

INVITATION FOR BID

**ROCHESTER EWP 5041 (NR2416XXXXC003)
SLOPE STABILIZATION
4165 Main Street (VT 100) Rochester, VT**

BID SUBMITTAL INFORMATION

Submit Written Bids to: **Bannon Engineering
Attn: Mark Bannon
P.O. Box 171
Randolph, VT 05060-0171**

Submit Electronic Bids to: Mark Bannon, PE, Project Coordinator: mark@bannonengineering.com

Bid Response Due Date and Time: **07/24/2026, 5:00 PM EST**

BID REQUIREMENTS & SCHEDULE

BID RESPONSE REQUIREMENTS

Each Bidder shall follow the format required in the Invitation for Bid. Provide complete answers, responses, and descriptions. Do not assume the Town will know your firm’s capabilities or the equipment/experience/ services your firm can provide. Bid Responses are evaluated solely on the information and materials provided in your response.

The following items MUST be included with your firm’s Bid to be considered responsive. Failure to include any of these items may be deemed nonresponsive determination.

1. Signed Bid Cover Sheet (page 8)
2. Bid Proposal & Unit Price Schedule Form (page 9)
3. Q&A Response Form (page 10)

SCHEDULE

Invitation for Bid Issue Date.....	06/25/2026
Mandatory Pre-Bid Site Walk	3:30 PM 07/15/2026
Bid Response Due Date.....	5:00 PM 07/24/2026
Intended Date for Contract Award*.....	08/01/2026
Project Completion.....	10/01/2026

PROJECT SUMMARY & SCOPE OF WORK

PROJECT SUMMARY

On behalf of US Department of Agriculture (“USDA”; Funding Source), the Town of Rochester (“Town”; Project Sponsor) is accepting bids from interested firms to furnish equipment, materials, and labor for a slope stabilization project on privately-owned property located at 4165 Main Street (VT 100) in the Town of Rochester, VT. The following Scope of Work shall be interpreted alongside the *Geotechnical Engineering Report 4187 Route 100 Slope Evaluation*, Rochester, Vermont, and provided to interested bidders in PDF format.

TYPE OF CONSTRUCTION

Work to be performed under this project includes: furnishing equipment in a fully operational condition, in good mechanical and operating condition. Equipment shall be operated by competent operators experienced in installing Propex Armormax® stabilization systems or similar slope stabilization. The contractor shall provide all equipment, materials, labor, operating supplies, operators, supervision, and support functions necessary to complete all aspects of the project unless otherwise specified.

1. Mobilizing/demobilizing equipment and materials to the Project Site.
2. Install and maintain erosion and sediment control per the VTDEC Low-Risk Site Manual.
3. Maintain access to the residences.
4. Call Dig Safe, conduct utilities locating, and perform construction survey layout of all project components.
5. Temporarily disassemble or relocate private property items that may be in the construction area.
6. Within the limits of the proposed repair, the surface should first be cleared of any surface vegetation, topsoil, and any other soft/loose, compressible, organic, disturbed, and otherwise deleterious material, including previously failed/sloughing soil. (The landowner may have an area on the property for depositing spoils – to be confirmed by the bidder.)
7. The project geotechnical engineer should observe the excavation and help determine the extent of soil to be removed.
8. The surface should then be graded such that the slope face is uniform and smooth. Topsoil (for revegetation) should be placed on the prepared slope face prior to installing the Armormax® HPTRM.
9. If a sloughed section requires new soil fill to regrade and create a smooth slope surface, use soil material as described by the Vermont Agency of Transportation 704.05A Crushed Gravel for Subbase, Fine Graded, and compacted to 95% of the modified proctor as defined by ASTM D1557. Placement of new fill should be benched into the slope face and compacted in horizontal lifts.
10. Install a Propex Armormax® stabilization system. An example Armormax® cross-section is provided in Appendix D of the Geotechnical Engineering Report (GER) , and the recommended lateral slope extents of repair are shown in Figure 2 of the GER. The Armormax® Installation Guide is located at the end of this bid request. The Armormax® system consists of a high-performance turf reinforcement mat (HPTRM) fastened to the slope face with embedded anchors. The anchors should consist of the Armormax® B3 anchors using an appropriate driver and/or hammer (i.e, pneumatic, gas-powered, or electric). Reach out to Solmax for guidance on the installation system. The anchors should be installed in a 4 ft by 3 ft (horizontal by vertical grid) to an embedment depth of 9 ft. Refer to the end of this bid request for more details on the installation of the Armormax® system. It is common practice to overbuild the face, compact the fill in lifts, and then regrade to a smooth slope surface. The average prepared slope with the proposed repair area should have an angle of 1.12 (H) to 1 (V). Following installation of the Armormax® system, seeding may be applied using erosion-control blankets.
11. Spread seed and straw mulch on disturbed natural and open space areas. Restore the site to its final grades.
12. Restore the property and access/staging areas to pre-project conditions.

