DATA ITEM DESCRIPTION

Title: Government Property (GP) Inventory Report
Number: DI-MGMT-80441D
AMSC Number: 10184
DTIC Applicable: No
Preparing Activity: MDA
Applicable Forms: None

Approval Date: 20200609
Limitation: N/A
GIDEP Applicable: No
Project Number: MGMT-2020-012

Use/Relationship: The Government Property (GP) Inventory Report enables the contractor to periodically provide to the Department of Defense (DoD) Service or Agency an inventory listing of GP (i.e., both Government Furnished Property (GFP) and Contractor Acquired Property (CAP)) in the contractor's possession (to include subcontractors) by contract.

This Data Item Description (DID) is applicable to all contracts where GP will be furnished by the Government (i.e., GFP) or acquired, fabricated, or otherwise provided by a contractor (i.e., CAP) in performance of a contract.

This DID contains the format, content, and intended use information for the data deliverable resulting from the work task described in the solicitation.

This DID supersedes DI-MGMT-80441C.

Requirements:

1. Reference documents. None.

2. Format. The report shall be in an electronic .xls or .xlsx compatible format.

3. Content. The report shall contain the following column headers (i.e., data fields):

   A. Contract Number
   B. Agency or Service Asset Identification Number (GFP Only)
   C. Contractor Asset Identification Number
   D. Item Description
   E. Manufacturer Part Number
   F. Manufacturer Model Number
   G. Manufacturer Serial Number
   H. National Stock Number (NSN) (if applicable)
   I. Quantity
   J. Unit of Measure
   K. Unit Acquisition Cost
   L. Unique Item Identifier (if registered in the Item Unique Identification (IUID) Registry; GFP only)
   M. Asset Location
   N. Asset Sub-Location (if applicable)
   O. Type of Government Property (i.e., Government Furnished Property (GFP) or Contractor Acquired Property (CAP)
   P. Classification of Government Property (i.e., Communication Security (COMSEC), Equipment (EQP), Material (MAT), Special Test Equipment (STE), or Special Tooling

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(ST))

Q. Date of Last Physical Inventory

R. Federal Condition Code

END OF DI-MGMT-80441D

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DATA ITEM DESCRIPTION

Form Approved
OMB No. 0704-0188

	1. IDENTIFICATION NUMBER
Production Surge Plan	DI-MGMT-80969

DESCRIPTION/PURPOSE

3.1 The Production Surge Plan delineates a contractor's capability to rapidly accelerate and sustain production utilizing existing facilities and equipment in a peace time acquisition environment without a declaration of war or mobilization and subsequent use of emergency war powers.

(continued on Page 2)

APPROVAL DATE (YYMMDD)	5 OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6a. DTIC APPLICABLE	6b GIDEP APPLICABLE
900423	A/AMCCOM/PD		

APPLICATION/INTERRELATIONSHIP

7.1 This DID contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.

7.2 This Data Item Description is applicable in contracts for which a production surge capability for select critical items is required.

7.3 This Data Item Description may be used independently, with, but not in lieu of DI-P-7046 (Industrial Preparedness Planning (IPP) Data). (continued on Page 2)

APPROVAL LIMITATION	9a APPLICABLE FORMS	9b AMSC NUMBER
		A4923

PREPARATION INSTRUCTIONS

10.1 Format. The report shall be in the contractor's format.

10.2 Content. The Production Surge Plan shall consist of the following:

10.2.1 Rate. The maximum sustainable rate of production, to include a production buildup schedule by the month until the maximum sustainable production rate is achieved. When applicable, a subcontractor's or vendor's capability to accelerate production/delivery of components and materials must be taken into consideration and a statement shall be included in the plan verifying that this vertical planning has been done.

10.2.2 Lists of items. Two lists, one of subcontracted and one of non-subcontracted items/components, by nomenclature, part number, leadtime, and production buildup of long-leadtime, critical, or pacing items/components which could adversely impact the production rates. (See paragraph 10.2.1 above). Subcontractors and vendors shall be identified by name and address for each item. This requirement shall flow down to whichever subcontractor tier (level) is necessary to adequately identify the long-leadtime, critical, and pacing items/components.

10.2.3 List of contracts. A list of Government contracts being performed at the contractor's facility that have a production surge provision or could reasonably be presumed to be surged. The list shall identify the contract number, the item(s), and the Defense Materials System and Defense Priorities Systems priorities assigned to each contract.

