US Department of Agriculture (USDA)

Performance Work Statement

RED SLOUGH WILDLIFE MANAGEMENT AREA BIRD SURVEY

6/10/2026

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Project Title

Red Slough Wildlife Management Area Bird Survey

General Information

1.0 Background and Purpose

The Red Slough Wildlife Management Area is a 5,814-acre wetland project designed to restore hydrology and re-establish bottomland hardwoods. It is cooperatively managed by the U.S.D.A. Forest Service, Natural Resources Conservation Service, and Oklahoma Department of Wildlife Conservation. Project goals and objectives are to maximize diversity and offer outstanding recreational opportunities. Red Slough is a very popular recreational destination located in southeastern Oklahoma and is a premier birdwatching and waterfowl hunting area. The purpose of this survey is to monitor effects of management practices on bird populations in this area.

2.0 Definitions

N/A

Contractor Requirements

3.0 Technical Requirements / Tasks

The Contractor shall furnish all labor, materials, supervision, transportation, equipment, and supplies necessary to perform comprehensive bird surveys at the Red Slough Wildlife Management Area. The Contractor shall perform all work in accordance with the specifications detailed below. The Contractor must possess the expertise to identify by sight and sound all bird species occurring in Southeast Oklahoma. Contractor must execute 48 total surveys and one final comprehensive report during the performance period.

Surveys must occur at a frequency of one per week, separated by at least three calendar days. No more than four surveys may occur in a single calendar month unless authorized in writing by the Contracting Officer's Representative (COR). Each individual survey requires a minimum of six hours of active field time. However, from October 28, 2026, through January 26, 2027, the Contractor must shift focus to waterfowl and submit these specific counts within 24 hours of survey completion.

Upon completing all 48 field visits, the Contractor shall deliver a final comprehensive report to the Forest Service per period. This final report must segment data into four distinct seasonal categories: Fall (September–November), Winter (December–February), Spring (March–May), and Summer (June–August).

Data Collection Requirements
During every survey, the Contractor must record four specific data points:

- Time: Survey date with start and end times.
- Species: Bird observations seen or heard, though differentiating the method of detection per bird is not required.
- Quantity: Record the total quantitative abundance for each species.
- Conditions: Notate general environmental conditions, including sky coverage, temperature, wind, and precipitation.

Standard weekly survey and final report format to be determined at the pre-work meeting with the COR. Audio recordings are not required.

4.0 Deliverable / Schedule

Key Deliverables (All written deliverables shall be phrased in layperson language.)

Item No.	Deliverable	Objective	Due
1	Weekly Survey Data	Observed bird counts per week	Within 48 hours of each visit
2	Final Report	Total bird counts for the survey period	Within 5 calendar days of final visit

5.0 Government Furnished

N/A

6.0 Travel

N/A

7.0 Contractor's Key Personnel

The Contractor must possess the expertise to identify by sight and sound all bird species occurring in Southeast Oklahoma

8.0 Security Requirements

N/A

9.0 Data Rights

N/A

10.0 Section 508 - Electronic and Information Technology Standards

N/A

11.0 Performance Requirement Measures

Performance Objective	Required Task or Deliverable	Performance Standard	Method of Surveillance	Positive/Negative Incentive % for NOT meeting the Task
Survey data IAW 3.0	Weekly Survey	a 95% or higher accuracy threshold for species identification	COR randomly samples survey one week per month	Missing weekly surveys will not be eligible for payment. Inaccurate / late surveys will result in payment reduction. Satisfactory performance is required for option exercise
Survey data IAW 3.0	Annual Report	a 95% or higher accuracy cumulative data collected o weekly surveys.	COR compares report to weekly survey counts.	Missing annual report will not be eligible for payment. Inaccurate / late report will result in payment reduction. Satisfactory performance is required for option exercise

Attachment

- Contract Identification: Official contract title, contract number (if applicable), and place of performance.
- Period of Performance: Start and completion dates.
- Contract Value: Total initial and final contract dollar value.
- Contract Role: Clear indication of whether the Offeror performed as the Prime Contractor or a Subcontractor.
- Scope and Complexity: A concise description of the project scope, size, principal elements, and special features.
- Relevancy Narrative: A clear demonstration of how the past performance relates directly to the technical requirements of this RFQ.
- Customer Reference / Point of Contact (POC): Company or Government agency name, along with the current name, email address, and telephone number of a verifiable POC (e.g., Contracting Officer, Contracting Officer's Representative, or Program Manager)