

SUBMISSION REQUIREMENTS AND EVALUATION CRITERIA

1. SUBMISSION REQUIREMENTS

- 1.1 Proposals shall be submitted online via the following link:
<https://aps.bonfirehub.com/opportunities/240652>.
- 1.2 ALL forms as listed on the OFFEROR'S AFFIRMATION page **MUST** be completed. Failure to answer all questions or submit all forms as listed in section 5 of the Offeror's Affirmation will result in your proposal being deemed non-responsive.
- 1.3 Any proposal received online after the designated time and date due will not be considered by APS. APS will **only** accept online submissions for this RFP. Proposals can be submitted online at: <https://aps.bonfirehub.com/opportunities/240652>.
Proposals must be submitted under the "Proposals" tab in Bonfire. A proposal that is timely submitted in Bonfire but not submitted under the "Proposals" tab may be determined as non-compliant and rejected. Proposals submitted after the proposal close date will not be accepted. Note: Any proposal submitted in any other format (email, paper, fax, mail, etc.) will not be accepted for any reason.
- 1.4 Proposals cannot be withdrawn after they have been submitted online unless the offeror requests in writing to the Executive Director of Procurement Services prior to the time set for receiving bids, or unless the Senior Executive Director of Facilities Services fails to accept or reject the bids within one hundred and twenty (120) days after the date fixed for receiving said proposals.
- 1.5 Proposals that contain irregularities of any kind and/or do not comply fully with the requirements stated in the solicitation documents may be rejected at the discretion of the Executive Director of Procurement Services. APS shall not be liable for any costs associated with or incurred by the offeror in conjunction with the preparation of solicitation responses.
- 1.6 APS reserves the right to waive any minor informality or error in the solicitation or offeror's proposal which will not adversely affect competition.
- 1.7 By submitting a response, the offeror certifies that this proposal is made without prior understanding, agreement, or connection with any corporation, company, or person submitting a bid for the same service and is in all respects fair and without collusion or fraud; that collusive pricing is understood to be a violation of state and federal law and can result in fines, prison sentences, and civil damage awards.

- 1.8 It is further agreed that the offeror agrees to abide by all conditions of the solicitation, notice of award, and/or purchase order(s) of APS and that the person signing this bid is duly authorized to bid on behalf of the offeror.
- 1.9 Failure to provide an online submission with the correct information listed may result in the rejection of the proposal. If further information is required to demonstrate responsibility such as providing copies of licenses or permits, APS reserves the right to notify the Offeror, in writing and give five (5) days from notification to supply such information.
- 1.10 Offeror shall submit an online proposal with a response that fully answers each question list on the online submission. Failure to answer all questions may result in the proposal being deemed non-responsive. The offeror must reference each section as listed below.

Section 2 – Company History, Qualifications and Experience

2.1 Company History, Qualifications and Experience

- a. Please provide your firm's history of completing demolition projects with similar scopes, schedules, and costs on schedule, within the budget, and with the quality specified.
- b. Please provide your current workload with APS and other entities, proposed manpower, ability to secure materials, and your firm's potential ability to complete the project.

2.2 - Methodology and Approach

- a. Please provide information regarding the suitability of the proposed project team, including the site superintendent.
- b. Please provide the proposed approach to the project including the design plan, permitting, potential impacts and proposed solutions, logistics plan, temporary facilities, security, and project completion.
- c. Please provide your firm's CPM schedule for the project broken down by phases including design, permitting, demolition, close-out, etc.
- d. Please provide your plan for MWBE subcontractor outreach and pre-qualification.
- e. Please provide your proposed efforts to obtain comprehensive bid coverage.

Section 3-Pricing

- a. Please propose a lump-sum cost for all demolition and related services, together with detailed unit pricing, any unit cost allowances or other allowances, and all alternates. Please provide your firm's complete pricing document. Provide a complete breakdown of your firm's costs for the project.

4.0 Mandatory Submittals

4.1 **Proposals MUST include the signed:**

4.1.1 **No Influence and Non-Collusion Affidavit,**

4.1.2 **E-Verify Affidavit.**

4.1.3 **Submit a copy or other proof of your general contractor's license.**

5.0 PAYMENT AND PERFORMANCE BONDS; INSURANCE

- 5.1 If the proposal or any part of the proposal is accepted and a contract awarded, the contractor shall within the required time enter into a written contract and furnish Payment and performance bond(s) as required by the contract and specifications, or the call for proposals, or by law, in the amount of at least the total amount payable by the terms of the contract with a surety acceptable to Owner.
- 5.2 If the proposal or any part of the proposal is accepted and a contract awarded, the contractor shall furnish current insurance certificates for the coverage and on the terms and conditions required by the contract. The insurance certificates shall be provided to APS within five (5) days of the contractor's receipt of the Intent to Award.