(continued on Page 2)

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Block 3, Description/Purpose (Continued)

3.2 The Production Surge Plan provides data on the maximum sustainable production rate; long leadtime, critical or pacing items/components; other contracts with production surge provisions; probable surge impact; additional skilled labor requirements; strategic or critical materials, precious metals, and substitute materials; and suggested tooling and/or equipment to improve surge protection capability. This data provides for surge (accelerated production) planning of select items.

Block 7, Application/Interrelationship (Continued)

7.4 This DID supersedes DI-P-1634A.

Block 10, Preparation Instructions (Continued)

10.2.4 Impact. Describe what impact surging this contract would have on the performance of any other Government contract that might be currently surged with this contract, or what impact surging of the other Government contract(s) would have on the ability to surge this contract. Describe what impact surging this contract would have on the contractor's commercial business.

10.2.5 Labor. Identify all additional skilled labor requirements, i.e., machinist, tool makers, quality assurance, etc., necessary to support the maximum sustainable production rate.

10.2.6 List of materials. A list identifying strategic or critical materials and/or precious metals, by type, quantity and cost, required to produce the item on contract or the subcontracted/non-subcontracted long-leadtime, critical or pacing items/components. This list should include rolling inventory to attain and maintain surge production within six months. Additionally, a list identifying any substitute materials that could be utilized in place of the strategic or critical materials and/or precious metals.

10.2.7 List of production equipment. A list of tooling, equipment and costs, down to the lowest tier subcontractor, that if acquired, would increase surge production rate capability and/or reduce leadtime by at least 10 percent, or as specified in the contract within current facilities limitations. The estimated increase in the surge production rate and/or decrease in leadtime shall be included. Data obtained under this paragraph will not be used in the preparation of the basic plan but may be used by the Government for developing additional surge capability if deemed essential.

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DATA ITEM DESCRIPTION

Title: COMMERCIAL ASSET VISIBILITY (CAV) REPORTING

Number: DI-MGMT-81838 **Approval Date: 20110914**
AMSC Number: N9211 **Limitation: N/A**
DTIC Applicable: N/A **GIDEP Applicable: N/A**
Office of Primary Responsibility: SA/WSS 071.02
Applicable Forms: N/A

Use/relationship:

The Commercial Asset Visibility (CAV) application provides a web-based, automated method of tracking Government owned reparable assets as they flow through the repair cycle at the contractor's repair facility. The main purpose of CAV is to provide an inventory management system for reparable assets while they are at commercial repair vendors. CAV on the World Wide Web allows the contractor to report transactions as they occur. These transactions automatically update the CAV database. An integrated, relational database allows the commercial repair vendors to access their repair data to produce all of the required status and activity reports.

This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement, as delineated in the contract.

Requirements:

1. Format. The CAV System transactions are processed via the World Wide Web. Input formats and methodology are defined in the Contract Statement of Work.

2. Content. The Contractor reporting shall contain the following transactions, status code changes and report types, as described in the Contract Statement of Work:

A. Receipt of Asset
    1) On Contract
    2) Not on Contract
    3) Procurement
    4) "A" Condition
    5) Rotable Pool
    6) Loaned Asset
B. Inductions
C. Items Awaiting Parts
D. Re-inductions
E. Completions
F. Shipments

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G. Bulk Shipments
H. Proof of Shipment
I. Items that are Beyond Economic Repair (BER)
J. Survey/Scrap Items
K. Reversals
L. Report of Discrepancies
M. Print DD Form 1348's
N. Print Material Movement Documents
O. Print CAV Inventory Labels
P. Print Item Action Reports
Q. Print Repair History Reports
R. Print Condition Code Reports
S. Print Awaiting Parts Report
T. Print Proof of Shipment Reports
U. Perform Item Maintenance
V. Print Report of Discrepancies (RODs)
W. Add and Delete Carriers

3. End of DI-MGMT-81838.

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DATA ITEM DESCRIPTION

TITLE: COUNTERFEIT PREVENTION PLAN

Number: DI-MISC-81832 **Approval Date: 20110121**
AMSC Number: 9181 **Limitation:**
DTIC Applicable: No **GIDEP Applicable: No**
Office of Primary Responsibility: NRO
Applicable Forms: N/A

Use/Relationship: The Counterfeit Prevention Plan will be used by the procurement activity to determine and evaluate the effectiveness of the contractor's counterfeit protection plan and award fee.

a. This Data Item Description contains the format and content preparation instructions for the data product generated by the specific and discrete task requirements delineated in the statement of work.

b. This DID is related to Parts, Materials and Processes Selection List (PMPSL).

c. This DID is related to "As Designed" and "As Built" Parts List.

d. The Counterfeit Prevention Plan will be updated as counterfeiting methods evolve to include any new indicators, as well as new prevention processes needed (either discovered directly or provided by the Government).

