

CITY AND COUNTY OF HONOLULU

SOLICITATION NO. RFP-DFM-1883506
Storm Drain Inspection, CCTV, and Cleaning Services
Department of Facility Maintenance

ADDENDUM NO. 1

Honolulu, Hawaii
Date: **MAY 19 2026**

TO ALL PROSPECTIVE OFFERORS:

The following changes are hereby made and incorporated as part of Solicitation No. RFP-DFM-1883506:

I. Non-mandatory Pre-proposal Conference

A non-mandatory virtual pre-proposal conference was held on Friday, May 8, 2026 at 9:30 a.m. HST and adjourned at 10:20 a.m. HST. Below is a list of attendees:

Name	Entity (Alphabetical)
Jessica Chiam	AECOM
Clara Leik	AECOM
Ming Ding	AECOM
Kirsten Kassapian	Brown and Caldwell
Susan Mukai	Brown and Caldwell
Jacqueline Yoshimoto	City and County of Honolulu – Department of Budget and Fiscal Services
Starla Takahara	City and County of Honolulu – Department of Facility Maintenance
Randall Wakumoto	City and County of Honolulu – Department of Facility Maintenance
Ivan Martinez	Ground Penetrating Radar Systems, Inc.
Michael Wheeler	Ground Penetrating Radar Systems, Inc.
Irvin Trinidad Martinez	Ground Penetrating Radar Systems, Inc.
Chris Sanford	Ground Penetrating Radar Systems, Inc.
Phil Potter	Kennedy/Jenks Consultants, Inc.
Christina Huston	Kennedy/Jenks Consultants, Inc.
Benjamin Rasa	Kennedy/Jenks Consultants, Inc.
Sean Klein	Kennedy/Jenks Consultants, Inc.
Julian Arias	Rhino Engineering Solutions

The Pre-proposal Presentation is presented in the attached Attachment A.

II. Notice to Offerors – Evaluation Criteria

Delete Section I(C), Evaluation Criterion 3: Offeror's Overall Project Approach (25 available points), in its entirety and replace in lieu thereof the following:

"C. Evaluation Criterion 3: Offeror's Overall Project Approach (25 available points).

1. The Offeror's approach and comprehensiveness of the solicitation, as it relates to the services requested in Appendix A: Scope of Work.
2. Approach and comprehensiveness of overall proposed strategy to effectively carry out the project objectives, including work plan and proposed deliverables.
3. Compatibility and integration with the City's Cityworks software and current ESRI Products ArcMap's GIS stormwater map layers and features."

III. Notice to Offerors – Schedule of Events

The deadline for addenda to be issued by City has been extended. Delete the Notice to Offerors – Schedule of Events table in its entirety and replace in lieu thereof the following.

"All times indicated are Hawaii Standard Time ("HST").

Non-mandatory Pre-proposal Conference:	May 8, 2026 at 9:30 a.m. HST
Deadline to Submit Requests for Clarifications/Substitutions:	May 15, 2026
Last Day to Issue Addenda:	May 29, 2026
DEADLINE FOR OFFERS:	June 12, 2026 at 15:00 HST"

IV. Appendix D: Special Provisions

Add the following section to the end of Section D: Special Provisions:

"VIII. Additional Funding Sources.

Subject to the availability of funding, the CITY may utilize funding from other sources. Contractual provisions as required by such funding shall be added by an amendment to the AGREEMENT. Federal funding shall not be allowed under the AGREEMENT."

V. Appendix F: Proposal

Delete Section II(C), Evaluation Criterion 3: Offeror's Overall Project Approach (25 available points), in its entirety and replace in lieu thereof the following:

“C. Evaluation Criterion 3: Offeror’s Overall Project Approach (25 available points).

1. The Offeror’s approach and comprehensiveness of the solicitation, as it relates to the services requested in Appendix A: Scope of Work.
2. Approach and comprehensiveness of overall proposed strategy to effectively carry out the project objectives, including work plan and proposed deliverables.
3. Compatibility and integration with the City’s Cityworks software and current ESRI Products ArcMap’s GIS stormwater map layers and features.”


PAULA A. YOUNGLING
Purchasing Administrator 

ATTACHMENT A

City and County of Honolulu

SOLICITATION NO. RFP-DFM-1883506
STORM DRAIN INSPECTION, CCTV, AND CLEANING SERVICES

MAY 8, 2026
MICROSOFT TEAMS



Agenda

- Welcome and Introductions
- Schedule of Events
- RFP Submittal Requirements
- Highlights of the RFP
- Project Description – Background
- Key Objectives
- Data Collection
- Miscellaneous
- Questions
- Closing

Welcome and Introductions

This is the pre-proposal conference for the storm drain inspection, CCTV, and cleaning services (RFP-DFM-1883506).

