# Performance Work Statement (PWS)
# For The
# Hazardous Waste Program
# At Wright-Patterson Air Force Base, Ohio

**23 June 2025**

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## 1.0 GENERAL INFORMATION AND PURPOSE

This Performance Work Statement outlines the requirements to provide support to the Wright-Patterson Air Force Base (WPAFB) Hazardous Waste (HW) Program in meeting the technical and compliance requirements established by local, state, federal, and Air Force laws and regulations. The work to be performed under this contract will be performed at Wright-Patterson Air Force Base, Greene County, Ohio.

The contractor shall comply with the terms and conditions of this contract and shall be immediately capable of addressing and interpreting all Environmental Laws and regulations as they pertain to the work performed under this contract period of performance.

### 1.1 DESCRIPTION OF SERVICES

The Contractor shall provide all personnel, transportation, tools/materials/equipment, and other items necessary to transport waste containers from satellite accumulation areas (SAAs) to central accumulation areas (CAAs), manage container compliance within the CAAs, provide customer service and compliance assistance to the installation, and prepare containers for off-site disposition via Defense Logistics Agency – Disposition Services (DLA-DS) disposal contracts or other locally procured disposition contracts, if available.

The Contractor shall perform these services in compliance with the Hazardous Materials Transportation Act (HMTA), and 49 Code of Federal Regulations (CFR) Department of Transportation (DOT); the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), Resource Conservation and Recovery Act (RCRA); the Pollution Prevention Act; other applicable federal (including 40 CFR Parts 264/265, Subparts A through E), state, and local laws and regulations; the Toxic Substance Control Act (TSCA) 40 CFR Part 761 for storage and disposal of PCBs; related Department of Defense (DoD) and DAF directives (including DAF Instruction (DAFI) 32-7001 *Environmental Management,* AF Manual [AFMAN] 32-7002 *Environmental Compliance and Pollution Prevention,* and guidelines included in the *Hazardous Waste Playbook*); and the installation-level Hazardous Waste Management Plan (HWMP).

Wastes covered by this contract may include RCRA hazardous waste, non-RCRA waste, State-regulated wastes, non-State regulated wastes, universal wastes, gas cylinders, used oils, off-spec fuels, polychlorinated biphenyls (PCBs), asbestos, or other wastes generated at WPAFB.

In accordance with the Air Force Manual (AFMAN) 32-7002 *Environmental Compliance and Pollution Prevention,* SAAs are hereto referred to as Initial Accumulation Points (IAPs) and CAAs as hazardous waste accumulation areas (HWAS).

### 1.1.1 KEY TASKS AND REQUIRMENTS

#### 1.1.1.1 HW PROGRAM CONTAINER PICK-UPS

The Contractor shall pick-up all containers of waste from either IAPs or points of generation (non-IAPs) on the installation and transport the waste to the corresponding HWAS as appropriate: 1) 90-day accumulation site in Area A 2) 1-year TSDF site in Area B or 3) Universal Waste Lamp facility in Area B. WPAFB includes approximately 115 IAPs.

The requirements of this section apply to all waste type containers except gas cylinders. See Section 1.1.1.4.1 of this PWS for specific requirements for picking up gas cylinders.

##### 1.1.1.1.1 Pick-Up Requests

The Contractor shall be responsible for picking up waste initiated by a removal request. The removal requests will be initiated by: 1) the Hazardous Waste Tracking System (HWTS) daily pickup report 2) the 88 CEG/CEI SharePoint sites 3) via email/call from 88 CEG/CEIEC.

Information provided to the Contractor from these sources shall include, at a minimum:

- IAP container tracking number(s).
- Waste description(s).
- Container information (number, type, and size).
- Location (IAP location or building/site address for non-IAPs).
- Point of contact information.

The pick-up request (via HWTS print out, SharePoint Page, or email) will be signed by both the site POC and the Contractor and shall serve as a chain of custody documenting the transfer of the waste.

##### 1.1.1.1.2 Pick-Up Turn-Around Times

The Contractor must provide on-site employee(s) available during normal working hours to complete pickups within 72 hours of a request being submitted by IAPs and non-IAPs.

Contractor shall maintain an up-to-date call log when contacting base personnel for pickup to demonstrate compliance with this requirement.

##### 1.1.1.1.3 Container Validation

At the time of pickup, the Contractor shall validate that the container number(s) match the information in the pick-up request such as the description, container type, and that the

container meets compliance and/or safety criteria to ensure compliance will be maintained when placed in the HWAS. If the container meets the acceptance criteria, the Contractor shall proceed with the pick-up.

If the container(s) do not meet the acceptance criteria, the Contractor shall 'reject' the container and leave the container at the location of the requestor. The Contractor shall notify the POC as to why the container is being rejected and subsequently notify the COR.

**1.1.1.1.4 Container Weight**

The Contractor shall weigh all containers prior to placing the container for storage in a HWAS. To the maximum extent possible the contractor shall weigh all containers in the presence of the site POC or designated representative and record the weight on the pick-up request/COC form referenced in Section 1.1.1.1.6. If available, and at the Contractors discretion, containers estimated to weigh 200 pounds or more may be weighed at the HWAS on the drum scale versus at the IAP/non-IAP site to minimize risk of injuries.

All weights shall be recorded in pounds and rounding weights to the next full integer shall be the method employed (i.e., a container weight of 0.4 lbs. shall be recorded as weighing 1 lb. and a container weight of 13.1 lbs. shall be recorded as weighing 14 lbs.). If Contractor chooses to aggregate quantities of identical items with the same chemical makeup and profile, the aggregate may be weighed together and divided by the number of containers to calculate the individual container weights.

The Contractor shall provide portable scales, which may be mounted to the truck or trailer, for weighing of items, and must first demonstrate reasonable weight accuracy to the Government representative. All scales used for purposes of this contract shall be calibrated IAW applicable regulations. The Contractor shall ensure non-Government scales are operable and accurate through certification or demonstration.

**1.1.1.1.5 Container Transfer**

The Contractor shall safely transport each waste container from an IAP or non-IAP to the appropriate HWAS through the use of a Contractor vehicle as outlined in Section 1.10. As material handling equipment (MHE) such as a forklift are often not available at IAP/non-IAP sites, the Contractor may use pallet jacks, hand carts, dollies, and/or other equipment to move and load containers onto the Contractor vehicle for transport. The Government will not be responsible for supplying this equipment. See Section 1.7.