Requirements:

1. The Counterfeit Prevention Plan shall be in contractor format and shall include the following, as a minimum:

    a. Procurement practices and procedures to include procurement of all parts and materials from original qualified parts/materials equipment manufacturer (OEM) or it franchised/authorized distributor.

    b. Procurement practices and internal processes used for exceptions to buying from OEM or OEM franchised distributors in cases where items are no longer available including a process to qualify/certify non-OEM parts & materials.

    c. Monitoring procedures to include the delivery of test results from random sampling and supply chains surveillance that does not assume any source is safe to identify possible penetration of OEM supply chain.

    d. Training/certification program for receiving inspectors.

    e. Process to verify counterfeit.

f. Processes to identify, store, and report counterfeit parts.

g. Process to ensure subcontracts contain the following requirements (As a minimum):

(1) Requirements to procure only from Original Equipment Manufacturer (OEM) or OEM franchised distributors
(2) Procurement practices and internal processes used for exceptions to buying from OEM or OEM franchised distributors including a process to qualify/certify non-OEM parts & materials obtained
(3) Requirements to monitor supply (including delivery of test results from random sampling and supply chain surveillance that does not assume any source is safe) to identify possible penetration of OEM supply chain
(4) Training/certification program for receiving inspectors
(5) Process to verify counterfeit
(6) Processes to identify, store, and report counterfeit parts.
(7) Notification procedure (tailored to specific sub-contractor based on following Notification Procedure)

h. Self-audit of internal processes.

i. Monitor processes at all subcontractor levels processes and verify compliance through on-site audits.

j. Notification Procedure:

(1) Step 1: The contractor shall quarantine all suspect products pending further direction. The contractor shall provide a statement, with problem description, justifying why this is considered suspect and how it was detected. The contractor shall NOT notify the supplier that the items are suspected as being counterfeit items. However, consultation with the OEM is authorized. Make certain the parts and all members of the lot procured for use on this contract are stored in correct environmental controls. These parts need to be protected as evidence.

(2) Step 2: Contractors that identify suspect items shall immediately notify their customer that is the next link toward the prime contractor. Notification shall be passed up the customer chain until reaching the prime contractor. The prime contractor shall immediately notify the cognizant Contracting Officer (CO) and Contracting Office Technical Representative (COTR) of all suspect items identified.

(3) Step 3: The contractor shall make certain that the original documentation is secured as evidence and maintain any and all documentation associated with the part to include:

a. Part information such as part identifying number, lot date code, manufacturer information and originator/point of contact information

b. Any information reflecting part procurement/acquisition traceability which should include a copy of the purchase order, any and all correspondence between the buyer and the supplier to include: e-mails, records of phone conversations and paper letters of correspondence

c. Part documentation from the purported original manufacturer, distributors and suppliers (certificate of compliance and certificate of conformance)

d. All visual examination and physical analysis/testing results and the technical data package showing that the parts passed the required screening and qualification tests

e. List of company products affected

(4) Step 4: Determine that the part is or is not counterfeit (Usually accomplished as part of root cause analysis of non-conforming parts and/or materials)

(5) Step 5: If the parts are found to be counterfeit, they shall be isolated and controlled pending direction from law enforcement.

(6) Step 6: The contractor shall provide any additional required information to the government's investigation team

END OF DI-MISC-81832

DATA ITEM DESCRIPTION

Title: Acquisition and Sustainment Data Package (ASDP) Teardown Deficiency Report

Number: DI-PSSS-81534B
AMSC Number: F10348
DTIC Applicable: No
Preparing Activity: 11 (AFLCMC/EZSC)
Applicable Forms: N/A

Approved Date: 20220809
Limitation: N/A
GIDEP Applicable: No
Project Number: PSSS-2022-004

Use/Relationship: The Acquisition and Sustainment Data Package (ASDP) Teardown Deficiency Report provides a factual narrative analysis of a deficiency which has been noted on equipment.

a. This Data Item Description (DID) is applicable when contractors are responsible for maintaining custodial records for government property being repaired, or, when detailed analysis is required for components undergoing a teardown investigation.

b. This DID contains the format, content, and intended use information for the data deliverable resulting from the work task described in the solicitation.

c. This DID supersedes DI-PSSS-81534A.

Requirements:

1. Reference documents. None.

2. Format. The ASDP Teardown Deficiency Report shall be in a text searchable format. If a model (e.g., Cameo, CAD, etc.) is used for the analysis or resolution of problems, the model shall be embedded in its native format. The Data Objects/Attributes and Associated Metadata (DOAM) listing shall be in Microsoft Excel spreadsheet format in accordance with the template provided in the DOAM Specification attached to the contract. All data shall be in the English language.

