DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 341ST MISSILE WING (AFGSC)

3 August 2018

MEMORANDUM FOR ALL CONTRACTORS

FROM: 341st CONS/CC

SUBECT: INSTALLATION PERIMETER ACCESS CONTROL

1. IAW AFI 31-113, dated 20 January 2012, in particular, Chapter 4, para. 4.13., Fitness Determination; the AF has the right/responsibility to vet all contractors seeking access to any AF base.

2. A Contractor Entry Authorization List (CEAL) will still be required with no changes to the process. However, based on Chapter 4 of AFI 31-113, the installation Commander has the right to deny access and access credentials based on information obtained during identity vetting that indicates the individual may present a threat to the good order, discipline and morale of the installation, including, but not limited to the following:

a. The individual is known to be or reasonable suspected of being a terrorist or belongs to an organization with known terrorist links/support.

b. The installation is unable to verify the individual's claimed identity.

c. There is a reasonable basis to believe the individual has submitted fraudulent information concerning his or her identity.

d. There is a reasonable basis to believe the individual will attempt to gain unauthorized access to classified documents, information protected by the Privacy Act, information that is proprietary in nature, or other sensitive or protected information.

e. There is a reasonable basis to believe the individual will unlawfully or inappropriately use an access credential outside the workplace.

f. There is a reasonable basis to believe based on an individual's criminal or dishonest history, that issuance of an access credential poses an unacceptable risk to the installation/mission.

g. The individual has/had been barred from entry/access to a Federal installation or facility.

h. The individual is wanted by federal or civil law enforcement authorities, regardless of offense or violation.

i. The individual has been incarcerated within the past ten years, regardless of offense/ violation, unless released on proof of insurance.

j. The individual has any conviction for espionage, sabotage, treason, terrorism, or murder.

k. The individual's name appears on any federal or state agency's "watch list" or "hit list" for criminal behavior or terrorist activity.

l. The individual has been convicted of a firearm or explosive violation with the past ten years.

m. The individual has been convicted of sexual assault, armed robbery, rape, child molestation, child pornography, trafficking in humans, drug possession with intent to sell or drug distribution.

n. There is reasonable basis to believe, based on the nature of duration of the individual's illegal use of narcotics, drugs, or other controlled substances without evidence of substantial rehabilitation, that issuance of an access credential poses an unacceptable risk to the installation/mission.

o. A statutory or regulatory bar prevents the individual's contract employment; or would prevent federal employment under circumstances that furnish a reasonable basis to believe that issuance of an access credential poses an unacceptable risk to the installation/mission.

p. The individual has knowingly and willfully engaged in acts or activities designed to overthrow the United States Federal Government by force.

q. In addition to the above criteria, the Installation Commander has also determined the following categories of individuals will also be denied access to Malmstrom AFB: those having outstanding wants or warrants, sex offenders, violent offenders, those who are on probation, and those who are in a pre-released program. The definition of sex offender and violent offender can be found at Montana Code Annotated § 46-23-502.

3. Should have any questions regarding the above vetting process, please contact the contracting officer of the Policy Flight Chief at (406) 731-4028.

FRANK SCHIAVONE, Major, USAF
Commander