The Town has contracted with Bannon Engineering to manage the contract, coordinate with third-party contractors, review work activities, and review and approve pay invoices. The Contractor shall construct the project in accordance with project plans and specifications in compliance with all applicable laws and regulations. This contract is governed by Contract plans first then by the VAOT 2024 STANDARD SPECIFICATIONS FOR CONSTRUCTION, as modified, as interpreted by the Town's Engineer.

Prospective bidders should contact the SOLMAX representative, Dan Dwyer (ddwyer@solmax.com, 1-508-423-0721), to coordinate the installation of the product. If alternative is proposed, a design submittal is required

INSTRUCTIONS TO BIDDERS

MANDATORY PRE-BID WALK-THROUGH

All interested bidders are required to attend one mandatory pre-bid walk-through, to be conducted at the project site at **3:30 PM on 07/15/2026**. Interested contractors shall meet at the bottom of the driveway, located at 4165 Main Street (43.812432°, -72.783491°). Interested Bidders are encouraged to use this opportunity to visit the project site, ask clarifying questions, obtain a better understanding of the project, or to notify the Engineer of any ambiguities, inconsistencies, or errors discovered upon examination of the project documents.

RECEIPT & OPENING OF BIDS

Bidders must submit a signed copy of the Bid Cover Sheet (page 8), Total Bid & Unit Price Schedule (pages 9), and Q&A Response Form (page 10) to be considered responsive.

Bids must be submitted via hard copy to the physical office address listed on Page 1 or via email to Mark Bannon, PE, Project Coordinator: mark@bannonengineering.com . **Electronic submissions (email) preferred.**

The bid opening will occur after the bid submittal deadline, at the Project Manager's convenience. The time of receiving and opening bids may be postponed due to emergencies or unforeseen conditions. The Town of Rochester maintains the right to reject any and/or all bids.

Sealed BIDS shall be **marked in the lower left-hand corner "Bid Documents: "Slope Stabilization " or emailed with subject line: Bid Documents Slope Stabilization Town of Rochester."** Contractor is to contact the Project Coordinator at 802-728-6500 to verify receipt of the bid if an email receipt has not been received.

PROJECT REQUIREMENTS

SCHEDULE: The project shall be completed **by October 1, 2026**. It is the responsibility of the Contractor to schedule delivery of equipment and all necessary supplies to the site and to ensure that the work can be completed within the specified construction time.

The Contractor shall provide a construction schedule and the sequence in which the Contractor proposes to carry out the work, with dates for the start of the several salient features of the work and the anticipated dates of completion. A proposed Construction Schedule shall be submitted with the Q&A Response Form, along with the Bid, to be considered responsive. Proposed changes or modifications to the schedule shall be discussed at the pre-construction meeting and presented at weekly construction meetings.

EXAMINATION OF CONTRACT DOCUMENTS & SITE: It is the responsibility of each Bidder before submitting a Bid to (a) examine the Contract Documents thoroughly; (b) visit the site to become familiar with local conditions that may affect cost, progress, performance or furnishing of the Work; (c) consider Federal, State and local Laws and Regulations that may affect cost, progress, performance or furnishing of the Work; and (d) notify the Project Manager no later than the

time of bid of all conflicts, errors or discrepancies in the Contract Documents or Final Restoration Plans.

