contracts accomplished within the past five (5) years that is of the same or similar scope, complexity, and magnitude to that which is described in the solicitation. Common aspects of relevancy include, but are not limited to,

the following: similarity of product/service/ support, complexity, dollar value, contract type, use of personnel (for services), and extent of subcontracting.

5.6 The Government will assign one relevancy rating for each past performance effort submitted using the four levels of relevancy as shown in "Past Performance Relevancy Rating" Table below. Past performance of greater relevancy will typically be a stronger predictor of future success and have more influence on the past performance assessment than past performance of lesser relevance. Past performance reference that that has no relevance to the instant requirement will not be evaluated favorably or unfavorably and will not be considered in the overall assessment of Past Performance.

5.7 Past Performance Relevancy Rating:

Table 3	Past Performance Relevancy Rating
Rating	Definition
Very Relevant	Present/past performance effort involved essentially the same scope and magnitude of effort and complexities this solicitation requires.
Relevant	Present/past performance effort involved similar scope and magnitude of effort and complexities this solicitation requires.
Somewhat Relevant	Present/past performance effort involved some of the scope and magnitude of effort and complexities this solicitation requires.
Not Relevant	Present/past performance effort involved little or none of the scope and magnitude of effort and complexities this solicitation requires.

5.8 Each past performance reference under each offeror's Past Performance submission that is found to have at least some relevance to the instant requirement will be evaluated to determine the quality of the offeror's performance under that reference. The Government will focus its inquiry of the Offerors record of performance as it relates to timeliness, quality, cost control, and customer satisfaction.

5.9 Quality of the relevant past performance will form the basis for the Past Performance Assessment. The quality of performance that that has no relevance to the instant requirement will not be considered in the overall assessment of Past Performance. An offeror that is determined to have no relevant Past Performance will be rated as Unknown Confidence (Neutral).

5.10 The Government will assign one Past Performance rating to each Offeror using the five levels of confidence as shown in "Past Performance Assessment" Table below. This rating will become the Offeror's overall rating for Past Performance.

Past Performance Assessment Rating:

Table 4	Past Performance Assessment
Rating	Definition
Substantial Confidence	Based on the offeror's recent/relevant performance record, the Government has a high expectation that the offeror will successfully perform the required effort.
Satisfactory Confidence	Based on the offeror's recent/relevant performance record, the Government has a reasonable expectation reasonable expectation that the offeror will successfully perform the required effort.

Limited Confidence	Based on the offeror's recent/relevant performance record, the Government has a low expectation that the offeror will successfully perform the required effort.
No Confidence	Based on the offeror's recent/relevant performance record, the Government has no expectation that the offeror will be able to successfully perform the required effort.
Unknown Confidence (Neutral)	No recent/relevant performance record is available or the offeror's performance record is so sparse that no meaningful confidence assessment rating can be reasonably assigned.

6.0 Factor III - Price

Only offers that are rated Acceptable or HIGHER in Factor I - Technical and graded Neutral Confidence or HIGHER in Factor II - Past Performance may be evaluated for Factor III - Total Evaluated Price.

A price reasonableness determination will be made on the total evaluated price which will be used in the performance of a tradeoff analysis. A Total Evaluated Price will be calculated by summing the evaluated price for the base year, four (4) option years, and the Option to Extend. Evaluation of the options WILL NOT obligate the Government to exercise the options.

The Government will evaluate the Option to Extend Services under FAR 52.217-8 by including six (6) months (50 percent) of the Offeror's proposed price for Option Year 4. The Government may choose to exercise the extension of services at the end of Option Year 4 utilizing the rates for that ordering period.

If the Government determines that adequate price competition was not obtained and/or if the total evaluated price cannot be deemed fair and reasonable, the Government reserves the right to request cost or pricing data and to evaluate such data utilizing the proposal analysis techniques delineated in the FAR 15.404-1 as deemed appropriate.

A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written withdrawal is received prior to award.

(End of provision)