Upon arrival at the HWAS, the Contractor shall ensure a label is affixed to the container with an

accumulation start date (date entering HWAS) and weight of the container. The Contractor shall also ensure all containers are labeled properly for storage IAW all applicable regulations, and then place the containers into the appropriate storage bay based on hazards, storage compatibility, and arranged by date.

After physical reception and placement at the HWAS, the Contractor shall manage and prepare the container for disposition IAW Section 1.1.1.1 of this PWS. The Contractor shall also complete the pick-up requests in the HWTS database to update the container information including the container weight, the appropriate HWTS status, and current storage location as outlined further in Section 1.1.1.1.

Transporting containers within the installation designated fence line areas does not require compliance with DOT regulations, however, the Contractor shall employ safety measures and/or best management practices to minimize the risks of an incident while transporting. The Contractor may be required to transfer hazardous waste containers from Area A to Area B. When required, the Contractor shall transport all hazardous waste containers accordingly using Form 8700-22 Uniform Hazardous Waste Manifest, a licensed hazardous waste hauler and hazardous waste endorsed personnel.

**1.1.1.1.6 Pick-Up Log**

The Contractor shall maintain a log of completed pick-up requests. This log shall at a minimum include either the IAP (for recurring pickups) or building number (non-IAP), the HWTS container number(s), pick-up request date, pick-up fulfilled date. This log shall be turned into the COR monthly for verification.

*Reference CDRL-A001 Container Pickup Log*

**1.1.1.2 HWAS COMPLIANCE AND CONTAINER MANAGEMENT**

The Contractor shall be responsible for maintaining compliance at WPAFB's three hazardous waste accumulation sites (HWAS). The sites include a 1-year TSDF (Area B), a 90-Day site (Area A and otherwise referred to as ACCS), and a universal waste (UW) lamp storage facility (Area B). Should any of the facilities become non-compliant IAW federal, State, or local regulations, the Contractor shall immediately notify the COR. If the status of non-compliance is due to the Contractor's action(s), the Contractor shall be responsible to reinstate full compliance immediately.

**1.1.1.2.1 Treatment of Hazardous Waste on Government Facilities**

Treatment of hazardous waste (including solidification) on Government facilities is not

permitted. Treatment is defined as any process which meets the definition of treatment as identified in 40 CFR § 260.10 and/or the facility Permit.

Treatment, disposal, or release of gases, other than inert gases, to the atmosphere on Government premises is not permitted by this contract. The Contractor may perform gas extraction for other than inert gas cylinders at the pickup location using a self-contained apparatus. This apparatus shall emit no gas into the atmosphere and purge the entire cylinder contents into a closed receiver for transport to a recycling or disposal site.

**1.1.1.2.2 Statement of Containers**

The Contractor is responsible for ensuring containers in storage are in accordance with RCRA storage guidelines and ultimately shippable per DOT regulations.

**1.1.1.2.3 Segregation of Waste**

All items stored within the three HWAS must be segregated according to the current EPA Hazardous Waste Compatibility Chart. Segregation must also comply with HWAS best management practices and TSDF permit which separate material by hazard classes such as Ignitable, Corrosive, Toxic, and Reactive.

**1.1.1.2.4 HWAS Compliance Measures**

The Contractor is responsible for maintaining the HWAS in compliance. This includes, but is not limited to, the following tasks:

- Maintain overall RCRA compliance of waste containers at each HWAS.
- Complete the daily TSDF inspection required by the Part B Permit (weekdays only).
- Maintain the workplace and all HWAS in a neat and orderly fashion.
- Coordinate with the COR to resolve any non-compliant items
- Provide technical support in preparation of and during any regulatory inspections, including, Ohio EPA, USEPA, or DAF.
- Assist with resolving any findings and/or violations resulting from a regulatory inspection.

**1.1.1.2.5 Database Management & Inventory**

The Contractor is required to provide an on-site employee proficient in database management skills to maintain data integrity at all HWAS, including an accurate inventory of all containers in the HWAS that can be validated by the Government at any time.

The Contractor shall utilize the HWTS as the primary database to track the movement of containers from IAPs/non-IAPs from initial pick-ups through off-site shipments.

The Contractor shall also provide an "end of year" inventory for waste on hand at each HWAS on December 31, no later than January 14 of the next year to the COR. This inventory event shall include reconciliation of the physical inventory with the HWTS inventory for the HWAS. The Contractor shall highlight any discrepancies identified and resolve within the database. If the Contractor does not have sufficient information to resolve the discrepancy, the Contractor shall provide a list of containers to the COR which require further resolution.

*Reference CDRL-A002 End of Year Inventory*

**1.1.1.2.6 Waste Characterization & Record Keeping**

If the Contractor identifies any improper waste characterizations while performing actions IAW Sections 1.1.1.2, 1.1.1.3, 1.1.1.4, 1.1.1.5, or 1.1.1.7, the Contractor shall notify the COR of these findings and provide resolution recommendations. The Contractor is responsible for documenting the waste characterization changes, which includes performing updates in the HWTS.

**1.1.1.2.7 Reports**

The Contractor shall provide all documentation, records, and data required for installation environmental reporting requirements as follows:

- AF Data Calls: one (1) week prior to required submission date all HW data
- Biennial Reports: six (6) weeks prior to the regulatory due date, due on even years for the previous calendar year operations.
- Miscellaneous: the COR may request additional reporting for new DAF or EPA requirements if/when established.

*Reference CDRL-A003 AF Data Call Reports, A004 Biennial Reports*

**1.1.1.3 DISPOSITON PREPARATION - GENERAL**

WPAFB generates various waste streams and often in small quantities due to the various operations and research laboratories present on the installation. To minimize costs and compliance burden with the large number of waste streams, the HW operations at WPAFB include a review of all containers turned-in and located at the HWAS and repackaging containers for off-site shipment and final disposition.

**1.1.1.3.1 Container Packaging**

The Contractor is responsible for providing the labor and expertise to prepare all containers for off-site disposal shipments in a manner which conforms with the corresponding HWAS storage

requirements and ultimately the appropriate Department of Transportation (DOT) shippable packaging. The Government is responsible for providing the outer containers required for packaging and/or repackaging materials including all supplemental packing materials needed such as DOT diamonds, labels, vermiculite, etc.

