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STATEMENT OF WORK:

I-1 Scope

The Pharmaceutical Prime Vendor (PPV) contract is meant for pharmacy ordering only.

a. The Pharmaceutical Prime Vendor (PPV) shall maintain an adequate supply and distribute all drug/pharmaceutical (Federal Supply Class 65) items and other contracted items dispensed under Government supply contracts. These items are sold under various Federal Supply Schedules (FSS), Blanket Purchase Agreements (BPAs), Basic Ordering Agreements (BOA) and VA/DLA National Contracts established under the Pharmaceutical Standardization Program (NCS). Prospective prime vendors shall have a minimum of 5 years' experience as a pharmaceutical prime vendor.

b. Products and any incidental services under any resultant contract(s) are for direct use by the facilities covered under this contract. Resale of products by participating facilities is prohibited. The Government anticipates that after award additional facilities/agencies may be added to the contract(s) on a monthly basis. The Government will negotiate a bilateral modification to add a facility. Facility deletions will also be processed by modification.

c. The Government anticipates that payment under any resultant contract(s) will be made to the PPV contractor(s) within the terms and conditions of the Prompt Payment Act, (clause included). Fast Pay, a VA administered alternate payment program for the PPV, is mandatory for all VA facilities participating in this contract. The use of the Fast Pay Program is OPTIONAL for Other Government Agencies (OGAs) participating under this contract. Currently there are approximately 800 VA and OGA accounts making payments using the existing Fast Pay Program (See Attachment A). The Government anticipates offers of a larger negative Distribution Fee for those customer accounts using the Fast Pay Program (See Section I-28 Distribution Fee). At any time during the performance period of this contract, when a NET 30 day (calculated from the bulk weekly invoice date) paying customer commits to making payments under the Fast Pay program in order to receive the awarded larger negative distribution fee, the Government will notify the contractor to include the FAST Pay Customer at the awarded Fast Pay distribution fee.

d. The PPV shall provide and have in effect an emergency contingency plan for disaster recovery to protect the Government from disruption of the requirements outlined in this solicitation to include but not limited to government data, virtual inventory, physical inventory and deliveries. The PPV is required to submit an emergency contingency plan annually or when there is a change in the plan. A plan sufficient to ensure normal operations in the event there are two or more natural disasters in different geographical regions of the country. When nation-wide allocations occur the federal government contract participants will be prioritized. This will be coordinated through the contracting officer and the pharmacy benefits management program office.

e. The PPV shall be required to make available upon request the following product categories at the established government prices. The product categories are listed as Special Item Numbers (SINs) on Federal Supply Schedule (FSS) Group 65, Part I, Section B, Drugs, Pharmaceuticals &

Hematology Related Products. In the event there is a non-availability determination specific authorization for each exception will be provided to the PPV.

Table 1: Special Item Categories

l Item Number (SIN)	Description
SIN 42-2A	Single source innovator, multiple source innovator, and biological insulin pharmaceutical products (i.e. covered drugs)
SIN 42-2B	Generic & multiple source pharmaceuticals & drugs, human blood products, & over-the-counter drugs
SIN 42-3	Complete IV delivery systems
SIN 42-5	Dietary/Nutritional/Supplements
SIN 622	Antiseptic Skin Cleansers, Detergents, Dispensers only small personal sizes and no industrial dispenser items.

f. In addition to the above product categories, the PPV shall also maintain an adequate supply of, and distribute products under the FSS and NCS contract's programs listed below.

1. Blood-glucose Monitoring Units and Consumables including Miscellaneous items included on a National Contract or Federal Supply Schedule Group 65, Part VII, In-Vitro Diagnostics, Reagents, Test Kits, and Test Sets.

2. Only Medical/surgical products on VA' s NCS National Standardization Contracts in the categories listed in Table 2 below shall be made available at established contract prices. Availability and delivery of medical/surgical items through the PPV contract shall be in limited quantities strictly for outpatient pharmacy dispensing at the medical facility level. The PPV is prohibited from fulfilling bulk orders (i.e., bulk orders placed by VA's CMOP facilities) for this category of items (with the exceptions noted in number 3 below). The medical/surgical items to be included on VA' s NCS National Standardization Contracts provided on the PPV contract(s) are shown in Table 2. The purchase of medical and surgical products through the PPV contract(s) is optional for ordering facilities. These medical/surgical contracted items are not the same as the MSPV contracts. The PPV must supply vials and caps awarded via national contract. The negative distribution fee applied to med surge items would apply to the vials and caps.

3. Insulin Syringes: Consolidated Mail Outpatient Pharmacies (CMOPs) may purchase Insulin Syringes and pen needles on contract through the Pharmaceutical Prime Vendor (PPV) contract. Orders for Insulin Syringes and pen needles shall be placed routinely through the PPV contract.

4. Antiseptic Liquid Skin Cleansing Detergents and Soaps included on a National Contract or Federal Supply Schedule Special Item Number 622.

5. Ultra Expensive is defined as a WAC price greater than or equal to $30,000.00.

6. GLP-1s are products not ultra expensive that:
   a. Injectable and
   b. Require refrigeration and
   c. Have a mechanism of action, either alone or in combination with, glucagon-like peptide (GLP-1) receptor agonists or dual agonists (e.g., GIP/GLP-1) or triple agonists (e.g. GIP/GLP-1/Glucagon Receptor Agonist) or amylin receptor agonists
7. Specialty is defined as medications that are not ultra expensive or GLP-1s which treat chronic, complex or rare diseases, and which have a minimum of four out of five additional characteristics related to the distribution, care delivery and/or cost of the medicines. These five characteristics include: WAC price in excess of $3000 initiated/maintained by a specialist, requiring special handling in the supply chain, distributed through non-traditional channels, or medication has significant side-effects that require additional monitoring of therapy and/or disease requires additional monitoring of therapy.
8. OTC means over the counter medications that can be purchased without a prescription, are safe and effective for consumer self-use when taken as directed and regulated by the FDA.
9. VA FSS, all other and VA/DLA national contracts to include medical surgical items and medical devices that are packaged, labeled, and commercialized like drug product and therefore receive a FDA National Drug Code (NDC) or National Reimbursement Code (NRC). This category also includes, dietary supplements, Blood-glucose Monitoring Units and Consumables including Miscellaneous items included on a National Contract or Federal Supply Schedule Group 65, Part VII, In-Vitro Diagnostics, Reagents, Test Kits, and Test Sets.
10. WBPG ANDA are defined as generics prices based on their Wholesale Acquisition Cost with an FDA abbreviated new drug application.
11. Items the PV considers in the Ultra Expensive, GLP-1 and Specialty categories will be reported to the contracting officer and PBM on a monthly basis and determined by mutual agreement.
12. Limited distribution/Closed distribution drugs that require specialty pharmacy distribution are excluded from this contract.

Table 2: Medical/Surgical Item Categories

Description
Needles, Syringes & Jet Injectors
Needles, Hypodermic
Syringes
Syringes & Needle Combination
Syringes & Needle Combination (anti stick)
Implants, Surgical – Joints, Hip, Knee, and Accessories- hyaluronic acid injection products (e.g., Synvisc, Orthovisc, Monovisc and similar items).

Medication and supply packaging and dispensing equipment-vials, caps and similar items.
Additional contracted medical/surgical items may be added by mutual agreement.

g. All items ordered shall be provided to the ordering facilities in accordance with the terms and conditions of the PPV contract and on a "Fill or Kill" basis. Individual delivery orders will be issued by participating facilities against the PPV contract for the items required.

h. CMOP Specific Requirements -The PPV shall, at VA's request, furnish the VA CMOP facilities with bulk orders and bulk delivery of pharmaceuticals and products listed in I-1 (e). The PPV shall designate a VA CMOP Distribution Coordinator that will be responsible for coordinating all business activities at the National CMOP Office level and the PPV.

i. National Acquisition Center (NAC) Accounts Specific Requirements - Upon request by the NAC accounts, the PPV shall coordinate large and bulk orders from a standard list of pharmaceutical items (such list will be furnished to the PPV during the implementation period). Drop shipments shall be made through product contractors only when approved by the customers. The awarded PPV distribution fee for such drop shipments shall be applied to the orders. A NAC Account Distribution Coordinator designated by the PPV shall be responsible for coordinating all business activities between the Directors and the PPV operations officials.

   Consolidated Mail Outpatient Pharmacy (CMOP) National Office Account Specific Requirements - Upon request by the National CMOP Office, the PPV shall coordinate large bulk pharmaceutical orders directly from the manufacturer/supplier with shipment made to the designated CMOP (product list and CMOP POC's shall be provided prior to the end of the fiscal year). A NAC Account Distribution Coordinator designated by the PPV shall be responsible for organizing communication between the PPV, the manufacturer and the National CMOP Office.

j. Emergency Pharmacy Service (EPS) Account Specific Requirements - Upon request by the EPS accounts, the PPV shall coordinate large and bulk orders from a standard list of pharmaceutical items (a list will be furnished to the PPV during the implementation period). EPS orders shall be filled with one lot number when possible. Written approval by the EPS is required prior to delivery of product with more than three lot numbers. The expiration date/shelf life of products shall be a minimum of 20 months. The EPS may authorize the delivery of products with a shorter shelf life on a case-by-case basis. Drop shipments and pass-through orders shall be authorized when mutually agreed upon between the PPV, the EPS and the product supplier. The awarded PPV distribution fee for drop shipments and pass-through orders shall be applied to the order. An EPS Coordinator designated by the PPV shall be responsible for coordinating all business activities between EPS and the PPV operations officials.
   Emergency Pharmacy Service (EPS) Account Specific Requirements for virtual inventory. Upon request by the EPS accounts, the PPV shall coordinate a virtual inventory of a list of pharmaceutical

items. The PPV shall ensure the physical inventory of stock never falls below the virtual inventory levels as agreed upon by the NAC Contracting Officer and EPS. The PPV shall obtain confirmation from the NAC CO prior to changing the status, deleting, or removing any drug listed on the virtual inventory drug list. (EPS shall provide a list of pharmaceuticals to the PPV during the implementation period).

k. IHS Tribal Account Specific Requirements – pharmacy accounts must have separate PPV login credentials and pharmacies must maintain separate physical inventory for different government pricing programs (e.g. 340B).

l. Facilities appearing in the ordering system shall have the 2-4 alphanumeric Agency Class, 3-5 station number (if exists), facility type (hosp/clin/cmop), facility city and account type as part of the name.

m. The PPV shall be required to provide FDA approved pharmaceuticals and those that comply with the Trade Agreements Act (TAA) WAC Based Priced Generics (WBPG). Only WBPG with FDA approved National Drug Codes (NDC) and published WAC are included in this requirement. For OTC WBPG, products that comply with a final monograph or tentative final monograph promulgated by FDA under its TC Drug review Procedures in 21 CFR Part 330 would be included, as these products do not go through a traditional process for FDA approval. The PPV is required to carry the lowest WAC priced generic pharmaceuticals when provided with description of the item and usage rate by the PPV customer. Order placement of WBPG through the PPV contract is optional and subject to periodic review by the Government. The Government may unilaterally cancel in part or in whole the requirement for the PPV to provide WBPG (cancellation can be by individual agency or for all PPV participants).

n. Covered (branded) and national contract drugs missing from Government electronic price file(s): Once included in the Government electronic price file(s), covered and national contract drugs are not expected to disappear from the Government price files. The PPV shall obtain confirmation from the NAC Contracting Officer prior to changing the status, deleting or removing any covered drugs from the PPV's electronic catalog. The PPV shall continue to make available all covered and national contract drugs for purchase by all eligible PPV customers (Big 4) at the price on the last day the item (s) appeared in the Government electronic price file(s). Once the appropriateness of the removal or deletion is determined by the NAC Contracting Officer, the PPV will be authorized to process any credit/rebill or charge/invoice as appropriate.

o. PPV shall not accept drop shipment orders for non-contracted items, including items under NCS or FSS contracts that are designated as Prime Vendor False.

p. Other prices that are not included in the price file will be provided by the CO (i.e. Defense Logistics Agency awarded joint national contracts).

p. Whenever products with no expiration date assigned by the manufacturer, PPV shall enter in the invoice for those items, an expiration date of five years from the Purchase Order date.

I-2 Transition Period (Phase-Out/ Phase-In Period)

To ensure sufficient administrative time has been allowed for continuity of services at required quality levels as well as anticipated inventory levels, contract(s) shall begin after a 120-calendar day implementation period or by mutual agreement. All contract costs associated with the transition period shall be borne by the PPV contract awardee.

For VA customers only - The VA PBM will provide the most recent year of PPV historical data for each ordering facility to the PPV 30 calendar days after date of award through an electronic means of transfer. For OGAs, each ordering facility shall provide usage data to the PPV within 30 calendar days after date of award. The PPV shall download all FSS and National contract products and prices for current contracts from the website at https://www.va.gov/nac/, no later than the 15th day prior to the start of the period of performance, with the most current update to be downloaded the day prior to the start of the period of performance of the contract. A copy of all DLA or other government agency awards that are not contained within the NAC pricing database will be provided to the PPV contractor by the CO within 30 calendar days of date of award and must be entered into the PPV listing of potential contract items available.

I-3 Customer Service

a. VA or OGAs may request either in-person (not to exceed 4 per year) and/or virtual meetings monthly by a facility level PPV representative. PPV shall reach out to all sites each year to determine their preferred visit schedule. Additional calls may be required to answer questions, solve billing and inventory problems, and review reports. A designated CMOP level PPV representative shall make a weekly scheduled physical visit to all CMOP sites to discuss customer satisfaction unless an alternate plan is agreed upon by the CMOP POC.

b. Quarterly meetings or conference calls at the discretion of the government will be held with the participating Agency Program Managers, Contracting Officials at the VA NAC, PBM representatives, and the contract designated PPV Contract Administrator. Quarterly business reviews will also be conducted with the VA VISN Pharmacy Executive, IHS NSSC Pharmacy Branch, and BOP Chief, Pharmacy Logistics Officer. The Government will give the participants 15 calendar days' notice prior to the conference call or meeting.

c. Conference calls pertaining to paragraph b. above will be organized and initiated by VA NAC or OGA and will serve to encourage communication between all parties and serve as a forum to resolve any common issues within a region or activity.

d. During each monthly or weekly site visits as outlined in I-3(a), the PPV representative shall review at a minimum the following with each facility POC or designee(s):

1. Assess utility of hand-held/mobile ordering devices and web-based ordering system
2. Review shelf labels/inventory management systems and modify as necessary and requested by facilities
3. Review inventory support software for proper calculation of order turns and ordering quantities (for those government agencies utilizing inventory support software)

4. Review pertinent updates/improvements with ordering and reporting system
5. Provide account overview (i.e. contract compliance, product utilization, etc.) and advise of improvement strategies
6. Provide education/field questions as requested or as deemed necessary
7. Assists with any issues or concerns with regard to: ordering, deliveries, returns and account billing

f. In addition to any scheduled conference calls, any and all problems and critical issues will be addressed immediately by the PPV upon notification by the using facility, COTRs or NAC Contracting Officers.

BOP and IHSC Specific Customer Service Requirements:

a. Prospective PPVs are advised that due to certain restrictions within the Federal Bureau of Prisons, PPV employees that enter the secure confines of BOP and IHSC facilities/institutions will be subject to the following investigative procedures. (Note: These investigative procedures will not be required in situations where routine/emergency deliveries do not require entry into the secured BOP or IHSC facility.)

1. National Crime Information Center (NCIC) Check
2. Completion of the Contractor Pre-Employment Form
3. Daily possession of a valid picture identification and daily entry into secured facility via metal detector
4. May be subject to ion spectrometry

b. Employees, such as the Customer Service representatives, that need ongoing entry into secured BOP or IHSC institutions will also need to provide a fingerprint check and a name check at the discretion of the BOP or IHSC institution.

I-4 Electronic Ordering System

a. The PPV shall provide, at no additional cost to the Government, each participating ordering facility the newest software necessary for electronic order entry and bar code scanning capability that are compatible and compliant with the VA Technical Reference Model available at https://www.oit.va.gov/Services/TRM/TRMHomePage.aspx and are operational behind the agency internet firewall.

b. The PPV shall provide at no cost to the Government, individual access protected by multi-factor authentication (MFA) for each user via the internet (ordering facility's ordering points(s)) of the PPV Program.

c. As part of its distribution fee, the PPV shall provide each PPV ordering account two of the newest, most advanced model hand-held order entry devices and any accessories associated with such devices. The hand-held order entry devices will enable on-line real-time ordering. The prime vendor shall replace at no cost to ordering facilities any nonfunctioning hand-held devices due to normal use and handling. Additional hand-held order entry devices above the two required to be provided to each account may be provided at no cost based on availability as determined by the PPV. This requirement may be removed from all or some of the PPV

participants over the life of the contract.

d. Additional hand-held order entry devices shall be temporarily loaned by the PPV at no additional cost to the Government for periodic inventory purposes. The temporary loan of the devices shall not exceed two weeks.

e. Technology and corresponding education shall be refreshed by the PPV at the release of new handheld devices within 30 days of introduction to the commercial market at no cost to the Government.

f. Software upgrades shall be provided and installed by the PPV as they become available at no cost to the Government.

g. PPV furnished hand-held devices to be provided for each Parent and Satellite ordering account shall include, at a minimum, unless required elsewhere throughout this solicitation:

Two hand-held/mobile order entry devices per ordering account capable of

- Accepting information from customers bar coded shelves
- Accepting product information from bar codes
- Accepting hand keyed in product information
- Providing item description
- Updating labels
- Providing Current Economic Order Quantity
- Providing Current Safety Stock Level
- Processing product receipt
- Transmitting PPV order through PPV furnished Automated Order System.
- Two-way communication with at least daily updates of the item catalog
- Capability for assignment of a unique username/password for technician receiving product and for signing the receipt of an invoice.
- Scanning serialization information to support transactions under DSCSA.

