DEPARTMENT OF THE NAVY
NAVAL FACILITIES ENGINEERING COMMAND, MID ATLANTIC
PUBLIC WORKS DEPARTMENT, NAVAL STATION NEWPORT
ONE SIMONPIETRI DRIVE
NEWPORT, RHODE ISLAND 02841-1711

Naval Station Newport (NSN) / Naval Undersea Warfare Center (NUWC) Division Base Access Procedures

Date: 04/27/2026

Solicitation Number: N40085-26-R-0151
Solicitation Title: DESIGN-BUILD (DB), Bldg 1372 Ripley Hall at Naps Full Repairs, NAVAL STATION NEWPORT, NEWPORT, RI

The Contractor Pre-Bid site visit is scheduled for MAY 20, 2025, at 1100.

Site Visit POCs:

- Stefan Nussaney, Contracting Officer, (401) 841-4443
- Leigh Lattuca, Project Manager, (401) 841-6609

Each person will need to have access to Naval Station Newport to attend the site visit. Follow the directions below to gain access prior to the site visit.

- All documents need to be submitted **NO LATER THAN 8 MAY 2026**.

- You must be a US Citizen and have a Real ID or Passport and a second form of identification.

- DBIDS cards must be picked up AFTER obtaining the NUWC Division Newport visitor badge, and may only be picked up at the Naval Station Newport Pass and ID Office, located outside Naval Station Newport Gate 1.

For DBIDS questions, contact Naval Station Pass and ID at 401-841-3126. For NUWC Division Newport questions, contact NUWC Visitor Control at 401-832-2152.

NSN Base Access

1. For those persons currently not vetted at Naval Station Newport Security Office, they must request base access by submitting form 5512 MINIMUM 7 BUSINESS

DAYS PRIOR TO REQUESTED BASE ACCESS. See Attachment F SECNAV FORM 5512-NSNPT Form (Attachment H). Please note all blocks MUST be completed, and hand signed where requested. Form SF 5512 must be sent as password protected email, with password sent in a separate email.

2. Please send SF 5512 via email to base sponsor August Carrilo, august.h.carrillo.civ@us.navy.mil (401) 841-6609 (Cc Stefan Nassaney, stefan.e.nassaney.civ@us.navy.mil).

3. All contractors must submit separate email with a complete list of names/companies of those persons, including their subcontractors, planning to attend the pre-bid site visit to Stefan Nassaney, stefan.e.nassaney.civ@us.navy.mil.

4. ALL REQUESTED BASE ACCESS FORMS SF5512 MUST BE COMPLETED AND SUBMITTED to AUGUST CARRILLO (CC: STEFAN NASSANEY) BY **NOON 8 MAY 2026**.