The Contractor shall complete packaging and/or repackaging of containers as follows:

- Comply with the container minimization/cost reduction methods as identified in Section 1.1.1.3.2 of this contract.
- Complete no later than the end of the corresponding waste accumulation period (WAP). See Section 1.1.1.5.1 for additional details.
- Mark, label, placard all containers in such a manner to meet all applicable Federal, State, local EPA and DOT regulations are met. If bulking or consolidations are completed, ensure the outer container is marked/labeled to reflect the consolidated wastes.
- Maintain an accumulation record of all child containers placed into the parent container including the child container number and ASD, date added, the type and amount of waste added to the accumulation/parent container.
- Prepare all empty containers previously containing hazardous waste, from bulking or consolidating, for disposal or reuse, as appropriate. The Contractor shall return all other empty containers to the Government for disposal or reuse.

For compliance tracking purposes, the Contractor shall:

- If the waste is to be removed from the installation in the original container, it shall maintain the original container number assigned.
- If the waste is consolidated or bulked into a parent container, the Contractor shall create a new container number for the parent container in the HWTS for each outer container encompassing all child containers bulked or consolidated.
    - Create a corresponding waste profile, representing the newly consolidated waste, in the HWTS to represent and populate the profile with the appropriate information such as accurate container description name, EPA waste code(s), proper shipping names, and recommended CLIN disposal code(s). The Contractor shall use the current WPAFB Generic Base Profiles/categories when creating a new waste profile.
    - Complete an electronic consolidation in the HWTS of all child containers into the corresponding parent container.
    - Utilize the oldest item accumulation start date (ASD) as the parent container ASD when performing consolidations or bulking.
    - Affix a new label from the HWTS on the parent container with the new HWTS assigned container number and profile information.

After each container is properly prepared for shipment, the Contractor shall ensure the waste is safely and compliantly stored in either the Part B facility in building 20479, or 90-Day facility in building 30247, as appropriate, until removal for disposal per Section 1.1.1.5.1 below.

**1.1.1.3.2 Container Minimization/Cost Reduction**

The Contractor shall package, repackage, bulk, and/or consolidate containers within the HWAS to the maximum extent to reduce the number of containers sent out for final disposal and reduce overall disposal costs for all waste streams which can be packaged IAW Section 1.1.1.3.3 below, except Gas Cylinders. For example, a Loose Pack and Lab Pack container should be deemed full before another like container is started. If opportunities arise where bulking/pouring off like or compatible items into a larger drum is available such as fuel blending, the Contractor shall advise the Government in the interest of final treatment or disposal methods as well as minimizing disposal costs.

**1.1.1.3.3 Container Packaging Definitions and Guidelines**

The Contractor shall use the following nomenclature and guidelines when preparing containers for final disposition and entering "Parent" containers in the HWTS database.

- **Bulking**
  Process of pouring off small container volumes into a larger container for purposes of treatment such as fuels blending or wastewater treatment.

- **Child Container**
  All inner containers placed into a parent container through bulking or consolidating.

- **Consolidation**
  Consolidations can be completed through lab packing or loose packing. See bullets below within this section for the definitions. For the HWTS, consolidations refer to loose packing whereas lab packing is referred to all lab packing.

- **Loose Packs**
  "Loose Pack" containers are drums or boxes of overpacked smaller containers of the same type wastes, (e.g., paints, lubricants, and expired products). Loose packs provide the best alternative when consolidation is impractical. Similar to lab packs, loose packs are easier for a TSDF to manage because they are of the same type of waste and do not require additional inventory review and evaluation. Loose Packs are most commonly turned-in for disposition thru the DLA-DS with an "LP" CLIN Base. If a single non-UN

rated container is 5 gallons/50 pounds or less is placed within a UN rated container for shipping purposes, this shall be referred to as a loose pack vs an overpack.

- **Lab Packs**
  "Lab pack" containers are small containers of chemical waste that have been overpacked in a single outer container. Chemicals in a single lab pack container must be compatible and of the same DOT Hazard Class (49 CFR 173.12, and as applicable 40 CFR, 268). "Lab pack" does not refer strictly to laboratory chemicals. Lab packed waste shall be turned-in for disposition thru the DLA-DS with an "LP" CLIN Base.

  Additional Lab Pack Guidelines:
  - The Contractor will prepare the aforementioned drum inventory. The inventory will consist of a list of each container placed in the lab pack. The list must specify:
    - Description of the contents of each container by chemical or common name of the waste.
    - DOT proper shipping name.
    - EPA and state hazardous waste codes assigned.
    - Container size, weight of each container and its contents (The Contractor will weigh all items, actual weight will be used on the lab pack inventory).
    - Appropriate disposal LP CLIN (provided by the Generator).
    - Physical State of waste (e.g., liquid, solid, etc.).
    - The Contractor will certify the lab pack inventory.

  - Multiple containers of the same waste may be listed as a single line on the inventory list provided; the total number of containers is recorded in association with the container sizes and the total weight of the containers and contents is listed instead of individual container weights.
  - A unique identification number will be assigned to each completed lab pack, and this number will be annotated on the inventory list. One copy of the inventory list will be attached to the lab pack container and one copy will be provided to both the COR and Generator when packaging is complete.
  - The Contractor will place appropriate markings and DOT labels on each container, along with an inventory list.

  **Note:** IAP and non-IAP sites are permitted to "Loose pack" waste from their generation sites so long as the waste(s) within the "container" are the same chemical (i.e., if all small containers hold 99% sulfuric acid, technical grade – the generator can combine all the small containers into one "container" even if the manufacturer is different).

- **Parent Container**
  Represents the outer container when bulking or consolidations are completed.
- **Overpacks**
  An overpack drum and/or salvage drum may be used as a precautionary measure to preemptively contain waste, should the primary container(s) pose a potential to leak. The overpack must be compatible with the lading in the leaking/damaged package(s). The Contractor is responsible for utilizing the appropriate container size, type, materials, markings, and labeling. Inner container(s) shall be kept in an upright position when practicable. Overpacks used for liquids shall be marked with directional arrows indicating the orientation of the inner container(s).

#### 1.1.1.4 DISPOSITION PREPARATION - WASTE SPECIFIC CATEGORIES

##### 1.1.1.4.1 Gas Cylinders

The Contractor shall provide all services necessary for the assessment and preparation of all gas cylinders, which includes cartridges, vessels and canisters, for disposition.

The gas cylinder preparation for disposition has three phases prior to the final disposition steps in Section 1.1.1.6.

**Phase I: Data Collection**

The Contractor is responsible for collecting the information provided by IAP and/or non-IAP sites for turn-ins and completing assessments of each gas cylinders, assigning disposition CLINs for each cylinder, and preparing a final recommendation list for all containers eligible for disposition.