3. Content. The Teardown Deficiency Report shall include an analysis of the deficiency which includes cause of failure, recommended corrective action and recommendations for actions to prevent recurrence of the failure/deficiency, and the applicable category of the failure defined as follows:

a. Workmanship and non-conformance. Any deficiency (e.g., physical, chemical, electrical, functional) noted in materiel which is attributed to non-conformance to applicable specifications, drawing, standards, or Technical Order (TO); or workmanship during manufacture, repair modification or maintenance.

b. Material failure. The failure of an end item which was attributable to neither the repair nor the manufacturing process, but was due to an unpredictable failure of an internal component or sub-assembly.

c. No defect found/could not duplicate: Investigation of the exhibit revealed no deficiency. Equipment conforms to specifications and TO standards and procedures.

d. Technical data, deficiency: Technical data (including TOs, drawings, and work specifications) was deficient or inadequate so as to cause the deficiency/failure on the item.

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e. Field induced deficiency. Deficiency confirmed by the investigation to have been caused by operator error, i.e., wrong voltage applied, misaligned, maladjusted, mishandling, or not used for intended purpose.

f. Maintenance deficiency. An unfavorable characteristic of an item that impedes the accomplishment of maintenance operations which results in excessive maintenance operations and/or in excessive maintenance man-hour consumption.

g. Design deficiency. A condition that limits or prevents the use of material for purpose intended or required where the material meets all other specifications.

h. Handling or shipping deficiency. A deficiency induced by improper handling or shipping, i.e., improper packaging, which prohibits the use for intended purpose.

i. Packaging specifications inadequate - not complied with. Unsatisfactory conditions including item damage resulting from improper packaging.

3.1 DOAM. The completed Teardown Deficiency Report template, provided in the DOAM Specification attached to the contract, shall comply with the format requirements (see 2. above) so that it can be ingestible into a Product Lifecycle Management (PLM) solution to ensure proper tying, tracing, and linking to the lowest component of the end item to which the delivered Teardown Deficiency Report Information is applicable. Any field that is not applicable shall be marked “NA.”

End of DI-PSSS-81534B.

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DATA ITEM DESCRIPTION
Title: BILL OF MATERIALS (BOM) FOR LOGISTICS AND SUPPLY CHAIN RISK MANAGEMENT

Number: DI-PSSS-81656B
AMSC Number: N9724
DTIC Applicable: N/A
Preparing Activity: SA
Applicable Forms: N/A

Approval Date: 20160901
Limitation: N/A
GIDEP Applicable: No
Project Number: PSSS-2016-021

Use/relationship: The Bill of Materials (BOM) will provide information that can be used to establish the production status of parts used in a system. The BOM will also provide Diminishing Manufacturing Sources and Material Shortages (DMSMS) management essential information that enables the identification, forecasting, mitigation, and management of Hardware and Software obsolescence as a part of the Department of Defense (DoD) Program Manager's Total System Life Cycle Management responsibilities. The data will be used in DMSMS forecasting tools to allow for standard and efficient sharing of information on common items.

The BOM will also provide logisticians and supply chain risk managers with additional data they require to ensure supportability requirements and supply chain risks are identified or mitigated during the development of a system.

This Data Item Description (DID) contains the format, content, and intended use of information for the data product resulting from the work task described by the contract.

The data may be obtained during any program life cycle phase.

This DID supersedes DI-PSSS-81656A.

Requirements:

1. Format. The BOM shall be in a format similar to that of Figure 1.

2. Content. The BOM shall contain all of the information specified in Figure 1, with the path to the system level identified using the part/Next Higher Assembly method detailed in the table. All fields shall be included. Fields which do not require data shall be left blank. The information shall be included to the lowest indenture level (component level) specified in the contract

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FIGURE – 1 Table 1: Field Definitions and Instructions

