



May 29, 2026

Dear Sir/Madam:

The Southeastern Pennsylvania Transportation Authority (“SEPTA”) is soliciting technical proposals from firms for RFQ# 26-00105-AJEB TRACTION POWER SUBSTATION REHABILITATION PROGRAM – CONTRACT 5 BROAD, LOUDON, PARK, AND CASTOR SUBSTATIONS Project (hereinafter called the “Work”) as outlined in the attached contract documents as part of a Two (2) Step Procurement Process consisting of: Step One (1) Pre-Qualification and Step Two (2) Sealed Bid Process.

Step One (1) of this process is the pre-qualification of interested parties in response to this solicitation through submission of technical proposals. Companies whose technical proposal receives an overall Pass Rating when evaluated against the technical criteria will be deemed pre-qualified for participation in Step Two (2) of the procurement.

Step Two (2) of this process will be the acceptance of sealed bids from firms who have been pre-qualified in accordance with Step One (1) of this procurement. Invitations to Bid will only be furnished, by SEPTA, to firms who have been pre-qualified in Step One (1).

SEPTA reserves the right to cancel this procurement at any time, if deemed in SEPTA’s best interest.

A **Pre-Qualification meeting will be held on at 9:00 AM on Wednesday, June 10, 2026** via TEAMS to discuss the Two (2) Step Procurement Process and the technical criteria for evaluation. A representative of your company should be present to discuss this procurement with representatives from SEPTA. A Site visit will follow this meeting described further below.

## **The Pre-Qualification Meeting Information is below:**

### **Microsoft Teams meeting**

#### **Join:**

<https://teams.microsoft.com/meet/218138214834398?p=efLZocZJqkfYYbwG>

[IQ](#)

Meeting ID: 218 138 214 834 398

Passcode: pG6uz2Uj

#### **Dial in by phone**

[+1 312-593-1554,,72118688#](#) United States, Chicago

[Find a local number](#)

Phone conference ID: 721 186 88#

## **Site Visit Meeting:**

Substation (2) Site visits: **Thursday June 11th at 9:00 a.m.** - Contractors to meet at **Loudon Substation** located at **1410 W. Loudon Street / Philadelphia, PA 19141.**

Then going to **Park Substation** located at **2440 N Park / Philadelphia , PA 19132**

Substation (2) Site visits: **Friday June 12th at 9:00 a.m.** - Contractors to meet us at **Broad Substation** located at **1327 Mt. Vernon Street / Philadelphia, PA 19123**

Then going to **Castor Substation** located at **8365 Castor Avenue / Philadelphia, PA 19152**

**Everyone must wear FR Clothing, Hard Hat, Work Boots, Safety Glasses, and Safety Vest, when in the substations. (SEPTA will supply safety vest if you do not have one).**

All questions pertaining to this procurement must be submitted in writing to SEPTA, emailed to [jbenante@septa.org](mailto:jbenante@septa.org). All questions must be received no later than **12:00 PM on Wednesday, June 24, 2026.**

One (1) original and one (1) pdf copy of the technical proposal shall be submitted no-later-than **11:00 AM, on Wednesday, July 15, 2026.** Technical proposals should not include any pricing information.

Please direct all correspondence to:

Justin Benante  
Senior Contract Administrator  
Procurement & Contracts  
1234 Market Street, 11th Floor  
Philadelphia, Pennsylvania 19107

### **Two (2) Step Procurement Process for the TRACTION POWER SUBSTATION REHABILITATION PROGRAM –CONTRACT 5 BROAD, LOUDON, PARK, AND CASTOR SUBSTATIONS**

Anyone desiring to receive the Request for Proposal Documents may go out to SEPTA's website:

[Bids – Southeastern Pennsylvania Transportation Authority](#)

The Project Plans include Instructions to Proposers, Proposal Forms, Agreement, Specifications and Drawings, and any associated attachments.

**CAUTION:** All subsequent correspondence and follow-up documentation, including addendum, concerning Request for Proposal No. 26-00105-AJEB will be available for download via the aforementioned website only. It is the consultant's responsibility to assure that it has all the necessary correspondence and documents from SEPTA to properly prepare his proposal.

Interested parties should submit technical proposals that are acceptable without additional explanation or information. However, SEPTA reserves the right to ask for clarification and additional information in support of any proposal, if deemed necessary. SEPTA will make sole and final determination regarding a technical proposal's Pass/Fail Rating on the basis of the technical proposal submitted in consideration of the technical criteria and may proceed with Step Two (2) without requesting further information from any firm.

SEPTA, in accordance with Title VI of the Civil Rights Act of 1964, 78 State. 252, 42 U.S.C. 2000d to

2000d-4, and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in regard to any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation, and will not be discriminated against on the grounds of race, sex, color, or national origin in consideration for an award.

Bidders will be required to comply with all applicable Equal Employment Opportunity laws and regulations.

All bidders will be required to certify compliance with Executive Orders 12549 and 12689 (Debarment and Suspension).

Any inquiries regarding this Two (2) Step procurement must be directed to Justin Benante at (215) 580-7022.

Very truly yours,

*Justin Benante*

Justin Benante  
Senior Contract Administrator  
Procurement & Contracts Department