Assessments of these gas cylinders shall include, but is not limited to, a visual inspection of markings, labels, cylinder type, condition of the valves (operable/inoperable), and conditions which render a cylinder as non-DOT shippable (such as missing valve cover when required or integrity of the cylinder). For gas cylinders with unknown contents, the Contractor shall look for any identifying markings such as a serial number to assist with potentially identifying the contents. The Contractor shall assign and affix an identification number to each gas cylinder when not otherwise available to assist with further tracking and review of the gas cylinder.

**Phase II: Electronic Preparation**

The Government will review the information provided in Phase I and shall provide a list of all containers approved for the specified disposal event.

For all containers approved by the Government, the Contractor shall create the container in the HWTS and populate the container with the appropriate waste profile. If the HWTS does not have the appropriate waste profile, the Contractor shall also create the waste profile to match the information collected during the assessment. The Contractor shall notify the Government once all electronic records are available.

**Phase III: Pick-Ups and Disposition Preparation**

The Contractor shall perform pick-ups from the IAPs and/or non-IAPs and transfer the containers to the corresponding HWAS IAW Section 1.1.1.1.5 of this PWS between working days 2 and 14 prior to the scheduled shipment date. Cylinders placed in the HWAS should be segregated by type and hazard class, as further outlined in Section 1.1.1.2.3.

The Contractor shall prepare the cylinders for shipment as follows:

- Mark, label, placard all containers in such a manner to meet all applicable Federal, State, local EPA and DOT regulations are met.
- Overpack or re-containerize any cylinders to render the cylinder shippable, when possible.
    - Overpacking is allowed to facilitate the safe removal and/or to comply with DOT requirements, by rendering it shippable.
    - Re-containerizing may include, but is not limited to, removing gas from one cylinder/vessel/canister and placing it into another DOT approved cylinder or container.

The Contractor is responsible for any and all atmospheric releases of gases occurring during or resulting from performance of this contract. The Contractor agrees to reimburse the Government of any and all costs incurred for accidents resulting from improper handling, gas extraction, grinding, drilling, torching, etc., of any cylinders.

After each cylinder is properly prepared for shipment, the Contractor shall ensure the waste is safely and compliantly stored in either the 1-Year facility, or 90-Day facility, as appropriate, until removal for disposal per Section 1.1.1.5.1.

**1.1.1.4.2 LLMW**

For the purpose of this contract, LLMW may be stored within the TSDF HWAS alongside HW/non-HW containers. However, preparation of containers for disposition will be handled by the Government and are not within the scope of this contract.

**1.1.1.4.3 PCB-Related Wastes**

The Contractor shall provide all services necessary preparing PCBs for disposition.

The Contractor will perform PCB container pick-ups and transfers IAW Section 1.1.1.1 and prepare containers for disposition IAW with Section 1.1.1.3, except as follows:

- Containers placed in the HWAS shall be labeled with the out of service date (OSD) as declared by the generating site (i.e., the Contractor shall not complete the pick-up request and notify the HW PM or COR when no OSD is available).
- When updating the HWTS, the OSD equals the regulatory start date (RSD).
- If/when consolidations are performed, the oldest child container OSD shall be used for the parent container.
- Complete container preparations IAW the timeline specified in Section 1.1.1.5.3. If the container is not removed from the HWAS during that corresponding WAP, the Contractor shall consolidate all new PCB containers received into the existing PCB parent container(s) stored in the HWAS, when available and practicable, to reduce the number of PCB containers sent for final dispositional.

**1.1.1.4.4 UW LAMPS**

The Contractor shall provide all services necessary preparing UW lamps for disposition.

The Contractor shall complete UW lamp pick-up requests IAW Section 1.1.1.1 of this PWS with several exceptions as detailed below.

- All UW lamps from the installation are to be stored in the UW Lamps HWAS located in Area B (i.e., the turn-in location does not impact the HWAS location as applicable for all other wastes turned-in pursuant to Section 1.1.1.1).
- Apply the UW HWAS label, provided by the Government, which includes the date the container is placed into the HWAS. Any original labels or markings from the generating site shall be blacked out or covered up.
- Segregate the UW lamps within the warehouse by type.
- Add same type UW lamp containers onto a shippable pallet
- Once a pallet build is complete:
    - Obtain a weight for the pallet.
    - Create a container in the HWTS.
        - The pallet ASD shall be the oldest UW lamp container included on the pallet.
    - Affix the EESOH-MIS label to the pallet.

The Contractor is responsible for preparing all pallets for shipment by the scheduled disposition date, including the approved stacking height and securing containers to the pallet such as

through the use of stretch wrap per the timeline in Section 1.1.1.5.4.

The Government may manage all UW in a similar fashion to UW lamps whereby additional UW categories collected are stored in the UW Lamp HWAS. If the Government makes this operational change, the Contractor shall perform container pick-ups IAW Section 1.1.1.1 and disposition preparation IAW Section 1.1.1.3 of this PWS. This change will trigger a change in the disposition timeline for these UW containers from the general timeline in Section 1.1.1.5.1 to the UW Lamps timeline in Section 1.1.1.5.4.

**1.1.1.5 DISPOSITION TIMELINES**

The Government is responsible for scheduling removals (otherwise known as load outs or LO) for off-site disposal during normal business hours, using a third-party contractor through the DLA-DS contract or locally procured contract. The third-party contractor will provide the available load out date to the Government after the issuance of a task order and within the timeframe identified in the specified contract.

The Contractor shall incorporate the following disposition timelines when completing the disposition preparation tasks outlined in Sections 1.1.1.3 and 1.1.1.4 of this PWS.

**1.1.1.5.1 General Waste Timeline**

WPAFB anticipates approximately 24 LO per year, disposing of waste managed under Section 1.1.1.3 of this PWS. This encompasses all waste categories except those with specific disposition preparation requirements outlined in Section 1.1.1.4.

The load outs are scheduled based on the timeline outlined below, in calendar days:

**<u>DAYS 1-45 – Waste Accumulation Periods (WAPs)</u>**

The calendar year will be broken into WAPs. Each WAP shall consist of 45-days where the wastes are received into the HWAS and prepared for final disposition.

**<u>DAYS 46-49 – Contractor Waste Verification Period</u>**

The Contractor shall provide a report/spreadsheet of all containers ready for disposition to the Government by day 50 and ensure all corresponding information is entered into the HWTS. This report shall cover all containers received at a HWAS for the corresponding WAP and include the HWTS container identification number, an accurate waste description, container size and type, weight, waste profile number, recommended CLIN, EPA waste code(s), proper shipping name for each container.