Field Name	Definition	Notes and Instructions	Data Type
OEM Part Number	The part number assigned by the Original Equipment Manufacturer (OEM). This may be the same as the Manufacturer's number but more often than not it is different. Sometimes referred to the Configuration Part Number or the Drawing Number	Required. Referred to as the "Referenced Part" hereafter	Alphanumeric
OEM Name	The full legal name of the entity that is providing the referenced part to the government. Sometimes referred to as the Prime Integrator or Prime	Required	Alphanumeric
OEM CAGE	Commercial and Government Entity (CAGE) code of the OEM	Required	Alphanumeric (5)
OEM's Address	The physical address of the part's OEM, including country	Required	Alphanumeric
OEM's Website	The web address of the part's OEM	Required when the OEM has a website	Alphanumeric
OEM's Facility Clearance Level	The level of security clearance the OEM's facility holds	Required	Alphanumeric (None, Confidential, Secret, Top Secret)
Revision Designator	The designator of the revision of the referenced part	Required if assigned	Alphanumeric
Software / Firmware Version	The designator assigned to the version of software / firmware used on the referenced part	Required for all parts containing software or firmware	Alphanumeric
Indenture Level	A number that represents the specific level of the top down structure specified on the Bill of Materials	Starts with the top level as one	Numeric
Reference Designator	A reference designator identifies the referenced part. ASME Y14.44-2008 and IEEE-315-1975 provide details for the proper configuration and use of reference designators.	Required if assigned	Alphanumeric

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Field Name	Definition	Notes and Instructions	Data Type
Find Number	Find number refers to the ordinal number that gives an ID tag to the referenced part in a parts list (list of materials, bill of materials).	Required if assigned	Alphanumeric
NHA Part Number	The OEM Part Number of the referenced part's parent (Next Higher Assembly (NHA)). If the referenced part is software or firmware then the NHA is the item the software is used on	Required for all parts except the top level assembly	Alphanumeric
NHA CAGE	CAGE code of the OEM of the NHA	Required for all parts except the top level assembly	Alphanumeric (5)
Nomenclature	The name or designation of the referenced part	Required for all parts	Alphanumeric
Quantity	The count of the referenced part per NHA	Required for all parts	Numeric
NSN	National Stock Number (NSN) of the referenced part	Required if item has NSN assigned	Alphanumeric
COG	Cognizance (COG) Code: A two-part alphanumeric designator used by the Navy to provide supply management information	Required if assigned	Alphanumeric
Manufacturer's Part Number	The part number assigned by the actual manufacturer of the referenced item. This number will be used to monitor the part for obsolescence issues	Required (may be the same as the referenced part if the part is manufactured by the OEM)	Alphanumeric
Manufacturer's Name	The full legal name of the entity that actually manufacturers the referenced part	Required	Alphanumeric
Manufacturer's CAGE	The CAGE code of the entity that actually manufacturers the referenced part	Required	Alphanumeric (5)
Manufacturer's Address	The physical address of the part's manufacturer, including country	Required	Alphanumeric
Manufacturer's Website	The web address of the part's manufacturer	Required when the manufacturer has a website	Alphanumeric
Manufacturer's Facility Clearance Level	The level of security clearance the manufacturer's facility holds	Required	Alphanumeric (None, Confidential, Secret, Top Secret)

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Field Name	Definition	Notes and Instructions	Data Type
Alternate For	The OEM part number of the item the referenced part is the alternate for	Required if the referenced part is an alternate to another pat in the BOM	Alphanumeric
Assembly Type	Identifies whether the item is Commercial Off the Shelf (COTS), Non-Developmental Item (NDI), or Developmental Item (DI)	Required if the part is an assembly considered COTS, NDI, or DI. See the definitions section of 48 CFR 2.101 for definitions.	Alphanumeric (COTS, NDI, or DI)
Batteries	Indicates whether an item contains batteries.	Required. If the referenced part contains batteries and is a subassembly, its NHA should indicate that it also contains batteries	Yes / No
Service Bulletin Applicability	Information required to subscribe to service bulletin updates to the part's software or hardware	Required if the part will have service bulletins issued against it	Alphanumeric

3. Media Requirement: The BOM shall be provided as an electronically editable, machine-readable, Comma Separated Values (CSV) text file with alphanumeric fields enclosed in double quotation marks.

End of DI-PSSS-81656B

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DATA ITEM DESCRIPTION

Title: ENGINEERING CHANGE PROPOSAL (ECP)

Number: DI-SESS-80639E
Approval Date: 20200211
AMSC Number: N10140
Limitation: N/A
DTIC Applicable: No
GIDEP Applicable: No
Preparing Activity: NM
Project Number: SESS-2020-003
Applicable Forms: DD Form 1692, Engineering Change Proposal (ECP)

Use/relationship: An Engineering Change Proposal (ECP) provides the documentation in which the engineering change is described and specifies how the proposed change will be implemented.

a. This DID contains the format, content, and intended use information for the data deliverable resulting from the work task described in EIA-649-1 and the principles of EIA-649 (Copies of these standards are available online at www.sae.org or from SAE International, 400 Commonwealth Drive, Warrendale, PA 15096-0001, Tel 877-606-7323 [inside USA and Canada] or 724-776-4970 [outside USA]).

b. This DID may be used in conjunction with DI-SESS-80642, Notice of Revision (NOR). A requirement for NORs and Specification Change Notices (SCN) should be contractually imposed in conjunction with this DID.

c. This DID supersedes DI-SESS-80639D.

d. An electronic version of DD Form 1692, Engineering Change Proposal (ECP), is available online at https://www.esd.whs.mil/dd/.

