SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL PRODUCTS AND COMMERCIAL SERVICES

NOTE: OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30.

1. REQUISITION NUMBER

2. CONTRACT NUMBER

3. AWARD/EFFECTIVE DATE

4. ORDER NUMBER

5. SOLICITATION NUMBER
140A0326Q0008

6. SOLICITATION ISSUE DATE
06/11/2026

7. FOR SOLICITATION INFORMATION CALL:

a. NAME
Crystal Keys

b. TELEPHONE NUMBER *(No collect calls)*
4059336016

8. OFFER DUE DATE/ LOCAL TIME
07/07/2026 1400 CD

9. ISSUED BY CODE A03

BIA SPRO 00003
100 NORTH RIVERSIDE DRIVE
Contracting Office
Anadarko OK 73005-0328

10. THIS ACQUISITION IS
- [ ] UNRESTRICTED OR
- [x] SET ASIDE: 100.00 % FOR:
- [ ] SMALL BUSINESS
- [ ] HUBZONE SMALL BUSINESS
- [ ] SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS (SDVOSB)
- [ ] WOMEN-OWNED SMALL BUSINESS (WOSB)
- [ ] ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB)
- [ ] 8(A)

NORTH AMERICAN INDUSTRY CLASSIFICATION STANDARD (NAICS): 484210

SIZE STANDARD: $34

11. DELIVERY FOR FREE ON BOARD (FOB) DESTINATION UNLESS BLOCK IS MARKED
- [x] SEE SCHEDULE

12. DISCOUNT TERMS

13a. THIS CONTRACT IS A RATED ORDER UNDER THE DEFENSE PRIORITIES AND ALLOCATIONS SYSTEM - DPAS (15 CFR 700)
- [ ]

13b. RATING

14. METHOD OF SOLICITATION
- [x] REQUEST FOR QUOTE (RFQ)
- [ ] INVITATION FOR BID (IFB)
- [ ] REQUEST FOR PROPOSAL (RFP)

15. DELIVER TO CODE
See Schedule

16. ADMINISTERED BY CODE
See Schedule

17a. CONTRACTOR/ OFFEROR CODE FACILITY CODE

TELEPHONE NUMBER

17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER
- [ ]

18a. PAYMENT WILL BE MADE BY CODE

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED
- [ ] SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	A site visit has been scheduled to be held on 29 June 2026 at 1:00-3:00 PM CDT at the following location: BIA, Anadarko Agency 124 E. Parker McKenzie Dr. Continued... *(Use Reverse and/or Attach Additional Sheets as Necessary)*				

25. ACCOUNTING AND APPROPRIATION DATA

26. TOTAL AWARD AMOUNT *(For Government Use Only)*

- [ ] 27a. SOLICITATION INCORPORATES BY REFERENCE (FEDERAL ACQUISITION REGULATION) FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA [ ] ARE [ ] ARE NOT ATTACHED
- [ ] 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA [ ] ARE [ ] ARE NOT ATTACHED

- [ ] 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN _____ COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED

- [ ] 29. AWARD OF CONTRACT: REFERENCE _____ OFFER DATED. _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR

31a. UNITED STATES OF AMERICA *(SIGNATURE OF CONTRACTING OFFICER)*

30b. NAME AND TITLE OF SIGNER *(Type or print)*

30c. DATE SIGNED

31b. NAME OF CONTRACTING OFFICER *(Type or print)*
Brian Roberts

31c. DATE SIGNED

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	Anadarko, OK 73005 Period of Performance: 07/01/2026 to 01/01/2027				
00001	Removal of ALL items in designated Area Product/Service Code: Z1AA Product/Service Description: MAINTENANCE OF OFFICE BUILDINGS	1	LS		
00002	Replacement of ALL items in designated area Product/Service Code: Z1AA Product/Service Description: MAINTENANCE OF OFFICE BUILDINGS	1	LS		