6. EVALUATION

- 6.1 To be eligible for consideration, proposals shall be presented in accordance with the instructions of this solicitation and within the timeframe specified. It shall be the responsibility of the awarded contractor to meet all specifications and guidelines set forth herein.
- 6.2 APS reserves the right during the evaluation process to contact offerors who submit proposals and request additional information or clarification necessary to complete the evaluation.
- 6.3 After the closing date and time, Procurement Services will conduct an administrative review of all proposals received to determine responsiveness. Proposals that are deemed to be responsive will be submitted to the evaluation committee for review. Proposals that are deemed to be non-responsive will not be evaluated or considered for the award.
- 6.4 APS will evaluate all proposals and reserves the right to develop a competitive range for consideration. The competitive range is defined as a group for competitive negotiation, as determined during the evaluation process, composed of only those proposals that are considered to have a reasonable chance of being selected for an award and who are, therefore, chosen for additional discussions and negotiations. Proposals not in the competitive range are given no further consideration.

6.5 Proposals will be evaluated on the following criteria:

CRITERIA	POINTS
Experience and background	30
Company Qualifications and Experience	10
Please provide your firm's history of completing demolition projects with similar scopes, schedules, and costs on schedule, within the budget, and with the quality specified.	20
Methodology and Approach	45
Suitability of the proposed project team, including the Site Superintendent, and availability	10
The proposed approach to the project includes a phasing plan, potential impacts, proposed solutions, logistics plan, temporary facilities, security, and project completion	15
The proposed CPM schedule for the project broken down into phases including design, permitting, demolition , close-out, etc.	10
Your plan for MWBE subcontractor outreach and pre-qualification	5
Proposed efforts to obtain comprehensive bid coverage	5
Price Cost (Lump Sum)	25
TOTAL	100

6.6 The formula to evaluate price is as follows: (Lowest 6.6 The price/price of the proposal being evaluated) x points possible for price = score

6.7 If a contract is not awarded based on the initial evaluation, the evaluating committee may

afford the “responsible Offerors” an opportunity for discussions, negotiations and revisions of their proposals. See O.C.G.A. § 36-91-21(c)(2). A “responsible Offeror” is one whose proposal meets the criteria proposed and whose proposal is reasonably susceptible of being selected for contract award. A proposal is “reasonably susceptible of being selected for contract award” if it is within the “competitive range” established by the evaluation committee. Offerors determined to be in the competitive range will be deemed to be “responsible Offerors,” and may be asked to engage in discussions, negotiations and revisions and, may be asked to provide a Best and Final Offer (BAFO).

6.8 APS reserves the right to negotiate terms and conditions, the scope of work, price, and/or non-price terms and conditions with selected responsible offerors to meet the needs of APS.

6.9 Negotiations may be:

- a. Concurrent, which may be conducted concurrently with the responsible offerors.
- b. Exclusive which may be conducted with the offeror whose proposal is the highest rated overall.

6.10 An award, if made, will be made to the responsible and responsive Offeror whose proposal is determined to be the most advantageous to APS, taking into consideration the evaluation factors set forth in this RFP.

7. DESIGN-BUILD AGREEMENT

By submitting a proposal, you are agreeing to execute the standard APS Design Build Construction Agreement Between Contractor and Owner for a Stipulated Sum (the “Contract”) as written with no changes or amendments.

8. OFFER GUARANTEE/BID BOND

- 8.1 Offeror shall attach to the offer, an offer guarantee, in the form of a certified or cashier’s check or an offer bond substantially in the form attached in an amount equal to 5% of the proposed price.
- 8.2 The offer guarantee shall be applied toward, but shall not be considered a limitation upon, any damage which may be sustained by APS if the Offeror fails to abide by any provisions of the Notice of Intent to Award.
- 8.3 APS may contact the surety to confirm the validity of the bond.
- 8.4 Attorneys-in-Fact who sign bonds must file with each bond a certified and effective dated copy of their power of attorney.
- 8.5 Offer shall be guaranteed for a period of sixty (60) days from the date of submission, or as extended by mutual agreement.

- 8.6 If the offeror fails and/or refuses to execute the Contract, provide the necessary bonds within the required time frames, or fails to abide by any provisions of the Notice of Intent to Award, the offer guarantee shall become the property of APS, as damages; provided that the amount of the offer guarantee which becomes the property of APS shall not, in any event, exceed the difference between the offer amount and the offer amount of the next lowest, responsible Offeror. APS reserves all other rights and remedies permitted by Georgia law.

9. PAYMENT AND PERFORMANCE BONDS

- 9.1 If the proposal or any part of the proposal is accepted and a contract awarded, the contractor shall within the required time enter into a written contract and furnish payment and performance bond(s) as required by the contract and specifications, or the call for proposals, or by law, in the amount of at least the total amount payable by the terms of the contract with a surety acceptable to APS. In accordance with O.C.G.A. §§ 36-91-70 and 36-91-90, the amount of these bonds will increase if and as the contract amount is increased (through change orders or otherwise).