



Friday, June 20, 2025

Dear Proposers,

Subject: Request For Proposal (RFP) No. 25-00165-APES,
SEPTA Philadelphia Co. ADA & SRP Paratransit Svc. Provider(s), 5 yr. term

Southeastern Pennsylvania Transportation Authority ("SEPTA") will accept Proposals for **25-00165-APES**, from qualified contractors to Provide and Operate American with Disabilities Act (ADA) and Shared Ride Program (SRP) Paratransit Services to SEPTA Patrons under our **Access Program** (fka Customized Community Transit) in **Philadelphia County**, for a **5-yr. term** (hereinafter called ("*the Work*") as outlined in the Contract Documents until **Friday, July 18, 2025**, by 4:30 PM.

SEPTA intends to award two (2) separate contracts for this work to up to two (2) different Proposers. The work for the two contracts is essentially the same but due to the volume of the work we have broken it up into two (2) books of work with essentially equal work volumes, and identical Fleet sizes (55 vehicles).

One (1) hard and one (1) electronic copy of both the Technical and Price Proposal are to be submitted to SEPTA by 4:30 PM on Friday July 18, 2025. Oral, telegraphic or telephonic proposals or modifications will not be considered.

Prospective Proposers can view or download all the RFP documents from SEPTA's website www.septa.org, by following path: Business/Procurement/See Bid Listings at > ([SEPTA Bid & RFP Listings](#)).

CAUTION: While subsequent correspondence and follow-up documentation concerning this RFP will be sent to SIs who have submitted written requests for the proposal documents via email, or who received this Invitation To Propose via email, it is the SI's responsibility to ensure that it has all the necessary correspondence and documents to properly prepare its proposal. To that end, SEPTA will post all correspondence and documents for this RFP on our website at the previously mentioned path.

A virtual pre-proposal meeting will be held on **Thursday, June 26, 2025, at 10:30 AM**. **Attendance is not mandatory**, but you are encouraged to join to discuss the proposed work with representatives of SEPTA. Following is the information to call or log into the Preproposal Meeting hosted via Teams:

Microsoft Teams [Need help?](#)
[Join the meeting now](#)
Meeting ID: 232 627 483 820 6
Passcode: rZ94Rm22

Dial in by phone
[+1 312-593-1554,411874006#](#) United States, Chicago
[Find a local number](#)
Phone conference ID: 411 874 006#

Questions must be received no later than 4:30 PM on Tuesday, July 1, 2025. All questions pertaining to this RFP must be submitted via email to Paul Stavros at pStavros@SEPTA.org. Answers to all questions will be made public and provided via Addenda to the RFP which will be posted at the link above.

Please direct all correspondence to: SEPTA

attn: Paul Stavros, Floor 11
Procurement & Supply Chain Management Dept.
1234 Market Street, 11th Fl. Philadelphia, Pennsylvania 19107

Any inquiries regarding this RFP and any request for change, modification, or clarification of any aspect of these Contract Documents must be made in writing to SEPTA at least eight (8) calendar days prior to due date for consideration to be given by SEPTA to affect a change in the Contract Documents.

Any change, modification, or clarification to the Contract Documents can only be affected by a written Addendum issued by SEPTA.

No proposals will be opened and considered that are submitted later than the time deadline specified.

SEPTA retains the right to reject any and all proposals, as determined to be in the best interest of SEPTA.

Each proposal submitted shall remain firm for at least ninety (90) days from the date of the RFP Opening and may not be withdrawn in whole or in part during that time. By submitting a proposal, the proposer certifies that the submitted price is held firm for that time and any extension thereof.

SEPTA, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4, and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in regard to any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation, and will not be discriminated against on the grounds of race, sex, color, or national origin in consideration for an award.

Contractor will be required to comply with all applicable Equal Employment Opportunity laws and regulations.

All proposers will be required to certify compliance with Executive Order 12549 (ineligible contractors).

Any contract issued as result of this solicitation is subject to a financial assistance contract between SEPTA and U.S. Department of Transportation.

Sincerely,



Manager, Technical Services Contract Administration
Procurement & Supply Chain Management