ADDENDA & INTERPRETATIONS: No interpretations of the meaning of the Site Engineering Plans, Bid Documents or other Contract Documents will be made orally. Every request for such interpretation shall be submitted via e-mail to mark@bannonengineering.com and to be given consideration, must be received at least five (5) days prior to the Bid deadline. Any and all interpretations and any supplemental instructions will be in the form of written addenda to the Bid Documents which, if issued, will be e-mailed to all prospective Bidders no later than two (2) days prior to the Bid deadline. All addenda shall be acknowledged on the Bid Form. Failure of any Bidder to receive any such addendum or interpretation shall not relieve any Bidder from any obligation under their Bid as submitted. All addenda, so issued, shall become part of the Contract Documents.

EQUIPMENT LEAK/FUEL STORAGE

All equipment shall be cleaned of external oil, grease, dirt, and mud, and leaks repaired, prior to arriving on the property. All equipment shall be inspected before unloading at the site. Any leaks or grease accumulations will be corrected before entering areas that drain to streams or wetlands.

Equipment will be fueled and serviced in staging areas away from streams. **The Contractor is required to have a Spill Kit or equivalent** that contains oil-absorbing floating booms and other equipment such as absorbent pads and “peanuts” appropriate for the size of the equipment, available on-site during all phases of construction.

NOXIOUS WEED CONTROL

The Contractor shall take steps to remove invasive plant matter (e.g., roots, rhizomes, stems, leaves) from fill or backfill materials before reusing or removing from the site. Knotweed plant matter shall be disposed of at an approved landfill facility.

The Contractor will be required to clean all construction equipment prior to entry onto the property. This cleaning shall remove all dirt, plant parts, and material that could carry noxious weed seeds into or out of the work area. All subsequent move-ins of construction equipment shall be treated in the same manner as the initial move-in. "Construction equipment" does not include pickup trucks and personal vehicles.

LANDSCAPE PRESERVATION

The Contractor shall confine operations to within the limits of disturbance or other areas designated in contract documents, and prevent the depositing of rocks, excavated materials, stumps, or other debris outside of these limits. Material which falls outside of these limits shall be retrieved, disposed of, or incorporated in the work as directed by land owner. Equipment operation shall be scheduled and conducted to minimize soil erosion and to prevent silting and muddying of streams, rivers, wetlands, irrigation systems, and impoundments (lakes, reservoirs, etc.). **The Contractor shall take efforts to minimize disturbance to the landowner during construction activities and shall restore the site following completion of work.**

MAINTENANCE OF TRAFFIC AND USE OF WARNING DEVICES

Contractor shall provide, erect, and maintain all necessary barricades and other signs and take all necessary precautions for the protection of the work and safety of the public.

CERTIFICATES OF LIABILITY INSURANCE

All Contractors hired by the Town shall name the Town and Land Owner as an additional insured on their insurance policy and provide the Town and Land Owner with proof of insurance prior to the commencement of any work under their contract with the Town.

EROSION PREVENTION & SEDIMENT CONTROL

The Contractor shall follow the requirements set forth in the State of Vermont’s Low Risk Site Manual and the associated EPSC measures as included on the project plans and details.

WORK AREAS

To maintain a responsible relationship with the surrounding community, work hours will be from 7:00 AM to 5:30 PM,

Monday through Friday.

PAYMENTS, RELEASES, AND LIEN WAIVERS

Payments by the Town of Rochester to the Contractor shall be conditioned upon the submission by the Contractor of evidence satisfactory to the Project Coordinator that all claims for labor, material, and any other outstanding indebtedness in amounts greater than \$2,000 for materials or services in connection with this contract have been paid. This will take the form of the submittal of lien waivers from material suppliers with each request for payment.

This Project is funded by the USDA through Grants awarded to the Town of Rochester. All invoices and payment requests submitted to the Town of Rochester by the Contractor must be approved by USDA. As such, final payment of invoices is expected within 60 days of the submission of the payment request, contingent upon USDA approval.

