

Westcott Brook Floodplain Reconnection Implementation

Franklin, VT

June 9, 2026

REQUEST FOR BIDS

Introduction and Background:

Franklin County Natural Resources Conservation District (FCNRCD) with support from the Natural Resources Conservation Council (NRCC) under the Enhancement Design and Implementation Block Grant (EDIBG) program, is requesting bids from qualified contractors for the restoration of a floodplain on Westcott Brook in Franklin, Vermont. Details of the project are provided on the following pages. **To request the construction drawings prepared by Fitzgerald Environmental Associates (FEA), please reach out to Evan Fitzgerald at evan@feavt.com.** A project timeline is provided below. Instructions for submission of the bid sheet are provided below. **Emailed bid submissions must be clearly marked and submitted via email to Mel Auffredou at info@franklincountynrcd.org by 5:00 PM on July 1, 2026.** Late or incomplete bids will not be considered. DBE businesses are encouraged to submit proposals.

A mandatory pre-bid site visit is scheduled for Tuesday, June 17th at 3:00 PM. Further details about the site work will be provided during the walk-through. Interested contractors shall meet at the site, which can be **accessed via the driveway to 1579 Riley Road. The site coordinates are (44.964649, -72.896397).** Following the pre-bid meeting, questions about the scope of work should be emailed to Mel Auffredou at info@franklincountynrcd.org and Evan Fitzgerald at evan@feavt.com. Additional contact information is provided below:

Mel Auffredou

Email: info@franklincountynrcd.org

Tel: (802) 582-3133

Evan Fitzgerald, PE, CPESC

Email: evan@feavt.com

Tel: 802-876-7778

Project Schedule:

June 9, 2026	Issued Invitation to Bid
June 17, 2026, at 3:00 PM	Mandatory Pre-Bid Walkthrough
June 19, 2026	Questions Due
June 26, 2026	Answers Issued to all contractors who attended the pre-bid meeting
July 1, 2026, at 5:00 PM	Bids Due
July 21, 2026	Contractor Chosen
August 10, 2026	Construction Begins
October 1, 2026	Project Completion Date*

*Construction completion date is based on the in-stream work window. Project shall be constructed in a dry, low water period within the construction window.

Summary of Work:

The project consists of the reconnection of existing floodplain through selective berm removal and strategic wood addition. The project is located on a parcel owned by Jim Mullen, and the work area is focused on a section of Westcott Brook that includes an in-line pond. A berm follows the left bank of the brook for approximately 150 feet, and there is a berm on the inside bend of the stream as it flows through the pond. The project will reconnect floodplain by removing portions of the berm while preserving existing trees and minimizing disturbance to adjacent wetlands. The work includes two flood chutes through the berm on the left bank, avoiding mature trees, and full removal of the berm adjacent to the pond. Approximately 125 CY of cut material is expected, which will be wasted in a predetermined location on site. The project also includes strategic wood additions which will be installed using logs imported to the site by the contractor.

Permit Summary:

The project has the following permits and authorizations.

- United States Army Corps of Engineers Nationwide Permit 18, Minor Discharges
 - Requirements:
 - In stream work window of July 1 – October 1
 - In stream fill should not exceed 10 CY
 - No tree removal >3" DBH

Contracting Provisions:

This will be a task-based reimbursement contract to cover the performance of all eligible services, expenses, and materials. Invoices may be submitted when tasks referenced below are completed.

All contractors, and any sub-contractors, must comply with any and all applicable laws, statutes, ordinances, rules, regulations, and/or requirements of federal, state, and local governments and agencies thereof, which relate to or in any manner affect the performance of this agreement. FCNRCD and its subcontractors must adhere to all requirements and eligibility stipulations as defined in [DEC's 2023 CWIP Funding Policy](#) including only utilizing funds for eligible expenses under the policy.

Contractor shall not assign, subcontract, or subgrant the performance of this project or any portion thereof to any other Party without the prior written approval of FCNRCD.

During the term of project, the Contractor, at its expense, shall maintain in full force and effect the insurance coverages set forth in the [Vermont State Insurance Specification](#), including:

Workers Compensation: With respect to all operations performed, the contractor shall carry workers' compensation insurance in accordance with the laws of the State of Vermont.

General Liability and Property Damage: With respect to all operations performed under the contract, the contractor shall carry general liability insurance having all major divisions of coverage including, but not limited to: Premises – Operations, Products and Completed Operations, Personal Injury Liability, Contractual Liability

The policy shall be on an occurrence form and limits shall not be less than:

\$1,000,000 - Each Occurrence

\$2,000,000 - General Aggregate

\$1,000,000 - Products/Completed Operations Aggregate

Automotive Liability: The contractor shall carry automotive liability insurance covering all motor vehicles, including hired and non-owned coverage, used in connection with the project. Limits of coverage shall not be less than: \$1,000,000 combined single limit.

The Contractor shall name FCNRCD as additional insureds for liability arising out of this project.

FCNRCD reserves the right to change the project schedule and/or contracting provisions or retract any aspect of this RFB or re-bid or at will according to any changes in requirements or conditions of permits, funding, or for technical, legal, or other reasons.

Breakdown of Responsibilities:

Below is a breakdown of the project roles and responsibilities between FCNRCD, the Selected Contractor, and Fitzgerald Environmental Associates (FEA). A Contractor bid sheet is provided on the following page.

Project Items	Responsibility		
	FCNRCD	Contractor	FEA
Site Stakeout (as needed)			X
Mobilization/Demobilization		X	
Berm Removal and Berm Lowering		X	
Strategic Wood Additions		X	
Shrub Plantings & Site Stabilization/Restoration		X	
Construction Supervision/Sign-off	X		X

Note: All imported materials (stakes, logs topsoil, and plantings) will be purchased, delivered, and installed by the Contractor.

Bid Proposal Requirements:

Bids shall be submitted to info@franklincountynrcd.org by 5:00 PM on July 1, 2026. The bid proposals shall detail the following information:

- Confirmation that all elements of the scope of work and schedule as described above, and shown on the plans, can be met.
- Provide up to three examples of work on projects similar to this scope of work, and three client references.
- A not-to-exceed lump sum cost proposal. The lump sum proposal shall be supported by a project item lump sum breakdown using the attached bid sheet.



BID SHEET

Company Name _____

Company Address _____

Contact Name _____

Contact Phone _____

Contact Email _____

Company Reference #1

Company Name: _____

Contact Name: _____

Contact Phone: _____

Company Reference #2

Company Name: _____

Contact Name: _____

Contact Phone: _____

Company Reference #3

Company Name: _____

Contact Name: _____

Contact Phone: _____

Base Bid Items:

Project Items	Subtotal
Mobilization/Demobilization	
Berm Removal and Berm Lowering	
Strategic Wood Additions	
Shrub Plantings and Site Stabilization/Restoration	
Total Base Bid:	



50 South Main St, Suite B-20
St. Albans, VT 05478
www.FranklinCountyNRCD.org

Mandatory Questionnaire:

1. Have you previously worked with FCNRCD?
2. Have you completed previous floodplain reconnection projects in Vermont?
3. Do you have specific knowledge or familiarity with the project site, location, or general area?
4. Do you have previous experience with NRCC EDIBG funding source requirements?

Commitment to Schedule and Acknowledgment of Plan

In providing this bid proposal, Contractor acknowledges the required completion date of October 1, 2026, for all aspects. If Contractor cannot meet this schedule, please provide an alternate set of dates.

Selected Contractor will be required to provide certificates of liability insurance prior to starting work.

Proposal Dated: _____

Bidder Name: _____

Bidder Signature: _____