DRAFT TERMS AND CONDITIONS
CRTC Alpena, MI
Solicitation #W50S8626QA012

1. Description of Agreement. This is a priced "blanked purchase agreement" (BPA) which is a simplified form of a monthly charge account for the Vendor to provide Airbase Logistics Support Services in accordance with the Description of Services (DOS) for exercise support when requested by the Contracting Officer or the appointed Ordering Officer during the five-year period at time of award of the BPA from **1 July 2026 thru 30 June 2031** unless terminated sooner.

2. Extent of Obligation. It's understood and agreed that this BPA obligates the government only to the extent that authorized calls are made against it and then only when delivery and acceptance against such calls has been completed.

3. Purchase Limitation. Each call shall not exceed **$150,000.00** including all modifications to the existing BPA Call.

4. Pricing Arrangement. This Agreement is priced. Prices to the government shall be provided annually from the Vendor's price list, to include any discounts for prompt payment.

5. Individuals authorized to purchase under the BPA. BPA calls placed under this agreement shall be issued by the Contracting Officer or designated Ordering Officer to the Vendor through the vendor's typical ordering system for orders under $25,000.00. Orders for greater than $25,000.00 shall be placed to the vendor, in writing, on the Standard Form (SF) 1449 prior to the delivery of goods or services. The Contracting Officer may issue orders, in writing, on the SF 1449 at their discretion.

6. Ordering Instructions. The Contracting Office or Ordering Officer will place the Order for Services upon verification of certified funding. No services shall be performed unless authorized by the Contracting Officer or Ordering Officer after checking the dollar amount of the order and the funds remaining on the BPA call.

7. Delivery tickets. Each delivery will be accompanied by a delivery ticket which will contain all the following information (as a minimum):

7.1 Name of supplier

7.2 Vendor Generated Invoice Number – OR –

7.2.1 Delivery BPA Number/Call Number (I.E. W50S8626AA0_ _/Call W50S8626FA0_ _) if order is greater than $25,000.00.

7.3 Date of Call

7.4 Name of person placing the call

7.5 Itemized receipt of furnished supplies or services performed

7.6 Quantity, Unit Price, less applicable discounts

7.7 Date of delivery or Period of Performance of services

8. Performance Requirement: The vendor shall agree to begin the performance of services not later than 48 hours after receiving the order. Performance of the services must be conducted within normal business hours, unless otherwise authorized by the Contracting Officer. Normal business hours are Monday – Friday from 7:45AM to 4:30 PM. When required by the government, such as when services are needed on weekends, the government may request performance outside of normal business hours. In general, the government does not conduct business on federally recognized holidays. The federally recognized holidays are:

New Year's Day	1 January
Martin Luther King, Jr.'s Birthday	3rd Monday in January
Presidents' Day	3rd Monday in February
Memorial Day	Last Monday in May
Juneteenth	19 June
Independence Day	4 July
Labor Day	1st Monday in September
Columbus Day	2nd Monday in October
Veterans Day	11 November
Thanksgiving Day	4th Thursday in November
Christmas	25 December

9. Payments for Calls Less than $25,000.00. Invoice Submission and Payments: BPA Calls less than $25,000.00 will be made by the Ordering Officer through the vendor's Ordering System and will be paid by the Governmentwide Commercial Purchase Card. The Contracting Officer may require that Calls less than $25,000.00 be placed directly by the Contracting Officer with a copy of the BPA call provided to the vendor. Invoices for these orders shall be submitted timely (within 30 days) by the vendor for payment.

10. Payments for Calls Greater than $25,000.00. BPA Calls greater than $25,000.00 will be placed directly by the Contracting Officer with a copy of the BPA call provided to the vendor. Invoices for these orders shall be submitted timely (within 30 days) by the vendor for payment.

10.1 Invoicing. Payments will be made by DFAS Limestone, Columbus OH via EFT upon the receipt and acceptance of a proper itemized invoice submitted through Wide Area Workflow (WAWF) by the Vendor, or by Government Wide Purchase Card (GPC)

11. Contracting Office Point of Contacts:

MSgt Michael Solo (Contracting Officer)
E-Mail: michael.solo.4@us.af.mil
Office: (269) 969-3259

MSgt Timothy Fraser (Ordering Officer/BPA Administrator)
E-mail: timothy.frasier@us.af.mil
Office:

All actions regarding changes to the BPA or BPA renewal will be addressed by the individuals listed.