EVALUATION PROCESS

SCORING OF BID PROPOSALS

All bid proposals will initially be classified as either “responsive” or “nonresponsive.” Proposals may be found nonresponsive at any time during the procurement process if any of the required information is not provided; the submitted price is found to be excessive or inadequate as measured by criteria stated in the Invitation for Bids; or the proposal is not within the plans and specifications described and required in the Invitation for Bids. If a proposal is found to be nonresponsive, it will not be considered further. The right is reserved to choose to not evaluate, deem nonresponsive, and/or disqualify from further consideration any proposals that do not follow this Invitation for Bids format, are difficult to understand, are difficult to read, or are missing any requested information. Town of Rochester reserves the right to waive any informalities in or to reject any or all bids received, and Town of Rochester reserves the option to award the Contract to one of the three low bidders. Bidders failing to comply with these instructions may be subject to point deductions.

The Town of Rochester will evaluate the bid proposals and award the contract to the highest-scoring bidder or, if necessary, seek discussions or a best-and-final offer to determine the highest-scoring bidder.

The highest-scoring bidder shall be the Prime Contractor upon contract award and shall be responsible, in total, for all work performed by any subcontractors and equipment operators. The Prime Contractor shall be responsible to Town of Rochester for the acts and omissions of all subcontractors, operators, or agents and of persons directly or indirectly employed by such subcontractors, and for the acts and omissions of persons employed directly by the Prime Contractor. Further, nothing contained within this document, or any contract documents created as a result of any contract awards derived from this Invitation for Bids, shall create any contractual relationships between any subcontractor and the Town of Rochester.

EVALUATION CRITERIA

The Town of Rochester shall award this contract to the bidder with the best bid. All responsive proposals will be evaluated based on the bidder’s references, relevant experience, past performance, proven experience of equipment operators, method of providing services, and cost outlined in its proposal. Preference will be given to contractors with relevant local experience

INFORMATIONAL REQUIREMENTS

RIGHT TO INVESTIGATE AND REJECT

The Town of Rochester may conduct such investigations as it deems necessary to determine the bidder's ability to provide the supplies and/or perform the specified services. Town of Rochester reserves the right to reject any proposal if the evidence submitted by, or investigation of, the bidder fails to satisfy Town of Rochester that the bidder is properly qualified to carry out the obligations of the contract. *This includes the Town of Rochester’s ability to reject the proposal based on negative references, such as poor efficiency, operator skills, or prior project performance.*

QUALIFICATIONS & INFORMATIONAL REQUIREMENTS

In order for Town of Rochester to determine the capabilities of a bidder to provide the supplies and/or perform the services specified above, the bidder must respond to the following requests for information regarding its ability to meet project requirements. **Bidders shall respond to the following requests for information on the Q&A Response Form.**

NOTE: Each item must be thoroughly addressed. Bidders taking exception to any requirements listed in this section may be found nonresponsive or be subject to point deductions.

Company Profile. Bidder shall specify how long the individual/company submitting the proposal has been in the business of providing supplies and/or services similar to those requested in this Invitation for Bids and under what company name. A resume or summary of qualifications, work experience, education, skills, etc., that emphasizes prior experience in this area should be provided for all key personnel involved in any aspect of the contract.

Experience/Project Examples. The bidder should provide a description of **(3)** relevant past projects, including project name, location, and work performed. Project descriptions should clearly demonstrate experience with slope stabilization projects of the type described in this invitation to bid or similar types of slope stabilization projects.

References. Bidder shall provide a minimum of (3) references that are using supplies and/or services similar to those proposed in this Invitation for Bids. At a minimum, the bidder shall provide the customer's name, the location where the services were provided, the contact person(s), telephone number, e-mail address, a description of the project type, and the dates the services were provided. These references may be contacted to verify a bidder's ability to perform the work. The Town of Rochester reserves the right to use any information or additional references deemed necessary to establish the ability of the bidder to complete the conditions of the contract. Negative references may be grounds for proposal disqualification.

Work Plan & Method of Providing Services The Bidder shall provide a brief work plan that identifies: 1) the equipment and supplies proposed for the project; 2) the methods to be used to install the system; and 3) the proposed construction sequence and schedule. The Bidder shall also specify the dates available to complete the work.

BID PROPOSAL

The undersigned Bidder proposes and agrees, if this Proposal is accepted, to enter into an Agreement with Town of Rochester to perform all Work as specified or indicated in the Invitation for Bid for the prices and within the times indicated in this Proposal and in accordance with the other terms and conditions of the Contract Documents.