**DAYS 50-54 – Government Review Period**

The Government will review the WAP report and determine the appropriate disposition contract to remove the waste from the installation. This will ensure sufficient time for the Government to process any disposition contract actions and cover lead times necessary for the disposition contractor to schedule load outs prior to compliance deadlines.

**DAYS 55-83 – Waste Load Out**

The Government will notify the Contractor of the scheduled load out date once received from the corresponding DLA-DS or locally procured contractor. The Contractor shall provide support for the load out IAW Section 1.1.1.6 of this PWS.

*Reference CDRL-A005 Waste Accumulation Period Spreadsheet*

**1.1.1.5.2 Gas Cylinders Timeline**

Gas cylinder turn-ins at the installation are managed as a special collection event whereby turn-ins are generally solicited once or twice per year. The Government will coordinate the dates with the Contractor to allow for ample time to complete data collection and assessment steps outlined in Section 1.1.1.4.1 and to minimize, to the extent practicable, scheduling conflicts with Contractor availability.

**1.1.1.5.3 Polychlorinated Biphenyls (PCBs) Timeline**

WPAFB anticipates approximately 6 PCB LOs per year. LO schedules may vary and are contingent upon the OSDs for containers placed in the HWAS.

The Contractor shall provide a list of all PCB containers and OSDs stored in the HWAS at the end of each WAP per Section 1.1.1.5.1 above. The Government is responsible for reviewing the OSDs and selecting the appropriate LO shipment to meet the compliance requirements while also minimizing the number of manifest and certificate of destruction required to be tracked. The Government generally ships out PCB waste either with a general LO or UW lamp LO.

*Reference CDRL-A006 Polychlorinated Biphenyl Report*

**1.1.1.5.4 UW WASTES (HW)**

WPAFB anticipates 3 UW lamp LO per year.

The Contractor shall provide a list of the number and type of lamps to the Government once the warehouse containers 12 full pallets or on the date in which the oldest container is stored for 8 months, whichever is sooner, to ensure compliance with the 1-year storage requirement.

If the Government proceeds with an operational change to store additional UW categories in the UW Lamp HWAS, the Contractor shall provide an inventory of the UW containers ready for disposition to the Government once the warehouse contains a quantity to support dedicated transportation for recycling and/or disposition or on the date in which the oldest container is stored for 8 months, whichever is sooner, to ensure compliance with the 1-year storage requirement.

*Reference CDRL-A007 Universal Waste Lamp Report*

**1.1.1.6 FINAL DISPOSITION PREPARATION AND SHIPMENT LOADING**

**1.1.1.6.1 Shipment Paperwork Review**

The Contractor is required to support the QA/QC of disposal shipping paperwork to resolve discrepancies identified between the paperwork and container information.

**1.1.1.6.2 Final Container Disposition Preparation**

The Contractor is required to assist affixing the final manifest labels to all containers prior to the scheduled load out.

**1.1.1.6.3 Shipment Loading**

The Contractor shall attend each load out and be responsible for loading containers, including palletized containers and totes onto conveyance trucks and trailers for removal from the installation. The Contractor may choose to use pallet jacks, hand carts, dollies, and/or other equipment to move and load containers.

**1.1.1.7 ADDITIONAL COMPLIANCE ASSISTANCE AND CUSTOMER SERVICE**

As the HW Program at WPAFB is dynamic and supports all tenant organizations operating at the installation, the overall compliance of the HW program is incumbent upon providing compliance assistance and customer service. As such, the HW management services include general support of the installation HW program hereto referred to as compliance assistance and customer service.

**1.1.1.7.1 General Compliance Assistance & Customer Service**

The Contractor shall assist with the following compliance assistance and customer service needs on an on-going basis. The following list is not all inclusive and provides only generalities of the type and nature of support needed:

- Availability by phone, email, and/or TEAMs for general questions.

- Assisting HWTS users such as how to create and/or update waste profiles, containers, and container pick-up requests in EESOH-MIS.
- Assisting base personnel with unscheduled/unexpected waste management incidences. May include site visits and/or questions pertaining to waste characterization, waste profiling, labeling, etc. prior to submitting pick-up requests.
- Performing base-specific HW training or RCRA training to hazardous waste generators.
- Providing comprehensive technical support for implementing and evaluating the HW program in accordance with AFMAN 32-7002 and other applicable federal, state, and local laws – including an annual review of the HWMP/updates and provide a report advising of recommended administrative or technical changes to ensure compliance.
- Providing technical support for off-site shipments of waste.
- Providing technical support as needed to other environmental programs within WPAFB's Environmental Department (CEI) which interact and/or affect the HW Program.
- Preparing report that details trend analysis and composition of waste stream, waste generators, and quantities of waste generated.
- Entering waste data into the HWTS.

**1.1.1.7.2 Compliance Assistance & Customer Service**

The Government is responsible for execution of the Hazardous Waste Program but may request contractor support for the compliance assistance and customer service tasks outlined below.

- ***Waste Characterization***

  Provide waste characterization services for sampling and analysis in accordance with (IAW) 40 CFR 261, *Identification and Listing of Hazardous Waste, completing* HW characterization, updating profile sheets and maintaining HW stream inventories.

- ***Recycling***

  Provide recommendations for protocol improvements to properly dispose, recycle, or reclaim RCRA Subtitle C HW. Once approved by the AF, the Contractor shall assist with the implementation of such protocols. The protocols developed shall maximize RCRA authorized exclusions, variances, or exemptions to reduce the amount of HW and other regulated waste generated, avoid disposal costs, and improve solid waste diversion rates.

  National stock numbered items requiring demilitarization will be recycled through Defense Logistics Agency (DLA), such as specialized lead-acid batteries.

- ***Database Management***

Assist with database management and ensure accurate waste inventories are maintained in EESOH-MIS. Be able to provide accurate EESOH-MIS generated reports of waste inventories maintained in the HWAS.

**1.1.1.8 SPILL RESPONSIBILTY**

The Contractor and/or Subcontractor shall have a serviceable, compatible and operable spill kit(s) on-site to capture and contain a spill or release. The Contractor is solely responsible for cleanup and proper disposal of all spills or leaks during the performance of this contract that occur as a result of, or are attributed to, the actions of its agents, employees, or Subcontractors to the satisfaction of the Government and at no additional cost to the Government. Hazardous waste spill cleanups that occur as a result of, or are attributed to, the actions of its agents, employees, or Subcontractors shall be removed off-site within 72-hours of the cleanup. Under extenuating circumstances and with approval of the host's Environmental Office, hazardous waste spill cleanups may be allowed to move to a permitted Satellite Accumulation Area until it can be shipped off-site. The Contractor shall prepare a separate manifest for the spill cleanup removals.

