Consumer Financial Protection Bureau

Justification

Bureau Enhanced Acquisition Management System

Procurement ID: ePRO-2018-10553
BEAMS User Guide
BEAMS Feedback

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Summary

Procurement Title:	CFPB Division & Office:	Contracting Officer:	Contract Specialist:
EBRI	CEE: Financial EducationCEE: Financial Education	Palmer, Catherine (CFPB)	

Acquisition Strategy:	Anticipated Award Date:	Base and All Options Value (Total Contract Value):	BR Total Amount:
Sole Source – under $150K		$75,000.00	$15,000.00

Program Office: CEE: Financial EducationCEE: Financial Education

Bureau: CFPB

Type Of Action: New Contract/Agreement

Is it Sole Source? Yes ◉ No ○

Contract Type: Firm Fixed Price

FAR Reference: 6.302-1 Only one responsible source and no other supplies or services will satisfy agency requirements

Contract Number:

Period of Performance

Base Period (Months):	Number of Option Periods:		
10	4		

Option Period 1 (Months):	Option Period 2 (Months):	Option Period 3 (Months):	Option Period 4 (Months):
12	12	12	12

Costs

Note: the Base Amount(s) do not update from the Buy Request after the first time they are copied. If the Base Amount in the BR changes, you may need to manually update it here.

Life-Cycle Estimated Total:	Base (From Buy Request 1):	Base (From Buy Request 2):	
$75,000.00	$15,000 Note: You may over-ride the base amount (s).	If the background color is yellow, the amount does not match the Buy Request.	

Option Year 1 Cost:	Option Year 2 Cost:	Option Year 3 Cost:	Option Year 4 Cost:
$15,000.0	**$15,000.0**	**$15,000.0**	$15,000.0

FAR 6.3

JUSTIFICATION AND APPROVAL
FOR OTHER THAN FULL AND OPEN COMPETITION
(FAR) 6.302

Date Needed:
3/1/2018

Nature/Description of Action, Supplies, and Services [FAR 6.303-2(b)(2] and (3):
Display Acq Plan Statement of Need ☑

The Consumer Financial Protection Bureau's (CFPB) Office of Financial Education has a requirement to join the Employee Benefit Research Institute's (EBRI's) newly formed "Financial Wellbeing Research Center" (Center). This non-profit, non-advocacy platform will allow the CFPB to engage with employee benefit consulting firms, service providers in the employee benefits markets, large U.S. employers (both public and private), labor unions, and trade associations in advancing mutual understanding of opportunities to support financial well-being in the workplace. Collaborating with a range of public and private entities interested in furthering this work through participation in the Center offers a highly efficient and cost-effective means to pursue research and analysis regarding effective approaches to workplace financial education.

Statutory Authority Permitting Other than Full and Open Competition [FAR 6.303-2(b)(4)]:
6.302-1 Only one responsible source and no other supplies or services will satisfy agency requirements

Description of Market Research and Results [FAR 6.303-2(b)(6), (8) and (10)]:
Display Acq Plan Market Research ☑
Market research was performed. There are no other research organizations available for us to participate in with the focus on financial well-being as applied to the workplace setting.

Demonstration that the proposed contractor's unique qualifications or the nature of the acquisition requires use of the authority cited:
EBRI is the only organization that provides collaboration across both public and private entities with a focus on financial well-being as applied to the workplace.

Determination of Fair and Reasonable Cost/Price [FAR 6.303-2(b)(7)]: The Contracting Officer determines that the anticipated price(s) will be fair and reasonable based on the following information:
The contracting officer will ensure pricing is fair an reasonable prior to award.

Any Other Facts Supporting the Use of Other than Full and Open Competition [FAR 6.303-2(b)(9)]:

Actions Taken to Remove or Overcome Barriers to Competition [FAR 6.303-2(b)(11)]:
No additional actions can be taken to promote competition.

CERTIFICATION

Technical/Requirements Official [FAR 6.303-2(c):
I certify that the facts and representations under my cognizance, which are included in this justification and which form a basis for this justification, are complete and accurate.

Contracting Officer [FAR 6.303-2(b)(12): By signing below, I certify that this justification is accurate and complete to the best of my knowledge and belief.

Signatures

Person	Decision	Approved Date and Time	
Senior Program Official *(Only applicable under FAR 8.4)*	○ Sign		
Technical/Requirements Official Russell, Kesa (CFPB)	◉ Sign	4/6/2018	2:16:16 PM
Contracting Officer Clear Palmer, Catherine (CFPB)	◉ Sign	4/9/2018	9:32:22 AM
Competition Advocate	○ Sign		
Head of Contracting Activity	○ Sign		

Senior Procurement Executive

Sign

Status

In Review

Save & Continue Editing | Submit & Notify

Save & Close | Exit without Saving

Notes

Note Notes captured here are to facilitate communication between the CO and Program Office. Anything written here is subject to FOIA.	Please specify which tab your note is about	Created By	Date and Time
Please have the technical/requirements official sign.	Justification	Mary Palmer	3/20/2018 1:49:28 PM
	Acq Plan		

Insert new note

History

Created By:	Creation Date:	Creation Time:	Last Modified By:	Last Modified Date:	Last Modified Time:
Russell, Kesa (CFPB)	1/25/2018	2:45:12 PM	Russell, Kesa (CFPB)	4/6/2018	2:17:40 PM

Office of the Chief Procurement Officer
Operations Division
Consumer Financial Protection Bureau