Defense Logistics Agency
Halon 1301 System Cylinder Refurbishment/Re-certification for Ozone Depleting Substance (ODS) & Hydrofluorocarbon (HFC) Reserve

REQUEST FOR QUOTE (RFQ)
SP4703-26-Q-0052

This is a combined synopsis/solicitation for commercial products or commercial services prepared in accordance with (IAW) FAR Part 12. This announcement constitutes the only solicitation. Offers are being requested and a separate written solicitation will not be issued. Solicitation number SP4703-26-Q-0052 is issued as a RFQ for potential sources to provide Navy shipboard fire suppression "System Cylinders" for the DLA Ozone Depleting Substance (ODS) Reserve Program Office at DLA Aviation, Richmond, VA. This requirement involves shipping "turn-in" System Cylinders from DLA Aviation, Richmond, VA, to the Contractor's facilities to re-certify, repaint, refill Halon 1301 cylinders to DLA Aviation, Richmond, VA. Please refer to the Statement of Work (SOW) for complete details. This acquisition is not set aside for small business concerns. This requirement will be solicited as unrestricted, utilizing Full and Open Competition. This solicitation incorporates provisions and clauses by reference. The full text of provisions and clauses may be accessed electronically at www.acquisition.gov.

This requirement will be awarded as a firm-fixed price contract for a 12-month base period and four 12-month option periods. **The North American Industry Classification System (NAICS) Code is 561990**. **The small business size standard is $16.5M**. Partial quotes will not be accepted. Pricing for all line items and options must be submitted with the quote. For applicable terms and conditions, refer to the RFQ and supporting attachments.

The award will be made based on the Lowest Price Technically Acceptable (LPTA) IAW FAR Part 12 and 13 standards and procedures. In IAW FAR 12.203, Evaluation, Contractors will be evaluated based on Technical, Past performance, and Price.

Defense Logistics Agency
Halon 1301 System Cylinder Refurbishment/Re-certification for Ozone Depleting Substance (ODS) & Hydrofluorocarbon (HFC) Reserve

REQUEST FOR QUOTE DETAILS

1. INTRODUCTION

The purpose of this RFQ is to solicit all services and associated materials in accordance with the outlined requirements specified in the Statement of Work (SOW). This solicitation requirement is seeking Contractor support services to re-certify and repaint cylinders, rebuild the valve, refill the completed cylinders with Halon 1301, install all safety components, and return the completed system cylinders to DLA Aviation in support of the Ozone Depleting Substances (ODS) Reserve Program Office located in Richmond, Virginia.

2. COMMERCIAL SERVICES REQUIREMENT

This is a commercial service acquisition in accordance with the regulatory authority of the Federal Acquisition Regulation (FAR) Part 12. The solicitation will be issued using Simplified Procedures for Certain Commercial Items in accordance with FAR Subpart 13.5.

3. GENERAL INFORMATION

Contractors must submit sufficient information to demonstrate their capability to fulfill the requirements. The quote must be sufficient in detail and scope to permit evaluation and provide the evaluators a clear understanding of the Quoter's capability to meet or exceed the defined elements as required by the solicitation.

All quotes must clearly demonstrate that the Quoter has a thorough understanding of the requirements and associated risks. The Quoter is able, willing, and competent to devote the resources necessary to meet the requirements and has valid and practical solutions for all requirements and potential risk areas. The Quoter must respond to all requirements of the solicitation and not alter or rearrange the solicitation. The Quoter has the burden of proof to demonstrate compliance with all the evaluation factors and/or subfactors identified in this solicitation. The Quoter is advised that the government may incorporate into the final contract any portions of the Quoter's quote deemed beneficial to the government except for the Cost/Price volume; no cost or pricing information should appear in any volume except the Price Volume. Alternate quotes are not acceptable.

In presenting material in the quote, the Quoter is advised that quality of information is more important than quantity. Clarity, brevity, and logical organization should be emphasized during quote preparation. The Quoter is responsible to present enough information to allow the government to evaluate the proposed work effort, support, and approach, as well as the cost/price quote without opening discussions. Statements that the prospective Quoter understands or can and/or will comply with the specifications and paraphrasing the requirements or parts thereof without supporting information are considered inadequate by the government and may result in a rating of unacceptable.