Requirements:

1. Reference Documents. The applicable issue of the documents cited herein, including their approval dates and dates of any applicable amendments, notices, and revisions, shall be as specified in the contract.

2. Format. The ECP shall be in one of the following formats:
   a. DD Form 1692, Engineering Change Proposal (ECP),
   b. The schema required by the Acquirer's Integrated Digital Environment (IDE), or
   c. The Supplier's preferred format.

3. Content. The ECP shall contain all the information required by DD Form 1692.

End of DI-SESS-80639E

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DATA ITEM DESCRIPTION

Title: Technical Order Improvement Report and Reply
Number: DI-TMSS-80229D **Approval Date: 19991006**
AMSC Number: F7356 **Limitation:** N/A
DTIC Applicable: N/A **GIDEP Applicable:** N/A
Office of Primary Responsibility: F–MSG/ILMP
Applicable Forms: AFTO Form 22
Use/relationship: a. This Data Item Description contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.

b. This item is applicable to contracts where the contractor is responsible for operating and maintaining Air Force centrally-acquired and managed equipment according to procedures in published TOs. Additional information and guidance is contained in TO 00-5-1, available through the Internet at http://www.pdsm.wpafb.af.mil/toprac/to-syste.htm under the link to "Technical Orders."

c. This data item supersedes DI-TMSS-80229C.

Requirements:
1. Format. Paper or electronic format (EF) AFTO Form 22, Technical Order Improvement Report and Reply, or message/e-mail containing the same information. Electronic forms are available from the web site listed above.

2. Content.

2.1. REPORT DATE. The date the Improvement Report Number is assigned.

2.2. Block 1, TO (*Major Command or Equivalent*). The complete address of the Administrative or Procuring Contracting Officer (ACO/PCO).

2.3 Block 2, TO (*T.O. Manager*). The address of the TO Manager responsible for the deficient TO as indicated in the TO Index. (Addresses are available on the Air Force TO System Information Internet Page, *http://www.pdsm.wpafb.af.mil/toprac/to-syste.htm*.)

2.4. Block 3, FROM (*Product Improvement Manager or Equivalent*). The address of the reporting organization's Quality Assurance function which reviewed and approved the form for submission.

2.5. Block 4, TECHNICAL ORDER DATA. The Technical Order Number (Record Positions (rp) 6-30) and the Improvement Report Number (rp 31-45). Only one character is used in each position. Rp 5 is left blank. Capital letters and slashed zeros (Ø) (if completing by hand) are used. Specific entry formats:

a. TECHNICAL ORDER NUMBER. The basic TO number (only) as it appears on the title page. Parentheses and dashes are used, but not blanks. Unused positions through rp 30 are left blank. When a change affects a TO supplement, the supplement's number is referenced in block 11A.

b. IMPROVEMENT REPORT NUMBER. All positions (rp 31-45) are alpha-numeric characters (only). Rp 31 is a pre-printed "2." Rps 32-33 will be "4N" to indicate contractor submission. Rps 34-38 will be the contractor's Commercial And Government Entity (CAGE) code number from the H4/H8 cataloging handbooks. Rps 39-40 may be used for internal identification or may be zeros. Rp 41 is the last digit of the calendar year. Rps 42-44 are the sequential numbers (starting with

"001") of the reports submitted in the calendar year. Rp 45 indicates the urgency category of the report (E for Emergency, U for Urgent or R for Routine – see TO 00-5-1 for definitions).

2.6. Block 5, BASIC DATE OF T.O. The first date appearing on the lower right corner of the TO Title page.

2.7. Block 6, DATE/NO. OF CHANGE. The change number and date, if any, appear just under the TO's basic date on the title page. If there is no change listed, block 6 may be left blank or have N/A entered.

2.8. Block 7, PAGE NUMBER. The first page affected by the proposed change. Additional pages should be indicated in Block 11A. For work cards, the routine number and card number (e.g., TR3.1, Card 2 of 3).

2.9. Block 8, PARAGRAPH NO. The number of the paragraph to be changed or which precedes added material, the grid number for microfiche, or the System/Subsystem/Subject Numbers (S/S/SN) for manuals using this system. When multiple paragraphs are affected, the range (e.g., 5-1 thru 5-5).

2.10. Block 9, FIGURE NO. Used when illustrations or tables are involved. "Table" is used before the number if applicable.

