

**NOTICE TO PROVIDERS OF PROFESSIONAL SERVICES
FOR CAPITAL IMPROVEMENT PROGRAM AND OPERATING BUDGET PROJECTS FOR
THE DEPARTMENT OF LAND AND NATURAL RESOURCES
FOR FISCAL YEAR 2027**
(Chapter 103D-304, Hawaii Revised Statutes)

The Department of Land and Natural Resources (DLNR) may require qualified professional consultants to provide planning, architectural, engineering (all disciplines), land surveying, land appraisal, landscape architectural, construction management and/or other related professional services for its Capital Improvement Program and/or operating budget projects appropriated during **Fiscal Year 2027 (July 1, 2026 to June 30, 2027)**.

CIP and Operating, Repair and/or Maintenance (Operating Budget) Disciplines

DLNR may require qualified professional services involving the following disciplines:

1. Architecture*
2. Civil engineering*
3. Mechanical engineering*
4. Electrical engineering*
5. Geotechnical engineering*
6. Structural engineering*
7. Environmental engineering*
8. Coastal engineering*
9. Construction management*
10. Land surveying *
11. Landscape architecture*
12. Planning – including water resource planning, hazard mitigation/response planning, historic preservation planning or community planning
13. Archaeology – including cultural assessments
14. Geothermal consulting and planning
15. Environmental consulting and planning
16. Environmental permitting – including EA/EIS preparation
17. Ground/surface water hydrology
18. Legal service as administrative hearings officer
19. Computer science (including IT development, application programming, database development, data certification, data management, cybersecurity, geographic information systems (GIS) development, website development, and LAN/WAN implementation services)
20. General engineering for dam safety* – including analysis, inspection, remediation and regulation
21. General engineering for levee maintenance and operation* – including inspection and remediation
22. Auditing
23. Geology
24. Economist

**State of Hawaii Professional License pursuant to Chapter 464, Hawaii Revised Statutes required*

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Capital Improvement Program (CIP) Projects

DLNR may require qualified professional services for the following CIP projects:

1. Cesspool Closures in Accordance with EPA Consent Order, Statewide
2. Demolition Located at 121 Banyan Drive, Hawaii
3. Halai Street Property, Auwai Drainage, Hawaii
4. Banyan Drive/HCDA/DLNR: Demolition of Country Club Apartment Building, Hawaii
5. Public Land Acquisition - Tax Map Key: (3)2-1-001:012, Hawaii
6. Lower Kapahi Reservoir Removal, Kauai
7. Na Wai Eha Land Acquisition, Maui
8. East Kapolei Transit Oriented Development Project, Oahu
9. Shangri La Breakwater Removal, Oahu
10. Rockfall and Flood Mitigation, Statewide
11. Anuenue Fisheries Research Center Annex, Roof Repair/Photovoltaic System Installation, Oahu
12. Fishing Access Improvements, Oahu
13. DAR Anuenue Fisheries Research Center (AFRC)- Facility Improvements, Oahu
14. DAR Waianae Anchialine Pool Complex Fence Installation, Phases II and III, Oahu
15. Kilauea Radio Repeater, Kauai
16. West Kauai Baseyard-Improvements, Kauai
17. West Kauai DLNR Resources Offices-Improvements, Kauai
18. Kanaha Pond State Wildlife Sanctuary Fence Replacement, Maui
19. Pohakea Fire Prevention and Suppression Infrastructure, Maui
20. Maui Baseyard Office Roof Repair and Replace, Maui
21. Kawainui Marsh Protection and Improvements, Oahu
22. Deep Monitor Wells, Statewide
23. Keauhou Aquifer System, Hawaii
24. DOCARE Hawaii Branch Office Building Replacement, Hawaii
25. Land Acquisition, Plans, and Design for Division of Conservation and Resource Enforcement Facility, Oahu
26. Watershed Protection and Initiatives, Statewide
27. Kawainui Marsh-Improvements, Oahu
28. Lump Sum Improvement at Boating and Ocean Recreation Facilities, Statewide (FF) - Part 1
29. Pohoiki Boat Ramp Dredging of Volcanic Debris, Hawaii (FF)
30. Kawaihae North Small Boat Harbor, Hawaii
31. Pohoiki Safe Swim Area, Hawaii
32. Replacement of Fish Hoist and Concrete Landing Structures, Milolii Landing, Hawaii
33. Honokohau SBH, Hawaii
34. Pohoiki Bay-Breakwater, Hawaii
35. Lahaina Small Boat Harbor Maintenance Dredging, Maui