The Quoter must include any data that illustrates the adequacy of the various assumptions, approaches, and solutions to problems. Failure to address a specific factor or subfactor clearly may be considered a deficiency. There is no need to repeat information in more than one volume

if an overlap exists; the detailed information must be included in the most logical place and summarized and referenced in other areas. Unnecessarily elaborate brochures or other presentation materials beyond that sufficient to present a complete and effective quote is neither necessary nor desired.

The Quoter is expected to comply with all requirements of the RFQ. The government advises the Quoter that taking exception or deviating from any term or condition of the RFQ may make an offer unacceptable, and the quote unawardable, unless the RFQ expressly authorizes such an exception or deviation regarding that specific term or condition. The government may consider any exception or deviation to any term or condition of the RFQ that is not expressly authorized by the RFQ to be a deficiency.

4. INCUMBENT CONTRACTOR

A-Gas US Inc.
1100 Haskins Rd
Bowling Green, OH, 43402-9363

5. HISTORICAL CONTRACT NUMBERS

SP4703-22-C-0012
SP4703-16-D-0001

6. PRICING AND PERFORMANCE PERIOD

Contractors are to provide firm-fixed pricing for the period of five (5) years to equal a total contract price. While firm-fixed pricing is being used, the Contractor will also provide a breakdown of the items/service. The total price for each CLIN based on total quantity will be evaluated. Individual/National Stock Number (NSN) quantity is for quoting purposes. Quantity variances different than stated in the SOW may occur between NSNs; however, the total quantity will remain the same unless a formal modification is implemented adjusting the total quantity. Differing quantities will be reconciled at the end of the period of performance (POP) for final adjustments based on actual products received, if needed.

Estimated POP:
Base Year: September 2, 2026 – September 1, 2027
Option Year One: September 2, 2027 – September 1, 2028
Option Year Two: September 2, 2028 – September 1, 2029
Option Year Three: September 2, 2029 – September 1, 2030
Option Year Four: September 2, 2030 – September 1, 2031

7. CONTRACT AWARD

Award without Discussion
Award will be made as a Firm-Fixed Price (FFP) Contract for a base year of 12 months and four, 12-month option periods.

The government intends to evaluate quotes and make an award without discussions. Quotes must contain the firm's best terms within the proposed technical and business approach and must address all evaluation factors. Additionally, the government reserves the right to conduct discussions and request quote revisions if it is determined to be necessary.

No Award
The government reserves the right to not make an award because of this solicitation if such award is determined contrary to the best interest of the government.

8. DISPUTES: AGREEMENT TO USE ALTERNATIVE DISPUTE RESOLUTION

To maintain its business relationships with industry and to avoid costly litigation, Defense Logistics Agency (DLA) is committed to promoting the use of Alternative Dispute Resolution (ADR) techniques, especially mediation. ADR is a voluntary process whereby a neutral third party assists the parties in resolving a dispute. DLA invites Contractors to join DLA in agreeing to use their best efforts to resolve any pre-award or post award dispute that may arise from this solicitation and any subsequent award without litigation. If unassisted negotiations are unsuccessful, the parties agree to use ADR techniques to resolve the dispute. Likewise, the parties agree that formal protest procedures or litigation will only be considered as a last resort, such as when ADR is unsuccessful or when ADR has been documented to be inappropriate for resolving the dispute. If the ADR is not successful, the parties retain their existing rights.

9. SOLICITATION DETAILS

The period of the solicitation is as follows:

Issue Solicitation	**16 June 2026**
Closing Date of Solicitation	**15 July 2026 at 3:00 PM EST**

QUESTIONS:

If a Contractor requires clarification of any part of this solicitation, the Contractor should submit their question(s) via e-mail to the Contracting Officer by **12:00 PM EST on 26 June 2026**, which will allow sufficient time to obtain an answer before the solicitation closing date. The government will publish all questions and answers and make distribution to all prospective Contractors. Please review the SOW and RFQ attachments for further details

Defense Logistics Agency
Halon 1301 System Cylinder Refurbishment/Re-certification for Ozone Depleting Substance (ODS) & Hydrofluorocarbon (HFC) Reserve

INVOICING INSTRUCTIONS
Invoices must be submitted through Wide Area Workflow (WAWF) in accordance with Defense Federal Acquisition Regulation Supplement (DFARS) clauses 252.232-7003 and 252.232-7006. Refer to https:\\wawf.eb.mil for additional information.