The devices must meet VA's and OGA's wireless security requirements for 802.11 wireless standards. The PPV must meet Internet Security Act for the agency if it breaks through the firewall.

a. All software and associated programmable devices shall be compliant with current VA OI&T security and group policies.
b. Compliant with the processes and procedures for all pharmaceutical products covered under the Drug Supply Chain Security Act (DSCSA)
c. The PPV system shall interface with other third-party platforms for auto-order generation and inventory management structures in a real-time.
d. Integrate with all CMOP WMS software for data transfer.
e. Manage incoming shipments concurrently through multiple receiving stations

f. Ability to grant and restrict access for inventory transactions
g. Record all inventory transactions to include but not limited to, receive, returns/damages, and manual quantity changes.
h. Prevents a need to enter data more than once
i. Ability for multiple users to receive the same purchase order (PO) without duplication of receiving events/line items
j. Prevents duplicate/double entry of data
k. Ability to insert line-item comments at receiving
l. Handheld functionality shall be available on desktop.
m. Allow adjustable parameters for managing stock expiration date, prevent receiving of short-dated stock
n. Receive at a minimum of 3 levels of containers: pallet, case, and stock unit
o. Ability to access a detailed log of all transactions by user is required.
p. Physical wall-to-wall inventory functionality by zone and location

h. PPV shall also provide, at no cost to the Government, the software necessary to order products. PPV provided software shall be capable of providing:

1. A web-based ordering system
2. The vendor shall provide a communication page containing, but not limited to: links to recalls, manufacturer back orders, updates, training opportunities, and specific government messaging.
3. Access to the PPVs' complete product database (electronic catalog) in addition to access to the PPV's national level customer real-time database. Any item on contract should be displayed in a single catalog.
4. Access for all PPV customers to view the databases for pricing and product source selection prior to creating and transmitting an order to the PPV. Upon selection the ordering screen will show lower cost alternatives as defined by contract hierarchy, generic sequence code, packed size and unit dose as defined in First DataBank® or other comparable pharmaceutical database.
5. An inventory management program for all VA facilities and those OGA customers requesting the program. The inventory management program provided by the PPV shall have the following reporting capabilities:
   a. Demand Forecasting- Weighting factors are applied to past purchases to predict future needs by NDC, CMOP ID for CMOP reports (data will be provided to the PV)
   b. Economic order quantity- The quantity of stock to order that minimizes costs
   c. Safety stock levels- Safety Stock is used to compensate for delays in delivery or greater than anticipated demand
   d. Calculations of reorder point and minimum and maximum inventory stock levels
   e. Generation of bar-coded shelf labels containing this information
   f. Ability to override normal demand forecasting
   g. Ability to designate lead-time, which affects required inventory stock levels
   h. Calculation of theoretical inventory turns by product, Generic Sequence Code, facility and per customer account

i. Must use A, B, C stratified inventory analysis per VHA directive 1108.08. The tracking of high dollar cost products so these products can be managed more aggressively.
j. Ability to determine the confidence level of calculated results (using a method such as Mean Absolute Deviation Percentage (MADP)
k. Report capabilities to support the available tools, including the ability to run national, VISN and facility level reports

6. The capability for all customers to update and print labels and bar codes. During the implementation period, the PPV shall provide all bar code shelf labels and affix the labels to the ordering facilities' pharmacy shelves. The PPV shall print and deliver shelf labels for all items as requested by facilities. Labels must be color coded according to the stratified inventory analysis method (Orange for A items, Blue for B items, and Yellow for C items).

7. An online accessible account that can accommodate up to ten user-defined fields

8. A Confirmation Printback

9. A paperless invoice system in addition to a physical invoice provided upon each delivery

i. PPV's automated ordering system shall contain and not be limited to, the following fields with the option to customize the display for products:

1. PV to assign account number (ordering agency to identify read-only or ordering account)
2. Product Name
3. Generic Name
4. Product Description: Strength, Package Size, Manufacturer
5. National Drug Code (NDC) for applicable pharmaceutical products
6. Universal Product Number (UPN) (when available)- applies to healthcare products
7. Universal Product Code (UPC) (when available)
8. PPV' s Product Number- standardized across vendor's ordering system
9. CMOP Product Identification
10. VA Class/Drug Classification System (i.e. AHFS, First Databank)
11. Product Number as assigned by ordering facility (where available)
12. Product denoted with its specific Control Schedule (CII, CIII, CIV, where applicable)
13. Reference of established DEA number (where applicable)
14. Reference of established HIN number (where applicable)
15. Government Product Contract Number (FSS. National, BPA, BOA, or Miscellaneous) At a minimum, the last five digits of the Government Contract # will be included
16. Type of contract - contract identification or code that identifies as FSS (F), National (N), Miscellaneous or other government (M) contracts (See Reports I-26(B)3, CNTLD)
17. Product Government Contract start date
18. Product Government Contract expiration date
19. Product Contract price including unit price (specific to the pricing and contract eligibility of each customer)
20. Drug Efficacy Study Implementation (DESI) Indicator Standards
21. Product Lot number (on Invoice and Reports Only)

22. Product Expiration Date (on Invoice and Reports Only)
23. Product Bio-equivalency Rating
24. Customer Delivery Zone (CMOP applicable)
25. Product denoted as available as a Drop Shipment
26. Product denoted as available as a Pass-Through Shipment
27. Product denoted as unavailable due to MBO, PV out of stock, Lockout procedures or Allocation situations
28. PV Distribution Center releasing requested product
29. PV assigned invoice number
30. PV payment information
31. Option to query product availability at alternate Distribution Centers and all Distribution Centers with access limited to VISN/regional, national level accounts and CMOP or VA appointed designees.
32. Hazardous Waste Classification as defined by EPA regulations (where applicable)
33. Listed as "Hazardous Drug" as defined by most current "NIOSH List of Antineoplastic and Other Hazardous Drugs in Healthcare Settings" (where applicable)
34. User notes field per account
35. User notes field per Agency

j. The PPV shall provide real-time pricing updates and actual product quantity available. All updates are to be accomplished by 6:00am (ET) of the effective date of the update or next day if the price change is provided the morning of the effective date. For order placement, all pricing updates must be available and viewable by 6:00am (ET) daily on the facility's ordering screen. In the event that the pricing the day of the order is different than the pricing of the product the day that it is received (i.e. product ordered on last day of contract but received the next day), then the pricing in effect the day of the order is the price that the customer should be charged for the product.

k. The PPV automated ordering system shall provide on-screen, real time, generic cost referencing. The generic cost-referencing look-up screen shall contain all of the trade names and generic names for a product when either the trade or generic name is entered by the customer for referencing.

l. For the purpose of this solicitation and any resultant contract(s), the Government has the right to use, disclose, reproduce, prepare derivative works, and display publicly in its facilities in any manner and for any purpose, data generated from the resultant contract. Data means recorded information, regardless of form or the media on which it may be recorded. The term includes technical data and computer software. The PPV shall not sell or share Government purchasing data.

m. The PPV shall also provide, at no cost to the Government, the latest VA TRM approved software necessary to support physical inventories. The software provided by the PPV shall have the capability of accepting data from the hand-held devices or from manual data entries. The software capabilities shall also support acceptance of inventories from independent inventory companies if properly formatted. Inventories shall be editable and exportable after submission.

This system must record at a minimum:

1. Date
2. Account number
3. Account name
4. NDC or UPC
5. Vendor stock number
6. Product description
7. Quantity of inventory
8. Unit price
9. Total inventory cost
10. Manufacturer package size
11. Ability to capture available Drug Supply Chain Security Act (DSCSA) data, including lot number and expiration date.

n. The electronic ordering system shall also have the capability to auto-sort (for example, A to Z or smallest number to largest number) and search for VISNs and facilities using multiple search parameters and display the results based on the search parameter(s) used. This capability shall be available to program offices (VA NAC, PBM, NSSC for IHS facilities, BOP for BOP facilities, IHSC for IHSC facilities). Only PBM and NAC will have access to all PPV accounts.

Example, search by State should yield result that displays all the PPV facilities in a particular state, or search by VISN should display all facilities located within a particular VISN:

Table 3: Inquiry Search

DEA Number	ID or Account Number	Facility Name	VISN	City	State

The search result display shall include at a minimum the following heading: Agency/Class of Trade (COT), DEA Number, ID or Account Number, Facility Name and Complete Address, VISN, Distribution Center, Fast pay indicator (Y or N), Distribution Fee and 12 Month Sales.

Table 4: Sample Search Result to Display

DEA Number	ID or Account Number	VISN	Facility Name	Distribution Center	Fast Pay (Y or N)	Dist. Fee	12 Month Sales
PD1222331	825200	16	VA outpatient Clinic, Mobile, AL 36604	Birmingham	Y	-5%	12,000,000
AB2233445	111111	16	FCI Forrest City, Forrest City, AR 72335	Little Rock	N	-4.75%	50,000
AC5566778	234566	16	Coushatta Tribe, Elton, LA 70532	Birmingham	N	-4.75%	150,000
AD7788991	123456	16	Oklahoma SVH, Ardmore, OK	Oklahoma City	N	-4.75%	100,000

CMOP Specific Ordering System Requirements:

a. The PPV shall provide all VA CMOP facilities with software meeting the requirements as outlined in Section I-4, a. through n. above.

b. The PPV shall also provide all VA CMOP facilities, at no cost to the Government, appropriate software interfaces to operate Automatic Replenishment communications used with automated warehouse materiel management systems. Appropriate interfaces shall be made available to CMOP operating systems. The CMOPs' inventory control systems track the NDC number, lot number, and expiration date. The system must be able to support serialization (which is required now) and 2D barcodes, when the 2D barcode standard is deployed as required in the Drug Supply Chain Security Act (DSCSA).

c. To meet the specific ordering requirements of the CMOP (see Section I-7), interface with the CMOP inventory system shall at a minimum provide the following:

1. Automatic ordering based on usage and/or minimal par levels by VA Product identifier.
2. Paperless invoice system
3. Automatic replenishment, stocking of the products into the inventory system
4. Unique electronic signature for receiving each line item on an invoice
5. Barcode technology to facilitate tote management by zone (i.e., each CMOP has as many as 20 zones for products to be stored, each zone has specific product package size requirements defined by the NDC code. A product may be required in multiple zones).
6. Automatic authorized price updating
7. Payment system based upon receiving an item under a given order
8. PPV product number linked to NDC, UPC or UPN number
9. PPV Software program shall recognize that inventory is available (on the shelf) once the inventory level has been updated in the CMOP inventory system
10. Ordering system shall be compatible with the VA network
11. Capability for assignment of a unique user name/password for the technician receiving product and for signing the receipt of an invoice
12. Lot number and lot expiration date shall be passed back to the CMOP automated system

Offerors are encouraged to make site visits to multiple CMOP facilities prior to the submission of offer. CMOP addresses are shown in Attachment A. Please contact the VA NAC contracting officer at 708-786-5231 to coordinate the visit.

The PPV shall provide to the following Government program management offices, at no cost to the Government; appropriate software applications listed above in this section, and shall ensure read-only access to appropriate management offices of the Agency ordering sites below.

Only VA NAC and PBM will have access to all participating agencies' records. The Director of the IHS NSSC and designees in Oklahoma City, Oklahoma shall have access to all the IHS and Tribal participating facilities records. The BOP Chief Pharmacist, Chief, Pharmacy Logistics Support and designees shall have access to all participating BOP institutions' records. Other agency Program Management offices will be given access to their respective facilities records.

Department of Veterans Affairs:

a. Contracting Officer, or designees, PPV Team, National Contract Service, VA National Acquisition Center, P.O. Box 76, Hines, IL 60141 (viewing capability for all ordering sites)

b. Deputy Chief Consultant PBM, or designees, Pharmacy Benefits Management (119), Veterans Health Administration, building 37, Room 139, 1st Ave. 1 Block North of 22nd Street, Hines, IL 60141 (viewing capability for all ordering sites)

c. Associate Deputy Chief Consultant PBM/CMOP, or designees, Veterans Health Administration, 2*3501 W 84th St, Lenexa, KS, 66227-3296 (viewing capability for all ordering sites)*

Federal Bureau of Prisons (BOP):

a. Chief, Pharmacist, Health Services Division, Federal Bureau of Prisons, 320 1st Street, NW, Washington, DC 20534 (All participating BOP sites).

b. Access shall also be provided to Chief, Pharmacy Logistics Support; Chief, Clinical Pharmacy Programs; Chief, Central Pharmacy Services; BOP Regional Chief Pharmacists; Bureau's Electronic Health Record Pharmacists; pharmacist designees and relevant contracting and business office personnel.

Department of Health and Human Services: Indian Health Service

Director, NSSC, or designees, 501 N.E. 122nd St, Suite F, Oklahoma City Oklahoma 73114 (IHS and Tribal facilities Nationwide)

Immigration and Customs Enforcement (ICE) Health Service Corps (IHSC)

a. Chief of IHSC Resource Management, Department of Homeland Security, Immigration & Customs Enforcement, Enforcement Removal Operations, ICE Health Service Corps, 500 12th St. SW, 2nd Floor, Washington, DC 20536-5202 (All participating IHSC sites).

b. Access shall also be provided to IHSC Regional Consultant Pharmacists, and future IHSC Headquarters/regional office positions as delegated/designated by IHSC Chief Pharmacist/Pharmacy Consultant.

I-5 Maintenance and Repair

Emergency service and repair calls shall be made available on an unlimited basis at no cost to the Government. The PPV shall restore the ordering system to normal operating condition within 24 hours after notification by the Government. The PPV shall also restore to normal operating condition within 24 hours after notification by the Government malfunctioning PPV-furnished hand-held order entry devices. If repair is not feasible, PPV shall replace the devices with the same or updated devices. Government ordering facilities shall not be without order entry devices (whether repaired or replaced) for more than 48 hours from the time notice was given to the PPV. The PPV shall not be responsible for any repairs or replacement parts needed because Government employees, as determined by the Government, neglected the devices, made improper application, maintenance or alteration, or because external factors (e.g. deficiencies in air conditioning, humidity control or electrical power) contributed to

the malfunction or damage. Risk of loss remains with the contractor with the exception of repairs necessitated by abuse, neglect, vandalism, or Acts of God. Upon completion of the contract term, the PPV shall arrange to pick up all PPV furnished devices at no expense to the Government.

I-6 Training

a. The PPV shall provide, at no cost to the Government, orientation and training in the operation of its automated ordering system and process, to personnel at each customer's ordering facilities, VISN and national agency or virtually at the discretion of the facility. Facilities may request training for new employees at any time throughout the contract. Training should be provided on- site at each participating customers' facility.

b. The PPV shall coordinate with all sites 14 calendar days before the date of their scheduled training. The training shall include actual demonstration and operation of the software and hand-held order entry devices. Qualified PPV personnel shall provide the training no later than ten calendar days prior to the end of the 120-calendar day transition period. Along with the Implementation Plan, the PPV shall also furnish training schedules for all sites (Instructions to Offerors, FAR Clause 52.212-1).

c. PPV shall make available webinar training sessions providing an overview of the PPV's ordering system readily available, on demand and live after award.

d. Training at a minimum shall cover the following and shall include an electronic version of the training information (e.g. power point):

1. Proper use of order entry devices
2. How to access PPV's inventory status
3. Order placement process (product inquiry, placement, order edit, printback confirmation, drop-shipment process, pass-throughs, new item requests for stock additions, identifying drop-shipments, controlled substance management threshold increase request process, controlled substances, how to request new items, etc.)
4. PPV data dictionary of acronyms including but not limited to contract type
5. How to make returns including DSCSA specific requirements
6. How to maintain ordering system
7. Downloading price changes
8. Performing file maintenance
9. Requesting bar code labels
10. Download contractually required reports
11. Operation of Inventory Management program
12. Any other commercially available training in use of the order entry devices and ancillary items
13. How to use the reporting system

e. After award, participating management offices and individual facilities will provide the PPV a designated point of contact. The PPV shall work with each Agency's managing office to contact each facility to schedule the initial training for each site. PPV shall also provide updates or systems changes and training if applicable or requested on these changes within 30 days as they occur throughout the term of the contract. The designated point of contact at each facility will be responsible for assurance that the appropriate personnel to be trained are available.

f. A PPV point of contact, email and telephone number shall be provided to each facility in the event additional instruction is necessary. The training shall be at no cost to the government. The PPV shall be responsible for training when there is a change in ordering personnel and on demand throughout the contract period. Training reports at an Agency/regional level will be made available on request.

g. The PPV shall be required to provide at no cost to the government a complete set of electronic Training Guides and Operating Manuals for the ordering system, hand-held order entry device and software furnished by the PPV to each individual ordering facility, VISN, national and maintain them online. The Training Guides and Operating Manuals shall be provided prior to but no later than the actual time of training.

h. In addition to the initial training requirements, the PPV shall provide quarterly web-based training on PPV related topics, if requested with topics to be identified by the facility POC. The PPV shall notify the contracting officer of the availability of these training sessions.

