SCOPE OF WORK

FOR THE PROCUREMENT AND DELIVERY OF CARPET TILES,

AT THE US CONSULATE GENERAL FRANKFURT, GERMANY

FACILITY MANAGEMENT

2026

I. GENERAL INFORMATION:

The United States Consulate in Frankfurt requires professional services and contractor cost proposals to perform the procurement and delivery of 2000sqm carpet tiles.

II. PROJECT REQUIREMENTS:

DESCRIPTION OF LINE ITEMS: All the line items described below shall comply with the US and/or European Standards.

III. GENERAL REQUIREMENTS:

The Contractor under this Statement of Work is responsible for the procurement and delivery of 2000sqm carpet tiles.

IV. SCOPE OF WORK:

Procurement and delivery of 2000sqm carpet tiles.

SPECIFIC REQUIREMENTS:

FAC requested the procurement and delivery of 2000sqm carpet tiles.

In addition, it is requested.

- To submit, at least two weeks in advance, a delivery Information

  <u>Delivery</u>
  Time and Date

  <u>Driver Information</u>
  Name
  Surname

  <u>Vehicle Information</u>
  License Plate Number (truck and trailer)
  Vehicle Model
  Vehicle Make
  Vehicle Color

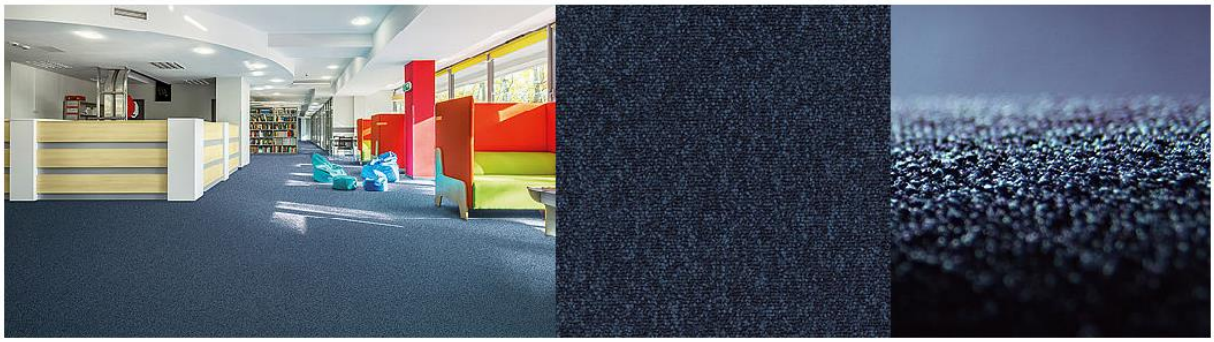
Standards:

According to the current valid standards and laws.

Work to be executed:

- Procurement of 2000sqm ANKER AERA SYSTEM 000410-304 carpet tiles

Manufacturer: Anker Teppichboden
Color: 000410-304
Dimension: 50 cm x 50 cm
Surface: Loop pile
Basic Fabric: 100% Recycled PET
Material: 100% Recycled Polyamide
Manufacturing Process: Tufted
Coloration: Tonal effect – solution dyed
Backing: Bitumen backing
Number of tufts: 189000 /m²
Wear classification: Commercial – heavy (33)
Pile weight: Approx. 700 g/m²
Pile height: Approx. 2.9 mm
Pile density: Approx. 0.14 g/cm³
Burning Classification: Bfl-s1 – glued or unglued



AERA SYSTEM | FLIESENWARE

000410-304 SD

Farbe | Blau | AERA SYSTEM 000410-304

MUSTERBESTELLUNG | 1:1 AUSDRUCKEN | KONFIGURATOR | BIM

Lieferbar
ab Lager

TECHNISCHE DATEN **AERA SYSTEM**

FLIESENWARE

Herstellungsart	getuftet
Abmessungen	Fliesen ca. 50 x 50 cm
Oberseitengestaltung	Schlinge
Material der Polnutzschicht	100% Polyamid
Rückenausrüstung	Bitumen-Schwerbeschichtung
Gesamtgewicht	ca. 4380 g/m²
Gesamtdicke	ca. 6.1 mm
Poleinsatzgewicht	ca. 700 g/m²
Brennverhalten	Bfl-s1 - verklebt oder unverklebt