2.11. Block 10, AFTO 22 TYPE. Two check boxes indicating whether the AFTO Form 22 is being submitted to make a **Correction** to the TO (see TO 00-5-1, para 5-2.1 for definitions), or an **Improvement** to procedures or processes which, while correct as written, can be performed better/faster/cheaper/safer, etc.

2.12. Block 11A, BRIEF SUMMARY OF DEFICIENCY AND RECOMMENDED CHANGE (*Use continuation sheet, if needed*). Completed as follows:

a. For work package TO reports, the first entry in this block is "APPLICABLE TO WP NUMBER xxxxx."

b. Identity of the military system when this is not included in the TO number. If not a system, identity of commodities by Mission/Design/Series (MDS) or Type/Model/Series (TMS) and National Stock Number (NSN) or part number. Omitted for general purpose Methods & Procedures TOs (MPTOs).

c. Brief description of the TO deficiency and reason for change. When appropriate, identity or copy attached of the source document for changes in voltage, part number and so forth.

d. The recommended changes worded as closely as possible to the exact language which should appear in the corrected TO. If the correction will require engineering research or extensive verification, the type of correction ("Add more in-depth fault isolation procedures.") and a statement such as "Unable to develop at local level."

e. Continuation sheets, if needed, shall show the improvement report number in the upper right hand corner of each sheet. (The EF version of the AFTO Form 22, available from the ACO/PCO, includes a continuation sheet with automatic entry of the improvement report number.)

2.13. Blocks 11B & 11C, SAVINGS/YR – DOLLARS and SAVINGS/YR – MANHOURS. These blocks are for rough order of magnitude (ROM) estimates of annual saving (in dollars and man-hours) resulting from the TO change recommendation. If minimal or no savings are anticipated, leave the blocks blank.

2.14. Block 12, REPORTED BY (*Initiator's Signature, Off Symb, Phone*). Signature, printed or typed name, and office symbol of the individual reporting the problem or enhancement. Telephone number (Defense Switched Network (DSN) number preferred, if available) where individual can be contacted during normal duty hours.

2.15. Block 13, APPROVED BY (*Supervisor's Signature, Off Symb/DSN*). Same as Block 12 for the initiator's supervisor.

2.15. Block 14, PIM OR EQUIVALENT (*Signature/Off Symbol/DSN*). Same as Block 12 for the Product Improvement or Quality Assurance representative who reviews and approves the form for submission.

2.16. Blocks 16 & 17, TO. These blocks contain the same addresses as Blocks 1 and 3. They are auto-filled by the EF version of the form.

3. ***(Information Only).***

3.1. Block 15, MAJOR COMMAND ACTION. Blocks 15A through 15C are left blank unless the reported improvement/correction could cause a change in contract scope or cost. In this case, the blocks are completed by the Procuring or Administrative Contracting Officer (PCO/ACO). Reports are routed through the weapon system's or commodity's Lead Command point of contact for review (Blocks 15D through 15F), unless specifically exempted by the Lead Command.

3.2. PART II, Blocks 19 thru 27. Completed by the government during evaluation of the improvement report.

End of DI-TMSS-80229D.

DATA ITEM DESCRIPTION

Title: CONTRACT DEPOT MAINTENANCE (CDM) MONTHLY PRODUCTION REPORT

Number: DI-PSSS-81995A
Approved Date: 20201130
AMSC Number: F10209
Limitation: N/A
DTIC Applicable: No
GIDEP Applicable: No
Preparing Activity: 70 (419 SCMS/GUBA)
Project Number: PSSS-2020-012
Applicable Forms: N/A

Use/Relationship: The Contract Depot Maintenance (CDM) Monthly Production Report provides the Government with monthly maintenance production figures, status and accountability of assets at the contractor facility, performance to schedule, anticipated production for the next month, and a summary of unresolved problems at the end of the report period.

This Data Item Description (DID) contains the format, content, and intended use information for the data deliverable resulting from the work task described in the contract.

a. This DID may be used on any depot level maintenance contract.

b. This DID supersedes DI-PSSS-81995.

Requirements:

1. Reference documents. None.
2. Format. The CDM Monthly Production Report shall be in the Table I format below.
3. Content. The CDM Monthly Production Report shall include the following data, provided by the Production Management Specialist (PMS) and the Contractor, through the end of the month:

3.1 Part I: Blocks 1 through 4 of the report shall contain the following information provided by the PMS:

a. As of date: The day, month, and year (DDMMMYYYY) applicable to the report. Data shall be through the end of the month.

b. Block 1: PMS's name, PMS's code, PMS's email address, and PMS's phone number.

c. Block 2: Contractor name, the Department of Defense Activity Address Code (DoDAAC) assigned to the contractor for shipment of material, the contractor's Commercial and Government Entity (CAGE) code, the contractor's email address, and the contractor's phone number.

d. Block 3: Contract number and Program (PRGM) or Weapon System (WS) supported.

e. Block 4: Government item manager's or technical Point of Contact's (PoC's) name.