BOP Specific Training Requirements:

BOP must approve a Federal Bureau of Prisons Security Clearance Application for each individual employed by the PPV who will be assigned by the PPV to provide the required training to BOP personnel. Security Clearance must be approved by BOP prior to PPV personnel obtaining access to a BOP facility. The PPV shall coordinate with the BOP designated Point of Contact to notify individual authorized prison personnel at least 45 calendar days prior to making any site visits for the purpose of training.

IHS/NSSC/ Oklahoma City Oklahoma Specific Training Requirements:

The NSSC shall coordinate with the PPV during the implementation period to provide a training schedule for all its satellite facilities. The schedule shall reflect a listing containing all of the customers with scheduled times, locations, points of contact, and facility phone numbers.

I-7 Ordering

a. Each authorized ordering facility will be responsible for its own order placement. For the Department of Veterans Affairs, order placement will be made by duly designated (in writing) Ordering Officers and/or warranted contracting staff. For OGAs, order placement will be made by persons with authority to place orders and obligate funds for their respective agency.

b. For IHS accounts, the PPV will supply an auto-generated PO# as follows: 6-digit date (YYMMDD), account number, and 2-digit order number (for example, the first generated order of the day would be “01” for each account). This auto-generated PO# will not be generated until the order is submitted by the originating account. The PO# will not be a field that can be altered by the originating account.

c. For IHS accounts a secondary PO# or memo field will be available for the originating account to use for local recording purposes. This field will be available in the reporting system as well.

d. For proxy ordering, the user that created the original order will be a field available in the reporting system.

e. For proxy ordering, the user that submitted the order (at the parent facility) will be a field available in the reporting system.

f. All orders for items authorized for distribution through the PPV shall be processed through use of the PPV furnished electronic order entry system as specified in Section I-4. The PPV shall also accept phone, email and/or facsimile orders when use of the electronic order entry system is temporarily unavailable or inoperable, or in the case of an emergency delivery requirement. Customer service personnel will be trained on the direct phone/fax/email order placement process for PPV participants.

g. Facilities such as Option 2 SVHs, NSSC serviced facilities, BOP and other IHS facilities that require a parent facility for order approval shall also be responsible for their own order placement, however, they shall be required to process all electronic orders through the Proxy Ordering System specified under the Satellite Facility Proxy requirements of this solicitation. Each IHS hospital will have one user designated as full function.

h. PPV customers shall have access to order only their unique database for pricing and product source selection. The ordering system will alert and direct the user to use contract compliant items first prior to orders being submitted.

i. The PPV shall process delivery orders on a "fill or kill" basis. The PPV shall cancel from the delivery order items that cannot be filled. The PPV shall indicate the cancelled items on the customer order confirmation. Once cancelled, the PPV is precluded from placing the cancelled items on backorder.

j. The PPV's ordering system shall include the option for backorders upon request per product should be fulfilled and alerted on a just-in-time basis.

k. Controlled substance management threshold increase requests will not require excessive purchase history/dispensing information from sites not required by law or regulation. Those increase requests will abide by federal regulations.

l. The PPV's ordering system shall have an item-description link for the customer to notify the PPV of expected item usage. The PPV shall respond to the usage request within two business days with the expected date of availability, amount of stock, or the reason for the inability to stock.

In some instances, (for example but not limited to a national emergency) the PPV shall be required to fill government orders first before filling its commercial-based customers' orders. The NAC contracting officer will notify the PPV when the PPV is required to fill the government's orders first. In such situations, the Government will present the PPV with a written agreement from the product supplier to release the product to the PPV customers first.

m. PBM/NSSC reserves the right to direct the PPV allocation to VA and IHS facilities.

J. The PPV shall make every effort to ship orders complete with single lot numbers. When quantity equaling a case is ordered, then a full complete case is expected versus a case quantity of loose items.

k. At a minimum, the PPV's customer ordering screen must contain the following fields. Agencies will define a standard view for users at the start of the contract. Additionally, the user screen shall be customizable by each individual user. These user accounts should include, not limited to, full-function users, send for review users, catalog/view only users and multi-account users.

1. Ordering Agency's name and PV assigned account number
2. Product Name
3. Product Number as assigned by ordering facility (where available)
4. PPV's Product Number standardized across the PPV's ordering system
5. Generic Name
6. Product Description
7. Strength, Package size, Manufacturer
8. National Drug Code (NDC) for applicable pharmaceutical products
9. Universal Product Number (UPN)- applies to healthcare products
10. Universal Product Code (UPC)
11. Product denoted as a CII Control Schedule (where applicable)
12. Established DEA number (where applicable)
13. Established HIN number (where applicable)
14. Product Government Contract Number (FSS, National Contract, BPA, or Miscellaneous) (At a minimum, the last five digits of the Gov't Contract# will be included)
15. Type of contract - contract identification or code that identifies product as FSS (F) or National (N)
16. Product Contract price (specific to the pricing and contract eligibility of each customer)
17. Contract price effective date
18. Product Bio-equivalency Rating
19. Customer Delivery Zone (CMOP)
20. Product denoted as available as a Drop Shipment
21. Product denoted as available as a Pass-Thru Shipment
22. Product denoted as unavailable due to MBO (including reason), PV Out of Stock, Lockout procedures or Allocation situations
20. Automatic Substitution option
21. Product Inquiry search option
22. Price per unit
23. Drug Efficacy Study Implementation (DESI) Indicator
24. WAC Price
25. Allocation Level
26. Allocation Remaining
27. The ability to view open market items, but not to order them. No open-market items are to be delivered under this contract.

28. Generic equivalent search option (where applicable)
29. Hazardous Waste Classification as defined by EPA regulations (where applicable)
30. Listed as “Hazardous Drug” as defined by most current “NIOSH List of Antineoplastic and Other Hazardous Drugs in Healthcare Settings” (where applicable)
31. Distribution Center, Alternate Distribution Center and all Distribution Centers quantities or restrict to a regional/national per Agency request.

l. For all approved PPV electronic orders placed no later than 6:00pm customer local time, the PPV is required to provide next day, (or for some specified facilities, next scheduled delivery day) delivery of a complete order.

m. All orders processed thru the electronic ordering system shall receive a confirmation printback from the PPV sent electronically back to the ordering facility. At a minimum, the confirmation printback shall reflect the requirements specified in Section I-13 (Confirmation Printback Report) of this solicitation.

n. For Special Orders such as Control Drugs (Schedule II Substances, CII's) and Closed Distribution shipments, the orders shall be identified as such on the customer’s PPV ordering screen. The confirmation printback shall reflect the total line-item cost of the customer's special order.

The customer's electronic automated order request for Schedule II Control Drugs, in accordance with Controlled Substances Ordering System (CSOS), shall be followed up by the ordering facility by providing the PPV with an electronic or hard copy of DEA Form 222. The PPV's responsibility to release and deliver the customer's Control Drug order under the terms and conditions outlined in this solicitation, commences upon the PPV's receipt of the required DEA Form 222. Printback for electronic orders shall resemble DEA Form 222 in compliance with all DEA regulations.

o. Drug Bio-equivalency Rating-The PPV shall show the Food & Drug Administration (FDA) Orange Book therapeutic drug equivalency rating for each drug on each customer's order screen which will allow customers to view the equivalency ratings when making drug product selections. If the PPV plans to use another rating system, such as the Z-Rated system, the PPV shall identify and explain the system that will be used and what it means.

This information shall be provided to all ordering officials at the time of the program installation and training. Information regarding the drug bio-equivalency rating shall also be posted on the PPV website for instructions and guidance throughout the term of the contract.

p. Technical Support- Technical support shall be available to customers daily during local normal business hours, until 6:00pm customer local time excluding Federal Holidays that are a not a one-time result of an executive order.

q. The full PPV product catalog of items/application programming interface key offered through the PPV contract (FSS, National Contract, WBPG, etc.) shall be made available to each Agency’s national accounts.

r. The PPV shall provide within the implementation period, at no cost to the government an HL-7 interface that allows for the Agency's internal inventory system associated with its operating system (VISTA, RPMS, etc.) to generate and automatically upload product reorder quantities into the PPV's online ordering system for order review and submission.

s. Aside from the HL-7 interface noted above, the PPV shall provide within the implementation period, at no cost to the government, the following Electronic Data Interchange (EDI) interfaces needed for use with the VA EHRM Inventory Management System:

- EDI 850 Purchase Order
- EDI 855 Acknowledgement
- EDI 856 Advanced Shipment Notice
- EDI 810 Invoice

t. The PPV shall provide the above EDI interfaces needed for use with Inventory Management Systems to IHS sites upon request by IHS NSSC PPV Team.

Specific Ordering Requirements: Satellite Facility Proxy Ordering:

a. The PPV shall provide an automated ordering system capable of establishing a "Proxy Ordering" process for VA's Option 2 SVHs, VA OPCs, IHS facilities and select BOP facilities. This process does not apply to emergency orders which may be authorized by the parent facility via email.

b. Satellite facilities will be responsible for ordering their own products through the PPV web-based ordering system. However, a satellite facility being serviced by a parent facility must have its orders transmitted simultaneously to the designated Parent Facility and the PPV through the proxy system. The satellite facility's order is required to be approved by the parent facility prior to the PPV delivering the order to the satellite facility. Full function users are excluded from this process.

c. Whenever PPV order requests are initiated by the satellite facilities and transmitted through the PPV's "proxy order" concept, the following functions shall take place:

1. The satellite facility's order shall be sent electronically to the PPV for acknowledgment of receipt of order and stock allocation but held in abeyance until approval has been received from the parent ordering facility before the order is filled.

2. Within 30 minutes of the PPV's receipt of the satellite facility's order, a confirmation printback, shall be generated from the PPV and transmitted back to the satellite facility. The printback at a minimum, shall indicate what items will be "filled or killed" along with the information required in Section I- 14 (Confirmation Printback Report) of this solicitation. Upon receipt of a printback, the requesting satellite facility shall be capable of requesting a substitute product/item/unit and generating a substitute order if needed, through the same electronic proxy screen ordering processes.

3. The parent facility shall approve the order and funding by assigning the final purchase order number. For IHS facilities using proxy screen ordering, the PO# will remain the auto-generated PO#, but the final submission will take place by a user at the parent facility. The parent facility shall also be able to perform maintenance on the order, i.e., view, edit, add or delete items as needed and approve the order before the PPV fills the order. This process shall be completed electronically except when use of the electronic order entry equipment is

unavailable or inoperable, a full function user submits the order, or in a case of an emergency delivery requirement.

4. When approved by the parent facility, the order is transmitted electronically to the PPV. The approved order is the final authorization for the PPV to fill and deliver the order to the satellite facility.

5. Within 30 minutes of receipt by the PPV of the approved order from the parent facility, a confirmation printback, shall be generated by the PPV and sent electronically to the parent facility. The printback shall, at a minimum, confirm what items will be "filled or killed" along with the information required in Section I-13 (Confirmation Printback Report).

6. Before payment can be made to the PPV for any satellite facility order placed, the order shall indicate the parent facility's correct purchase order number assigned when the order was originally approved by the parent facility. For IHS facilities using proxy screen ordering, the auto-generated PO# will remain intact; however, the final user submitting the order shall be a user located in the parent facility.

7. The designated parent facility is responsible for the payment of their satellite facility orders if (BOP satellite facilities will be responsible for payment):
   a. Orders have been properly relayed to the designated parent facility through the PPV's proxy ordering system
   b. For IHS facilities, the user submitting the final order is designated within the parent organization as full function.
   c. Orders were assigned a parent purchase order number prior to the delivery of the order by the PPV, and
   d. The parent facility has received a proper PPV invoice (does not apply to Fast Pay)*

   * In the event the parent facility receives a PPV invoice that does not reflect the required information, the invoice will be returned to the PPV unpaid within 7 days of receipt, for correction, proof of authorization to release product, proof of delivery and subsequent resubmittal by PPV of a proper invoice.

   In the event that the PPV releases a Satellite facility order without the direction and approval of their designated ordering/approving office, that order shall be considered to have been released without the Government's authority and the Government shall not be obligated for any payments.

   In some instances, the IHS may request orders to be approved with prior parent facility approval e.g. emergency situations or office closures.

CMOP Specific Ordering Requirements:

a. Each CMOP will create electronic orders to the PPV CMOP proprietary system and the PPV's electronic ordering system and software. Each CMOP order shall be prepared with an identified inventory zone and at a minimum shall reflect:

   a. The CMOP customer account number

b. The customer's purchase order/delivery order number

c. The NDC numbers for the products required

d. The quantity of each product required

e. The delivery location for each order

b. In addition to the required 30-minute transmittal of a PPV Confirmation Printback to the ordering CMOP, the PPV shall:

a. Segregate like lot numbers-by products

b. Separate parcels onto separate pallets by CMOP Zone (as identified on the CMOP's original order)

c. Create an ASN file to be transmitted to the ordering CMOP, showing the required data elements of the inventory management program. (Such as, but not limited to, delivery zone, lot number, expiration date, package size and product identification)

d. The PPV shall submit invoices that include the lot number, expiration date and quantities of each line item.

e. Acknowledge the preferred product ranking order of the ordering CMOP, on each order. CMOP Director and PPV will use this information in an attempt to establish the authority for Automatic Substitution as deemed necessary.

c. Usage Request Form. The PPV shall provide an efficient, transparent, streamlined, usage request form/tool designed to process expected changes to usage. The form/tool shall provide custom dashboards, reports, and workspace to assist CMOP and the PPV with the communication of required changes to inventory. At a minimum, the PPV shall reflect the capture following information:

a. New usage or change to current usage
b. Change duration
c. CMOP Account Number, Address and Location
d. Requester's information
e. NDC Number
f. Estimated weekly usage
g. Date of change
h. Drop Shipment required
i. Notes section
j. Email confirmation from the PPV

EPS Specific Ordering Requirements:

a. EPS shall create electronic orders via the PPV's electronic ordering system and PPV proprietary system software. Each EPS order shall be prepared with an identified inventory zone and at a minimum shall reflect:

    1. The EPS customer account number
    2. The EPS purchase order/delivery order number
    3. The NDC numbers for the products required
    4. The quantity of each product required
    5. The delivery location for each order

b. In addition to the required 30-minute transmittal of a PPV Confirmation Printback to the EPS, the PPV shall:

    1. Segregate like lot numbers-by products
    2. Separate parcels onto separate pallets by EPS Zone (as identified on the EAP's original order)
    3. Create an ASN file to be transmitted to the EPS, showing the required data elements of the inventory management program. (to include, but not limited to, delivery zone, lot number, expiration date, package size and product identification)
    4. The PPV shall submit invoices that include the lot number, expiration date and quantities of each line item.
    5. Acknowledge the preferred product ranking order, on each order. EPS, CMOP Director and PPV shall use this information to establish the authority for Automatic Substitution as deemed necessary.

IHS Specific Ordering Requirements: NSSC, Oklahoma City, Oklahoma:

In addition to the general ordering requirements listed above, the IHS Specific Ordering Requirements for the National Supply Service Center (NSSC) shall consist of:

a. A PPV-furnished web-based ordering system:
    1. That allows a minimum of five individuals to place PPV orders simultaneously.
    2. That allows a minimum of three individuals to place proxy orders simultaneously.
    3. That has the capability to receive, send, and release individual customer orders without having any effect on each other.
    4. That has the capability to receive, send, release and print each order individually.
    5. That has the capability to delete or add to customer's orders once received at the NSSC.

b. A PPV-furnished Spilt-Screen Ordering System for all customers serviced by the NSSC.

    The NSSC, or designee, provides PPV procurement support services to a number of IHS and Tribal facilities through the prime vendor program.

c. A PPV furnished Paperless Invoicing System.

d. A PPV furnished electronic ordering system that provides a unique password that shall be assigned to each individual to be identified once the order has been transmitted from the satellite facility to the NSSC. The individual's name, or code shall be attached to the order, and once printed at the NSSC, the name or code, shall be printed at the end of the order transmission.

e. A PPV furnished electronic ordering program that provides a unique electronic signature for receiving each line item on an invoice.

f. A PPV furnished electronic ordering program that provides the technicians receiving product to have a unique password for the signing receipt of an invoice.