BIDDER'S ACKNOWLEDGEMENTS

Bidder accepts all of the terms and conditions of the Invitation for Bids and Instructions to Bidders. This Proposal will remain subject to acceptance for 60 days after the Proposal opening, or for such longer period as the bidder may agree to in writing upon the Owner's request. Bidder has become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

BASIS OF PROPOSAL:

Bidder will complete the Work in accordance with the Bid & Services Agreement for the following prices. Bid includes equipment, fuel, materials, supplies, and operator time. Final quantities for specific line items will be established during development of a contract and scope of work with the bidder selected for the project.

Bids must be submitted on the Total Bid & Unit Price Schedule Form and accompanied by a proposed construction schedule. All blank spaces for Bid prices must be filled in with the unit or lump sum price for each item. The Bid must contain a unit price for every item set forth in the proposal sheet. The Contractor should note that, while the quantities,

unit prices, and unit costs are requested to verify contractor understanding of the project, award and payment will be on a total lump sum basis. Unit prices and unit costs will be used to administer and pay change orders, as applicable.

BIDDERS MUST RETURN THIS SHEET WITH BID RESPONSE

**ROCHESTER SLOPE STABILIZATION PROJECT
BID PROPOSAL**

Due Date: **5PM on July 24, 2026**

Proposal from: _____
hereinafter called "Bidder"

"a corporation" of the State of _____

"a partnership, Sole Proprieter, etc. " registered in the State of _____

To the Town of Rochester,

The Bidder, in compliance with the invitation for bids for the Rochester Slope Stabilization Project, having examined the Site Engineering Plans with related documents and the site of the proposed work, and being familiar with all of the conditions surrounding the construction of the proposed project including the availability of materials and labor, hereby proposes to furnish all labor, materials and supplies, and to construct the project in accordance with the Services Agreement, within the time set forth therein, and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Services Agreement, of which this proposal is a part.

Bidder hereby agrees to commence work under this contract on or before a date to be specified in written NOTICE TO PROCEED of the PROJECT SPONSOR and to reach substantial completion of the project as outlined in the Instruction to Bidders.

The undersigned hereby certifies that they are able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work.

The undersigned hereby acknowledges that they have read this proposal in its entirety and understands and agrees to all provisions contained herein.

Respectfully Submitted,

Firm Name: _____

Authorized Bidder Signatory & Title: _____

Date: _____

Phone: _____

Address: _____

Email: _____

Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover

Contractor’s overhead (including insurance and bonds) and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on the final lump sum bid price.

Unit Price Schedule Form

VTRANS	DESCRIPTION	UNIT	\$/UNIT	QUANTITIES	AMOUNT
201	CLEARING AND GRUBBING (INCLUDING REMOVING/REPLACING RESIDENTIAL ITEMS WITHIN THE WORK AREA)	LUMP SUM			
203	EXCAVATION AND EMBANKMENTS (DOUBLE QUANTITY TO INCLUDE HAUL OFF & DISPOSE OF SPOILS)	CUBIC YARD			
704.05A	CRUSHED GRAVEL FOR SUBBASE	CUBIC YARD			
649 MOD	Armormax® HPTRM SYSTEM INCLUDING ALL ANCHORS INSTALLED PER Armormax® GUIDELINES AND <i>GEOTECHNICAL ENGINEERING REPORT 4187 ROUTE 100 SLOPE EVALUATION</i>	LUMP SUM			
635.11	MOBILIZATION/DEMOBILIZATION LUMP SUM	LUMP SUM			
651.15	SEED [CONSERVATION GRASS MIX]	POUND			
651.35	TOPSOIL	CUBIC YARD			
653.1	HAY MULCH BALE	CUBIC YARD			
853.35	STABILIZED CONSTRUCTION ENTRANCE	LINEAR FOOT			
653.475	SILT SOXX	LINEAR FOOT			
653.55	PROJECT DEMARCATION FENCE	LINEAR FOOT			
Other #_					
Other #_					
Other #_					
Other #_					
Other #_					

TOTAL BID

TOTAL AMOUNT IN FIGURES: \$ _____

TOTAL AMOUNT IN WORDS: _____

PROPOSED START DATE: _____ . PROPOSED COMPLETION DATE: _____