SUBMISSION OF QUOTES
This RFQ will be posted on beta.SAM.gov and is being made available to all firms that can meet the requirements. This RFQ is being issued on an unrestricted basis. Contractors must submit their quotes electronically via e-mail to the **Contracting Officer (KO), Mr. Derek Willis derek.willis@dla.mil.**

NOTE: Neither physical quotes nor facsimile quotes will be accepted.
*** Interested contractors are hereby advised that the maximum size of an e-mail to be received by a dla.mil e-mail address is set to 15 MB. This limit includes attachments and digital signatures. Larger attachments will need to be split and sent via multiple e-mails.*

All quotes must be identified with the **Solicitation Number, requirement title, and volume number.**

The government will process late submissions of quotes in accordance with Paragraph (f) of FAR clause 52.212-1, Instructions to Contractors – Commercial Items (JUN 2020). If an offer is received late and is not eligible for consideration in accordance with FAR clause 52.215-1 and Alternate I, the government will reject that quote without further consideration.

REPRESENTATIONS AND INSTRUCTIONS
By submission of an offer, the Quoter acknowledges the requirement that a prospective awardee must be registered in the System for Award Management (SAM) database prior to award, during performance, and through final payment of any contract, basic agreement, basic ordering agreement, or blanket purchasing agreement resulting from this solicitation. See FAR Clause 52.204-7, System for Award Management, for all details and requirements.

10. SUBMISSION REQUIREMENTS

CONTRACTOR QUOTE INSTRUCTIONS
The quote response will include a written portion to support evaluation of technical capability. This section specifies the format and content that Contractors must use for quotes responding to this RFQ. It is required that Contractors respond in accordance with these instructions. Failure to follow these instructions for formatting and content of quotes may result in rejection of the quote without evaluation. The goal is not to restrict Contractors in the way they perform their work, rather to ensure a certain degree of uniformity in the format of responses for evaluation purposes. To receive full consideration, Contractors are encouraged to ensure that the information provided within their quote is factual, accurate, and complete.

Defense Logistics Agency
Halon 1301 System Cylinder Refurbishment/Re-certification for Ozone Depleting Substance (ODS) & Hydrofluorocarbon (HFC) Reserve

Each Contractor must submit a quote that clearly and concisely describes and defines the Contractor's response to the objectives/requirements contained in the RFQ. Unnecessary elaboration or other presentations beyond that sufficient to present a complete and effective quote are not desired. Elaborate artwork, expensive paper, bindings, and expensive visual or other presentation aids are neither necessary nor desired. The quote must contain all the pertinent information in sufficient detail in the quote where it contributes most critically to the discussion of the same information in the RFQ. When necessary, the Contractor must refer to the initial discussion and identify its location within the quote. Contractors should also identify risks inherent in their quote, techniques used to mitigate those risks, and where such techniques were successfully employed in other contracts.

Contractors who make exceptions to the provisions, terms, conditions, or any other aspect of this request may provide for such exceptions in their Cover Letter and Executive Summary. However, a quote not meeting the minimum required capabilities (threshold) identified herein will be deemed unacceptable and rejected without further consideration. Additionally, objections to any terms and conditions of the RFQ may make the quotes unacceptable. A Contractor may correct a deficiency only through discussions. Alternate quotes are not authorized.

QUOTE FORMAT

All proposed pages should be in the following format/form:

- Page Size 8 ½" x 11"
- Single spaced, typed, and numbered pages
- Font size no less than 11
- Table and graph font size no less than 10
- Source selection information marked with "Source Selection Information – See FAR 2.101 and 3.104" in the footer of each page containing source selection information.

The quotes should be prepared simply and economically and must be clear, legible, practical, specific, and complete as described in these instructions. Quotes should contain only pertinent information that is presented in a logical, coherent manner to provide delineation of capabilities to satisfactorily perform the contract requirements. Quotes should not include extraneous artwork or graphics.

