



QUALIFICATIONS

To be eligible to bid on the project, a CM/c must meet the pre-qualification criteria established by the District as outlined below. The RFQ response should address the following criteria:

- **PROJECT SCOPE AND TYPE:** Provide examples of similar projects of size and scope completed in the past four (4) years.
- **PUBLIC SCHOOL PROJECTS:** Provide list and descriptions of public school projects completed in the past four (4) years.
- **REFERENCES:** Provide references for all public school projects with a contract value over \$2 million completed in the past eight (8) years, and include a brief description of scope, the start and completion date, owner and architect contact name and telephone numbers.
- **ORGANIZATIONAL STRUCTURE:** Prospective bidder must demonstrate that it maintains a clear and stable organizational structure.
- **MANPOWER/RESOURCES:** Prospective bidders shall provide documentation suitable as evidence of access to sufficient manpower resources to perform the work in a conscientious and timely fashion.
- **PROJECT MANAGEMENT APPROACH:** Prospective bidders shall provide a narrative detailing the project management approach, including:
 - Work within public schools.
 - Subcontractor/vendor prequalification, procurement, management, and administration.
 - Self-performed work. Address what type of work your firm self performs? How do you ensure it is competitive with the marketplace?

SELECTION PROCESS

Based on the review and evaluation of submitted qualification statements a list of Pre-Qualified Construction Managers will be developed.

Selection Criteria:

- **PROJECT SCOPE AND TYPE:** Contractor has demonstrated that they have sufficient experience in similar type and scope projects.
- **REFERENCES:** Positive public school references for projects of similar type and scope.
- **ORGANIZATIONAL STRUCTURE:** Contractor has demonstrated that they have the capacity and skill to complete the project.
- **MANPOWER/RESOURCES:** Contractor has demonstrated that they have the capacity and skill to complete the project.
- **PROJECT MANAGEMENT APPROACH:** Contractor has demonstrated that they have the understanding of the complexity and unique circumstances surrounding public school construction projects.

SELECTION AND CONDITIONS OF ACCEPTANCE



The Owner reserves the right to reject non-responsive and non-conforming responses and to reject any and all Statements of Qualifications/Proposals.

The Owner is not responsible for any cost incurred in the preparation of the CM's response to this RFQ.

PROPOSAL SUBMISSION REQUIREMENTS

The contractor shall email all required documentation in a single PDF.

Please send to: Andrew LaRosa, Architect PLLC @ AndrewLaRosaVT@gmail.com. 802-522-6322

The files must be received no later than the date noted in the schedule.

All questions should be submitted to Andrew LaRosa.

END