DOWNLOADS

> Technische Daten
> Referenzbericht "McDreams Hotel"
> Broschüre Inspirationen
> Broschüre ECONYL®-regeneriertes Nylon
> Verlegeanleitung
> Reinigungsanleitung
> Mustermappe
> Boschüre SolutionDyed

- Delivery address

  US Consulate General Frankfurt
  Gießener Str. 30
  60435 Frankfurt

  Delivery access gate CAC2

V. CONDITIONS

The contractor is advised that–

- Normal US Consulate working hours are 08:00-16:30hrs Monday – Friday.
- The Principle Contractor who is awarded the project/contract shall be named within this document as the contractor. The contractor shall familiarize him/herself fully with this specification document and include for all materials, labor, and equipment costs to complete the tasks and actions that are specified within this document.
- The Consulate operates strict security procedures for entry into the building, all tradesmen's/women's details shall be provided to the Contracting Officers Representative (COR) a minimum 48 hours before visiting building.
- All his/her employees shall require security clearance before being allowed to work at the Consulate or Government owned/long term leased properties; to obtain clearance each employee shall complete all required security clearance forms.
- When working within residential buildings the contractor shall ensure that all doors remain always closed/locked and ensure the properties are left secure at the end of each working day.
- Security at the residential properties shall be the contractor's responsibility throughout the duration of the project.
- Access to the property is limited and only with agreement by either the occupant or the COR.
- No work shall be started, or materials ordered until the contractor has received a purchase order for the works or has been given notice by the Contracting Officer.
- The costs of additional work performed by the contractor not described in this specification and not approved in writing by the U.S. Government shall be borne by the contractor.
- No work shall be completed on American/German holidays unless by prior arrange/agreement and at no addition costs to the US Government.
- The contractor is responsible for all site management including all Health & Safety, welfare & first aid facilities, employment/managing/programming of sub-contractors and site security.
- The contractor shall provide the Contracting Officers Representative (COR) with all risk assessments and method statements prior to starting on site.
- The contractor shall provide the COR a detailed program of works mapping each major task, from project start to completion finish.
- It's the contractor's responsibility to ensure that all project tasks specified within the specification/drawings adhere to all HSE guidelines.
- Visually display, all health and safety documents and copy of public liability insurance and project specification/drawings.
- Where the Contractor considers that the execution of any Order for work will, or is likely to, involve any interference with asbestos-based materials, lead, gas piping or storage containers, pipes conveying steam and any other hazardous substances or installations, he shall immediately stop work and forthwith notify the COR who will give the Contractor further instructions.

- The contractor shall request a hot works permit prior to starting any soldering/welding work.
- The contractor shall provide competent a foreman or leading hand on site whilst the project is in progress and he/she shall keep a copy of the specification, visitor log, and necessary Health & Safety logs daily updated, ready for inspection at any time by the "Contracting Officers Representative".
- Only competent skilled tradesmen shall be employed to execute all aspects of the works.
- All work must be executed strictly in accordance with the current Codes of Practice.
- The contractor shall provide a complete Health & Safety/Operations file for completed works, including all operating instructions and service manuals for all appliances, equipment and materials installed, with details of all guarantees. Include all project COSH data sheets for materials within this document.
- Complete recycle programs for all materials that are to be karted away.
- All works to be completed in accordance with relevant German/American Standards.
- The contractor is responsible for their own tools at all times and shall provide a lockable tool/material box for their operative's tools and materials if/when required.
- Portables radios or other portable music devices are only allowed at residential buildings if the volume is low and shall not cause any nuisance to neighboring occupants and residents.
- The contractor shall ensure that they familiarize themselves with the technical specification prior to the arranged site visit.
- From notice to proceed the contractor has **12 calendar weeks** to measure, manufacture, install and complete the project.
- The contractor shall keep a clean site and ensure tools & materials stowed in a safe manner.
- No Smoking on premises.

