

DEPARTMENT OF AGRICULTURE & BIOSECURITY
AGRICULTURAL RESOURCE MANAGEMENT DIVISION

The Department of Agriculture & Biosecurity (DAB) anticipates the need for the following professional services for the State fiscal year 2027 (July 1, 2026 – June 30, 2027), including, but not limited to:

1. Civil Engineering
2. Environmental Engineering
3. Structural Engineering
4. Mechanical Engineering
5. Electrical Engineering – Including photovoltaic (PV) design
6. Agricultural Engineering
7. Architecture
8. Hydrology
9. Land Surveying
10. Real Property Appraisal
11. Construction Management
12. Archaeology
13. Community Planning
14. Geotechnical Engineering

Individuals and firms interested in being considered for selection are invited to submit a **DPW Form 120** or a **Federal Standard Form 330** and a letter of interest together with the following information:

1. Name of firm or individual, principal place of business, and location of all its offices.
2. Age of the firm and its average number of employees over the past years.
3. Education, training, and qualifications of key members of the firm.
4. Names and phone numbers of up to 5 clients who may be contacted, including two for whom services were rendered during the preceding year; and
5. Any promotional or descriptive literature which the individual or firm desires to submit.

A list of projects or services provided to other clients and experience with agricultural-type projects will be helpful for the Department to determine the qualifications of the applicant. Examples of projects of interest to the Department include but are not limited to: supervisory control and data acquisition (SCADA); water system instrumentation and control; reservoirs and dams; pumps and wells; water transmission and distribution, including ditches, flumes, tunnels, and pipelines; base yard and warehouse improvements; drainage; subdivision planning and feasibility studies; livestock harvesting facilities; agricultural processing facilities; renewable energy; GIS services; Environmental Assessments/Environmental Impact Statements; permitting and compliance; assessment of existing assets such as pipes, pumps, valves, etc.; instrumentation and control; and other similar or relevant projects. Highlight any experience with working on Moloka'i and if employees reside there.

Specify which professional service category(ies) the example project is pertaining to. If you wish to be considered for multiple categories, submit only one letter of interest specifying all categories you are interested in.

Submit all information in PDF format by email to: dab.armd@hawaii.gov

Indicate, "Submittal for Professional Services," in the subject line of the email. Limit the PDF file to 15MB. The DAB will not be responsible for files that cannot be downloaded. Alternatively, an electronic copy on a USB drive of the submittal can be mailed or delivered to: Department of Agriculture & Biosecurity, Agricultural Resource Management Division, 1428 South King Street, Honolulu, HI 96814-2512

All submittals must be received no later than 4:00 P.M., June 16, 2026. Submittals received after the deadline of June 16, 2026 will be considered "late." Qualified "late" applicants will be considered for projects for the balance of the fiscal year by the following schedule:

<u>Date Received:</u>	<u>Applicant Considered Starting:</u>
June 16, 2026 or earlier	July 1, 2026
June 17, 2026 to December 15, 2026	January 1, 2027
December 16, 2026 or later	Not eligible this fiscal year

Campaign Contributions by State and County Contractors Prohibited: If awarded a contract in response to this solicitation, offeror agrees to comply with HRS 11-355, which states that campaign contributions are prohibited from a State and county government contractor during the term of the contract if the contractor is paid with funds appropriated by the legislative body between the execution of the contract through the completion of the project.

Non-Discrimination Notice

The Hawai'i Department of Agriculture and Biosecurity (DAB) does not discriminate on the basis of race, color, sex, national origin, age, or disability, or any other class as protected under applicable federal or state law, in administration of its programs, or activities, and, the DAB does not intimidate or retaliate against any individual or group because they have exercised their rights to participate in actions protected, or oppose action prohibited, by 40 C.F.R. Parts 5 and 7, or for the purpose of interfering with such rights.

The DAB Non-Discrimination Coordinator is responsible for coordination or compliance efforts and receipt of inquiries concerning non-discrimination requirements implemented by 40 C.F.R. Parts 5 and 7 (Non-discrimination in Programs or Activities Receiving Federal Assistance from the Environmental Protection Agency), including Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; Title IX of the Education Amendments of 1972; and Section 13 of the Federal Water Pollution Control Act Amendments of 1972 (hereinafter collectively referred to as the federal non-discrimination laws).

If you have any questions about this notice or any of DAB's non-discrimination programs, policies, or procedures, you may contact:

Rae Gee, Non-Discrimination Coordinator
Department of Agriculture and Biosecurity
1428 S. King Street, Honolulu, HI 96814,
(808) 973-9560
dab.titlevi@hawaii.gov

If you believe that you have been discriminated against with respect to a Department of Agriculture program or activity receiving federal assistance, please contact the DAB Non-Discrimination Coordinator identified above or visit our website at <https://dab.hawaii.gov/blog/main/discriminationcomplaints/> to learn how and where to file a complaint of discrimination.

The DAB does not intimidate, threaten, coerce, or discriminate against any individual or group for the purpose of interfering with any right or privilege guaranteed under federal anti-discrimination laws, or because an individual has filed a complaint or has testified, assisted, or participated in any way in an investigation, proceeding, or hearing related to federal anti-discrimination laws, or has opposed any practice made unlawful by federal anti-discrimination laws.

To request translation, interpretation, modifications, accommodations, or other auxiliary aids or services, contact the DAB Office of the Chairperson at (808) 973-9560 or email dab.info@hawaii.gov. Please allow sufficient time for DAB to meet accommodation requests.

PNS: May 15, 2026