Offerors are encouraged to make a site visit to the NSSC, Oklahoma City, Oklahoma by contacting the NAC Contracting Officer at (708)786-5231.

Other IHS Facilities Specific Ordering Requirements:

a. The PPV shall establish a "Proxy Order" feature for each designated IHS Parent Facility for the automated order entry software installed at the following IHS sites and for the IHS and Tribal customers serviced by the PPV. IHS requires the ability to have multi-level user accounts.

1. NSSC in Oklahoma City, Oklahoma (or NSSC designee)

b. The software program provided by the PPV shall have the capability to process all electronic orders placed by the IHS satellite facilities in a manner as specified above in "Satellite Facility Proxy Screen Ordering" system requirements. The process then transmits a request for an order to the satellite facility's designated Parent Facility and simultaneously to the PPV's distribution center.

Facilities Located Outside the Continental United States- Specific Ordering Requirements:

In addition to the ordering requirements outlined above, the participating facilities that are geographically located outside the Continental United States will be placing orders Monday through Friday, and the PPV shall be required to provide delivery no later than 48 hours from receipt of order.

I-8 Expiration Dating

a. Expiration dating of all pharmaceutical products delivered under this program (except those delivered to CMOP, IHS, Honolulu and Saipan) shall have a minimum shelf life of 3 months remaining upon delivery to the Government. Expiration dating of all pharmaceutical products delivered under this program to CMOP, IHS, Honolulu and Saipan shall have a minimum shelf life of 6 months remaining upon delivery to the Government.

b. Expiration dating of bulk pharmaceutical items delivered to the HHS SSC, Perry Point, EPS and the National Acquisition Center accounts shall have a minimum shelf life of 20 months remaining upon delivery. All other pharmaceutical items delivered to the National Acquisition Center accounts shall have a minimum shelf life of 12 months remaining upon delivery.

c. Prior approval by the facility, PBM, NSSC, EPS or NAC is required before delivery of short- dated products.

I-9 Substitution

A substitution agreement between the PPV and the ordering facility's point of contact (POC) may be arranged for stock outages or MBOs against a requested product ordered. With such agreement, an

agreed upon alternate product shall be automatically substituted by the PPV. When the PPV uses the automatic substitution process, the ordering facility shall be notified of the substitution and the substituted item must be annotated as such on the customer's confirmation printback. Once such an agreement is entered into between the PPV and the individual ordering facility/VISN/national, the PPV shall maintain an adequate supply of the alternate product. The Government makes no commitment to buy the alternate item. Automatic substitution by the PPV without the customer's prior approval is prohibited.

Facilities may request that the PPV retain their usage for certain products in a MBO or recall situation with the facility notified when the product is back in stock.

I-10 Lock Out Procedures

a. The Department of Veterans Affairs (VA) has awarded and continues to award National Contracts under the Pharmaceutical Standardization program. National Standardization Contracts are committed use, mandatory source contracts for VA facilities. OGAs that made a formal commitment and agreed to the mandatory use are included in the National Standardization Contract.

b. A listing of current National Standardization contracts and authorized users will be provided prior to implementation.

c. Upon the effective date of a new National Pharmaceutical Standardization Contract item, the PPV shall make the specified Standardization item(s) available. and lock out the ordering facilities' ability to purchase any other equivalent items when directed to do so by the National Pharmaceutical Standardization Contract award document. Lock out mechanisms shall be made for all package sizes with the exception of unit dose package type. The VA NAC will notify the PPV of new National Pharmaceutical Standardization Contract award including the ordering agencies/facilities authorized to place orders under the contract. All National Pharmaceutical Standardization Contract items shall be clearly designated as such on the PPV automated order entry system inquiry/order entry screen.

d. Although all National Pharmaceutical Standardization Contract items are mandatory source items for all VA and OGA facilities that have been identified as committed to the contract, there will be instances when a facility will need to procure an alternate source product. A description of these circumstances is shown in 1-4, below. When an ordering facility attempts to order an alternate product, and the following exceptions can be legitimately allowed, the automated order system must permit the user to manually override the lock-out program and select one of the exceptions before continuing the ordering process. The exception information must be captured in the PPV automated order system so that the data is included in the procurement history and related reports (see section I-27 for report requirements). The intent is to allow for the facilities to override the lock-out when needed for one of the 4 reasons outlined. The PPV is responsible for tracking when the lock-out is overridden so that this is captured in procurement related reports, but the PPV is not responsible for tracking the reason that the lock-out is overridden.

1. PPV Stock Outage-The PPV shall provide electronic notification weekly to the VA NAC if a National Standardization Contract product is out of stock due to or related to circumstances involving the PPV's distribution and inventory operations. The notification

shall be provided by the PPV through the electronic purchase history management report system (See Reports section, Section I-26).

2. MBO -The PPV shall provide electronic notification weekly to the VA NAC if a National Standardization Contract product is out of stock indicating it is due to a product supplier backorder. The notification shall be provided by the PPV through the electronic purchase history management report system (See Reports section, Section I-26).

3. Continuous Patient Care Exception - A facility may order other than the National Standardization Contract item to meet patient care needs when clinically directed by their medical provider.

4. National Standardization Contract Waiver- A VA facility may receive a waiver from PBM for a National Standardization Contract item. VA NAC will notify the PPV of this exception, and the PPV shall allow the facility to order a product other than the National Standardization Contract item. Other Government Agencies (OGA) may receive waivers from their respective parent agencies. In these instances, the VA NAC will notify the PPV of this exception, and the PPV shall allow the facility to order a product other than the National Standardization Contract item.

I-11 Manufacturer Back Orders (MBO)

a. The PPV shall notify facilities on the PPV's confirmation printback report (Section I-13) of any manufacturer back- ordered (MBO) item. The PPV shall also notify the VA NAC Contracting Officer of any MBO's.

b. The Government retains the right to investigate the backorder situation to determine the cause of the backorder and to provide assistance to the PPV and the participating customers during the MBO period.

c. When mandatory national standardization contract items are on backordered by the product supplier, the VANAC contracting officer may notify the PPV that the Government will acquire the same or similar items from another source and automatic substitution will be suspended for the standardized item.

The PPV shall provide reports, as requested, to the NAC Contracting Officer details of orders placed by the PPV from specified national contract holders vs. orders delivered to PPV Distribution Centers from the national contract holders. Data requested on orders/deliveries may include, but not necessarily be limited to: NDCs, ordering distribution center, ordered quantity, order date, purchase order number, delivered quantity, delivery date, order cancellation date, and indication of whether the order was received on time or late.

I-12 Stock Outages/ Cancellations/ Back Orders, (other than MBO)

a. PPV Stock outages due to cancellations/backorders by the PPV, on products that have met the prerequisites (Fill Rate Section I-16, paragraphs a. through d.) of the fill rate formula, shall be included in the service level calculation of the fill-rate.

b. PPV Stock outages due to cancellations/back orders by the PPV shall be considered a failure to perform by the PPV and may be considered grounds for Termination for Cause.

c. A failure by the PPV to provide customers with products ordered due to a PPV stock outage or cancellation, or back order on products that have met the prerequisites of the fill rate formula (Fill Rate Section I-14, paragraphs a through d), shall free the requesting ordering facility to acquire the same or similar items from another source without breaching/violating the PPV contract, while holding the PPV responsible for any excess product procurement costs incurred by a participating PPV customer due to the PPV's stock outage.

d. Credits due to the PPV customers based on excess product procurement costs caused by a PPV stock outage, cancellation/backorder, shall be routed from the PPV, back to the participating PPV customer in accordance with the Credits Section (I-26) of this solicitation.

e. If facility Distribution Center (DC) or alternate DC is out of stock of item(s) ordered multiple times (i.e. 10 times or more) within the last six (6) months, PPV must obtain from other DC at no additional cost beyond the cost of the product.

I-13 Confirmation Printback Report

a. A confirmation shall be printed back to the ordering facility within 30 minutes of order transmission to the PPV from the facility. A confirmation relating to a customer's request for a drop shipment or pass-through order, shall be printed back to the ordering facility within 24 hours of order placement. The confirmation printback shall appear on the customer's ordering screen, be printable and accessible through the report's module. The confirmation printback shall reflect the correct product price to be charged the customer at the time the order is placed. The awarded Distribution Fee shall be imbedded in the correct product price. A confirmation printback for a drop shipment or pass-through order, shall also reflect the expected product supplier's delivery time, along with any other special terms and conditions required by the product supplier.

b. At a minimum, the confirmation printback provided by the PPV shall reflect the following information:

1. PPV name and address and PPV "bill to" address
2. The Government ordering facility's name and ship to address
3. The Government ordering facility's PPV assigned account number
4. The Government ordering facility's Purchase order/Delivery order number. This would be the final, approved Purchase order/Delivery order number assigned by Parent facility if order was initiated by a Satellite Government facility.
5. Confirmation printback report date and time
6. Product Description for each item ordered
7. NDC, UPN, UPC, or appropriate product number (non-pharmaceutical items) listed for each item ordered
8. PPV established product number for each product ordered

9. Product Number as assigned by ordering facility (where available)
10. Quantity requested, and availability confirmed for each product ordered. If the product is unavailable, printback shall indicate if the product is available at any distribution center
11. Unit price confirmed for each product ordered
12. Extended price of each line item, reflecting PPV distribution fee (imbedded in each contract product price)
13. Identification of, and reason(s) why product is unavailable, such as MBO's, PPV stock outages, product deletions, or manufacturer or PPV allocations, (Codes are acceptable)
14. Confirmed grand total of the order
15. Indication of what requested product are special order or require a drop shipment or pass-through process
16. Assigned paperless invoice number from the PPV
17. Invoice.dat: data file information (required for Drug Accountability.) VA Drug Accountability Point of Contact is Mr. Scott A Soldan, 908-380-0930, scott.soldan@va.gov, OIFO, (205) 943-2319

c. The government reserves the right to amend the drug accountability data file during the contract period at no cost to the government.

I-14 Fill Rate

a. The PPV shall provide next-day delivery (or next scheduled delivery day as specified) with a minimum 98% fill-rate as defined below in the service level calculation. The fill rate shall be calculated on a daily basis for each individual facility account as follows.

Table 5: Service Level Calculation

Service Level Calculation/ Fill Rate= (equals)	**Units (Items) Delivered** / **Units (Items) Ordered (less MBO Units*)**

b. All items ordered, but killed by the PPV, shall be included as an item ordered in the gross and adjusted fill calculations. If the fill rate is less than 98%, the PPV must be able (when requested) to provide documentation to the Government of its attempts to maintain product availability from the manufacturer. The supporting documentation requested by the Government could include, but is not limited to, documentation that supports the existence of an outstanding purchase order between the PPV and the product manufacturer/supplier for the requested units/items. In order for the PPV to include an MBO Unit in the above Service Level Calculation, the outstanding purchase order between the PPV and the product supplier shall have been in existence for no less than three calendar days prior to the customer's request. Failure by the PPV to meet next-day or next scheduled day delivery fill-rates will be officially recorded as part of the PPV contract performance which is available for public review and may also be considered as grounds for Termination for Cause.

*In order for the PPV to include an MBO Unit in the above Service level Calculation, an MBO Unit must be equal to or greater than the number of units ordered on the customers' order.

c. The following are prerequisites to the application of the Service Level Calculation/Fill-Rate:

1. Ordering facilities shall provide the PPV usage information as soon as possible after award. The initial 90 calendar days from the start of the period of performance of each individual institution are exempt from the calculation. If an award is made to the incumbent PPV, the 90-day exception does not apply. After 90 days after the start of contract period of performance, the PPV is responsible for tracking usage and for adjusting its inventories to assure the 98% fill rate.

2. Products ordered by a facility whose usage data has not been provided or determined through order history will be excluded from service level calculation, for a period of 90 days from PPV's notification of such usage.

3. Product quantities of the most recent month in question that exceeds the prior 30-day usage by 150% will be exempt from the calculation (excludes MBOs from the past 90 days).

I-15 Recalls

If any product distributed under this contract is recalled or removed by the manufacturer, or if a recall is suggested or mandated by a regulatory or official Agency, the PPV shall be responsible for taking the following actions:

a. Immediately upon receiving notice of the recall, the PPV shall notify all customers electronically receiving distribution of the product under this contract using the most expeditious manner. The subject line shall include the name of the product being recalled.

b. The PPV shall not ship recalled products to the customers.

c. Expeditiously notify the following management offices of the Department of Veterans Affairs, Indian Health Service, and Bureau of Prisons electronically

Contracting Officer, PPV Team, National Contract Service
E-Mail -karen.ade@va.gov

Pharmacy Benefits Management
E-mail - vhapbmrecalls@va.gov

Supervisor, Pharmacy Support Branch, NSSC
E-mail - weston.thompson@ihs.gov

Chief, Pharmacy Logistics Support, BOP
E-mail – k5jenkins@bop.gov

d. At a minimum, the recall notifications shall include the following information:

1. Complete item description, (product number & lot number) and/or identification along with the manufacturer and national drug code
2. Contract and Delivery Order number
3. Reason for recall
4. Disposition Instructions. If a direct recall is issued, the PV shall include the manufacturer disposition instructions.
5. Level of recall

The PPV will provide within their reporting system a report that provides historical data on purchases by account for a specific item or NDC which will include actual lot numbers and expiration dates.

The notifications will be sent via e-mail and by the PPV through its electronic ordering system and shall be separate and independent from any other correspondence such as invoices. The product name (generic and trade), and level of recall (if available) must be included in the subject line. The e-mail notification will include an Office 365 attachment titled with the Event number in addition to other recall notification attachments provided. This table will list the recalled products and include, at minimum, the following columns: Description, Lot #, Expiration Date, NDC, UPC (if applicable), and any Prime Vendor-specific product identifier.

e. The PPV shall issue credit for any product where specified in accordance with the manufacturer recall. In the event of an internal recall at the VA or other participating agency returns may be requested by the participating facility in accordance with the Returns Goods Policy.

I-16 Delivery

a. Routine delivery for all sites, (except CMOPs, the NAC accounts, and participating facilities outside the Continental United States), is required daily, Monday through Friday, to the delivery point(s) established by the facility. The PPV shall provide next-day or next scheduled delivery day for all orders placed by 6:00pm customer local time. Delivery shall be between the hours of 8:00am and 3:00pm customer local time. Delivery to multiple sites may be required by some of the facilities. Customers shall be able to place PPV orders seven days a week. PPV orders placed on Friday, Saturday or Sunday shall require delivery on the following Monday. For facility (not CMOP) orders placed on Friday for cold chain products not available at the facility's assigned distribution center, delivery is required the day after the next scheduled delivery day.

b. The government has the ability to identify low volume facilities on the participant listing which may require less frequent delivery terms.

c. The PPV shall notify the VANAC contracting officer of any changes in distribution centers.

d. The use of alternate distribution centers will be defined as requiring the PPV ship inventory from a designated secondary distribution center when it is available to fulfill a current order rather than cancelling. Each DC Servicing site will have a secondary DC identified which will be queried in the event of a stock outage at the Primary DC. If stock is available at the secondary DC, the particular line item will be fulfilled from the secondary DC without charge to the government or delay.

e. When the adjusted fill rate falls below 98% for the customer's PPV primary distribution center, the PPV shall establish the use of alternate PPV Distribution Center(s) at the request of the customer. Before the underperforming distribution center may be re-established as a customer's primary distribution center, the PPV shall provide documentation to the VANAC contracting officer of corrective actions taken to improve the fill rate.

f. The use of alternate Distribution Centers by the PPV shall be at no cost to the Government and shall be seamless to customers for order placement, delivery, and payment processes established under this contract.

g. Items may be drop shipped when mutually agreed upon between the PPV, the participating customer and the product supplier. Drop shipments must be shown on the customer confirmation printback. The awarded PPV distribution fee shall be applied to drop- shipment orders. Drop shipments that are mutually agreed upon by the PPV, customer, and product supplier, should not incur extra charges.

h. Delivery orders that include products classified as "controlled drugs" shall be packaged separately from the rest of the delivery order and in accordance with DEA requirements.

i. Delivery orders that include products classified as “hazardous drugs” as defined by National Institute for Occupational Safety and Health (NIOSH) and listed on the most current version of the “NIOSH List of Antineoplastic and Other Hazardous Drugs in Healthcare Settings” (or as defined by the VA) must be identified by the PPV. The PPV will ensure hazardous drugs are packed and shipped in impervious plastic and packaged separately from the rest of the delivery order to segregate them from other drugs and to allow for safety in the receiving and internal transfer process. In addition, the PPV will mark or label the outermost packing as “NIOSH Hazardous Drug” to assist facilities in meeting the compliance requirements and in accordance with ASHP Guidelines on Handling Hazardous Drugs and USP General Chapter <800> requirements.

j. Delivery shall conform to drug integrity and storage as outlined in USP <1079>.

k. Delivery inspection and acceptance shall be performed in accordance with FAR 52.212-4(b). The Government will witness products received at the loading dock (or specified delivery location) and sign delivery receipt documents before the PPV driver departs. Witness of products received in no way waives the Government's rights under FAR clause 52.212-4(b) Inspection and Acceptance.

l. Packages marked or labeled as NIOSH Hazardous Drugs and identified as damaged shall be returned to the PPV driver immediately before they depart for return to the PPV. If there is visible damage to containers marked as containing NIOSH products, VA will not accept these containers from the driver. VA would work with the driver to mitigate immediate risk (i.e. cleaning up spill, etc.), as it is realized that the driver doesn’t likely have the appropriate materials on hand to mitigate.

m. The PPV shall act as a conduit to pass through orders to expedite and simplify the order and payment processes.

a. A drop shipment order placed with the PPV shall be identified on the customer's ordering screen for approval by the customer prior to the order being picked/filled/delivered. The PPV shall confirm in the customer confirmation printback the item as being drop shipped. Unless approved by the customer, drop shipments directly from product manufacturers for recurring products are prohibited.

b. When such a drop shipment request is initiated by the PPV customer, the PPV shall be responsible for placing the drop shipment order to the product supplier.