VI. SAFETY

- General: The contractor shall provide and maintain work environments and procedures which will safeguard the public and Government personnel, property, materials, supplies, and equipment exposed to contractor operations and activities; avoid interruptions of Government operations and delays in project completion dates; and control costs in the performance of this contract.
- All work must be carried out by German local, state, and federal safety standards, and to the US Army Corps of Engineer Safety and Health Requirements Manual (EM 385-1-1), which ever standard is strictest.
- Contractor must comply with the standards issued by any local government authority having jurisdiction over occupational health and safety issues.
- Contractor must ensure that any additional measures the contracting officer determines to be reasonably necessary for this purpose are taken.
- Contractor must provide a point of contact that is responsible for all safety matters on the site. This person must be readily available, either by phone or in person at any time the project is in progress. The designated safety contact must visit and inspect the site. While the point of contact is off site, there shall be one designated foreman or superintendent in charge of safety issues for both the general contractor and any subcontractors that they employ.

- The name of the company, safety contact, and USG consulate contact, including all telephone numbers must be listed as a notice. (Plastic laminate or similar) and hung at each entrance to the building during the work.
- Temporary wiring, use of portable electric tools, or other recognized electrical hazards. Temporary wiring and portable electric tools require the use of a ground fault circuit interrupter (GFCI) in the affected circuits; other electrical hazards may also require the use of a GFCI.
- Hazardous materials material with a physical or health hazard including but not limited to, flammable, explosive, corrosive, toxic, reactive, or unstable, or any operations which creates any kind of contamination inside an occupied building such as dust from demolition activities, paints, solvents, etc. Use of hazardous materials or work that results in hazardous conditions being present must have a control plan submitted to & approved by the COR.
- Hazardous noise levels: worksite is in an office building. The prime contractor will take all care to reduce noise levels from normal work. Any exceptionally loud activities must be coordinated in advance with the COR and may require phasing or alternating durations. Proper ear protection must be always used given the task.
- The prime contractor is responsible for providing an on-site first aid kit.
- Proper personal protective equipment (PPE) must be always used. This includes proper footwear, clothing, eye protection, gloves, etc. While overhead work is occurring, hard hats must be used.
- All applicable safety signs, barricades, signal lights, etc. must be installed by this contractor.
- The contractor is required to enforce these requirements with their suppliers and sub-contractors.
- No work on energized electrical circuits can occur at any time. All work on electrical circuits must be performed in accordance with EM 385-1-1 and lock-out/tag-out (LOTO) procedures must be followed.
- Any hot work (welding, torch work, plasma cutting) must be reviewed with and approved by the USG in advance. Proper safety precautions (fire extinguisher, fire watch) are the responsibility of this contractor. A hot work permit must be issued by POSHO or APOSHO in advance.
- Records. The contractor must maintain an accurate record of exposure data on all accidents incident to work performed under this contract resulting in death, traumatic injury, occupational disease, or damage to or theft of property, materials, supplies, or equipment. The contractor shall report this data in the manner prescribed by the contracting officer.
- Written program. If requested by the COR, before commencing work, the contractor must:
    - (1) Submit a written plan to the contracting officer for implementing this clause. The plan shall include specific management or technical procedures for effectively controlling hazards associated with the project; and,
    - (2) Meet with the contracting officer to discuss and develop a mutual understanding relative to administration of the overall safety program.
- Notification. The contracting officer must notify the contractor of any non-compliance with these requirements and the corrective actions required. This notice, when delivered to the contractor or the contractor's representative on site, must be deemed sufficient notice of the non-compliance and corrective action required. After receiving the notice, the contractor must immediately take corrective action. If the contractor fails or refuses to promptly take corrective action, the contracting officer may issue an order suspending all or part of the work until satisfactory corrective action has been taken. The contractor can’t be entitled to any equitable adjustment of the contract price or extension of the performance schedule on any suspension of work order issued under this clause.

VII. QUALITY

Once installed, all products shall be checked if fully operational. An approved quality checklist shall be given to the COR after installation. The Government will not be liable for any breakages or damages to materials whilst they are on site and will only accept products once project is completed and snagging completed.

VIII. COMPLETION

The contractor shall conduct on site quality checks prior to project completion/acceptance and advise Facility Management Office when product is ready for snagging.

Remove all unused materials and equipment from site.