The purpose of today's meeting is to:

- Review the major requirements of this RFP;
- Present an overview of the project; and
- Provide an opportunity to ask questions.
 - Please formally submit questions in writing to bfspurchasing@honolulu.gov.

Disclaimer: See the solicitation along with all addenda posted on the Hawaii Awards & Notices Data System website at <https://hands.ehawaii.gov/hands/> for more information and full details.

We will proceed with introductions starting with the City's representatives. Afterwards, please state your name and the company that you represent.

Schedule of Events

(as of May 8, 2026)

Pre-proposal Conference:	May 8, 2026
Deadline to Submit Requests for Clarifications/Substitutions:	May 15, 2026
Last Day to Issue Addenda:	May 22, 2026
DEADLINE FOR OFFERS:	June 5, 2026 at 15:00 HST

RFP Submittal Requirements

- One (1) original hardcopy marked “original”, three (3) hardcopies, and two (2) digital copies (CD or USB) shall be received by Purchasing (to the address on the 1st page of the solicitation document) no later than the bid opening date and time.
- Proposals shall consist of Appendix C: Pricing/Certifications and Appendix F: Proposal.
- The City requests that Appendix F: Proposal be organized as follows with a cover letter:

Evaluation Criteria	Maximum Points
Evaluation Criteria 1 – Experience	35
Evaluation Criteria 2 – Past Performance	20
Evaluation Criteria 3 – Offeror’s Overall Project Approach	25
Evaluation Criteria 4 – Price	20

The total number of points used to score this section is 100. The City will evaluate proposals against the evaluation criteria indicated in the Notice to Offerors – Evaluation Criteria.

Highlights of the RFP

- City’s General Instructions to Offerors (02/09/2017) (“General Instructions”) and General Terms and Conditions (02/01/2015) (“GTC”) shall apply.
- All exceptions to the General Instructions, GTC, provisions, specifications, or other requirements in the solicitation shall be submitted by the “Deadline to Submit Requests for Clarifications/Substitutions”.
- The City shall award to the responsible Offeror whose offer is determined to be the most advantageous to the City in accordance with the solicitation’s evaluation criteria. The award is subject to the availability of funding.
- Costs for developing a proposal are the sole responsibility of the Offeror, whether or not any award results from this solicitation. The City will not reimburse such costs.
- Unit Price shall include all actual and implied expenses connected thereto to provide these services as well as all applicable taxes, freight on board final destination shipping fees.

Highlights of the RFP (Continued)

- The provisions of HRS §103-55 shall apply to this solicitation. The Offeror shall complete the Wages, Hours and Working Conditions Certificate in Appendix C: Pricing/Certifications. The City may reject an offer without the aforementioned Wages, Hours and Working Conditions Certificate.
- The quantities listed in Appendix C: Pricing/Certifications are only estimates and the exact quantity shall be the actual amount ordered by the City during the term of the Contract.
- Within ten (10) calendar days after notification of the award or within such further time as the Dept. of Budget and Fiscal Services Director may authorize, the Contractor shall submit a Certificate of Insurance ("COI") in accordance with Chapter 2.26 Insurance of the GTC.

Project Description – Background (Overview)

- 28,000 catch basins and over 1,100 miles of storm water infrastructure.
- Inspection and evaluation of City's storm drainage system.
- Allow for planning of repairs, rehabilitation and inventory of City's existing assets.

Project Description – Background (Overview)

- Inspection via:
 - CCTV
 - Camera
 - Combined CCTV/Sonar
 - Combined CCTV/Laser
 - Manned entry
- Assessment (as applicable)
 - NASSCO
 - AASHTO
- Regulatory Reporting
- Emergency private wastewater spill cleaning (as-needed).

Key Objectives

- Inspect, clean, evaluate, assess.
- Collect data.
- Identify and prioritize repair needs.

Data Collection

- City utilizes Cityworks (CW).
- Integration to CW is required.

Miscellaneous

- Solicitation will result in a Master Agreement.
- Other City agencies are allowed to utilize the agreement.
- Work Orders to be utilized.
- Dollar value of work orders are variable and subject to funding availability.

Questions

- Questions received and answers provided during this pre-proposal conference are not official unless published in an addendum.
- Please submit all questions to bfspurchasing@honolulu.gov for formal responses.
- Note: The HANDS website does not notify vendors when addenda are issued; it is the responsibility of the vendor to monitor the issuance of addenda on the HANDS website.

Closing

Thank you for attending. We look forward to receiving your proposals.

Significant Dates (as of 5/8/2026):

Deadline to Submit Requests for Clarifications/Substitutions: May 15, 2026

Last Day to Issue Addenda: May 22, 2026

DEADLINE FOR OFFERS: June 5, 2026 at
15:00 HST