Graphs must be presented in no smaller than a 10-pt. font and should contain a grid that allows values to be read directly from the graph to the same accuracy that a 10 x 10 to the ½ inch grid provides. Graphic resolution, including such data as tables or charts, should be consistent with the purpose of the data presented.

**** All quotes must be UNCLASSIFIED.**

QUOTE SUBMISSION, PACKING, & MARKING

The Quoter will provide one complete e-mailed copy to the Contracting Officer.
E-mail quotes to derek.willis@dla.mil. (See above regarding e-mail size limits.)
Quotes will not be accepted by facsimile or physical mail.

Defense Logistics Agency
Halon 1301 System Cylinder Refurbishment/Re-certification for Ozone Depleting Substance (ODS) & Hydrofluorocarbon (HFC) Reserve

In accordance with FAR 3.104-4, it is required that your company mark material that may be source selection information. Source selection information must be marked with the legend "Source Selection Information – See FAR 2.101 and 3.104." This includes the cover page and EACH page that may contain source selection information.

COVER LETTER AND EXECUTIVE SUMMARY

The cover letter should be on company letterhead and must contain a statement committing the Quoter to the quote and stating its validity for a period of at least 180 days. This letter should also include the company name and CAGE as well as the name, title, phone number, and e-mail address for the person(s) authorized to negotiate with the government in connection with the RFQ. The letter must be signed by a responsible officer or partner/principal of the Quoter who is authorized to bind the firm contractually. The letter must also contain a statement that the quote meets the specifications of each subsection of the RFQ.

An Executive Summary of the Quoter's entire quote is required. This summary will not be evaluated but will be used to gain an understanding of the overall quote contents. It should identify and highlight significant features of the quote and include the salient points contained in the various volumes and chapters.

The following format should be followed in developing the summary:

1. General Information (see Note 1)
2. An overview of Technical Capability
3. RFQ Qualifications/Deviations (see Note 2)

(Note 1): The General Information section of the Executive summary should include the following information:

a) Title of the quote and quote volume number,
b) Company name, address, and CAGE code,
c) Company Taxpayer Identification Number (TIN),
d) Dun and Bradstreet number,
e) The name, title, phone number, and e-mail address for the authorized company negotiator(s)/principal point of contact relative to the quote.

(Note 2): Solicitation qualifications are proposed deviations from the requirements contained in the Request for Quote and resultant contract terms and conditions. Qualifications where a Quoter states it will not comply with one or more of these requirements may cause quotes to be considered unacceptable. Therefore, firms must address such qualifications and provide a detailed description of any form of exceptions, deviations, or waivers and indicate the firm's difficulty with the applicable requirement in addition to the firm's proposed approach. Neither the Cover Letter nor the Executive Summary may include any price-related information.

Defense Logistics Agency
Halon 1301 System Cylinder Refurbishment/Re-certification for Ozone Depleting Substance (ODS) & Hydrofluorocarbon (HFC) Reserve

QUOTE CONTENT AND VOLUMES
It is required that Contractors follow the quote instructions stated in this RFQ and comply with the page specifications identified in the Written Response section of this RFQ.

Note: Pages exceeding the respective page limitations will not be considered part of the quote and will not be evaluated. Font size must be no lower than 11.

Page limitations for each volume, if any, are specified in the table below. Title and table of contents pages do not count towards page limits. Quote pages beyond the specified maximum limit will not be reviewed as part of the evaluation. If you do not follow the volume structure indicated below, your quote may not be evaluated or further considered for award.
Quotes submitted must be included in separate volumes as follows:

Volume I: Non-Price Quote – 1 e-mailed copy
Evaluation Factor 1: Technical Capability

Volume I: Technical

Provide documentation demonstrating the proposed product/service meets the minimum requirements of the SOW. Note: Must not contain any pricing information. Must clearly map to the technical requirements.

Evaluation Factor 2: Past Performance/Performance Confidence Assessment

Volume II: Past Performance

Minimum of three (3) recent and relevant contract references performed within the last three (3) years. Provide Contract Number, Agency/Customer, POC email/phone, and a brief description of the work.

