BPA TERMS AND CONDITIONS

1. **Description of Agreement.** The contractor shall provide EMIT II PLUS AMPHETAMINES ASSAY 1L, part number 10445421 reagent kits to the Headquarters (HQ) Air Force Drug Testing Laboratory (AFDTL), Joint Base San Antonio (JBSA) Lackland Air Force Base, TX, to include the address and location as defined in the PWS (Atch. 1) - for a period of 60 months from the date of award.

2. **Extent of Obligation.** The Government is only obligated to the extent of authorized calls placed against this BPA by authorized personnel, against authorized line items.

3. **Purchase (Call) Limitation.** Only calls made by the **Contracting Officer** shall exceed **$2,000.00.** These calls will be invoiced through Wide Area Work Flow (WAWF) at https://wawf.eb.mil/index.xhtml. All other authorized callers under this BPA Shall NOT Exceed

4. Authorized Callers. Personnel authorized to place calls against the BPA shall be identified on an Authorized Caller letter. The letter will identify by title of position/name of the individual/ organizational component and the dollar limitation per purchase for each individual/position. Do not accept calls from individuals not identified on the authorization letter. Calls received by the Contractor from personnel not so listed will not be honored.

5. Delivery Tickets. Delivery Ticket or sales slip shall contain the following minimum information:

(a) Name of Contractor.
(b) BPA Number (i.e. FA3016-25-A-XXXX)
(c) BPA Call Number
(d) Date of Call/Purchase.
(e) Service number.
(f) Itemized list of supplies or services furnished
(g)Name of Individual Placing Call.

6. **Invoices.** An itemized invoice shall be submitted at least monthly or upon expiration of this BPA, whichever occurs first, for all services made during a billing period and for which payment has not been received. These invoices need not be supported by copies of delivery tickets.

7. Payment. Payment on calls below $2,000.00 will be made via Government Purchase Card, Payments exceeding $2,000.00 will be submitted to Wide Area Work Flow (WAWF) via an AF 616 or a call order executed by the Contracting Officer.

8. BPA Cancellation. The Government may cancel this Agreement at any time if the parties fail to agree upon any deletion, amendment, or addition to this Blanker Purchase Agreement which statute, Executive order, the Federal Acquisition Regulation (FAR) and/or this Supplement requires. However, either party may cancel this Agreement in its entirety upon thirty (30) days written notice to the other party.

9. This Agreement shall be reviewed, at a minimum, annually before the anniversary of its effective date, and revised to conform to all requirements of statues, Executive orders, or FAR and/or this Supplements. An agreement modifying the BPA or the issuance of a superseding BPA shall evidence this revision.