The Contractor shall report all such spills or leaks, regardless of their quantity, to the COR (if not already present) and the CO immediately upon discovery. The Contractor shall adhere to all Host or Installation spill reporting and clean-up requirements. A written follow-up report shall be submitted to the CO not later than 24 hours after the initial telephonic report. The written report shall be in narrative form and as a minimum include the following:

- Description of material spilled (including identity, quantity, manifest number, etc.).
- Whether quantity spilled is EPA/state reportable, and if so, whether it was reported.
- Exact time and location of spill, including a description of the area involved.
- Containment procedures initiated.
- Summary of any communications Contractor has with anyone other than the CO.
- Description of clean-up procedures employed or to be employed at the site including disposal location of spill residue.

In the event that the Contractor causes a release of any hazardous substances, including gases, and the release is not considered "incidental" as defined below, the Contractor shall immediately call the installation Police/Fire Dispatch, and notify the COR or other Government representative to provide available information on the spill. Under no circumstances, will the Contractor contact Federal or state regulatory agencies to report the spill. If the release is considered "incidental", the Contractor still notifies the COR or other Government Representative. An incidental release is a release of a hazardous substance that:

- Does not pose a significant safety or health hazard to employees in the immediate

vicinity of the release (i.e. minor safety or health hazards are presented to employees in the immediate work areas).

- Does not pose a significant safety or health hazard to the employee conducting the cleanup.
- Does not have the potential to become an emergency within a short timeframe; and
- Limited in quantity, exposure potential, and toxicity.

If Government assistance (e.g., labor, material, equipment, clothing, sample analysis, etc....) is requested or required, the Contractor will reimburse the Government for such assistance. The Government must initiate its own spill cleanup procedures, for Contractor responsible spills, when:

- The Contractor has not begun spill cleanup within one (1) hour of spill discovery/occurrence; or
- If, in the Government's judgment, the Contractor's spill cleanup is not adequately abating life-threatening situation and/or is a threat to any body of water or environmentally sensitive areas.

Post cleanup confirmation sampling will always be required. Certified analytical laboratory results, from post site cleanup activities (confirmation sampling), must be provided to the COR or other Government representative within ten (10) calendar days of the collection date.

In addition, the Contractor will be responsible for cleanup and cleanup costs due to the Contractor-caused spills and the lawful disposition of contractor-generated HW and excess/expired hazmat.

*Reference CDRL-A008 Spill Report*

**1.2 PERFORMANCE REQUIREMENTS SUMMARY**

The Contractor, including any subcontractors they hire, must always conduct their work with careful consideration, diligence, prioritizing safety, maintaining professional standards, and strictly adhering to all applicable local, state, and federal regulations.

The Contractor shall ensure that its agents, employees, and any subcontractors involved in providing HW Program Support, including the handling and packaging of hazardous waste be trained for the level of expertise required for the proper performance of the task, and specifically, the areas of chemical incompatibility, general first aid procedures, and spills.

**1.3 HOURS OF OPERATION**

The Contractor shall perform services under this PWS during normal Government working days, as applicable for the site. The installation core hours are 09:00 AM – 3:00 PM Monday through Friday, and the Contractor should at a minimum be onsite or available during those times, excluding weekends and observed Federal holidays referenced below.

| | |
|---|---|
| New Year's Day | 1 January* |
| Martin Luther King's Birthday | 3rd Monday in January |
| Presidents Day | 3rd Monday in February |
| Memorial Day | Last Monday in May |
| Juneteenth | 19 June* |
| Independence Day | 4 July* |
| Labor Day | 1st Monday in September |
| Columbus Day | 2nd Monday in October |
| Veterans Day | 11 November* |
| Thanksgiving Day | 4th Thursday in November |
| Christmas Day | 25 December* |

*The holiday is observed on the preceding Friday or the following Monday when the holiday occurs on Saturday or Sunday, respectively.

If work cannot be completed within the required timeframe, extended hours or alternate schedules must be coordinated with the COR to minimize or eliminate the potential for environmental non-compliance. The Contractors will not be required to report to the installation during a base and facility closure.

**1.4 SECURITY REQUIREMENTS**

The Contractor shall obtain base identification and vehicle passes, if required, for all Contractor personnel who make frequent visits to or perform work on WPAFB. Contractor personnel are required to wear or prominently display installation identification badges or contractor-furnished, Contractor identification badges while visiting or performing work on the installation.

During performance of the contract, the Contractor shall be responsible for obtaining required identification for newly assigned personnel and for prompt return of credentials and vehicle passes for any employee who no longer requires access to the work site.

Upon completion or termination of the contract or expiration of the identification passes, the prime contractor shall ensure that all base identification passes issued to employees and subcontractor employees are returned to the issuing office.

Failure to comply with these requirements may result in withholding of final payment.

**1.4.1 Required Security Reporting**

The contractor shall notify the COR of all terminations/ resignations, etc., within five days of occurrence. The Contractor shall return any expired Government issued identification cards/ credentials and building passes/keys, or those of terminated employees to the COR. If an identification card or building pass/key is not available to be returned, a report must be submitted to the COR, referencing the pass, key or card number, name of individual to whom issued, the last known location and disposition of the pass, key or card. The COR will return the identification cards and building passes/keys in accordance with facility policies.

The Contractor shall provide a written detailed report of any adverse information related to contract employees to the Contracting Officer, as soon as possible. The report shall contain detailed and relevant information. The subsequent termination of employment of an employee does not obviate the requirement to submit this report.

The Contractor shall provide, through the COR, an annual report or as changes occur containing the names of personnel who are active, pending hire, have departed within the quarter or have had a legal name change (Submitted with documentation).

The contractor is required to report certain events that have an impact on the status of the facility clearance (FCL) and/ or the status of the contract employee's personnel security clearance as outlined by National Industrial Security Program Operating Manual (DOD 5220.22-M) Chapter 1-3, Reporting Requirements. Contractors shall establish internal procedures as are necessary to ensure that cleared personnel are aware of their responsibilities for reporting pertinent information to the Facility Security Officer and other federal authorities as required. CORs will ensure reports are included in COR files.

*Reference CDRL-A009 Security Report- Personnel Change*

**1.4.2 Physical Security**

The contractor shall be responsible for safeguarding all Government equipment, information and property provided for contractor use. At the close of each work period, Government facilities, equipment, and materials shall be secured.