Evaluation Factor 3: Price

Completed SF 1449 (or SF 33) and a completed pricing schedule (Schedule B). Note: All unit prices and total amounts must be clearly stated.

The Offeror's proposal must include all data and information requested by this solicitation and must be submitted in accordance with these instructions. Non-conformance with the instructions provided in this section may result in an unfavorable proposal evaluation or rejection. Please provide a subcontracting Plan, if applicable.

Offerors must submit a technical approach that clearly demonstrates an understanding of, and the ability to meet, all requirements detailed in the

PWS/Specifications. Simply restating the requirements or stating "will comply" is unacceptable and will result in a rating of Unacceptable.

The price proposal shall be submitted separately. Offerors must ensure that prices are mathematically accurate and represent the total cost to the Government.

Representations and Certifications in completed SF1449

Each volume must contain the following items in addition to the non-price and price quote data required by the RFQ:

Cover:	The cover should indicate the following: • Title of the quote • Quote volume • Volume No. • Name, address, and CAGE of Contractor • Name, title, e-mail address, and phone number of a principal point of contact
Table of Contents:	The table of contents must provide sufficient detail as to allow the important elements to be easily located.

Note: The Cover Page and Table of Contents are not included in page counts with respect to page limitations (see Written Response for complete details).
Written Response:

The RFQ's written quote must be organized according to the following format, within the page limitations indicated, and include chapters for each of the following:

Volume	Chapter	Page Limit*	Format**
I. Signed Contractor Cover Letter and Executive Summary	(Precedes Vol. Ch. 1.)	N/A	PDF/Word
I. Non-Price Quote	Evaluation Factor 1: Technical Capability	25	PDF/Word

	Evaluation Factor 2: Past Performance Evaluation / Performance Confidence Assessment	No Limit	PDF/Word
II. Price	Evaluation Factor 3: Price Quote	No Limit	Schedule B spreadsheet: Excel, Other pricing documents: PDF/Word
N/A	Subcontracting Plan, if applicable (Provide as a separate file)	No Limit	PDF/Word
N/A	Representations and Certifications (Provide completed SF1449 as a separate file)	No Limit	PDF

The Contractor is responsible for providing adequate documentation to enable a thorough evaluation of the quote.

All spreadsheet information should be on functional EXCEL spreadsheet(s) and should round to two places after the decimal (e.g. Total Column utilizes equation that sums appropriate lower-level items).

12. VOLUME I: TECHNICAL/NON-PRICE QUOTE

Technical
Technical will be evaluated based on how well the proposed products or services meet the Government's requirement. No predetermined subfactors will be utilized.

Past Performance
Past performance will be evaluated based on a wide variety of sources both inside and outside the Government. This may include reviewing performance information reported to the Contractor Performance Assessment Reporting System, as well as other sources of information (i.e. Past Performance Questionnaire). Subcontracting past performance may be considered for a quoter's experience as a subcontractor.
A copy of the Past Performance Questionnaire is attached to this solicitation. Contractors should send copies to previous customers to document past performance. The questionnaire should be completed by the Contractor's customers and e-mailed directly by those customers to the Contracting Officer.

Defense Logistics Agency
Halon 1301 System Cylinder Refurbishment/Re-certification for Ozone Depleting Substance (ODS) & Hydrofluorocarbon (HFC) Reserve

PRICE
Contractors total contract value will be evaluated before award.

The quoter is required to provide firm-fixed pricing for the base and all option periods as stated in RFQ. See the attached Schedule B spreadsheet as well as provide a PDF/Word document summarizing the pricing on one page. The Contractor is responsible for providing adequate documentation to enable a thorough evaluation of the quote. Pricing documentation, in addition to a completed Schedule B spreadsheet, may be submitted. The total for each year must be included as well as the total contract price.

The price quote will reflect the Contractor's understanding of the tasks that Contractor is expected to perform. Contractors are required to identify any assumptions that pertain to the prices proposed.

