Combined Synopsis/Solicitation
Preventive Maintenance Service

FOR Preventive Maintenance Service for Wastewater Treatment and Collection Systems

Solicitation Number: 19ET1026Q0009
Issue Date: June 16, 2026

Issued as : Request for Quotations (RFQ)

Response Due Date/Time: July 02, 2026, at 3:00pm (9:00 p.m.(afternoon) Addis Ababa time).

Agency: U.S. Department of State / U.S Embassy Addis Ababa, Ethiopia

NAICS: 221320 Waste collection, treatment, and disposal through a sewer system

PSC: J046 Maintenance/Repair of Water Purification and Sewage Treatment Equipment

This Acquisition is : Unrestricted - Full and Open

Place of Performance: Addis Ababa, Ethiopia at designated residences

Type of Contract: Firm-Fixed-Price

Award Type: Single award

1. Description

This is a combined synopsis/solicitation for commercial services prepared in accordance with the format in FAR Subpart 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; offers are being requested and a separate written solicitation issued along with this notice.

2. Period of Performance

Base period: 12 months from date of award, with four 12-month option periods.

3. Statement of Work

The Contractor shall provide both the required maintenance parts (air/oil filters, belts, chart paper, etc.) and necessary products and services to perform the required system maintenance and report the results. The wastewater collection and treatment system service contract shall clean and preserve the collection system, wastewater treatment plant, and plant discharge effluent conveyance system. The contract shall also establish a cost-effective wastewater treatment program to meet all effluent discharge goals with cost-effective, safe, and environmentally acceptable processes.

The sanitary sewer collection and wastewater treatment maintenance contractor shall provide a "support service wastewater collection and treatment" contract. The support service wastewater treatment contract shall involve joint responsibilities between the US Embassy Facility Management staff and the wastewater system collection and treatment Contractor.

The Service program shall consist of the US Embassy Facility Management staff conducting routine (daily/weekly) operator testing of the wastewater collection and treatment systems and monthly e-mailing the results to the wastewater treatment contractor, with copy to OBO/FAC (water_testing_group@state.gov). The contractor will then be responsible for conducting a technical analysis of the routine wastewater treatment testing results from the embassy. The contractor will then respond to the embassy within 24 hours to direct the embassy facility management staff to make any changes to the collection system and/or treatment plant operations to reestablish effective and efficient wastewater treatment to meet discharge standards.

The Contractor shall visit the US Embassy annually for a minimum of 2-days consecutive intervals (agreed to between the COR, Facility Manager, and the Contractor). The contractor shall be responsible for all logistics including but not limited to transportation and hotel reservations for their staff.

The Contractor shall provide documented chemicals that have a storage life expectance of at least 1 year.

The Contractor shall determine the dosage levels of chemicals and stay within the operating parameters specified under Exhibit A Statement of Work.

The Contractor shall provide minimum of two hours of instruction annually in English to familiarize operators in necessary water treatment tests, the control ranges for each treatment chemical, safe handling of equipment and chemicals, and new water treatment procedures/technologies.

During each site visit to the plant, the Contractor shall review the plant operator daily operating logs to verify safe and effective operation of the plant. The Contractor will highlight all areas where plant-operating conditions are outside of acceptable operating range, and shall provide instruction on how to correct the deficiency.

The Contractor shall review the routine wastewater treatment testing results from the US Embassy monthly and respond to the facility management staff at the US Embassy within 24 hours if changes to the collection system and/or treatment plant operations are recommended to reestablish effective and efficient wastewater treatment to meet discharge standards. This contract shall also discuss the wastewater treatment plant conditions and the water quality of the effluent with the COR, Facility Manager and operating engineers and follow up with a written service report within ten (10) business days after each visit. The report shall be in English and contain the results of wastewater treatment contractor's on-site tests, comments on the status of each system, and specific recommendations for action if necessary.

The Contractor shall perform the required services as described in Exhibit A – Wastewater Collection and Treatment System.

4. Pricing

Offerors shall submit firm- fixed price. Include all labor, equipment, vehicles, containers, fuel, fees, and disposal charges.