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE 32g. EMAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER ☐ PARTIAL ☐ FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT ☐ COMPLETE ☐ PARTIAL ☐ FINAL	37. CHECK NUMBER

STOCK RECORD (S/R)		40. PAID BY
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		42a. RECEIVED BY *(Print)*
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE	42b. RECEIVED AT *(Location)*
		42c. DATE RECEIVED *(MM/DD/YYYY)* / 42d. TOTAL CONTAINERS

Scope of Work (SOW)

Project Title: Anadarko Agency Sewer Line Repair – Interior Clearance, Furniture Relocation, and Cubicle Disassembly/Restoration
Location: Anadarko Agency, Anadarko, OK

1. Project Overview

The Anadarko Agency requires the temporary relocation, protection, and restoration of office furniture, equipment, and cubicle systems to allow for the repair of an existing sewer line. The sewer repair will require **cutting a 2-foot-wide trench through the flooring** along the designated sewer line path extending **across the entire building**. All items within or adjacent to the work zone must be cleared.

An image depicting the building layout and the proposed sewer line alignment (yellow line) will be included as an attachment to this SOW.

2. Contractor Responsibilities

The contractor shall provide all labor, materials, tools, and equipment necessary to complete the following tasks:

2.1 Site Preparation

- Remove **all office furniture, equipment, and loose items** located within the defined sewer line trench path (Areas in the map colored in GREEN)
- Relocate items to:
  • Other designated offices within the building (Areas in the map colored in BLUE)

2.2 Cubicle Disassembly and Electrical Disconnection

- Disconnect electrical power servicing **10 cubicles** located in the center of the building.
- Disassemble cubicle walls, work surfaces, and power raceways as needed to completely clear the trench path.
- Label all cubicle components to ensure correct reinstallation.

2.4 Sewer Line Access Facilitation

- Ensure all furniture, and obstructions are cleared to allow the construction contractor to:
  • Break through flooring along the 2-ft trench.
  • Access and repair the sewer line.
  • Transport debris safely through designated pathways.

2.5 Restoration / Reinstallation

After sewer repairs are completed, the contractor shall:

- Reinstall all cubicles in original layout based on the configuration shown in **"Attachment 2, Existing cubicle layout"** (attached).
- Reconnect electrical service / data lines to cubicle systems.
- Return all furniture and equipment to their original rooms and functional locations.
- Ensure all areas are cleaned of dust and debris resulting from relocation activities.

3. Deliverables

- Fully cleared work zone matching the sewer trench path.
- Protection of remaining furnishings with plastic sheeting.
- Temporary storage and later full restoration of all impacted rooms and cubicles.
- Final condition where all furniture, cubicles, and equipment are returned to their original configuration.

4. Schedule

- Work must be performed in coordination with the sewer repair contractor and the Anadarko Agency. All relocation must be completed **before demolition and trenching** begin.

5. Safety Requirements

- Contractor must comply with all federal safety requirements, including OSHA regulations.
- All electrical work must be performed by a qualified technician.
- Maintain protective barriers to shield staff and visitors from active work zones.

6. Approximate Existing Item Count for Movement

Inventory	**Room A18-A24**	**Room A10-A13**	**Room B4-B7**
Copiers	7	3	3
Freestanding Station (L/U/Shape)	5-L		2-L
Bookcase/ File/ Storage/ Cabinet/ Locker	21	3	8
Printers	10	2	3

Metal Storage Cabinets (FULL)	33	17	14
Chairs	39	9	3
Monitors	16		5
Training/ Conference Tables >7’		1	
Training/ Conference Tables <7’	3		
File Boxes/ Full Boxes of Paper Reams	Estimated at 250 Boxes over the whole area.		

6. Provided Attachments

Based on your filenames and descriptions, the following attachments will be included with the final package:

- Attachment 1, Building Map with Designated Areas Marked
- Attachment 2, Existing cubicle layout
- Attachment 3, IEE Representation Form
- Attachment 4, Wage Determination
- Attachment 5, Scope of Work
- Attachment 6, Photographs of Space