SUBCONTRACTING PLAN AS APPLICABLE
As applicable, the Contractors are to provide a Small Business Subcontracting Plan as a separate file in accordance with FAR Subpart 19.7, The Small Business Subcontracting Program, and Defense Federal Acquisition Regulation Supplement 219.7, Subcontracting plan requirements. Submissions must consider requirements for environmental and small business subcontracting plans compliance.

COMPLETED SF1449
The Contractors are to provide a completed SF1449 as a separate file.

11. EVALUATION CRITERIA

BASIS FOR AWARD
The Government intends to award a single firm-fixed-price contract to the responsible offeror whose proposal represents the LPTA offer. Tradeoffs will not be permitted.

EVALUATION METHODOLOGY:
Step 1: Price Evaluation
All proposals will be ranked by Total Evaluated Price (TEP) from lowest to highest. The Government will evaluate price for reasonableness, completeness, and unbalanced pricing.

Step 2: Technical Evaluation
The Government will evaluate the technical proposal of the lowest-priced offeror. If rated "Acceptable," the Government will move to Step 3. If rated "Unacceptable," the Government will evaluate the next lowest-priced proposal, and so on.

Step 3: Past Performance
The lowest-priced, technically acceptable offeror will be evaluated for Past Performance. If rated "Acceptable," this offeror represents the best value and will receive the award.

TECHNICAL
See table below for Acceptable and Unacceptable definitions:

Table 1 – Acceptable/Unacceptable (Technical)

Rating	Description
Acceptable	Proposal meets the requirements of the solicitation.
Unacceptable	Proposal does not meet the requirements of the solicitation.

Table 2 – Acceptable/Unacceptable (Past Performance)

Rating	Description
Acceptable	Based on the offeror's performance record, the Government has a reasonable expectation that the offeror will successfully perform the required effort, or the offeror's performance record is unknown.
Unacceptable	Based on the offeror's performance record, the Government does not have a reasonable expectation that the offeror will be able to successfully perform the required effort

The quote must demonstrate, to the government's satisfaction, that the Contractor will provide a solution and approach that will ensure the successful accomplishment of each requirement outlined in the SOW.

Contractor’s submissions must provide proof of any required DOT & EPA certifications, provide a technical approach that satisfies all elements of the requirements scope of work, and proof of the contractor’s capability to satisfy all asset handling & security functions outlined in the SOW.

PAST PERFORMANCE / PERFORMANCE CONFIDENCE ASSESSMENT
The government will consider the relevancy and quality of the Contractor’s past performance on other contracts/projects within the last five years.

Past Performance information will be provided by the Contractor’s to show their relevancy of prior tasks and to determine the quality of their relevant past performance to assign a performance confidence assessment rating pursuant to Table 3 included herein. The evaluation will investigate information furnished by the Contractor to ensure they consistently demonstrated a commitment to administration, customer satisfaction, timely delivery, and quality goods and services in prior contracts of similar scope and complexity.

Relevant past performance includes experience (within the past 5 years) performing refurbishment, recertification, and the refilling of Halon 1301 cylinders. Information provided is subject to verification by the government during the evaluation. Contractors must identify current phone numbers and e-mail addresses for all government and commercial points of contact. The government reserves the right to contact the government or commercial points of contact, project officials, and any other persons who have been involved with any of the

contracts identified by the Quoter or other contracts performed by the Quoter for the purpose of verifying the information concerning the Quoter's past performance and to obtain additional information. For each project or contract, provide the following:

a. The length of experience.
b. Dollar value of the contract/project.
c. Identify the customer.
d. A brief description of the scope of the contract to include a description of the type and quantity of Halon 1301 cylinders that were refurbished and re-certified and the Quoter's performance record in performance of these contracts.

The past performance evaluation results in a performance confidence assessment rating of the Quoter's probability of meeting the solicitation requirements, derived at by considering each Quoter's demonstrated recent and relevant record of performance and how well the Quoter performed on the contracts.