The PPV shall, within 24 hours, provide the customer a confirmation printback regarding the expected delivery date from the product supplier, the product pricing, and the following minimum information:

a. PPV name and address and PPV "bill to" address
b. The Government ordering facility's name and ship to address
c. The Government ordering facility's PPV assigned account number
d. The Purchase Order/Delivery order number from the ordering facility. This would be the final, approved purchase order/Delivery order number assigned by Parent facility if the order was initiated by a Satellite Government facility
e. Confirmation printback report date and time
f. NDC, UPN, UPC, or appropriate product number (non-pharmaceutical items) listed for each item ordered
g. Product Number as assigned by ordering facility (where available)
h. Quantity requested, and availability confirmed for each product ordered
i. Unit price confirmed for each product ordered
J. Extended price of each line item, reflecting the PPV negative distribution fee (imbedded in each contract product price)
k. Confirmed grand total of the order
l. Paperless invoice number from the PPV
m. Invoice.dat; data file information (required for Drug Accountability.) VA Drug Accountability Point of Contact is Mr. Scott A Soldan, 908-380-0930, scott.soldan@va.gov (See Attachment B)
n. Name of individual placing the order

c. When a drop shipment method is required by the PPV to meet the fill rate requirements of the facility for contract products that are not in stock due to a failure by the PPV, then the PPV shall be responsible for providing the order in accordance with the terms of the PPV contract. Drop shipments shall be shown on the customer's confirmation printback and the awarded negative PPV distribution fee shall be applied to the order. These orders and shipments shall be considered utilization requests. The invoice for the drop shipment shall be submitted by the PPV in accordance with the terms of this contract.

d. When a drop shipment method is required by the PPV to meet the fill rate requirements of the facility for contract products that are not in stock due to a failure by the PPV, then the PPV shall be responsible for providing the order in accordance with the terms of the PPV

contract. Drop shipments shall be shown on the customer's confirmation printback and the awarded negative PPV distribution fee shall be applied to the order. These orders and shipments shall be considered utilization requests and added to the usage history for the product. The invoice for the drop shipment shall be submitted by the PPV in accordance with the terms of this contract.

e. When a drop shipment method is required by the PPV to meet a facility's request for a quantity of products that is excluded from the fill rate calculation and the quantity requested exceeds the PPV's stock, the PPV remains responsible and shall accept the Government's order. The PPV shall place a direct delivery order (drop shipment) from the product supplier. The PPV shall, within 24 hours, provide the customer a confirmation printback indicating the expected delivery date, product pricing and information required under I-IS 2. above. Next day or next scheduled delivery day requirements do not apply to drop shipment orders as indicated in this paragraph.

n. When the PPV is notified by the customer of a "Pass-Through Delivery" being made by the product supplier to the ordering customer, the PPV shall be responsible for invoicing the customer in accordance with the terms of this contract. The PPV shall be notified by the product supplier of the terms and conditions (products, Govt. pricing, expected delivery etc.) of the customer's order, and the PPV shall create the PPV invoice based on the information provided by the supplier. The PPV is responsible for submitting the invoice as quickly as possible to the customer once all the information is acquired from the product supplier. The awarded negative distribution fee shall apply to Pass-Through Deliveries. When the PPV is made aware of such information, the PPV ordering system should denote what products are only available as Pass-Through Deliveries.

o. The PPV shall be responsible for reporting Dropped-Shipped and Pass-Through products itemized by line item as specified in the applicable reports listed in Section I-27.

p. Safety Considerations - The PPV shall be responsible for ensuring Dropped-Shipped and Pass-Through products meet the requirements listed in Sections I-16 i and l.

q. Environmental Considerations- Where possible the PPV, while ensuring the safe and proper distribution of the items ordered under this contract, shall use appropriate packing materials that have the least impact on the environment. Manufactured or disposed packing or shipping materials which decompose or can be recycled, are preferred. Products shall be delivered on non-wooden pallets when possible. The maximum stacked height of pallets (i.e. 2 pallets of goods stacked one on top of the other) shall not exceed 72 inches unless otherwise agreed to by the individual facility. The maximum stacked height of pallets (i.e. 2 pallets of goods stacked one on top of the other) shall not exceed 76 inches for refrigerated product going just to Mid-South CMOP.

CMOP and National Acquisition Center (NAC) Account(s) Specific Delivery Requirements:

Delivery is required next day and the PPV shall ship items six days a week (Monday through Saturday) to the CMOPs and NAC delivery points shown in Attachment "A". Delivery shall be made between the hours of 5am and 8am customer local time unless other agreements are made between the individual CMOPs, NAC accounts and the PPV. The VA NAC Contracting Officer shall be

notified by the PPV about special delivery agreements with the CMOPs NAC accounts and the PPV. The CMOPs and the NAC accounts shall be able to place orders six days a week (Monday through Saturday). Orders placed on a Friday or Saturday are required to be delivered the following Monday, unless otherwise specified.

1. The PPV shall bar-code each tote and/or box delivered for receiving at the VA-defined dispensing zone.

2. Each line item within the tote/box shall be listed in the electronic invoice.

3. When a discrepancy is acknowledged, a credit memo/invoice resolving the issue shall be generated by the PPV. Credit memos may be applied by the PPV to the current invoice.

4. The PPV shall palletize full case products in such a manner that only one P.O. is on each pallet. Orders for less than full cases must be delivered in totes by the PPV.

5. The PPV shall provide deliveries twice per day to any CMOP upon request. When a second truck is required to complete the daily shipment, the delivery will be made within the required hours of 5 am to 8 am.

6. For controlled substance orders, full-case order quantities shall be palletized by the PPV with only one P.O. per pallet. Controlled drug pallets shall be positioned to be the first pallet to be removed from the truck. Controlled pallets shall not be stacked.

7. The PPV shall not deliver full case orders in totes.

8. The maximum height of one pallet is 60". Pallets shall not be double stacked without prior approval from the CMOP.

9. Environmental Considerations- The PPV shall ensure the safe and proper distribution of the items ordered by CMOP under this contract. Product on broken or damaged pallets shall not be sent to the CMOP. The CMOP shall have the option to choose between wooden or non-wooden pallets when possible.

10. All pallets sent to authorized alternate locations to include the pharmaceutical repacker by CMOP shall be clearly marked with a human readable and 2D barcode sticker. The label shall be permanently attached to the outer wrap of each pallet. Human readable information shall include the CMOP station number, customer number, PO number, invoice number, order number drug name, quantity and readable 2D barcode.
11. Physical hardcopy invoices shall accompany each delivery to an authorized alternate location to include the pharmaceutical repacker.

Facilities Located Outside the Continental United States- Specific Delivery Requirements:

All participating facilities that are geographically located outside the Continental United States will place orders Monday through Friday. The PPV shall be required to provide delivery no later than 48 hours from receipt of order.

I-17 Emergency Delivery

a. Emergency deliveries as defined by ordering account shall be delivered within 12 hours (24 hours for those facilities located outside the Continental United States) of receipt of order by the PPV, 24 hours per day, seven days a week.

b. When required by participating facilities, the PPV shall provide six emergency deliveries per calendar month at no additional transportation/handling cost to the ordering account. Emergency deliveries above the six per calendar month deliveries provided at no cost, shall be processed by the PPV in accordance with the emergency delivery time, terms and conditions under the contract but prior to the release of the emergency delivery, the PPV shall notify the customer that applicable and reasonable transportation and handling costs will be applied to the customer's order. Emergency deliveries caused by the PPV's non-compliance to the requirements of the contract shall be at no cost to the PPV customers and shall not count against the six no-cost emergency deliveries. Orders from Alternate Distribution Centers are not to be counted as emergency deliveries unless so indicated by the order that the product is required within a 12-hour timeframe.

c. Emergency orders may be placed with the PPV by email, fax or telephone. At a minimum, when the order is from a satellite facility, the PPV shall obtain verbal, email or faxed approval and be in receipt of an approval number from the satellite facility's approving office prior to releasing an emergency order. The PPV shall then, within 24 hours, enter the email, faxed or phoned-in emergency order into the PPV ordering system for subsequent processing through the electronic ordering system. Orders from alternate distribution centers that do not require a 12-hour timeframe shall not be considered emergency orders.

   Emergency orders entered into the system by the PPV shall be clearly designated as such to avoid duplication of orders. Emergency order purchasing data shall be part of the PPV customer's purchase history. The PPV shall notify the NAC Contracting Officer of repetitive emergency orders by facilities.

d. Prior to contract effective date, the PPV shall provide the COTR or designated POC of each facility, the name, telephone number, and email address of the PPV representative responsible for providing the emergency service.

I-18 Invoice System

a. The PPV shall furnish a paperless invoice feature on its electronic ordering system which provides each customer a correct and complete invoice based on the PPV's confirmation printback report (which shall be based on the customer's order), along with the actual receipt of product(s).

b. In addition to the printback confirmation information, the electronic invoice shall also reflect the actual lot numbers, expiration dates, and ordering individual’s name of the products released under the customer order.

c. In order to be considered a proper invoice from the PPV, the electronic invoice shall also include any changes made by the PPV customer prior to actual delivery and must meet the terms and conditions set forth in the payment requirements of the solicitation.

d. Paperless invoices shall be downloadable and printable. Paper invoices will be included with the delivery.

e. Drop ship invoices shall be provided within 7 days of being invoiced by the supplier or delivery (if known).

f. The PPV is required to include a "submitted by" field on each electronic and printed invoice.

I-19 Returns Goods Policy

a. The PPV shall accept customer returns in accordance with applicable laws, regulations, and normal business practices for credit at no charge to the facility for conditions 1 through 5 below. Returned products shall be credited to the individual ordering facility/VISN/national accounts within seven days of product receipt.

1. Products shipped through the PPV contract in error (i.e. incorrect item, price, or quantity);

2. Products received through the PPV contract with visible or concealed damages;

3. Products received through the PPV contract with visible soiling or with an appearance of tampering.

4. Recalled products, regardless of level of recall or date of receipt unless the recall only directs to return directly to the manufacturer.

5. Products received through the PPV contract that have less than six months shelf-life dating at the time of receipt from the PPV, unless otherwise authorized by facilities.

b. Once the PPV is notified by the customer of a product return as a result of any of the conditions listed in 1 through 5 above, the PPV shall arrange the return be accomplished in no later than five scheduled delivery days.

c. Product returns should not be invoiced by the PPV until the return is processed by the PPV to reflect any associated fees.

d. The customer will be responsible for the safekeeping, proper storage and proper handling of the product until the return is picked up.

e. A separate contractor may be used for the return of products that are outside the conditions listed in items 1 through 5 above. The PPV shall process the credits and pass them on to the PPV customers.

f. Whenever the PPV accepts a request for return of products purchased from the PPV that are outside of the conditions listed in items 1 through 5 above (i.e. order error by the customer), the PPV shall perform such return in accordance with standard industry practice:

1. For returned products stocked by the PPV, the products shall be returned to the PPV at no charge to the customer.

2. For special order products requiring return of the product to the supplier by the PPV, the customer will pay the fee normally charged by the product supplier to its commercial customers.

I-20 Federal Government Holidays

Alternate delivery schedules may be required for the Government holidays listed below. Each ordering facility is responsible for specifying alternate delivery dates in writing to the PPV no later than the end of the 120-day implementation/transition period.

Table 6: Federal Government Holidays

New Year's Day	January 1
Martin Luther King's Birthday	3rd Monday in January
President's Day	3rd Monday in February
Memorial Day	Last Monday in May
Juneteenth	June 19
Independence Day	July 4
Labor Day	1st Monday in September
Columbus Day	2nd Monday in October
Veterans Day	November 11th
Thanksgiving Day	4th Thursday in November
Christmas Day	December 25

When a holiday falls on a Sunday, the following Monday will be observed as a legal holiday. When a holiday falls on a Saturday, the preceding Friday is observed by U.S. Government agencies.

There may be a few additional American Indian or Alaska Native Holidays wherein an IHS facility may not be available to accept deliveries. IHS facilities will notify the PPV in writing or by phone of those holidays and their specified alternate delivery dates no later than the end of the 120-day transition period.

The PPV shall notify each facility seven calendar days in advance of any delivery day changes made by the PPV due to a planned PPV inventory shut down, etc. The PV must provide the VA a list of the holidays they observe that they will not be operational during the implementation period and annually thereafter.

In the event of a Federal holiday, that is a one-time result of an executive order the PPV shall consider facilities closed. Facilities are required to contact the PPV if they are going to be open. The PPV will attempt to contact all facilities in advance to determine if they are open or closed using the most recently available phone number.

Facilities will be able to indicate their typical operating hours, closures and if they will be closed as a result of a one-time event through the ordering system.

I-21 Price Loading

a. The VANAC is the only entity authorized to approve price changes to Federal Government contracts, BPAs and BOAs. Any notice of price or NDC changes received by the PPV directly from product contractor or participating customer shall be forwarded by the PPV to the VANAC Contracting Officer for validation. If the PPV makes any price changes as a result of notifications from other than VANAC, such changes are considered unauthorized and no price adjustments shall be allowed to the PPV.

b. The PPV shall host a secure file transfer protocol (STFP) site and allow VANAC to post the price files to the site on a nightly basis, including weekends. The file will be a tab delimited format. There will be two types of price file transmissions, a Delta file and a Complete file. Delta file consists of changes made to items and pricing for a given day. Complete file contains all active prices. VANAC will transmit the Delta and Complete files nightly. These files contain confidential pricing information, which shall not be disclosed by the contractor and will not be released publicly; chargebacks have historically been processed for these items. The PPV shall electronically load across all PPV distribution centers all contract actions including price changes, product additions/deletions, contract extensions, and contract expirations by 6:00 am Eastern Time (ET) on the effective date of the change. All changes made shall be visible on the PPV ordering system by 6:00 am Eastern Time (ET). Changes provided the same day as the pricing file load may be visible in the PPV ordering system same or next-day with CRRB from the price effective date. It is the responsibility of the PPV to ensure that only contracted items are visible to be ordered on the accounts that are associated with this contract and that all contracted items are visible on the accounts associated with this contract versus the open market. It is the VA's responsibility to ensure that the file of contracted prices is accurate and to correct any discrepancies as quickly as possible.

c. Updates pertaining to miscellaneous contracts will be made available by the VA NAC to the PPV.

d. The PPV shall be responsible for loading correct price information on each participating customer ordering screen as specified in Section I-4 e. of this solicitation. The PPV ordering screen shall provide information specific to the pricing and contract eligibility of each customer and shall be available for use by the customer for online inquiry into product pricing and quantity availability. The PPV ordering system shall show all contract and WBPG items for each customer even if not stocked at the customer's primary DC.

e. The PPV shall load all price updates authorized by the VA NAC, (e.g. quantity discounts, BPA discounts, incentive agreements) for individual ordering sites, or agencies, and updates shall be available on the customer's PPV screen within 24 hours.

f. Public Law 102-585 prohibits pharmaceutical contractors from charging specified Federal entities prices higher than the calculated Federal Ceiling Price (FCP) for certain covered pharmaceutical products. Occasionally, pricing for FSS contract items (covered drugs only) may require a retroactive effective date as required by this legislation.

g. In accordance with Public Law 102-585, Veterans Health Care Act of 1992, FSS contractors that manufacture "covered drugs", as defined by the Public Law, must recalculate their pricing on an annual basis. FSS Contractors are then given the opportunity to update their contract pricing to reflect the approved calculation changes. Pursuant to the Public Law, these changes must go into effect by January 1st of the following calendar year. The VA estimates 10,000 covered drug changes to be made, the majority of which will have price changes during the period of December through January. Due to the large number of pricing changes that must be completed before the end of the calendar year, the update schedule shown above will not apply when forwarding these price changes to the PPV. The NAC Contracting Office will work with the PPV to establish a time frame of forwarding such Public Law price changes electronically to the PPV.

h. The PPV shall separate pharmaceutical products with dual pricing structure into:

1. One price available to all VA customers and other customers designated by the product supplier.

2. One price for OGAs.

I. The PPV shall load two individual up-front prices for certain line items and be responsible for ensuring the appropriate customers receive the appropriate pricing. Public Law pricing is granted to the "Big 4" customers, however, an FSS contractor can extend this pricing to all Government customers.