A. Base Year (----------)

CLIN	Description	Quantity of Equipment	Type of services	No. of service	Unit price / service ($)	Total per year ($)
001	Waste Water Treatment Plant	1	Annual PM Visits	1		
001-A	Sewage Lift Station	1	Annual PM Visits	1		
002	Operator testing, technical analysis, report	1	Monthly Report	12		
002-A	2 day Site Visits	1	Semi-Annual review, inspection & report	1		
	*Defense Base Act (DBA) insurance premium costs					
	Total Base Year					

B. Option Year One (----------)

CLIN	Description	Quantity of Equipment	Type of services	No. of service	Unit price / service ($)	Total per year ($)
001	Waste Water Treatment Plant	1	Annual PM Visits	1		
001-A	Sewage Lift Station	1	Annual PM Visits	1		
002	Operator testing, technical analysis, report	1	Monthly Report	12		
002-A	2 day Site Visits	1	Semi-Annual review, inspection & report	1		
	*Defense Base Act (DBA) insurance premium costs					
	Total Option Year 1					

C. Option Year Two (----------)

CLIN	Description	Quantity of Equipment	Type of services	No. of service	Unit price / service ($)	Total per year ($)
001	Waste Water Treatment Plant	1	Annual PM Visits	1		
001-A	Sewage Lift Station	1	Annual PM Visits	1		
002	Operator testing, technical analysis, report	1	Monthly Report	12		
002-A	2 day Site Visits	1	Semi-Annual review, inspection & report	1		
	*Defense Base Act (DBA) insurance premium costs					
	Total Option Year 2					

D. Option Year Three (----------)

CLIN	Description	Quantity of Equipment	Type of services	No. of service	Unit price / service ($)	Total per year ($)
001	Waste Water Treatment Plant	1	Annual PM Visits	1		
001-A	Sewage Lift Station	1	Annual PM Visits	1		
002	Operator testing, technical analysis, report	1	Monthly Report	12		
002-A	2 day Site Visits	1	Semi-Annual review, inspectio n & report	1		
	*Defense Base Act (DBA) insurance premium costs					
	Total Option Year 3					

E. Option Year Four (----------)

CLIN	Description	Quantity of Equipment	Type of services	No. of service	Unit price / service ($)	Total per year ($)
001	Waste Water Treatment Plant	1	Annual PM Visits	1		
001-A	Sewage Lift Station	1	Annual PM Visits	1		
002	Operator testing, technical analysis, report	1	Monthly Report	12		
002-A	2 day Site Visits	1	Semi-Annual review, inspection & report	1		
	*Defense Base Act (DBA) insurance premium costs					
	Total Option Year 4					

*Note - DBA insurance reimbursement. Other additional charges like the bank transfer fee and tax will not be reimbursed.

GRAND TOTAL CONTRACT AMOUNT

The quoter shall complete this blank as part of the quote.

Total of Base period _____

Total of Option Year one _____

Total of Option Year two _____

Total of Option Year three _____

Total of Option Year four _____

GRAND TOTAL _____

Note: This is a firm-fixed-price contract payable entirely in **U.S. Dollars**. Vendors must provide prices for all Contract Line Items (CLINs) — base period and option years — in **U.S. Dollars.**

5. Provisions and Clauses

The following provisions and clauses apply to this acquisition:

- FAR 52.212-1, Instructions to Offerors—Commercial Products and Commercial Services (SEP 2023).
- FAR 52.212-3, Offeror Representation and Certifications—Commercial Products and Commercial Services (MAY 2024) (DEVIATION FEB 2025)
- FAR 52.212-4, Contract Terms and Conditions—Commercial Products and Commercial Services (NOV 2023)
- FAR 52.212-5, Contract Terms and Conditions Required to Implement Statutes or Executive Orders—Commercial Products and Commercial Services (JAN 2025) (DEVIATION FEB 2025)

6. Evaluation Criteria

Award will be made to the lowest-priced, technically acceptable offeror.

7. Submission Instructions

Offers must be submitted electronically to Addiscontract@state.gov no later than **July 02, 2026, at 3:00pm** (9:00 p.m.(afternoon) Addis Ababa time).

Questions are due by **June 24, 2026 at 04:00pm** (10:00 p.m.(afternoon) Addis Ababa time).

8. Site Visit
A site visit will be held on **June 24,2026 at 10:00 a.m.** (4:00 a.m.(morning) Addis Ababa time). Interested offerors must register by no later than **4:00 p.m.** (10:00 p.m. (afternoon) Addis Ababa time) on **June 22, 2026**.

9. Point of Contact

PRIMARY POINT OF CONTACT
Kathleen Edgin
Contracting Officer
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Phone: +251111306995

SECONDARY POINT OF COTACT
Tigist Bedilu
Procurement Specialist /COR/
Email: BediluTW@state.gov
Phone: +2511111306191

10. Attachments

- Complete solicitation package

End of Combined Synopsis/Solicitation