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36. Lahaina Small Boat Harbor Reconstruction of Outer Marginal Wharf, Maui
37. Kihei Small Boat Harbor-Boat Ramp and Docks, Maui
38. Maalaea Small Boat Harbor-Docks and Wharf, Maui
39. Ala Wai Canal Wall Repair, Oahu
40. Maunalua Bay-Improvements, Oahu
41. Nounou Mountain-Area Improvements, Wailua, Kauai
42. Kaiwa Ridge Trail-Improvements and Restoration, Oahu
43. Pololu Trailhead and Historic Trail Improvements, Hawaii
44. State Parks Infrastructure and Park Improvements, Lump Sum, Statewide (FF)
45. State Parks Infrastructure Improvements, Lump Sum, Statewide (FF) - Part 1
46. Wailoa River State Recreational Area-Improvements, Hawaii
47. Wailuku River State Park Expansion, Hawaii
48. Polihale State Park-Roadway and Park Improvements, Kauai
49. Wahiawa Freshwater State Recreation Area Park Improvements, Oahu
50. Addressing Deficiencies in Critical Infrastructure at Diamond Head State Monument, Oahu
51. Lake Wilson Acquisition, Oahu
52. Hawaii Pacific University Hawaii Loa Campus Acquisition and Renovation, Oahu
53. Red Hill Remediation, Oahu

Qualifications

*Professional registration in the State of Hawaii is required for the provision of engineering (all disciplines), architectural, and/or surveying services. Firms wanting to be qualified under the engineering (all disciplines), architectural and/or surveying services must have a Hawaii licensed architect or engineer on staff that will perform, conduct or supervise the work. Planning firms must have the necessary education, training and experience. Construction management firms must have a Hawaii licensed architect or engineer on staff that will perform, conduct or supervise the work.

A proof of certificate of liability insurance for general, auto, and workers compensation liability will be required for all projects. The certificate shall identify the State of Hawaii, Department of Land and Natural Resources, as an additional insured. Professional liability insurance (i.e., errors and omissions) may be required for certain projects based on the scope of work. Insurance coverage shall be generally as noted below, as applicable, as per Comptroller's Memorandum 2010-06.

- 1) General Liability insurance for limit of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate. The STATE shall be named as additional insured.
 - 2) Automobile liability insurance for limit of not less than \$1,000,000 per accident. The STATE shall be named as additional insured.
 - 3) Workers Compensation and Employer's Liability as required by HRS 386.
- Optional:
- 4) Professional liability insurance for limit of not less than \$1,000,000 per claim and \$2,000,000 annual aggregate.

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Submittal Requirements

Firms or individuals interested in being considered for selection and who are qualified to provide such service(s) are requested to submit electronic copies of each of the following:

REQUIRED

1. Letter of Interest (on company letterhead) signed and dated by an authorized representative, and includes a phone number and email for authorized representative and addressed to: Ms. Dawn N.S. Chang, Chairperson
Department of Land and Natural Resources
2. Completed Attachment A - (included at the end of this solicitation) indicating the specific professional service discipline(s) and specific CIP project(s), if applicable, for which to be considered;
 - a. For Disciplines that require a licensed professional, provide the name of the Hawaii licensed architect or engineer on staff that will perform, conduct or supervise the work, Hawaii license number, date of license expiration, and provide a copy of the current PVL pocket card with current expiration date as an attachment in the submittal.
3. Completed and signed: DPW Form 120 (rev. 6/99) or Federal Standard Form 330;