J. The PPV shall embed its awarded distribution fee in the VANAC furnished product prices. Since the Government anticipates a better distribution fee from the PPV for customers paying under the Fast Pay program, OGA customers may determine to switch over to the Fast Pay program. In this case, the VANAC will notify the PPV via a modification, whenever a participating OGA customer determines to switch over to the FAST PAY method of payment. Such notification shall require the PPV to apply the awarded FAST PAY distribution fee to the customer's account. Likewise, if a Fast Pay OGA customer determines not to continue in the Fast Pay program, the NAC will notify the PPV by modification to apply the NET 30-day fee to the OGA customer.

k. Failure by the PPV to timely and correctly load VA price reductions in accordance with the requirements outlined in this Section (I-22) will require the PPV to reimburse the Government the difference between the price paid by the PPV customer and the correct price for each order placed for the affected product from the date the price reduction should have occurred until the date the PPV charged the customer the correct price. This amount shall bear simple interest from the date the PPV customer originally made payment until repaid by the PPV. The interest rate shall be the interest rate established by the Secretary of the Treasury as provided in Section 12 of the Contract Disputes Act of 1978 (Public Law 95-563), which is applicable to the period in which the amount was overcharged and then at the rate applicable for each six-month period as fixed by the Secretary until amount is paid by the PPV. In addition, the Contracting Officer may negotiate additional consideration for excessive errors in billing or excessive delays in corrections or excessive delays in repayment of the overcharges and interest due. Excessive errors in billing may be considered by the Government as grounds for Termination for Cause (See Clause 52.212-4 Contract Terms and Conditions - Commercial Products and Commercial Services).

l. The Government may conduct periodic audits of PPV Government customer accounts. The failure by PPV to resolve the pricing discrepancies uncovered by an audit will cause the matter to be pursued under the Disputes Act of this contract. For pricing reviews/audits conducted by the VA Pharmacy Benefit Management, the PPV shall be:

1. Notified in writing by the NAC PPV Contracting Officer of the findings of the PBM audit,

2. Required within 60 days to provide to the PBM through the NAC PPV Contracting Officer a written response and determination regarding the audit's findings and

3. Within 90 days of the PPV's initial acknowledgement of the findings of the PBM audit and the PPV's response to the NAC PPV Contracting Officer, the PPV shall be responsible to issue credits to the customers affected by the price discrepancies.

m. Veterans Affairs, Office of Inspector General (OIG) may conduct periodic audits of PPV Government customer accounts. Audits may also include review of performance compliance to the terms of the PPV contract.

I-22 Price Administration

The PPV shall comply with Section I-21, Price Loading when entering the contract prices (new or revised) into the PPV ordering system. The contract price shall remain in effect until

1. The contract expires, or

2. The VA NAC Contracting Officer notifies the PPV of a price change or the deletion of the item.

I-23 Product Additions

a. The PPV shall load and make available all NAC authorized product additions in accordance with the terms and conditions of this solicitation and its resultant contract(s). Product addition usage requirements shall be provided to the PPV by the accounts within 30 days of the effective date of the product addition. Usage may be communicated through the PPV ordering system and via phone/email PPV representatives. In instances where the PPV shows no purchasing activity for a new product addition within the initial six-month period, the PPV shall notify the NAC Contracting Officer of the null activity and the PPV may request a re-evaluation of the addition of the product to the program.

b. For product additions due to a change in the manufacturer's NDC number, or due to the deletion and replacement of a product by the manufacturer, or in situations where the PPV is notified by the VA NAC that the Government has determined a need to switch its procurement selections to the only available contract-priced product; the PPV shall assign the usage history of the original product to the current product addition.

c. PPV shall honor participating customer's requests for addition of covered or branded drug's usage into generic drug usage history. The PPV shall inform the customer when the addition process has been completed.

I-24 Rebills, Reclaims or Ad bills

a. Rebills, Reclaims or Ad bills are procedures used to correct a previous invoice.

b. The PPV shall make price changes only in accordance with paragraph I-21 Price Loading, and I- 23 Price Administration. Invoices and payments shall be reviewed for accuracy by both the ordering facility and the PPV within three months of notification by product manufacturers of charge-back denial. The PPV shall not issue rebills, reclaims, or ad bills after this date, unless approved by the NAC Contracting Officer. All rebills, reclaims, and ad bills, shall be clearly identified as such, and shall reference the original Purchase Order or Delivery/Task Order number (as assigned by the Parent facility in instances when the order was requested by a Satellite facility), the original PPV invoice number, original order date, an itemized listing (by NDC/UPC if available) of the product(s) affected, any credit memo associated with the rebill, reclaim or ad bill, involved, the reason(s) for the rebill, reclaim or ad bill and the effective date of the price change. The data listed above shall be available in the reporting system.

c. Rebills, reclaims, or ad bills issued by the PPV shall reflect the original NDC/UPC price charged, corrected price, quantity ordered, and net difference due, after any original credited amount has been applied and shall reference the original P.O. and original invoice number.

d. Rebills, reclaims, or ad bills issued by the PPV shall be available online to receiving customers (except IHS and tribal customers serviced by the NSSC), with the option to print a hard copy.

e. Rebills, reclaims, or ad bills issued by the PPV for the IHS and tribal customers serviced by the NSSC shall be available only to the NSSC, Oklahoma City, Oklahoma.

I-25 Credit Accounts:

a. The PPV shall create credit accounts for each Government account participating under the PPV contract.

b. Credit Accounts created by the PPV shall contain credits for product returns, shorts, discounts from product contractor, debits, volume discounts, tiered discounts, rebates, FSS BPA discounts, allowances in lieu of returns, reverse distribution, failure to supply, etc. Each credit issued shall be clearly identified as such, and shall reflect the original purchase order, (as assigned by the Parent facility in the instances when the order was requested by a Satellite facility), the original PPV invoice number, original order date an itemized listing of the product(s) affected, any rebill associated with the credit, and the reason(s) for the credit (i.e. product contractor credit, merchandise return, BPA program name, etc.). All credits including third party credits, such as a reverse distributor shall be itemized to include at a minimum item descriptions, date(s) received, quantity, amount, credit memo #s, credit memo where possible, and credit provider.

c. The PPV shall issue credits within 3 days and all credits issued shall reflect the net credit amount available to the customer.

d. The PPV shall credit all credits due to a customers' credit account on a daily basis and shall notify customers of credit balances on a monthly basis.

e. An order by a customer using the available credit amounts in its credit accounts shall be of sufficient value to expend the account's total value against its order. The customer will communicate its order in such a manner as to ensure an efficient processing of the credit purchase. This transaction is a business matter between the PPV and the customer.

f. The PPV shall take all necessary steps to ensure that credits that become available close to the end of the Governments Fiscal Year (September 30th), are available for use in the customer credit accounts no later than ten business days prior to the end of the fiscal year.

g. All credits issued shall be available online to each customer (except IHS and tribal customers serviced by the NSSC, or designee), with the option to print a hard copy.

h. All credits issued for the IHS and tribal customers serviced by the NSSC in Oklahoma City, Oklahoma, shall be available only to the NSSC. For all IHS and Tribal sites serviced by the NSSC, the individual facility's credit accounts shall be set up with the NSSC as the parent facility. All documentation regarding credits and debits for the sites serviced by the NSSC, shall meet the requirements cited herein and shall be released only to the NSSC.

i. The PPV is cautioned that credit purchases shall not result in the transmission of an EDI 810 transaction, except for those amounts of any order that are not sufficiently covered by the credit amount.

Additional Requirements for CMOP Only

1. All terms and conditions of the contract apply to the CMOP in addition to the following. The PPV shall establish a Purchase Order number for credits in the following format: Station Number, followed by a dash, followed by "CR", followed by the month/year (mm/yr.) the credit is issued. For example, a credit processed for August 2018 for station 600 would be: 600-CR0S18.

2. The PPV shall establish a Purchase Order number for Rebills similar to the credit process previously described herein, except that rebills will be identified in the PPV system as "RB". For example, if Station 600 had a rebill in August of 2018, the Purchase Order number would be 600-RB0818.

3. The PPV shall deliver hard copies of the credit and rebill statements to the CMOPs with the next delivery.

4. The PPV shall provide the original invoice number on the credit and rebill documents for facility use as needed. The PPV shall provide electronic system capability that allows CMOP facilities to search by invoice number for easier identification of the original purchase order.

   There may be instances due to Public Law price changes or other price administration adjustments where the Government may require the PPV to submit such identified specific credits under a specific government established delivery order.

5. The PPV shall act in real-time to address major problems and critical issues with the software system upon notification by the CMOP National Office or NAC Contracting Officers (COs). The PPV shall designate an Emergency Contact Team (ECT) to include software SMEs and senior PPV leadership, available 24/7 to ensure bi-lateral communication is occurring during the resolution process. The ECT is a higher level of service and separate from the Helpdesk support for other PPV customers. The PPV is required to submit an updated ECT members list when changes are made to the ECT.

I-26 Reports

a. In addition to an enterprise reporting system the following reports shall be available online, in real time, printable and downloadable as an export delimited file and Office 365® compatible format to the agencies identified. Reporting will be made available for both PPV and Open Market accounts of participating facilities; while ordering under Open Market is outside the scope of this contract, purchase data will be shared for market research and contract compliance purposes.

   1. Customers shall be able to print and export into multiple different formats.

   2. Customers shall be able to access online global data and be able to create/customize data into consolidated reports. Customized templates and reports created by national agencies shall be made available to all agency users.

b. Report formats are provided as a guide, but the fields cited herein shall be shown. The order of the field placements on the individual reports is at the discretion of the PBM. The VA NAC and PBM are the only organizations authorized access to all Agency reports. VISN PBM will have access to all network level reports. The PPV shall provide the NSSC a duplicate of all reporting data that is provided to each IHS and Tribal facility throughout IHS. The NSSC is responsible for compiling all IHS and Tribal data and for providing the necessary reporting information to IHS headquarters.

c. The PPV shall provide the most complete, advanced and up to date report package through a Reporting Solution that is interfaced with the Automated Ordering System, (Transaction Processing System (TPS)) used for placing electronic orders. This Reporting Solution shall be available to the NAC/PBM/Program Office, VISN/Regional, Chiefs of Pharmacy, or designated Points of Contact (POC). The reports shall be available at the ordering facility level. Failure by the PPV to provide the reports timely may adversely affect the PPV's performance rating. For reporting purposes, the PPV may be provided business size status for Government contracts by the NAC and required include in its automated order system a standard field to denote "business size" for product contractors who hold Government contracts (i.e., FSS contract and/or National contract, etc.). This field may be required to appear on the ordering screen of the automated order system. However, the field is required in reports requested by the Government offices listed below. The Contracting Officer will furnish the PPV a monthly list of additions/removals for veteran-owned and service-disabled veteran-owned small business contractor products distributed through the PV program, and a preferred status marker shall be associated with these products in the ordering system to ensure maximum practicable opportunity for consideration and prioritization in accordance with VA small business preference requirements. In the event the price listing is revised during the life of the

contract to include small business size for each product a field will be included in the PPV ordering system and reporting system to so reflect.

d. Reports shall be readily available in the Reporting Solution for purchases made over the past 72 months. The PPV shall provide all archived purchase data upon request by the NAC and other Program Offices within 7 days of request.

Standard Reports- The PPV shall provide the most complete, advanced and up to date standard report package through a Reporting Solution that is interfaced with the Automated Ordering System, (Transaction Processing System (TPS)) used for placing electronic orders. This Reporting Solution shall be available to the designated Points of Contact at the Facility level, VISN level and National level. For reports that are rolled up at the VISN and National level, the PPV is required to provide drill down capabilities to allow the user to reach additional detail. Reports must be downloadable to an excel spreadsheet and delimited text file format. Grouping of accounts for management oversight is required by VISN and National Agencies. VISN and National grouping permissions must be approved by the CO. At a minimum, the following reports shall be available at the Facility, VISN and National Agency level

a. The following reports shall be available online, in real time or scheduled, or deliverable by email or SFTP, printable and downloadable as an export delimited file and Excel compatible format to the agencies identified.

    1. Customers shall be able to print and export into multiple formats.

    2. Customers shall be able to access online global data and be able to create/customize data into consolidated reports.

b. Report formats are provided as a guide, but the fields cited herein shall be shown. The order of the field placements on the individual reports is at the discretion of the PPV. The VA NAC and PBM are the only organizations authorized access to all Agency reports. The PPV shall provide the NSSC a duplicate of all reporting data that is provided to each IHS and Tribal facility throughout IHS. The NSSC is responsible for compiling all IHS and Tribal data and for providing the necessary reporting information to IHS headquarters.

c. The PPV shall provide its standard report package through a Reporting Solution module that is interfaced with the Automated Ordering System, (Transaction Processing System (TPS)) used for placing electronic orders. This Reporting Solution module shall be available to the Chief of Pharmacy, or designated Point of Contact (POC). The reports shall be available at the ordering facility level. Failure by the PPV to provide the reports timely may adversely affect the PPV's performance rating. For reporting purposes, the PPV may be required to include in its automated order system a standard field to denote "business size" for product contractors who hold Government contracts (i.e., FSS contract and/or National contract, etc.). This field may be required to appear on the ordering screen of the automated order system and may be required in reports requested by the Government offices listed below. The Contracting Officer may furnish the PPV the business size status information for all contractors whose products will be distributed through the PV program.

d. Reports shall be able to be generated for purchases made over the past 72 months. The PPV shall provide all archived purchase data upon request by the NAC and other Program Offices within 30 days of request. The VA NAC may request the PPV to create and run reports upon request. All fields identified in the standard and custom reports below will be available to be included in customizable reports by users with appropriate reporting access through the reporting system.

e. The PPV shall provide a comprehensive data dictionary for their reporting system at contract onset and periodically throughout the life of the contract as definitions are added and changed. Fields may be revised upon mutual agreement.

Standard Reports –

12 Month Inventory Turns Forecast Report/ Detail Report – provides a customizable report to customers based on historical purchases with the option to select one account or multiple accounts for their facility. The report shall include the account number, account name, station number, account address, account city and state, item#, NDC/UPC number, item description, generic description, supplier name, velocity indicator (A, B or C), re-order point, re-order quantity, estimated annual quantity, estimated annual dollars, last price paid, theoretical stock $ amount, estimated turns/annually.

12 Month Inventory Turns Forecast Report/Summary – provides a summarized dollar value report for customers based on historical purchases, velocity indicators (A, B or C), reorder points and reorder quantity parameters and values stored. This report can be generated for one or multiple accounts.

High Frequency Item Report – a customizable report providing management with an overview of frequently ordered items. This report provides the ability to select specific items or all items, the frequency items are purchased, date range and for one or multiple accounts and sort options. The report shall provide a minimum but not limited to: account number, item#, NDC/UPC#, item description, manufacturer/supplier, velocity indicator, average frequency ordered, total quantity ordered, total dollar and average price paid.

Obsolete Inventory Report – a detailed report with an adjustable date range providing management an overview of obsolete items. This report shall provide the minimum but not limited to: account number, item number, NDC/UPC #, item description, generic description, total dollar spent for the item, average monthly dollar spent and last purchased date.

Contract Compliance – a detailed report at account level with lost savings opportunity. This report shall provide customers an overview for when a product was purchased, and a lower price contracted item was **available** (in stock) at the time of purchase by another manufacturer. At a minimum the report shall provide but not limited to: customer name, customer number, delivery address, date range, NDC/UPC#, item #, supplier name, invoice number, invoice date, quantity purchased, purchase price, lost dollar value, small business size (if added to pricing file), lower contracted item available and available quantity at time of purchase. This report can be generated with an adjustable date range by single account, station level accounts or VISN level for all accounts

Controlled Substance Report – a detailed report that provides the customer with the options to generate a specific date range and sort options. At a minimum the report can be formatted to combine accounts or break by accounts, provide invoice detail only or invoice detail with a monthly summary of quantities ordered, invoice price per package, invoice extended price, lot#, expiration dates, the staff member that ordered and the staff member that electronically received the e222 order in compliance with 21 CFR § 1305.22 (g). In addition, the report can be grouped by invoice date, generic description, drug schedule, or no grouping. Item level sort options include NDC/UPC, item description, generic description, or total dollar.