The Past Performance assessment is based on two aspects: Relevancy and Quality. In rating past performance and deriving a performance confidence assessment rating, the following will be considered:

RELEVANCY OF PRIOR CONTRACTS
In evaluation of this factor, quotes will be evaluated to ensure:

The Quoter's relevant past performance on prior efforts specified within their offer. **Contractors must demonstrate this element via their written quote**. This aspect is to evaluate the Quoter's past performance to determine how relevant a recent effort accomplished by the Quoter is to the effort to be acquired. In establishing what is relevant for the acquisition, consideration will be given to those aspects of a Quoter's contract history that would give the greatest ability to measure whether the Quoter will satisfy the current procurement. Common aspects of relevancy include similarity of service/support, complexity, dollar value, contract type, and degree of subcontract/teaming. More relevant past performance will be a stronger predictor of future success and have more influence on the performance confidence assessment than less relevant past performance. A Relevancy rating will be assigned per the four levels of relevancy as shown in the table below:

Table 3. Past Performance Relevancy Ratings

Rating	Definition
Very Relevant	Present/past performance effort involved essentially the same scope and magnitude of effort and complexities this solicitation requires.
Relevant	Present/past performance effort involved similar magnitude of effort and complexities this solicitation requires.
Somewhat Relevant	Present/past performance effort involved some of the scope and magnitude of effort and complexities this solicitation requires.
Not Relevant	Present/past performance involved little or none of the scope and magnitude of effort and complexities this solicitation requires.

QUALITY OF HISTORICAL PROJECTS
In evaluation of this factor, quotes will be evaluated to ensure:

How well the Contractor performed on historical contracts. The past performance evaluation process gathers information from the Contractor's quote on how well the Contractor performed those past contracts and includes the Contractor's: history of successful completion of projects; history of producing high-quality reports and deliverables; commitment to customer satisfaction; history of staying on schedule and within budget; and history of conformance to Subcontracting Plans. Past Performance information may be obtained from Past Performance Questionnaires, the Supplier Performance Risk System (SPRS), the Contractor Performance Assessment Reporting System (CPARS), or other sources available to the government. The Quality rating of Outstanding, Good, Acceptable, Marginal, Unacceptable, or Neutral will be assigned for the levels as shown below in Table 4.

Evaluation of Aspect Two (Quality) will be based on information provided in the Contractor's quote and may include the government's independent verification with Contractor's prior customers or through past performance databases such as SPRS. If the government's information conflicts with assertions made in the Contractor's quote, the Contractor will be asked to clarify this information. Quote information provided for one factor may be used to assess other factors if the government deems it appropriate.

Table 4. Past Performance Quality Ratings

Rating	Definition
Outstanding	Response demonstrates historical projects with outstanding relevant experience directly related to the requirement and history of producing high quality reports, deliverables, staying on schedule and within budget. Generally, has an outstanding overall past performance based on Past Performance Questionnaires.
Good	Response demonstrates historical projects with good relevant experience directly related to the requirement and history of producing high quality reports, deliverables, staying on schedule and within budget. Generally, has a good overall past performance based on Past Performance Questionnaires.
Acceptable	Response demonstrates historical projects with generally satisfactory relevant experience directly related to the requirement and history of producing high quality reports, deliverables, staying on schedule and within budget. Generally, has an acceptable overall past performance based on Past Performance Questionnaires.
Marginal	Response demonstrates generally poor overall relevant experience performing historical projects and does not exhibit experience directly related to the requirement and history of producing high quality reports, deliverables, staying on schedule and within

	budget. Generally, has a marginal overall performance based on Past Performance Questionnaires.
Unacceptable	Response demonstrates generally an unsatisfactory relevant overall experience performing historical projects and does not exhibit experience directly related to the requirement and history of producing high quality reports, deliverables, staying on schedule and within budget. Generally, has an unacceptable overall past performance based on Past Performance Questionnaires.
Neutral	The Neutral rating is to be assigned if the contractor has no relevant record of past performance. The contractor will not be rated favorably or unfavorably.