**1.5 KEY PERSONNEL**

### 1.5.1 Contract Manager

The contractor shall provide a contract manager who shall be responsible for the oversight of all work performed under this PWS.

The Contract Manager position **IS NOT** a Key Personnel Position

### 1.5.2 Contractor Personnel

The Contractor shall be responsible for providing personnel with the appropriate technical and project management expertise as well as recent and relevant experience in performing similar work, both in complexity and volume generated at WPAFB, as described in this PWS.

Substitute personnel qualifications shall be equal to, or greater than, those of the personnel being substituted. If the Government CO and the COR determine that the proposed substitute personnel are unacceptable, or that the reduction of effort would be so substantial as to impair the successful performance of the work under the contract the contractor may be subject to default action as prescribed by (FAR 52.249-6, Termination (Cost Reimbursement)). All substitute personnel must be oriented and trained for contract performance at the contractor's expense.

The contractor shall submit an organizational chart displaying personnel involved in the effort, their organization, their respective labor categories, and their roles and responsibilities. The contractor shall immediately notify the CO and COR, in writing or e-mail, of any changes in critical contractor personnel. The contractor shall obtain CO and COR approval of any proposed changes in project personnel along with the steps taken/proposed to ensure there are no impacts to the schedule or costs associated with individual tasks. The contractor shall identify to the CO and COR all subcontractors to be used under the individual call orders issued pursuant to this PWS, prior to signing any subcontract or initiating any work. The contractor shall provide subcontractor qualifications to the CO and COR prior to subcontractor utilization.

All Contractor personnel performing work under this PWS shall be required to hold a current background check, at the Contractor's expense, and be qualified via training and experience, commensurate with the duties being fulfilled as outlined in Section 2.4 of this contract.

Key personnel include one Team Lead and at least one Field Chemist.

The Team Lead will be responsible for overall completion/coordination of the onsite tasks under this contract. The Team Lead will also be the primary responsible party for HWAS Compliance identified in Section 1.1.1.2. The Team Lead shall have a minimum of 5 years'

experience in project management, database administration, and RCRA hazardous waste operations management.

The Field Chemist shall have a BS degree in chemistry or related environmental studies with a minimum 3 years' experience in collecting, segregating, properly packaging, and inspecting chemical waste at customer/HWAS sites, ensuring compliance with federal, state, and local regulations by accurately identifying and classifying hazardous materials before disposal.

**1.6 OTHER DIRECT COSTS (ODCs)**

ODCs, including supplies such as containers, PPE, and packing materials, and equipment such as leased vehicles, scales, and tools related to the services being acquired under the contract should be included in the monthly services bid schedule on a firm fixed price basis.

**1.6.1 Deficiency List Completion and Withholding of Final Payment**

The Government may create a deficiency list of unmet Contractual requirements at or near the time of the expiration or termination of the Contract. The Government retains sole discretion over whether to charge the Contractor for the monetary value of the list in whole or in part or to request corrections by the Contractor. If the Government elects to request corrections by the Contractor, the Contractor shall have until the end of the Contract period to perform such corrections and may invoice for funds withheld on acceptance of the corrections by the Government. Nothing in this Section shall be construed to limit the Contractor's liability or restrict the Government from reporting unsatisfactory or problematic performance by the Contactor.

**1.7 GOVERNMENT FURNISHED EQUIPMENT (GFE) OR FURNISHED PROPERTY (GFP)**

In support of this PWS, the Government shall provide: an office space with adequate office furniture; a computer connected to the appropriate database(s); and a telephone.

At buildings 20479, 20475, and 30247, the Government may allow use of an on-site Government-owned forklift(s) when not being used by Government personnel, the COR has been notified, and documentation via Form 1400 Card occurs.

The Contractor shall obtain liability insurance coverage in the amount currently required by the contract, showing clear coverage of the Contractor's use of the Government handling equipment, or the current insurance company certifies that the Contractor's usage and operation on said MHE is specifically covered under the terms and conditions of existing policies.

The Contractor shall indemnify, save, and hold harmless, the United States of America and any subdivision or agent thereof, from any injury, damage, or liability claimed as a result of the Contractor's use of the Government owned material handling equipment during the term of this contract.

**1.8 GOVERNMENT FURNISHED INFORMATION**

The Government will provide Government-furnished information (GFI) (e.g., technical data, applicable documents, plans, regulations, specifications, etc.) in support of this task. The Government expressly reserves the right to add, delete, or modify at its exclusive discretion any access rights at any time during contract performance, based upon what in the Government's judgment is necessary to most effectively and efficiently perform the mission.

The Government will provide the Contractor with access to all computer and network hardware and software necessary to fulfill the requirements of this task.

The Contractors shall ensure that all GFI provided for their use shall be secured. All training materials, policies, procedures, timelines, electronic work products and/or other documentation, created in support of this task and/or provided by the Government are the property of the Government.

**1.9 IDENTIFICATION OF CONTRACTOR PROPERTY**

The Contractor shall furnish necessary tools, support equipment and vehicles required to perform operations required by this effort, except those items or services specifically identified in Section 1.7 as Government furnished. Contractor furnished property, not otherwise deemed Contractor-acquired property to which the Government has title, shall be clearly identified as such so that it is immediately distinguishable from Government-furnished property.

**1.10 CONTRACTOR FURNISHED VEHICLES AND EQUIPMENT**

Contractor shall provide transport vehicles at Wright-Patterson AFB to perform HW logistic operations. It is expected that the vehicles will need to be equipped with lift mechanisms for safe handling of filled containers and E-track for proper load securement during mobilization. Fuel and O&M costs associated with the vehicles will be the responsibility of the Contractor. These vehicular assets shall be maintained IAW Federal, State, and DoD regulatory guidance (i.e., licensing, registration and inspection, insurance, etc., as well as registration with PUCO, US DOT, PHMSA, and EPA for hazardous waste transportation).

Any Contractor furnished vehicles shall have the company name prominently displayed on both

sides of the vehicle, and present a neat, professional appearance. The Contractor shall provide all MHE and personal protective equipment (PPE) for the personnel under this contract, unless otherwise stated. The MHE and PPE must be appropriate to safely handle the hazardous waste to include meeting any additional military installation specific requirements. All Contractor furnished vehicles and equipment used in the performance in this PWS shall meet all Local, State, and Federal safety and environmental requirements. The Contractor agrees that all personnel and equipment used in the performance of this contract are subject to safety inspections by Government personnel while on federal property. Contractor furnished vehicles and equipment found to be unsafe shall be removed from the Installation and replaced at the Contractor's expense. The Contractor shall not use any Government-owned tools, materials, or parts to maintain Contractor furnished vehicles and equipment without prior written approval of the COR and CO.