Descending Dollar Report – provides management with an overall total dollar spend for drugs on therapeutic classification(s) and therapeutic code(s). This report also provides the current monthly percentage of dollars spent versus cumulative percentage of dollars spent over a select time.

Drug Supply Chain Security Act - a detailed traceability report that provides 3T data for all purchases ordered and invoiced through prime vendor. Information to be included but not limited to: account number, transaction type (TS, TI, TH), invoice number, invoice date, NDC#, description, quantity, direct or drop-ship purchased, lot#, expiration date, Transaction Date, Seller Name, Seller Address, Buyer Name, Buyer Address. This report can be generated with an adjustable date range by single account, station level accounts or VISN level for all accounts. In the event of changes to the DSCSA reporting requirements the contents of this report may be updated.

High-Cost Report – a detailed report with an adjustable range from the top 5 to the top 200 drugs based on overall total dollar based on purchase history. This report can be generated by account (s) or combined station or VISN level providing an overall total dollar for a specific date range, or by comparing month to month, quarter to quarter or a year to year comparison. This report can be formatted by descending dollar by category, therapeutic class(es) or generic description with sort options by item description, item number or descending total dollar. The user can select a customized date range, a specific manufacturer or all manufacturers, a specific product or all products. The report shall include but not limited to: account #, account name, date range, item #, generic description, NDC/UPC#, brand name, average price paid, total quantity purchased, total dollar spent, percentage of class and total percent of dollars spend.

Item Level Availability Updates Report – a detailed item availability report tailored to your purchase history. This report lists specific products accounts purchase to quickly identify shortages. Information in this report shall include but not limited to: account number, item description, item #, supplier name, net dollar spends, net quantity, quantity omitted, quantity omitted due to MFG inability to supply, and current supply status. This report can be generated for adjustable date range by single account, station level accounts or VISN level for all accounts.

Manufacturer Recall Information – a report type database available at the wholesale level that provides customers with detailed information on manufacturer recalls, both current and archived.

Price History Report - an executable report file that can be downloaded and used for the wall to wall inventory and/or management review purposes. Information in this report shall include but not limited to: account number, item #, item description, NDC, unit of measure, current price per orderable unit, current price per dose, current price effective date, date last purchased, quantity last purchased. This report can be generated with an adjustable date range by single account, station level accounts or VISN level for all accounts.

Purchase Drill Down - a summary report by account to show total dollar spend for a specific time-period. This report can be generated by single or multiple accounts and provide an overall view of dollars spent by product or contract for a specified date range.

For example:

Product report - broken down by month, and total dollar for each category; $ net purchase, $ RX, $ OTCs, $ brand, $ generic, % generic purchased

Contract report - broken down by month, and total dollar for each category; $ net purchase, $ contract, $ non-contract, percent difference

Purchase History Report - an invoice level detailed report that can be customized by date range, account(s), select items, items by drug schedule, items by drug class, or all items purchased. This report shall include the following fields but not limited to: invoice/credit date, item #, item description, NDC, unit of measure, invoice price (dose), invoiced price per (pkg), invoiced quantity, invoiced quantity (doses), lot#, expiration date, invoice extended price, ship to city, account number, account name. This report can be generated with an adjustable date range by single account, station level accounts or VISN level for all accounts.

Recall Report - a detailed purchase history report by account that can be customized to the invoice level. The report shall include the following but not limited to: account number, account name, account ship to address, account state, date purchased, item #, item description, NDC, manufacturer, unit of measure, manufacturer size, lot# (s), expiration dates, quantity purchased, price per package, extended invoice price. This report can be generated with an adjustable date range by single account, station level accounts or VISN level for all accounts

Returns Report – a detailed returns report by account number or station level with an adjustable date range to include but not limited to: the account number, account name, account ship to address, account ship to state, item#, item description, NDC#, original invoice number, quantity returned, original unit price (pkg), extended price returned, reason for return, date returned, date wholesaler received, date credited back to customer, credit memo number, credit memo date.

Return Pending Credit - a separate report by account number that provides detailed description for credits pending and include but not limited to: the account number, account name, account ship to address, account ship to state, item#, item description, NDC#, original invoice number, quantity returned, original unit price (pkg), extended price returned, reason for return, date returned, date wholesaler received.

Return Authorization – the ability to print a return authorization in the event the RMA is lost in transit to the customer.

Therapeutic Usage Detail Report - a detailed report that can be generated by account number (s) or combined across accounts at the station level. This report provides a view of purchases grouped by therapeutic category which can be formatted by descending dollar by category, therapeutic code or therapeutic description. The report can be further customized by date range, manufacturer, therapeutic class(es) or all classes. The report shall include but not limited to: account #, account name, date range, item #, generic description, NDC/NRC/UPC, brand name, average price paid, total quantity purchased, total dollar spent, percentage of dollars spent by drug within class and total overall percent of dollars spent within the period.

Third Party Credit Report – a detailed report at account level providing customers with 100% accountability on credits for tracking purposes to include the following information not limited to: account number, account name, account address, item description, NDC/UPC#, quantity, credit amount, date credit applied, credit memo number, vendor name, vendor credit transaction number. Additional identifier to include reason for credit such as; contract price adjustment, volume discount, tiered discount, rebates, FSS BPA discounts, allowances in lieu of returns, reverse distributions, etc.

Time Series Report - a customizable purchase history report by account (s) with the ability to generate in detail, by summary or time comparison (by month, quarter or year to year).

Total Dollar Purchase History – a detailed report that can be customized by date range and ability to report by (calendar month or year), item level separated by account (s) or overall total dollar by item description. The report shall include the following fields but not limited to: account #, account name#, ship to city, date, item description, item #, NDC/NRC/UPC, total quantity purchased (net), invoiced price (pkg), total dollar purchased (net), therapeutic class(es). This report can be generated with an adjustable date range by single account, station level accounts or VISN level for all accounts

Total Dollar Report - a summary report by account to show a total dollar spend for a specific time- period. The report shall include the following fields but not limited to: account #, account name, account ship to address, account ship to city, total dollars purchased (net), total dollars purchased (gross) and total credit dollars. This report can be generated with an adjustable date range by single account, station level accounts or VISN level for all accounts

Usage Detail Report – a detailed report that can be customized per account number(s) or combined across accounts at the station level. This report can be formatted by descending dollar by category, generic code or generic description with sort options by item description, item number or descending total dollar. The user can select a customized date range, a specific manufacturer or all manufacturers, a specific product or all products. The report shall include but not limited to: account #, account name, date range, item #, generic description, NDC/NRC/UPC, brand name, average price paid, total quantity purchased, total dollar spent, percentage of class and total percent of dollars spend.

At a minimum, the following standard reports will be made available to the IHS HSSC:

	I-26 (B) Reports for VA National Acquisition Center (Contracting Officer) and Program Management Offices	I-26 (C) Reports for Supply Offices and Pharmacy Directors located at each ordering site	I-26 (D) IHS Specific Report Requirements for Indian Health Service, National Supply Service Center, (NSSC) Oklahoma City, OK
1. Velocity I	Vendor Contract Supply Problem	Velocity I	Non-Formulary Drug
2. Velocity II	National Contract Compliance	Velocity II	Narcotic Drug Report
3. Usage	Sales Report	Usage	Report 45 –Drug Distributed by Facility Report
4. Contract Compliance	Fill Rate Report (Global)	Narcotic Drug Report	Product Allocations
5. Narcotic Drug Report	Agency Summary Report	Vendor Contract Supply Problem	
6. Fill Rate	Grand Summary	Contractors' Sales Summary	
7. Product Allocations	Contractor Sales Summary Report	Contract Compliance Report	
8.	Product Allocations		
9.	Product Diversion Alert		
10.	CMOP Out of Stock/MBO Report		

The standard report packages shall include the following:

a. In addition to NDCs, the PPV shall use Universal Product Numbers (UPN's) and Unit Product Codes (UPC's) AND NRC as unique item number identifiers when they are available by manufacturers.
b. Only VA NAC and PBM shall have global read only access to ALL reports for ALL participating facilities covered by the PPV contract(s). IHS NSSC, Oklahoma City, Oklahoma shall have

access to all IHS & Tribal facility customers. BOP Health Services Division, pharmacy leadership team shall have access to all BOP institutions.

I-26 (A) Reports for Ordering Facilities

Velocity Report I – Items listed in descending order by dollars spent

Velocity Report II --Items listed alphabetically by generic description

Fields required for both reports:

a. NDC	h. Cost of product
b. UPN	i. Contract type- identification or code that identifies product as FSS, National, BPA, Misc. contract designation.
c. UPC	j. FSS, National, BPA or Misc. Contract number.
d. Generic Description	k. Dollars spent on product for specified reporting period.
e. Dosage form	l. Total products purchased for specified reporting period.
f. Strength	m. Historical movement of product from Contract Start up Effective date to end of specified reporting period.
g. Package size/product/item unit	n. Average product movement during specified reporting period.
	n. NRC

a. Usage Report- Items listed alphabetically by generic description

Fields required:

a. Generic Description	h. Total products purchased

b. Dosage form	i. Total dollars of products purchased
c. Strength	j. Purchase for specified reporting period in units.
d. Package size/order unit	k. Purchase for specified reporting period in dollars.
e. National Drug Code	l. Manufacturer
f. Universal Product Number	m. Summary of Total at end of reports: 1. Cost/order unit 2. FSS, National, BPA or Misc. Contract Number.
g. Unit Product Code	n. NRC

b. Contract Compliance Report, Items listed by generic class and alphabetically by generic description with generic class

Fields required:

a. Generic Description	g. Quantity purchased during specified timeframe.
b. Dosage form	h. Dollars purchased during specified timeframe.
c. Strength	i. Cost/order unit
d. Package size/order unit	j. Cost/each dispensed unit
e. FSS, National, BPA, Misc. Govt. contract number	k. Contract type – identification or code that identifies item as FSS, National, BPA or Misc. Govt. contract item
f. Manufacturer	

c. Narcotic Report, Listing of Schedule II and Schedule III narcotic controlled substances sorted alphabetically by generic description

Fields required:

a. Generic Description	h. Product Code
b. Dosage form	i. Control Schedule

c. Strength	j. Quantity shipped
d. Package size/order unit	k. Invoice Number
e. Cost/order unit	l. Date shipped
f. National Drug Code	m. Manufacturer
g. Universal Product Number	

d. Fill Rate Report, Daily

1. The PPV, within 24 hours after the end of the ordering period (defined as 6:00pm customer local time) shall report daily fill-rate activity that transpired at the ordering facility account level. The fill rate information for all days to date in a given specified timeframe shall be accessible within this report. The following are the minimum fields required:

Fields required:

a. FSS, NATIONAL, BPA, MISC. contractor Name	f. Total Product Ordered
b. Identification of specified reporting period.	g. Total products Filled
c. Facility Name	h. PPV Shorts
d. Facility Account Number	i. Shorts due to MBO's
e. Report Date (MM/DD or Month-Day format acceptable)	j. Daily Fill Rate Percentage

e. Product Allocation Report:

The PPV shall make available product allocation status on its ordering screen at the time customers perform product inquiries or when creating the release of orders. The confirmation printback must also show that a product is unavailable due to an allocation status.

Fields required:

a. NDC	h. Package size/product/item unit
b. PPV product number	i. Contract type- identification or code that identifies product as FSS, National, BPA, Misc. contract designation
c. UPN (where available)	j. FSS, National, BPA or Misc. Contract number.
d. UPC (where available)	k. Allocation Start Date
e. Product Description	l. Anticipated Allocation End Date
f. Dosage form	m. Customers Allocation Level
g. Strength	n. Allocation Assigned by: (VA, PPV, MFG)
	o. NRC

I-26 (B) Reports for VA National Acquisition Center (Contracting Officer) and Program Management Offices

The PPV shall make available to the following Government program management office global read-only access to all ordering facility account records whether created by automated order system or manual order system. These program offices shall have access only to their respective facilities' records except for the Director of the NSSC, which shall have access to all IHS and Tribal data. The Sales Report shall also be made available to IHS and BOP for their agency specific sales information. Sales report information for VA/DLA National Contracts will be coordinated between the PPV and the supplier.

Department of Veterans Affairs

a. Contract Specialist, PPV Division, National Contract Service , VA National Acquisition Center, P.O. Box 76, Hines, IL 60141 (all ordering sites)

b. Director, Pharmacy Benefits Management (119), Veterans Health Administration, Hines, IL 60141 (all ordering sites)

Department of Health and Human Services

NSSC PPV Team, 501 N.E. 122nd St, Suite F, Oklahoma City Oklahoma 73114 (IHS and Tribal facilities Nationwide) (NSSC PPV Team located in Heartland Region)

Federal Bureau of Prisons (BOP)

a. Chief of Pharmacy, Health Services Division, Federal Bureau of Prisons, 320 1st Street, NW, Washington, DC 20534 (all participating BOP sites)
b. Chief, Pharmacy Logistics Support (all participating BOP sites)
c. Chief, Clinical Pharmacy Programs
d. BOP Regional Chief Pharmacists
e. Chief, Central Pharmacy Services and Central Pharmacy Staff Pharmacists
f. Pharmacist designees

1. Vendor Contract Supply Problem Report- Weekly

The PPV shall provide a weekly report identifying any problems encountered with supplies as it affects its performance under the PPV contract. The report shall specifically address manufacturer backorder situations, price discrepancies, chargebacks, and shipping or delivery problems. The report shall contain, at a minimum, the following:

Code	Character Length	Description	Example
Date	17 N	Calendar Quarter	04/01/26-04/07/26 mm/dd/yy - mm/dd/yy
Cntname	25 Alpha	FSS/National /BPA, Misc. Contractor.	XYZ Laboratories
Cntno	11-15 Alpha Numeric	FSS/National/BPA Contract Number assigned by VA NAC	V797P-1234N
Mfr. Chgback #	11 (Alpha Numeric)	Manufacturer's Contract/Chargeback Number	123XYZ987A
NDC	11	National Drug Code	00008154505
UPC	11	Unit Product Code	23569589752
NRC	11	National Reimbursement Code	12312312312
UPN	8-20 Alpha Numeric variable or 14 numeric fixed	Universal Product Number	+A123BJC5D6E71G or 00391234678906
Generic	64	Generic Description	Amoxapine, 100 MG, Tab, 100s

Status	60	Brief description of issues/problems	Mfg. B/O; product release in 30 days

The status shall clearly state the reason(s) for any stock outage or backorder and shall indicate the length of time for replenishment by the product supplier.

2. National Contract Compliance Report, Monthly

The PPV shall provide a report identifying facilities that have requested an alternate source product, deviating from the national mandatory contract pursuant to one of the exceptions stated in section I-10 (Lockout Procedures). The VA NAC Contracting Officer shall furnish the PPV a listing of agencies and agency sites that shall be given access to purchase items awarded on national contracts within 30 days after date of award of a National contract. The report shall contain at a minimum, the following elements:

Code	Character Length	Description	Example
Date	17	Calendar Quarter	03/01/04-03/31/04
Generic	64	Generic Description	Cimetidine
NDC	11	National Drug Code	00089458201
UPC	11	Unit Product Code	23569589752
UPN	8-20 Alpha Numeric variable or 14 numeric fixed	Universal Product Number	+A123BJC5D6E71G or 00391234678906
Size	3-8 Alpha Numeric variable	Product package size	1ml
Purchase	6 Numeric (0 decimal)	Total Units Purchased	5
Cost	8 Numeric (0 decimal)	Unit Contract Price	150.58
Total	11 Numeric (0 decimal)	Total Charge for that line item (excluding distribution fee)	752.90
Cntname	25	FSS/National Contractor	XYZ Laboratories
Cntno	11 – 17 Alpha Numeric	FSS/National Contractor Number assigned by VA NAC	V797P03-NC-1234
Facility	20	Name of Facility	VA Hines, IL

STN	5 –7 (2-3 Alpha, 3-4 Numeric)	Medical Center Number or facility number	765, 520AY or FP1234
Status	60	Reason Cited for Deviation	Patient experience negative reaction

"Station Number (STN)" is a number used to identify each ordering site. The station number coupled with an Agency code (e.g. VA, BOP, IHS, SVH) continues to be the unique identification number for each ordering site (e.g. "FP1234", "534VA)**.** Any sites added to the contract after award shall include the facility's station number.