Performance Confidence Assessment:
Based on the government's evaluation of the respective contractor's past performance information (considering relevancy and quality), each vendor must be assigned an overall Performance Confidence Rating in accordance with the table below:

Table 5. Performance Confidence Assessments

Rating	Description
Substantial Confidence	Based on the contractor's recent / relevant performance record, the government has a **high** expectation that the contractor will successfully perform the required effort.
Satisfactory Confidence	Based on the contractor's recent / relevant performance record, the government has a **reasonable** expectation that the contractor will successfully perform the required effort.
Limited Confidence	Based on the contractor's recent / relevant performance record, the government has a **low** expectation that the contractor will successfully perform the required effort.
No Confidence	Based on the contractor's recent / relevant performance record, the government has **no** expectation that the contractor will be able to successfully perform the required effort.
Unknown Confidence (Neutral)	No recent / relevant performance record is available, or the contractor's performance record is so sparse that no meaningful confidence assessment rating can be reasonably assigned.

PRICE
All proposals will be ranked by Total Evaluated Price (TEP) from lowest to highest. The Government will evaluate price for reasonableness, completeness, and unbalanced pricing.

OPTIONS
The government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The government may determine that an offer is

unacceptable if the option prices are significantly unbalanced. Evaluation of options must not obligate the government to exercise the option(s).

12. CLAUSES AND PROVISIONS (See attached SF1449 for complete details)
This RFQ incorporates one or more provisions and clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Additionally, the full text of any federal acquisition clause or provision may be accessed electronically at Acquisition.gov. Department of Defense (DoD) and DLA specific clauses and provisions apply.

GREEN PROCUREMENT: All products proposed for use in or requisitioned under this contract must conform to federal Green Procurement regulations as they relate to the Environmental Protection Agency's (EPA) Comprehensive Procurement Guidelines. These products include Energy Star or Federal Energy Management Program designated electronics; United States Department of Agriculture bio-based designated products; Electronic Product Assessment Tool designated electronics; alternative fuels and fuel efficiency; and non-ozone depleting substances. Such products must meet contract performance requirements, taking into consideration price, competition, and availability factors.

NOTE TO THE CONTRACTOR REGARDING OPTION TO EXTEND SERVICES CLAUSES: "The government might find it necessary to exercise FAR clause 52.217-8, Option to Extend Services, at some point in this contract. At a minimum, pricing for this clause will be evaluated in every offer prior to award as part of the pricing provided for the base year and any relevant Option to Extend Term of the Contract period of performance per FAR 52.217-9. Should the Option to Extend Services clause be exercised, pricing will follow past practices and be set at the then current rates being utilized in the contract, prorated to the Extended Services performance periods being utilized. For example, should this clause be exercised for a two-month performance period to follow the option year one performance period of the contract, then the pricing would be set for two months at option year one pricing, barring the operation of other law."

FAR PROVISIONS:
FAR 52.240-90 Security Prohibitions and Exclusions Representations and Certifications
FAR 52.240-91Security Prohibitions and Exclusions
FAR 52.240-93 Basic Safeguarding of Covered Contractor Information Systems
DFARS 252.204-7008 Compliance with Safeguarding Covered Defense Information Controls
DFARS 252.204-7012 Safeguarding Covered Defense Information and Cyber Incident Reporting
DFARS 252.204-7016 Covered Defense Telecommunications Equipment or Services-Representation
DFARS 252.204-7017 Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services-Representation
DFARS 252.204-7018 Prohibition on the Acquisition of Covered Defense Telecommunications Equipment or Services
DFARS 252.240-7997 NIST SP 800-171 DoD Assessment Requirements

See SF1449 for additional provisions/clauses that may be applicable.

13. SPECIAL INSTRUCTION TO CONTRACTORS

- Contractors must have an active registration in the SAM database (SAM.gov) at the time of quote submission and prior to award.
- Contractors must complete and submit electronic annual representations and certifications via SAM. Online representations that are current, accurate, and complete as of the date of this quote will satisfy this requirement.
- For large businesses, Contractors must submit a Small Business Subcontracting Plan in accordance with FAR 52.219-9 as part of their Price/Contract Documentation. Failure to submit an acceptable plan may render the quote ineligible for award.

14. ATTACHMENTS

- **ATTACHMENT 1: ODS Statement of Work (SOW) (Attached electronically)**
- **ATTACHMENT 2: ODS SF 1449 RFQ (Attached electronically)**
- **ATTACHMENT 3: ODS Schedule B (Attached electronically)**
- **ATTACHMENT 4: ODS Past Performance Questionnaire (Attached electronically)**