## 2.0 OPERATIONAL REQUIREMENTS

### 2.1 POST-AWARD MEETING/TELECONFERENCE

Within 10 days after the issuance of a contract, the contractor shall attend a post-award meeting/teleconference with the installation POC, COR, and CO. The purpose of the meeting shall be to make introductions; discuss the execution of the tasks, roles and responsibilities, performance objectives, standards; coordinate security requirements; discuss schedules; become familiar with and prioritize the work requirements, information, and/or site-specific data addressed under the contract level; and provide details regarding the transition of work requirements, as necessary. The contractor shall prepare and submit minutes, agendas, and/or presentations, as specified in the individual contract. The contractor shall provide, with the agenda, a list of all deliverables for this contract by year.

### 2.2 PROGRESS MEETINGS

The contractor shall attend monthly periodic progress meetings/teleconferences with the installation POCs and COR. The contractor shall prepare and submit minutes, agendas, and/or presentations as specific in the individual contract. Agendas shall include, but not limited to, a list of deliverables for the contract year with approved submission draft and final dates.

*Reference CDRL-A010 Meeting Minutes*

### 2.3 PRESENTATION MATERIALS

The contractor shall prepare and present briefing packages, as required in the contract, at meetings coordinated with the Government to include, but not be limited to, the post-award meeting/teleconference, progress meetings, and regulatory meetings as specified in the PWS.

## 2.4 CONTRACTOR PERSONNEL TRAINING

All Contractor personnel (contractor and/or subcontractor) designated to perform HW duties must hold and maintain current certifications meeting the minimum requirements under relevant 29 CFR-OSHA, 40 CFR-EPA, 49 CFR-DOT, and updates thereto. The Contractor shall be responsible for all initial and refresher training required of Contractor personnel and it shall be completed in the appropriate timeframes. Upon request by the Government, the Contractor shall provide proof that these trainings were completed.

All Contractor personnel designated to perform HW duties must also demonstrate relevant work experience at time of award:

- Experience in HW operations including packaging, labeling, profiling, storing, transporting and manifesting
- Valid commercial driver's license with the "H" endorsement (minimum one team member)
- Working knowledge of the State Hazardous Waste Management regulations and DOT hazardous materials regulations; and
- Basic working knowledge of MS Windows Operating Systems or equivalent and MS Office software packages or equivalent

Within 60 days of contract award, the Contractor shall complete installation specific training, provided by WPAFB, to include, but not limited to: RCRA Part B Permit Contingency Plan Training and DOT Security Plan Training. Annual refreshers may be required at the Contractor's expense. Contractor personnel shall then be able to demonstrate an understanding of the installation's hazardous waste management procedures, as well as demonstrate working knowledge of the installation's database management systems. It should be noted that for any contractor personnel changes, the new HW contractor personnel shall meet the above requirements.

## 2.5 QUALITY MANAGEMENT PLAN

The contractor shall develop and maintain a quality process to ensure services are performed IAW commonly accepted commercial practices and existing quality control systems. The contractor shall develop and implement procedures to identify, prevent, and ensure the non-recurrence of defective services. However, the Government reserves the right to perform inspections on services provided to the extent deemed necessary to protect the Government's interests. The contractor must control the quality of the services and deliverables provided in support of this task; the contractor must maintain substantiating evidence that services conform to contract quality requirements and furnish such information to the Government if

requested.

The contractor shall organize, document, prepare procedures for, and implement a management-driven system to provide maximum assurance that products and services conform to specified requirements. Products and services submitted in the performance of each contract shall be according to the standard set forth by the American National Standard Institute (ANSI) / American Society for Quality (ASQ), if applicable, or Best Commercial Practice, and these PWS requirements. All work accomplished by the contractor shall be of sufficient quality and level of acceptance by federal, state, and local regulators or code inspectors. The contractor shall provide a Quality Management Plan (QMP) detailing the execution of this program.

The QMP shall include all the contractor's functions typically defined as quality assurance (QA), including inspection, calibration, identification, and correction of discrepancies and documentation. In addition, the QMP must identify the processes and procedures the contractor will use to track compliance with the contractor's HSP, as applicable, and the processes and procedures that will be used to correct violations. During performance of work under the contract, the Government reserves the right to disapprove the quality service/system detailed in the QMP or portions thereof when it fails to meet contractual requirements. Additionally, the Government reserves the right to perform inspections, verifications, and other quality evaluations to ensure the requirements of the PWS are being met through the implementation of the QMP. The Government will be using a Quality Assurance Surveillance Plan (QASP) to ensure the requirements of the PWS are being met.

*Reference CDRL-A011 Quality Management Plan*

**2.6 SCHEDULE AND PLANNING REQUIREMENTS**

The contractor shall provide schedules for tracking work progress.

**2.7 CONTRACTOR'S PROGRESS, STATUS, AND MANAGEMENT REPORT**

The contractor shall prepare and submit a monthly CPSMR. The CPSMR shall be used by the Government to review and evaluate the overall progress of the project, along with any existing or potential problem areas. The CPSMR shall include a summary of the events that occurred during the reporting period, discussion of performance, identification of problems, proposed solutions, corrective actions taken, and any outstanding performance that is a benefit to the Government. The CPSMR shall also include project schedule status. The report format shall be coordinated with the COR. Cost and personnel schedules (tasks and hours breakdown) information shall be included.

*Reference CDRL-A012 Contractor's Progress, Status, and Management Report*

## 3.0 OTHER REQUIREMENTS

### 3.1 WORK SCHEDULE COORDINATION

Accomplishment of all work included in this Performance Work Statement will require the resultant awardee to coordinate with and work cohesively with other contractors on site.

The awardee shall work with all other onsite contractors to develop work schedules that will ensure all work under this task is completed by the completion date of this order in the most efficient manner possible. The Contractor shall arrange their crew's schedule and perform this work so as not to interfere with operations of the Government and the operations of other contractors. The Government is not responsible for, nor is it responsible for paying for, delays caused by a lack of coordination with other contractors or subcontractors. The Government will not pay for delays or other damages due to lack of coordination with other onsite contractors and subcontractors.

Failure to work cooperatively and cohesively with other contractors on site will result in the occurrence being documented on the Contractor's Performance Assessment Report, which could have a negative impact on winning future work where Past Performance is an evaluation factor.