3.2 Blocks A through O of the report shall contain the following information:

a. Block A: Item identification, which shall include the Federal Supply Class (FSC) under A-1, and the National Item Identification Number (NIIN) of the item being reported under A-2.

b. Block B: Delivery/Call Order number. When the awarded contract is a delivery/call order type, this is the applicable order number. When an item is awarded on more than one order, the order number is repeated for each order until completed. If the current report completes the call, the word "completed" shall be added.

c. Block C: The contract line item number (CLIN), which shall be the CLIN assigned to the National Stock Number (NSN) in the contract.

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d. Block D: Quantity on contract or delivery order (DO)/call

e. Block E: Reparables received, which shall be the number of reparable items received for repair, and shall include the quantity of reparables received during the report month under E-1 and the cumulative quantity of reparables received from the start of the contract through the report month under E-2.

f. Block F: Miscellaneous (Misc.) assets received that are not part of the contract, in various condition codes, which shall include the quantity received during the report month under F-1 and the cumulative total received from the start of the contract through the report month under F-2.

g. Block G: Reparables (REPS) on hand, which shall be the number of reparables on hand waiting for induction into repair.

h. Block H: Total number of reparables currently inducted (IND) into work.

i. Block I: Quantity of reparables awaiting parts (AWP).

j. Block J: Quantity (QTY) produced (PROD), which shall include the quantity that completed repair and was produced during the report month under J-1 and the cumulative total that completed repair and was produced from the start of the contract through the report month under J-2.

k. Block K: Serviceables (SERV) on hand, which shall be the quantity of serviceables on hand awaiting shipping action.

l. Block L: Serviceables shipped, which shall be the number of serviceables shipped from the repair facility, and shall include the number of serviceables shipped during the report month under L-1 and the cumulative number of serviceables shipped from the start of the contract under L-2.

m. Block M: QTY condemned, which shall include the quantity of reparables condemned during the report month under M-1 and the cumulative quantity of reparables condemned from the start of the contract under M-2.

n. Block N: Misc. Shipped/Condemned Shipped, which shall include the misc. assets received in Block F that are not part of the contract, in various condition codes or condemned assets shipped during the report month under N-1 and the misc. or condemned assets shipped from the start of the contract through the report month under N-2.

o. Block O: Next Month Forecast PROD, which shall be the quantity of items scheduled to be produced next month.

3.3 Part II, Production Summary. A Production Summary shall be included only if:

a. The previously reported production forecast was not shipped,

b. The current production forecast does not equal the contract scheduled quantity, or

c. The Contractor anticipates a problem with production in the near future.

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TABLE I. Format of (CDM) Monthly Production Report

CONTRACT DEPOT MAINTENANCE (CDM) MONTHLY PRODUCTION REPORT																						Due Date: Within 10 business days of the previous month's last calendar date	Month and As-Of Date (DDMMMYYYY)
Part I																							
1. PMS/PMS CODE/EMAIL/PHONE #				2. CONTRACTOR/DODAAC/CAGE CODE/EMAIL/PHONE #							3. CONTRACT NUMBER/WS/PRGM											4. GOVERNMENT ITEM MANAGER OR TECHNICAL POC	
A. ITEM IDENTIFICATION		B. DELIVERY/ CALL ORDER NUMBER	C. CONTRACT LINE ITEM NUMBER (CLIN)	D. QTY ON CONTRACT OR DO/CALL	DURING REPORTING PERIOD																		
					E. REPARABLES RECEIVED		F. MISC. RECEIVED		G. REPS ON HAND (Not Inducted)	H. QTY IND TO WORK	i. AWP	J. QTY PROD		K. SERV ON HAND (Not Shipped)	L. SERVICEABLES SHIPPED		M. QTY CONDEMNED		N. MISC. SHIPPED/ CONDEMNED SHIPPED		O. NEXT MONTH FORECAST PROD
					This Mo	To Date	This Mo	To Date				This Mo	To Date		This Mo	To Date	This Mo	To Date	This Mo	To Date		
FSC	NIIN																						
1	2				1	2	1	2				1	2		1	2	1	2	1	2		
Part II, Production Summary																							

End of DI-PSSS-81995A.

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