OPTIONAL

4. It is recommended that firms submit the insurance coverage certificates/information as noted above (the listed coverages are in accordance with the requirements to be awarded a contract after selection for a project). Firms are advised, however, that providing the insurance documentation at this time during the qualification stage is not required.
5. Any other promotional or descriptive literature desired; and
6. Any other information specific to the discipline(s) or project(s) that would aid in qualifying your application.
7. Certificate of Vendor Compliance (from Hawaii Compliance Express)-name for Certificate should match the exact name of company on Attachment A submittal.

NOTE: Submittals missing any of the required items listed above will be deemed incomplete and will not be reviewed or considered until all items are received.

EMAIL your documents to DLNR.EN.ProjectControl@hawaii.gov with the subject line: **“(Company Name) - DLNR FY27 Prof Services”**. If your files are large, please transmit via a file sharing platform. DLNR will not be responsible for lost or misdirected email or delivery.

Submittal Deadlines

Completed submittals must be received at the above email address by **4:30 p.m., June 15, 2026**. Submittals received or incomplete submittals completed after the June 15, 2026 deadline will be considered “Late”. Qualified “Late” applicants will be considered for projects for the balance of the fiscal year by the following schedule:

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Date/Time Received or Deemed Completed

by June 15, 2026 (4:30 p.m.)

June 15, 2026 (4:31 p.m.) to September 15, 2026 (4:30 p.m.)

September 15, 2026 (4:31 p.m.) to December 15, 2026 (4:30 p.m.)

No "Late" submittals will be accepted after December 15, 2026 (4:30 p.m.)

Applicant Eligible Starting

July 1, 2026

October 1, 2026

January 1, 2027

General Information

- During the Fiscal Year, if there are any changes to contact information, company status, or qualifications to provide services, such information should be emailed to DLNR.EN.ProjectControl@hawaii.gov as soon as possible.
- Requests to provide services for additional disciplines or projects not indicated in the initial submittal may be submitted up to the December 15, 2026 deadline; however, the review for the eligibility of such additional requests will coincide with the schedule for "Late" submittals.
- The selection of professionals will be made in accordance with Section 103D-304, Hawaii Revised Statutes (HRS) and Subchapter 7 of Chapter 3-122, Hawaii Administrative Rules (HAR), as amended. The selection criteria employed in descending order of importance shall be:
 1. Experience and professional qualifications relevant to the project type.
 2. Past performance on projects of similar scope for public agencies or private industry.
 3. Capacity to accomplish the work in the required time.
 4. Any other criteria as determined by the selection committee to be relevant or necessary.
- The selection committee will give first consideration to those professionals who expressed interest in a specific project. However, the selection committee may consider all professionals who responded to this notice when in the best interest of the State.
- Not all listed projects will necessarily be implemented during the fiscal year. Also, DLNR may implement projects other than those specifically listed without additional notices. Certain listed projects may be advertised again in order to obtain additional information or if the response to this notice is deemed inadequate. Other projects may also be advertised at a later date on the State and County Procurement Notices website at: <https://hands.ehawaii.gov/hands/opportunities>
- At the time of contract award and for all payments during the term of the contract, the selected professional service provider will be required to provide a tax clearance, labor certificate, and a Certificate of Good Standing as required in HRS §103D-310(c) and HAR §3-122-112. In lieu of these three certificates, the selected professional service provider may submit a CERTIFICATE OF VENDOR COMPLIANCE issued via an online system known as "Hawaii Compliance Express" and operated by the State's Portal Manager. For details and registration regarding this online application process, see: <http://vendors.ehawaii.gov/hce/>

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- Contributions by State and County Contractors Prohibited - If awarded a contract in response to this solicitation, the selected professional service provider agrees to comply with HRS §11-355, which states that campaign contributions are prohibited from a State and County government contractor during the term of the contract if the contractor is paid with funds appropriated by the legislative body between the execution of the contract through the completion of the contract. For more information, contact the Campaign Spending Commission at (808) 586-0285 or visit: <http://hawaii.gov/campaign/>

DLNR reserves the right to cancel this request for proposals, to reject any or all proposals in whole or part, and to waive any defects in said proposal in the best interest of the State.