3. Sales Report, Monthly

a. Within 10 calendar days following the end of each month, the PPV shall provide electronically a monthly report of sales for each facility (identified by assigned station number). The report shall show an itemized line item product cost. Unit cost can be listed by ascending or descending order or by chronological invoice date. The data is required for each facility covered under the contract.

b. The PPV shall provide an online aggregate sales report, which identifies purchases made by each Agency, and grouped by FSS, National, BPA, BOA, and Miscellaneous contracts shall accompany the itemized sales data. The report shall contain at a minimum, the following fields:

Description	Field Length	Expanded Description	Example
Date	**17**	**Calendar quarter covered by Report**	**04/01/04 – 04/30/04**
STN	**7 Alpha Numeric**	**Facility Number**	**695, 520AY or FP1234**
NDC	**11**	**National Drug Code**	**00007463902**
UPC	**11 Char.**	**Unit Product Code**	**25698745689**
UPN	**8 – 20 Variable Alpha Numeric or 14 Fixed Width Numeric**	**Universal Product Number**	**+A123BJC5D6E71G or 00391234678906**
Gendesc	**64**	**Generic Description**	**Ampicillin**
Str	**10**	**Product Strength**	**500mg**
Form	**11 Alpha**	**Dosage Form**	**CAP**
Pkg	**10 Alpha**	**Package Size**	**1000**
Unit Cost	**10 Numeric (2 decimal)**	**Unit Contract Cost (including dist. Fee)**	**314.50**
#Units	**6 Numeric (0 decimals)**	**Total Units Purchased**	**5**
TtlCost	**12 numeric (2 decimal)**	**Total Charge for that line item (including dist. fee)**	**1572.50**

GCN_SEQNO	**6 Numeric (0 decimals)**	**First Data Bank Generic Sequence Code**	**123456**

3. Sales Report, Monthly (continued)

Description	Field Length	Expanded Description	Example
CntNo	**10-15 Alpha Numeric**	**FSS/National, BPA, Misc Govt. Contract Designation**	**V797P-1234k e.g. 578-P2000**
CntID	**14 Alpha Numeric**	**FSS, National, miscellaneous other Govt contract or Designation**	**F=FSS; N=National; M-Miscellaneous Govt Ctr.**
Mfr. Chgback #	**11 Alpha Numeric**	Manufacturer's Contract/ Chargeback Number	123XYZ987A
Vendname	**25 Characters**	**Name of Vendor/Contractor**	XYZ Labs
PVCnt	**11 Alphanumeric**	**Contract number assigned to Prime Vendor by VA NAC**	**V797P-9876k**
PV Name	**25**	Name of Prime Vendor	**XYZ Distr. Co.**
Class	**5**	**VA Classification Number**	**AMO52**
Invoice Number	**10 Alpha Numeric**	**Invoice number**	15649yy
Invoice Date	**8**	**Invoice date**	MM/DD/YY
Saledate	**8**	**Date of line item sale. If this is a summary of multiple sales during the month, you may use the last day of the month as an indicator format should be MM-DD-YY**	MM/DD/YY
Distribution Center **Number**	**7 Alpha Numeric**	**Identification of PPV distribution center**	**123NYS9**
Distribution Fee	**4 Numeric (2 decimal)**	**Fee charged for distribution (exclusive of any other fees)**	**1.25**
DEA	**9 (2 Alpha then 7 Numeric)**	**Drug Enforcement Agency # (Global) of the ordering facility**	**AB3361879**

3. Sales Report, Monthly (continued)

Description	Field Length	Expanded Description	Example
Item Number	**0-10 Alpha Numeric**	**PPV Item number**	**15649yy**
Customer Number	**0-10 Alpha Numeric**	**PPV Customer Number**	**123456**
Customer PO	**22 Alpha Numeric**	**PPV Customer Purchase Order Number**	**12345678jhfjkshfj**
Invoice Reference Number	**10 Alpha Numeric**	**Invoice number that a credit refers back to**	**15649yy**
Transcode	**C-1**	**Transaction Code** **1=Contract C/R Credit** **2=Misc. Credit** **3=Salable Return** **4=unsalable Credit** **5=Other Billing Correction** **6=Contract C/R Rebill** **7=Regular Invoice**	**Contract Credit/rebill** **Credit/Rebill Credit** **Customer Handling Charges** **Salable Return** **Unsalable Return** **Other Billing Correction** **Contract Credit/rebill** **Regular Invoice**
Transdescp	**30 Alpha**	**Transaction Description**	**See above**

4. Fill Rate Report (Global), Monthly

The version of the fill rate report shown in I-26(A), above, shall be a compilation of all Agency ordering sites' information. Therefore, the recipients listed above in the introductory section of I-26 (B) shall only receive fill rate information for their respective agency or all agencies, in the case of the VANAC Contracting Officer, CMOP Chief Logistics Officer and VA Pharmacy Benefits Management and all IHS agencies and Tribal facilities for the NSSC Director, and all BOP sites for the BOP Chief Pharmacy Logistics Support. The fill rate shall be calculated daily and reflected in this report. Within 30 calendar days following the end of each month, the information shall be provided in ASCII fixed-width format. The data is required for each facility covered under the contract.

5. Agency Summary Report, Agency, (i.e., VA, BOP, IHS, etc.)

Fields required:

1. Sales to Agency, year-to-date (e.g. Govt. Fiscal Year 10/1/011 – 9/30/012)

2. Sales to Agency during specified reporting period
3. Sales by station number during reporting period
4. Number of facilities serviced during reporting period

6. Grand Summary Report, – Report to VANAC Only

Fields required:

1. Grand total report – sales to all agencies during specified reporting period
2. Total sales to each Agency (e.g. VA, BOP, IHS, etc.) during reporting period
3. Number of all facilities serviced during reporting period
4. Number of all facilities, by Agency, serviced during reporting period

7. Contractor's Sales Summary Report – Report to NAC Only

Fields required

a. FSS, National, BPA, BOA, Miscellaneous government contractors name.	e. Summary for each FSS, National or Miscellaneous other government Contractor.
b. Contract number	f. Total dollars purchased, all items under each contract.
c. Total dollars purchased from this contractor under the given contract during previous quarter	g. Total dollars purchase
d. Summary by Contract Type	h. Grand total of all purchases made from FSS, National or Miscellaneous other Govt. Contractor

8. Product Allocation Report:

The PPV shall make available product allocation status on its ordering screen at the time customers perform product inquiries or when creating the release of orders. The confirmation printback, must also show that a product is unavailable due to an allocation status.

Fields required

a. NDC	h. Package size/product
b. PPV product number	i. Contract type- identification or code that identifies product as FSS, National, BPA, Misc. contract designation

c. UPN (where available)	j. FSS, National, BPA or Misc. Contract number.
d. UPC (where available)	k. Allocation Start Date
e. Product Description	l. Anticipated Allocation End Date
f. Dosage form	m. Allocation Level
g. Strength	n. Allocation Assigned by: (VA, PPV, MFG)
	p. NRC

9. Product Diversion Alert- Report to NAC ONLY

1 The reported information is required as a tool for the PPV and the VANAC Contracting Office, along with product suppliers to ensure that pharmaceutical products ordered under Federal Supply Schedule (FSS) contracts are intended solely for the use of authorized ordering activities in carrying out their Federal missions; they are not intended for resale or barter.

2. The report shall only be used as an alert to the VANAC Contracting Office, when the PPV has determined that a participating facility has exceeded its normal purchasing thresholds by a significant amount such as the tripling of usual ordered quantities by an activity, coupled with its failure to demonstrate a corresponding increase in its institutional size or patient base , which in some cases may be a sign of possible product diversion.

3. The PPV is informed that the information in this alert may be shared with the entity responsible for the possible product diversion.

4. The submission of an alert for possible product diversion does not render the PPV responsible or liable for the suspected possible product diversion.

Fields required

a. NDC	i. Contract type- identification or code that identifies product as FSS, National, BPA, Misc. contract designation
b. PPV product number	j. FSS, National, BPA or Misc. Contract number.
c. UPN (where available)	k. Customer identification (Station #, PPV acct # etc.)
d. UPC (where available)	l. Start Date of suspected diversion
e. Product Description	m. Increased % level of product purchase

f. Dosage form	n. Procurement History (quantity, purchase order numbers, invoices, etc.)
g. Strength	o. Status of action taken by PPV
h. Product size	

10. **CMOP Out of Stock Report – Report to NAC Only**

The PPV shall provide a weekly report every Monday identifying the top 25 items that were out of stock for all the CMOP facilities from the previous week. The report shall be sorted by the quantity of the out of stock item. The report shall contain, at a minimum, the following:

Code	Character Length	Description	Example
Item Number	10	PPV Item Number	123456789
Generic Description	64	Generic Description	Lisinopril 10mg Tab
NDC	11	National Drug Code	00000112233
Vendor Name	24	Product Supplier Name	XYZ Company
Out of Stock & M.B.O. Quantity	10	Number of bottles, tubes, boxes, etc., unavailable due to an out of stock and/or MBO status	80,800
UPC			
NRC			
ETA for product to be back in stock			

I-26 (C) Online Reports for Pharmacy Directors and Acquisition Offices at the Ordering sites:

a. The PPV shall provide the following online reports to VA's facilities attention: Logistics Managers and VA's Director of Pharmacy Svc; and for other government agencies, direct

the report to the attention of Chief, Pharmacy Svc. and to Chief Supply Chain Officer or Acquisition Utilization Specialist. The reports shall be available online, real time with the capability of being

printed or downloaded.

1. Velocity I – As described in I-26 (A)
2. Velocity II – As described in I-26 (A)
3. Usage Report – As described in I-26 (A)
4. Narcotic Report – As described in I-26 (A)
5. Vendor Contract Supply Problem Report, Weekly, FSS or National contractor to be Listed alphabetically I-26 (B)
6. Contractors' Sales Summary- As described in I-26 (B)
7. Contract Compliance Report – As described in I-26 (A)

b. The respective contract number shall identify any item under contract: FSS, National, BPA, BOA or miscellaneous other government contract (e.g., VANAC numbering format starts with identifier "36W797" and is followed by a five-character Alpha Numeric serial number: example "36W7971234k".

I-26 (D) IHS NSSC Specific Report Requirements:

a. The following reports are in addition to the reports listed in sections I-26(A) – (C). The

reports shall be available online in real time for download within 15 calendar days following the end of each month.

b. Reports shall be provided to the NSSC PPV Team.

c. The NSSC shall have access to PPV/IHS purchase history information and reports for all

IHS facilities nation-wide. This information will be used by IHS to determine participation in the VA National Contracts, BPA's and other government contracts.

Report –Drugs Distributed by Facility (or similar report that will provide the following information):

Fields Required:

a. Product purchased including generic and item description	f. Total dollars of all products purchased
b. Contract Type designation (FSS, National	**g. Grand total by usage of all purchases.**

Contract, BPA, etc.).	
c. IHS/ Tribal facility information including account number, facility name, city and state.	**h Date of purchase(s).**
d. Product information including NDC, item number, strength, dosage, and count size	**i. Grand total (by usage) of all purchases made during specified reporting period.**
e. Total quantity of each product purchased	

This report shall reflect revolving history from the effective date of the contract.

a. Reports are to be distributed for the "Department of Health and Human Services – Indian Health Service (IHS)" to the following:

1. NSSC PPV Team and the C.O.T.R., 501 N.E. 122nd St, Suite F, Oklahoma City, Oklahoma 73114 (IHS and Tribal facilities Nationwide)

Ad Hoc Reporting – The PPV shall provide the most complete, advanced and up to date Ad hoc reporting tool. The PPV shall provide any updated versions throughout the contract period. The module shall be available to the designated Points of Contact at the Facility level, VISN level and National level. Users must be able to customize and build reports based on each Facility, VISN or National requirements directly through the system and must have the ability to transfer data into Office 365and delimited text file format. VISN and National grouping permissions must be approved by the CO.

All fields available in the module shall be made available for reporting purposes. Specific fields may be requested.

I-27 Distribution Fee:

Table 7: LINE ITEMS 1-6

1. Brand Pharmaceutical Products, Generic Pharmaceutical Products and Medical Surgical Products	ESTIMATED PURCHASES UNDER FASTPAY PROCEDURES	PROPOSED FAST PAY DISTRIBUTION FEE	TOTAL AMOUNT (Total estimated annual purchases *1+proposed distribution fee)
BASE PERIOD			
OPTION PERIOD 1			
OPTION PERIOD 2			
OPTION PERIOD 3			

Note: Medical Surgical Items are Optional Procurement

2. Brand Pharmaceutical Products, Generic Pharmaceutical Products and Medical Surgical Products	ESTIMATED PURCHASES UNDER NET 30DAYS	NET 30DAYS DISTRIBUTION FEE	TOTAL AMOUNT (Total estimated annual purchases *1+proposed distribution fee)
BASE PERIOD			
OPTION PERIOD 1			
OPTION PERIOD 2			
OPTION PERIOD 3			
		Note: Medical Surgical Items are Optional Procurement	

3. SPECIALTY PHARMACEUTICAL PRODUCTS	ESTIMATED PURCHASES UNDER FASTPAY PROCEDURES	FAST PAY DISTRIBUTION FEE	TOTAL AMOUNT (Total estimated annual purchases *1+proposed distribution fee)
BASE PERIOD			
OPTION PERIOD 1			
OPTION PERIOD 2			
OPTION PERIOD 3			

4. SPECIALTY PHARMACEUTICAL PRODUCTS	ESTIMATED PURCHASES UNDER NET 30DAYS	NET 30DAYS DISTRIBUTION FEE	TOTAL AMOUNT (Total estimated annual purchases *1+proposed distribution fee)
BASE PERIOD			
OPTION PERIOD 1			
OPTION PERIOD 2			
OPTION PERIOD 3			

5. WAC BASED PRICED GENERICS (WBPG) PHARMACEUTICALS	ESTIMATED PURCHASES UNDER FASTPAY PROCEDURES	FAST PAY DISCOUNT OFF PUBLISHED WAC	TOTAL AMOUNT (Total estimated annual purchases *1+proposed distribution fee)
BASE PERIOD			
OPTION PERIOD 1			
OPTION PERIOD 2			
OPTION PERIOD 3			
Note: Optional Procurement			

Proposed pricing for WBPG may be in the form of (a) at published WAC, meaning there is no discount and no additional charge, (b) published WAC less a fixed percent, or (c) published WAC plus a fixed percent. The proposed pricing shall be indicated in the appropriate table in each Line Item. For price evaluation purposes, the estimated sales indicated for WBPG are considered WAC cost.

6. WAC BASED PRICED GENERICS (WBPG) PHARMACEUTICALS	ESTIMATED PURCHASES UNDER NET 30DAYS	NET 30DAYS DISTRIBUTION FEE DISCOUNT OFF PUBLISHED WAC	TOTAL AMOUNT (Total estimated annual purchases *1+proposed distribution fee)
BASE PERIOD			
OPTION PERIOD 1			
OPTION PERIOD 2			
OPTION PERIOD 3			
Note: Optional Procurement			

Please Note: All fees/prices must include the 0.25% Cost Recovery Fee embedded in the price of all products purchased by OGA participants. The PPV shall make the appropriate provisions in the automated order system in include cost recovery fees in the acquisition price field which appears in all order-entry and confirmation modules. A fee/price must be submitted for every line item.

I-28 Licenses, Permits, and Registration Requirements

Offerors must have in effect prior to the start of the contract, and must maintain for the life of the contract, all current licenses, permits and registrations required by State, local and Federal Government agencies. Offerors shall be Verified-Accredited Wholesale Distributors (VAWD®)

accredited. Offerors shall make such documentation available upon request by the VA NAC Contracting Officer.

I-29 – TAA requirement

The PPV is required to distribute pharmaceutical products from non-TAA designated countries if such pharmaceutical products are awarded on a contract issued by the VA National Acquisition Center and authorized for prime vendor distribution. In the event there is a non-availability determination for a National Contract that may be indicated in the announcement. The PPV shall provide lists of products provided through the PPV contract (National Contracts, Federal Supply Schedule, WBPG, etc.) that the PPV considers are from non-TAA designated countries as those determinations are made, no more frequently than weekly.

I-30 - Drug Supply Chain Security Act (DSCSA)

Pursuant to subsection 582(c) of the Drug Supply Chain Security Act (DSCSA), the PPV will provide prior to the transfer of ownership of the product the transaction information, transaction history and transaction statements required by the DSCSA. Only transactional data for applicable products sold by the PPV through the Pharmaceutical Prime Vendor (PPV) contract must be maintained. Transactional data for open market purchases, drop ship orders from other vendors and orders placed directly with the manufacturer utilizing Federal Supply Service (FSS) contracts are not covered by this requirement. The transactional data shall be accessible for viewing and downloading from the PPV's Reporting Solution for a period of no less than 6 years so that customers can retrieve the data in the event of an FDA audit.

The PPV will ensure compliance with serializability requirements including lot number, expiration date, and serial number on the packaging which must match the PPV provided invoice. The PPV will take all reasonable steps to ensure the accuracy of deliveries compared to provided invoices.

This requirement will terminate upon termination or expiration of the PPV contract. The transactional data maintained by the PPV may be exported by the PPV customers at any time up to ninety (90) days following termination or expiration of the PPV contract.

The Government at a later date may designate program offices (ex. VA Pharmacy Benefit Management (PBM), Indian Health Service National Supply Service Center, Oklahoma City Headquarters, Health Services Division, Federal Bureau of Prisons) as recipients of the DSCSA transactional data.