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DEFENSE FINANCE AND ACCOUNTING SERVICE

Contract Services Directorate
3990 E. Broad Street
Bldg. 21
Columbus, OH 43213-1152

NOTE: To ensure form populates correctly, enter Estimated Value below under 3. prior to completing any other entries.

Justification and Approval to permit the use of other than full and open competition

Part 16 - Types of Contracts

Purchase Request #(s) [redacted]

CONTRACTING ACTIVITY: DFAS Contract Services Directorate

1. REQUIRING ACTIVITY:

[redacted]

2. DESCRIPTION OF THE ACTION BEING APPROVED: Solicit a Brand Name requirement and award a Contract/Order.

3. DESCRIPTION OF SUPPLIES/SERVICES: This justification covers the acquisition of the following article(s):

The requirement is to procure the Apryse ActivePDF software (one full production license, one developer license, and an associated maintenance contract). This software is essential for creating identical, mirrored backup environments for our critical document management systems located in Rome and Indianapolis (known as CEDMSSE).
This action supports a critical compliance and operational mandate to ensure continuous operation and data integrity for our financial and accounting systems. Specifically, it ensures we comply with [Insert specific DISA directive or audit standard, e.g., DISA STIG for Application Security and Development, NIST SP 800-53]. Without this mirrored environment, any system failure would halt all software development, security patching, and bug fixes. This would leave our production systems vulnerable and cause us to fail mandatory audit standards.

The Required Delivery Date/PoP is: **Jul 1, 2026** Estimated Value (include options): $ [redacted] Option(s) [redacted]

4. STATUTORY AUTHORITY PERMITTING OTHER THAN FULL AND OPEN COMPETITION:

RFO 16.507-7 Items peculiar to one manufacturer

5. FOR UNDER SAT GSA AND UNDER SAT FAR 16 BUYS THIS SECTION IS N/A

6. RATIONALE JUSTIFYING USE OF CITED STATUTORY AUTHORITY

Market research confirmed that only Apryse ActivePDF can meet the government's specific and essential requirements. The CEDMS-Monarch SharePoint Solution (CEDMSSE) infrastructure is fundamentally integrated with the unique capabilities of the Apryse ActivePDF software development kit (SDK). This product is the centralized engine for building, testing, and securing document-related functions across multiple production environments. [redacted]
The essential characteristics unique to this software include High-Volume, Automated Document Processing. The system relies on ActivePDF's ability to automatically generate and convert millions of documents, such as reports and statements, from various data sources into standardized PDF formats.
Programmatic PDF Manipulation: Core operational workflows require the software's specific functions to programmatically merge, split, and "stitch" PDF files without manual intervention.
Enterprise Security Integration: The existing CEDMSSE security architecture is fundamentally built upon and integrated with Apryse ActivePDF's proprietary functions. Specifically, our system's code directly calls Apryse's unique methods for:
AES Encryption: Applying strong, standards-based encryption to secure documents containing Controlled Unclassified Information

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(CUI).
Digital Signatures: Programmatically embedding verifiable digital signatures into documents to ensure authenticity and non-repudiation.
True Redaction: Permanently removing sensitive data from documents with pixel-level precision, unlike other tools that simply cover the text.
These functions are not available as a complete package in any other software development kit (SDK). Integrating an alternative product would require a complete and cost-prohibitive re-engineering of the entire CEDMSSE system.

7. DESCRIPTION OF EFFORTS MADE TO SOLICIT OFFERS FROM AS MANY OFFERORS AS PRACTICABLE:
(Request for Information or Sources Sought Notice required I/A/W DFARS Deviation PGI 206.103-170(d))

An RFI was posted to determine the interested vendor base on

Apr 8, 2026 And closed on Apr 15, 2026 which resulted in responses from [redacted] interested vendor(s)

8. A SHORT DESCRIPTION OF RESULTS OF RFI/BETA.SAM.GOV POSTING, OR MARKET RESEARCH CONDUCTED OR A STATEMENT OF THE REASON NONE OF THE ABOVE ACTIONS WERE CONDUCTED.

CSD conducted market research by issuing two concurrent Requests for Information (RFIs) on April 8, 2026, which closed on April 15, 2026. One RFI was posted to the open market via SAM.gov, and the other (RFI 373645) was posted to NASA SEWP. [redacted]

9. LIST OF THE SOURCES THAT EXPRESSED A WRITTEN INTEREST IN THE ACQUISITION.

[redacted]

10. ANY OTHER FACTS SUPPORTING THE USE OF OTHER THAN FULL AND OPEN COMPETITION:

[redacted] This approach ensures adequate competition for fair and reasonable pricing and actively supports small business socio-economic goals. Furthermore, market research indicates that other companies' similar SDK products do not meet, and cannot be modified to meet, DFAS needs.

11. A STATEMENT OF THE ACTIONS, IF ANY, THE AGENCY MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS TO COMPETITION BEFORE ANY SUBSEQUENT ACQUISITION FOR THE SUPPLIES OR SERVICES REQUIRED.

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12. DETERMINATION OF FAIR AND REASONABLE COST: The contracting officer will determine that the anticipated cost to the Government of the service/supplies covered by this justification will be fair and reasonable.

13. TECHNICAL/REQUIREMENTS REPRESENTATIVE CERTIFICATION:

I hereby certify that this justification is made in good faith, that the supporting data and information are accurate and complete to the best of my knowledge and belief, and that I would not be making this request if it were feasible to fully compete this requirement. I further certify that this request is not the result of lack of advanced planning or a desire to expend funds while those funds are still available.

Technical Reviewer

Name: [redacted] Title: [redacted] Signature [redacted]

Requiring Activity/Program Management Office Certification:

Name: [redacted] Title: [redacted] Signature [redacted]

14. CONTRACTING OFFICER'S CERTIFICATION: I hereby certify that this justification is made in good faith, that the supporting data and information are accurate and complete to the best of my knowledge.

Title: Contracting Officer

Name: [redacted] Org. Code [redacted] Signature [redacted]

15. LEGAL SUFFICIENCY REV[redacted]

[redacted] Signature [redacted]