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DAWN N.S. CHANG, Chairperson
Department of Land and Natural Resources

Posting Date: May 15, 2026

ATTACHMENT A
Department of Land and Natural Resources
FY 2027 Professional Services

- A completed ATTACHMENT A must be included with your submittal
- Firms or individuals must indicate the specific Professional Service discipline(s) and specific CIP project(s), if applicable, for which they wish to be considered.
- DLNR does not guarantee that selections will be made for all disciplines or projects listed and reserves the right to select multiple providers for each discipline or project listed.
- DLNR reserves the right to combine similar type projects in each category and to select professionals to provide services for more than one project.

PLEASE PRINT OR TYPE

Exact Legal Name of Company	
Business Address (street, city, state, zip code)	
Authorized Representative Name (signing Letter of Interest)	
Authorized Representative Title:	
Authorized Representative Phone No.:	
Authorized Representative Email Address:	

Form Submitted (check one):

☐ DPW 120

☐ Federal Standard Form 330

ATTACHMENT A
Department of Land and Natural Resources
FY2027 Professional Services

Professional Services Discipline(s) Requested: (check all applicable boxes and complete right columns)

- For Disciplines that require a licensed professional*, provide the name of the Hawaii licensed architect or engineer on staff that will perform, conduct or supervise the work, Hawaii license number, date of license expiration, and provide a copy of the current PVL pocket card with current expiration date as an attachment in the submittal.
- For Disciplines that do not require a licensed professional, provide the name of Lead Subject Matter Staff.

	Discipline	Name of Licensed Professional* or Lead subject matter staff	Hawaii License Number*	Hawaii License exp date*
☐	1. Architecture*			
☐	2. Civil engineering*			
☐	3. Mechanical engineering*			
☐	4. Electrical engineering*			
☐	5. Geotechnical engineering*			
☐	6. Structural engineering*			
☐	7. Environmental engineering*			
☐	8. Coastal engineering*			
☐	9. Construction management*			
☐	10. Land surveying*			
☐	11. Landscape architecture*			
☐	12. Planning			
☐	13. Archaeology			
☐	14. Geothermal engineering or planning			
☐	15. Environmental consulting/planning			
☐	16. Environmental permitting			
☐	17. Ground/surface water hydrology			
☐	18. Legal service as admin hrs officer			
☐	19. Computer science			
☐	20. General engineering for dam safety*			
☐	21. General engrg for levee maint/opns*			
☐	22. Auditing			
☐	23. Geology			
☐	24. Economist			

**Professional License pursuant to Chapter 464, Hawaii Revised Statutes required. Professional registration in the State of Hawaii is required for the provision of engineering (all disciplines), architectural, and/or surveying services. Firms wanting to be qualified under the engineering (all disciplines), architectural and/or surveying services must have a Hawaii licensed architect or engineer on staff that will perform, conduct or supervise the work. Planning firms must have the necessary education, training and experience. Construction management firms must have a Hawaii licensed architect or engineer on staff that will perform, conduct or supervise the work.*

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Department of Land and Natural Resources
FY2027 Professional Services
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Operating Project(s) Requested: (check all applicable boxes)

☐ Operating Budget Projects (specific projects to be determined)

CIP Project(s) Requested: (check all applicable boxes)

- ☐ 1. Cesspool Closures in Accordance with EPA Consent Order, Statewide
- ☐ 2. Demolition Located at 121 Banyan Drive, Hawaii
- ☐ 3. Halai Street Property, Auwai Drainage, Hawaii
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